

**ANNUAL REPORT
OF THE
CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA**

FOR THE YEAR ENDED DECEMBER 31, 2020

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INDEPENDENT AUDITOR'S REPORT

City of Altoona
Mayor and Council Members
City Hall
13th Avenue and 12th Street
Altoona, Pennsylvania 16601

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Altoona, Pennsylvania, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**INDEPENDENT AUDITOR'S REPORT
(CONTINUED)**

Basis for Qualified Opinion on Component Unit

The component units' financial statements were qualified as follows: The Parking Authority of the City of Altoona receives a substantial portion of its revenue consisting of daily rentals and coin collections. It was not practical to satisfy ourselves with respect to such revenues beyond the amounts recorded as received.

Qualified Opinion

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion on Component Unit* paragraph, the financial statements referred to above present fairly, in all material respects, the respective financial position of the aggregate discretely presented component units of the City of Altoona, Pennsylvania, as of December 31, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component units other than The Parking Authority of the City of Altoona, each major fund, and the aggregate remaining fund information of the City of Altoona as of December 31, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the Defined Benefit Pension Plan information, Defined Benefit Postemployment Healthcare Plan information, and budgetary comparison information on pages 4 to 11 and 92 to 123 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Altoona, Pennsylvania's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

**INDEPENDENT AUDITOR'S REPORT
(CONTINUED)**

Other Matters (Continued)

Other Information (Continued)

The combining nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 11, 2021, on our consideration of the City of Altoona, Pennsylvania's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Altoona, Pennsylvania's internal control over financial reporting and compliance.

Young, Delev, Brown & Company, P.C.

Altoona, Pennsylvania
June 11, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

Within this section of the City of Altoona's annual financial report, the City's management provides narrative discussion and analysis of the financial activities of the City for the fiscal year ended December 31, 2020. The City's financial performance is discussed and analyzed within the context of the accompanying financial statements and disclosure following this section. The discussion focuses on the City's primary government, and unless otherwise noted, component units reported separately from the primary government are not included.

Financial Highlights

- The City's assets exceeded its liabilities by \$300,442,524 (*net position*) for the fiscal year reported.
- Total net assets are comprised of the following:
 - (1) Net investment in Capital assets of \$335,150,152 include property and equipment, net of accumulated depreciation, and reduced for outstanding debt related to the purchase or construction of capital assets.
 - (2) Net position of \$11,720,751 are restricted by constraints imposed either (a) externally by creditors (such as through debt covenants), grantors, contributors, or laws and regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation. These restricted net assets are composed of the following:

Capital Expenditures	\$6,100,506
Recreation	243,369
Liquid Fuels	966,475
Other Projects	4,410,401
 - (3) Unrestricted net position represents the portion of net assets available to maintain the City's continuing obligations to citizens and creditors; however, as of December 31, 2020, the City of Altoona had a deficit in unrestricted net position of (\$46,428,379).
- The City's governmental funds reported total ending fund balance of \$32,591,184 this year. This compares to the prior year ending fund balance of \$25,330,316 showing a \$7,260,868 increase during the year. Unassigned fund balance of \$6,700,198 for fiscal year 2020 shows an increase of \$2,177,447 from the prior year.
- At the end of fiscal year 2020, the unassigned fund balance for the General Fund was \$6,700,198.

Overview of the Financial Statements

Management's discussion and analysis introduces the City's basic financial statements. The basic financial statements include the Government-Wide Financial Statements, i.e. the Statement of Net Assets and the Statement of Activities, as well as the Fund Financial Statements, i.e. the Balance Sheet-Governmental Funds, the Statement of Revenues, Expenditures, and Changes in Fund Balances-Governmental Funds, the Statement of Fiduciary Net Assets, and the Statement of Changes in Fiduciary Net Assets-Fiduciary Funds. The City also includes in this report additional information to supplement the basic financial statements.

Government-Wide Financial Statements

The City's annual report includes two government-wide financial statements. These statements provide both long-term and short-term information about the City's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of these government-wide statements is the *Statement of Net Assets*. This is the City-wide statement presenting information that includes all of the City's assets and liabilities, with the difference reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City as a whole is improving or deteriorating. Evaluation of the overall economic health of the City would extend to other non-financial factors such as diversification of the taxpayer base or the condition of the City infrastructure in addition to the financial information provided in this report.

The second government-wide statement is the Statement of Activities which reports how the City's net assets changed during fiscal year 2020. All current year revenues and expenses are included regardless of when cash is received or paid. An important purpose of the statement of activities is to show the financial reliance of the City's distinct activities and functions on revenues provided by the City's taxpayers.

Both government-wide financial statements distinguish governmental activities of the City that are principally supported by taxes and intergovernmental revenues from business-type activities; however, during 2020, the City operations consisted totally of governmental activities. Governmental activities include general government, public safety, public services, and culture and recreation. Fiduciary activities such as employee pension plans are not included in the government-wide statements since these assets are not available to fund City programs.

Fund Financial Statements

A fund is an accountability unit used to maintain control over resources segregated for specific activities or objectives. The City uses funds to ensure and demonstrate compliance with finance-related laws and regulations. Within the basic financial statements, fund financial statements focus on the City's most significant funds rather than the City as a whole. Major funds are separately reported while all others are combined into a single, aggregated presentation. Individual fund data for non-major funds is provided in the form of combining statements in a later section of this report.

Governmental Funds

Governmental funds are reported in the fund financial statements and encompass basically the same functions reported as governmental activities in the government-wide financial statements. However, the focus is very different with fund statements providing a distinctive view of the City's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources during the year and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of governmental programs and the commitment of spendable resources for the near term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions.

Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to the government-wide statements to assist in understanding the differences between these two perspectives.

The City of Altoona maintains 16 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General fund, the Special Reserve fund, the Highway Aid fund, the Act 205 Pension fund, the Capital Expenditures fund, the Equipment Replacement fund, the Housing and Community Development fund, and the Grant Match fund, all of which are considered to be major funds. Data from the other 8 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements elsewhere in this report.

Proprietary Funds

The City of Altoona maintains no proprietary funds.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the City of Altoona's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the Financial Statements. These notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the City of Altoona's progress in funding its obligation to provide pension benefits to its employees. In addition, the City of Altoona adopts an annual appropriated budget for its General fund and Highway Aid fund. Budgetary comparison schedules, another component of *required supplementary information*, have been provided for these funds to demonstrate compliance with this budget.

The combining statements for non-major governmental funds referred to earlier are presented immediately following the required supplementary information.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of the City of Altoona, assets exceeded liabilities by \$300,442,524, at the close of fiscal year 2020.

A significant portion of the City of Altoona's net assets reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that is still outstanding. The City uses these assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City of Altoona's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

In addition, the other significant portions of the City of Altoona's restricted net assets are reflected below:

Capital Expenditures	\$6,100,506
Recreation	243,369
Liquid Fuels	966,475
Other Projects	4,410,401

CITY OF ALTOONA
Net Assets

Governmental
Activities

	2019	2020	% Change
Current and other Assets	\$36,610,638	\$43,644,665	19.21
Capital Assets	\$405,378,818	\$404,818,897	(0.14)
Total Assets	\$441,989,456	\$448,463,562	1.46
Deferred Outflows of Resources	\$12,789,554	\$9,958,294	(22.14)
Long-term liabilities outstanding	\$122,403,469	\$134,254,705	9.68
Other Liabilities	\$9,965,857	\$10,082,643	1.17
Total Liabilities	\$132,369,326	\$144,337,348	9.04
Deferred Inflows of Resources	\$12,696,000	\$13,641,984	7.45
Net Assets:			
Net Investment in capital assets	\$345,530,381	\$335,150,152	(3.00)
Restricted	\$14,780,798	\$11,720,751	(20.70)
Unrestricted	(\$50,597,495)	(\$46,428,379)	8.24
Total Net Assets/Position	\$309,713,684	\$300,442,524	(2.99)

At the end of fiscal year 2020, the City of Altoona is able to report positive balances in the first two categories of net assets; however, for the unrestricted portion, a deficit of (\$46,428,379) is reported.

Governmental activities. Governmental activities decreased the City of Altoona's net assets/net position by \$9,271,160. Key elements of the changes are as follows:

CITY OF ALTOONA
Changes in Net Assets
Governmental Activities
2019 - 2020

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
Revenues:			
Program Revenues:			
Charges for Services	7,378,954	8,859,285	20.06
Operating Grants and Contributions	6,482,009	6,906,543	6.55
Capital Grants	149,652	90,683	(39.40)
General Revenues and Transfers:			
Taxes	22,947,834	23,116,164	0.73
Payments In Lieu of Taxes	279,997	509,829	82.08
Unrestricted Investment Income	411,661	224,505	(45.46)
Gain (Loss) on Disposal of Assets	109,342	177,815	62.62
Intra-Entity Transfer	(17,828,904)	4,758,371	126.69
Total Revenues	<u>19,930,545</u>	<u>44,643,195</u>	123.99
Expenses:			
General Government	\$3,452,006	3,134,478	(9.20)
Public Safety	17,459,251	15,787,781	(9.57)
Public Works - Highway	12,141,906	11,194,805	(7.80)
Public Works – Sanitation	62,829	60,234	(4.13)
Other Public Works Enterprises	848,021	1,188,008	40.09
Culture-Recreation	1,222,632	1,352,693	10.63
Conservation and Development	3,164,616	2,654,739	(16.11)
Employer Paid Benefits	5,521,902	3,464,532	(37.26)
Insurance	354,501	300,820	(15.14)
Miscellaneous	50,413	24,548	(51.31)
Water and Wastewater	9,195,723	13,713,874	49.13
Interest on Long-Term Debt & Related Items	1,209,579	1,037,863	(14.20)
Total Expenses	<u>\$54,683,379</u>	<u>53,914,355</u>	(1.41)
Change in Net Assets/Position	(\$34,752,834)	(9,271,160)	73.32
Net Assets/Position-Beginning	\$344,457,260	309,713,684	(10.09)
Prior Period Adjustment	9,258	0	(100.00)
Net Assets/Position-Ending	<u>\$309,713,684</u>	<u>\$300,442,524</u>	(2.99)

- Revenue received through charges for service increased significantly over the prior year.
- Revenue received from operating grants and contributions increased appreciably.
- Expenses related to water and waste water increased significantly from the prior year.
- Expenses related to public safety decreased significantly over the prior year expenses.

Financial Analysis of the Government's Funds

As noted earlier, the City of Altoona uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City of Altoona's governmental funds is to provide information on near term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financial requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of 2020, the City of Altoona's governmental funds reported combined ending fund balances of \$32,591,184, an increase of \$7,260,868 in comparison to the prior year. The unassigned fund balance is \$6,700,198. The remaining portion of the ending fund balance is restricted or assigned, and is not available for spending at the City's discretion, because it has already been committed for the following:

Capital Expenditures	\$12,659,144
Retirement Plans	5,059,907
Employees' Future Worker's Compensation Claims	717,186
Recreation	243,369
Prepaid Expenses	302,750
Inventories	406,484
Highway Aid	966,745
OPEB Plans	1,125,000
Other Projects (Includes Special Reserve Fund)	4,410,401

The general fund is the chief operating fund of the City of Altoona. At the end of fiscal year 2020, the unassigned fund balance of the general fund was \$6,700,198, while total fund balance of the general fund increased to \$9,414,883. As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 21.13% of general fund expenditures, while total fund balance of the general fund represents 29.69% of general fund expenditures.

The fund balance of the City of Altoona's general fund increased by \$2,769,714 during fiscal year 2020. Key factors of this change are as follows:

- Total Expenditures decreased by \$9,627,541
- Total Revenue increased by \$2,623,134
- Transfers in from other funds, primarily from the Act 205 Fund, amounted to \$4,474,681

General Fund Budgetary Highlights

During the year, actual revenues exceeded budgetary projections by \$2,352,591, and actual expenditures were \$1,412,194 below budgeted totals primarily as a result of reduced public safety-related expenditures.

Capital Asset and Debt Administration

Capital Assets. The City of Altoona's investment in capital assets for its governmental type activities as of December 31, 2020, amounts to \$404,818,897 (net of accumulated depreciation). This investment in capital assets includes land, building and improvements, machinery and equipment, park facilities, roads, highways, and bridges, as well as all assets claimed from the Altoona Water Authority.

Major capital asset events for fiscal year 2020 included the following:

- Capital assets acquired during fiscal year 2020 included vehicles for the fire department, as well as a major road resurfacing program.
- Repair and upgrade of City buildings and facilities.
- Public works projects designed to maintain stormwater infrastructure and preserve functionality at various recreational facilities throughout the City.

CITY OF ALTONA'S Capital Assets (Net of Depreciation) Governmental Activities

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
Land	136,597,618	136,597,618	(0.00%)
Construction in Progress	0	266,338	
Water and Wastewater Projects			
In Progress	6,844,321	11,990,685	75.19
Land Improvements	43,265,318	39,669,550	(8.31)
Buildings and Improvements	8,430,357	8,554,596	1.47
Machinery and Equipment	2,856,745	2,569,533	(10.05)
Water and Wastewater Related			
Assets	<u>207,384,459</u>	<u>205,170,577</u>	(1.07)
Total	\$405,378,818	404,818,897	(0.14)

Additional information on the City of Altoona's capital assets can be found in Note II.C on pages 41 and 42 of this report.

Long-term debt. At the end of fiscal year 2020, the City of Altoona had total General Obligation Bonds and Notes outstanding of \$35,548,146.

CITY OF ALTOONA'S Outstanding Debt General Obligation Bonds and Notes

	<u>2019</u>	<u>2020</u>	<u>% Change</u>
General Obligation Bonds	\$18,900,000	\$25,832,000	36.68
General Obligation Notes	11,741,123	9,716,146	(17.25)
Total	\$30,641,123	\$35,548,146	16.01

The City of Altoona's total long-term debt principal increased by \$4,907,023 (net) during fiscal year 2020. The primary reason for this increase is directly related to the issuance of \$7,585,000 of General Obligation Bonds, and the payment of \$2,677,977 of principal related to the General Obligation Bonds and Notes.

In addition, during the 2020, the City issued \$12,300,000 of Guaranteed Sewer Revenue Bonds.

- The City of Altoona maintained its rating from Standard and Poor's to "A" with a stable outlook in relation to general obligation debt.

Economic Factors and Next Year's Budget and Rates

- Although statistics from the U.S. Census Bureau indicate a potential stabilization of this trend, the City of Altoona has lost population since the 1930's. Population loss, and any continued out-migration of wage earners in the middle and upper-middle class will adversely affect the City's financial condition moving forward.
- A Countywide reassessment has led to an increase in Real Estate Tax Revenues. However, the assessed value of real estate within the City of Altoona is stagnant and this will undermine any potential for growth in revenues received from the City's Real Estate Tax going forward.
- In 2017, the City reclaimed assets managed by the Altoona Water Authority. Although this has, and will, increase the City's cash flow, the liabilities associated with maintaining these assets are not entirely known at this time and have the potential to become a financial burden on the City in the future.
- The City has suffered the affects of the COVID-19 pandemic. Although this is true of virtually every other municipality in the state and country, the residual effects of business-driven revenue loss and reduced output may continue to suppress revenue during the current year and the near future.

Requests for Information

Copies of the audit reports of the City's component units are available for review by contacting the Altoona Water Authority's offices at 900 Chestnut Avenue, the Redevelopment Authority of Altoona's offices at 13th Avenue and 12th Street, Altoona, Pennsylvania 16601 and the Parking Authority of the City of Altoona's offices at 1225 Eleventh Avenue, Altoona, PA 16601.

This financial report is designed to provide a general overview of the City of Altoona's finances for those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Director, Suite 104, 1301 Twelfth Street, Altoona, PA 16601.

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
STATEMENT OF NET POSITION
DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

	PRIMARY GOVERNMENT		COMPONENT UNITS	
	<u>Governmental Activities</u>	<u>Altoona Water Authority</u>	<u>Redevelopment Authority of Altoona</u>	<u>The Parking Authority of the City of Altoona</u>
ASSETS				
Cash and Cash Equivalents	\$ 31,413,012	\$ 5,350,729	\$ 246,634	\$ 128,655
Investments	237,289	10,115,673	0	0
Taxes Receivable	4,127,451	0	0	0
Accounts Receivable	0	3,890,554	0	692
Intergovernmental Receivables	200,975	0	0	0
Loans Receivable - Current	687,316	0	9,826	0
Other Receivables	537,728	8,295	0	0
Prepaid Expenses	302,750	228,189	0	1,017
Inventory	406,484	0	0	0
Loans Receivable - Long-Term	5,731,660	0	94,387	0
Right to Use Asset, Net	0	94,458,106	0	0
Capital Assets, Net of Accumulated Depreciation	<u>404,818,897</u>	<u>0</u>	<u>248,717</u>	<u>2,489,094</u>
TOTAL ASSETS	\$448,463,562	\$114,051,546	\$ 599,564	\$2,619,458
Deferred Outflows of Resources				
Deferred Charges:				
Bond Discounts	\$ 43,943	\$ 0	\$ 0	\$ 0
Defined Benefit Pensions	9,503,418	1,160,795	0	0
OPEB Plans	<u>410,933</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Deferred Outflows of Resources	<u>\$ 9,958,294</u>	<u>\$ 1,160,795</u>	<u>\$ 0</u>	<u>\$ 0</u>
LIABILITIES				
Accounts Payable	\$ 1,940,050	\$ 1,137,391	\$ 580	\$ 17,229
Accrued Payroll	478,552	0	0	4,136
Payroll Taxes and Benefits Payable	321,792	0	0	3,263
Accrued Expenses	0	302,112	0	0
Accrued Payroll, Taxes, and Withholding	0	247,835	0	0
Accumulated Compensated Absences	0	0	0	1,093
Accrued Interest	484,310	0	0	291
Deposits Held	136,987	83,805	0	0
Unearned Revenues - Grants	6,720,952	0	0	0
Unearned Revenues - Rent Received in Advance	0	0	200	32,749
Noncurrent Liabilities:				
Due Within One Year	4,813,139	4,243,433	0	23,132
Due in More Than One Year	<u>129,441,566</u>	<u>139,374,630</u>	<u>0</u>	<u>141,860</u>
TOTAL LIABILITIES	\$144,337,348	\$145,389,206	\$ 780	\$ 223,753
Deferred Inflows of Resources				
Defined Benefit Pensions	\$ 13,641,984	\$ 1,975,668	\$ 0	\$ 0
NET POSITION				
Net Investment in Capital Assets	\$335,150,152	\$ 0	\$ 248,717	\$2,324,102
Restricted for:				
Highway Aid	966,475	0	0	0
Capital Expenditures	6,100,506	0	0	0
Recreation	243,369	0	0	0
Other Projects	4,410,401	0	344,636	0
Water Authority	0	0	0	0
Unrestricted (Deficit)	(46,428,379)	(32,152,533)	5,431	71,603
TOTAL NET POSITION	\$300,442,524	(\$ 32,152,533)	\$ 598,784	\$2,395,705

See Accompanying Notes and Independent Auditor's Report

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

<u>Functions/Programs</u>	PROGRAM REVENUES			
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants</u>
<u>Primary Government</u>				
<u>Governmental Activities</u>				
General Government	\$ 3,134,478	\$ 1,599,535	\$ 47,459	\$ 0
Public Safety (Protection to Persons and Property)	15,787,761	283,771	415,563	0
Public Works - Sanitation	60,234	2,114	0	0
Public Works, Highways, Roads, and Streets	11,194,805	570,865	1,976,607	90,683
Other Public Works Enterprises	1,188,008	116,073	533,075	0
Culture - Recreation	1,352,693	135,064	0	0
Conservation and Development	2,654,739	204,117	2,198,447	0
Water and Wastewater	13,713,874	5,937,297	0	0
Employer Paid Benefits	3,464,532	10,449	1,735,392	0
Insurance	300,820	0	0	0
Miscellaneous	24,548	0	0	0
Interest on Long-Term Debt and Related Expenses	<u>1,037,863</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Primary Government	<u>\$53,914,355</u>	<u>\$ 8,859,285</u>	<u>\$6,906,543</u>	<u>\$ 90,683</u>
<u>Component Units</u>				
Water	\$12,993,033	\$21,388,964	\$ 0	\$ 900,000
Wastewater	9,781,183	14,786,513	0	0
Redevelopment and Housing	69,829	86,228	0	0
Parking	<u>299,611</u>	<u>253,006</u>	<u>0</u>	<u>1,344</u>
Total Component Units	<u>\$23,143,656</u>	<u>\$36,514,711</u>	<u>\$ 0</u>	<u>\$ 901,344</u>
Total	<u>\$77,058,011</u>	<u>\$45,373,996</u>	<u>\$6,906,543</u>	<u>\$ 992,027</u>
<u>General Revenues and Transfers</u>				
Taxes				
Payments in Lieu of Taxes				
Unrestricted Investment Income				
Gain (Loss) on Disposal of Assets				
Intra-Entity Transfer				
Total General Revenues				
Change in Net Position				
<u>Net Position</u> - Beginning				
<u>Net Position</u> - Ending				

See Accompanying Notes and Independent Auditor's Report

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
STATEMENT OF ACTIVITIES
YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

----- NET (EXPENSE) REVENUE AND CHANGES IN NET POSITION -----

PRIMARY GOVERNMENT

COMPONENT UNITS

<u>Governmental Activities</u>	<u>Altoona Water Authority</u>	<u>Redevelopment Authority of Altoona</u>	<u>The Parking Authority of the City of Altoona</u>
(\$ 1,487,484)	\$ 0	\$ 0	\$ 0
(15,088,427)	0	0	0
(58,120)	0	0	0
(8,556,650)	0	0	0
(538,860)	0	0	0
(1,217,629)	0	0	0
(252,175)	0	0	0
(7,776,577)	0	0	0
(1,718,691)	0	0	0
(300,820)	0	0	0
(24,548)	0	0	0
(1,037,863)	<u>0</u>	<u>0</u>	<u>0</u>
(\$ 38,057,844)	\$ 0	\$ 0	\$ 0
\$ 0	\$ 9,295,931	\$ 0	\$ 0
0	5,005,330	0	0
0	0	16,399	0
<u>0</u>	<u>0</u>	<u>0</u>	(45,261)
\$ 0	\$ 14,301,261	\$ 16,399	(\$ 45,261)
(\$ 38,057,844)	\$ 14,301,261	\$ 16,399	(\$ 45,261)
\$ 23,116,164	\$ 0	\$ 0	\$ 0
509,829	0	0	0
224,505	165,485	0	498
177,815	0	0	0
<u>4,758,371</u>	<u>(4,758,371)</u>	<u>0</u>	<u>0</u>
\$ 28,786,684	(\$ 4,592,886)	\$ 0	\$ 498
(\$ 9,271,160)	\$ 9,708,375	\$ 16,399	(\$ 44,763)
<u>309,713,684</u>	<u>(41,860,908)</u>	<u>582,385</u>	<u>2,440,468</u>
<u>\$300,442,524</u>	<u>(\$ 32,152,533)</u>	<u>\$ 598,784</u>	<u>\$2,395,705</u>

See Accompanying Notes and Independent Auditor's Report

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

	<u>General Fund</u>	<u>Special Reserve</u>	<u>Highway Aid Fund</u>	<u>Act 205 Pension Fund</u>
<u>ASSETS</u>				
Cash	\$ 8,535,810	\$2,895,329	\$1,102,653	\$3,939,398
Investments	10,282	0	0	0
Taxes Receivable	2,963,158	0	0	1,164,293
Intergovernmental Receivables	11,104	0	0	0
Loans Receivable - Current	0	0	0	0
Other Receivables	537,296	0	0	0
Inventory - Highway Yard	406,484	0	0	0
Due From Other Funds	403,677	0	0	0
Loans Receivable - Long-Term	0	0	0	0
Prepaid Expenses	<u>302,750</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ASSETS	\$13,170,561	\$2,895,329	\$1,102,653	\$5,103,691
<u>LIABILITIES</u>				
Accounts Payable	\$ 261,178	\$ 240	\$ 119,402	\$ 34,929
Accrued Payroll	478,552	0	0	0
Payroll Taxes and Benefits Payable	321,792	0	0	0
Accumulated Compensated Absences	83,392	0	0	0
Due to Other Funds	862,835	0	16,506	8,855
Deposits Held	125,469	0	0	0
Unavailable Revenues - Property Taxes	1,371,756	0	0	0
Unearned Revenues - Grants	<u>250,704</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Liabilities	\$ 3,755,678	\$ 240	\$ 135,908	\$ 43,784
<u>FUND BALANCE</u>				
Nonspendable: Inventory and Prepaid Expenses Committed for Employees' Future Worker's Compensation Claims	\$ 709,234	\$ 0	\$ 0	\$ 0
Restricted for Retirement Plans	717,186	0	0	0
Restricted for Highway Aid	0	0	0	5,059,907
Restricted for Capital Expenditures	0	0	966,745	0
Restricted for OPEB Plans	0	0	0	0
Assigned for Capital Expenditures	1,125,000	0	0	0
Assigned for Projects	0	0	0	0
Assigned for Recreation	163,265	2,895,089	0	0
Unassigned Fund Balance	0	0	0	0
	<u>6,700,198</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Fund Balance	\$ 9,414,883	\$2,895,089	\$ 966,745	\$5,059,907
TOTAL LIABILITIES AND FUND BALANCE	\$13,170,561	\$2,895,329	\$1,102,653	\$5,103,691

See Accompanying Notes and Independent Auditor's Report

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
BALANCE SHEET
GOVERNMENTAL FUNDS
DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

<u>Capital Expenditures</u>	<u>Equipment Replacement Fund</u>	<u>Housing and Community Development</u>	<u>Grant Match Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
\$7,738,433	\$5,700,951	\$ 110,528	\$1,034,191	\$ 355,719	\$31,413,012
0	0	0	0	227,007	237,289
0	0	0	0	0	4,127,451
0	0	189,871	0	0	200,975
0	0	687,316	0	0	687,316
0	0	0	0	432	537,728
0	0	0	0	0	406,484
0	860,522	0	0	2,313	1,266,512
0	0	5,731,660	0	0	5,731,660
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>302,750</u>
<u>\$7,738,433</u>	<u>\$6,561,473</u>	<u>\$6,719,375</u>	<u>\$1,034,191</u>	<u>\$ 585,471</u>	<u>\$44,911,177</u>
\$1,323,519	\$ 2,835	\$ 187,639	\$ 0	\$ 10,308	\$ 1,940,050
0	0	0	0	0	478,552
0	0	0	0	0	321,792
0	0	0	0	0	83,392
314,408	0	57,407	0	6,501	1,266,512
0	0	11,518	0	0	136,987
0	0	0	0	0	1,371,756
<u>0</u>	<u>0</u>	<u>6,462,811</u>	<u>0</u>	<u>7,437</u>	<u>6,720,952</u>
<u>\$1,637,927</u>	<u>\$ 2,835</u>	<u>\$6,719,375</u>	<u>\$ 0</u>	<u>\$ 24,246</u>	<u>\$12,319,993</u>
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 709,234
0	0	0	0	0	717,186
0	0	0	0	0	5,059,907
0	0	0	0	0	966,745
6,100,506	0	0	0	0	6,100,506
0	0	0	0	0	1,125,000
0	6,558,638	0	0	0	6,558,638
0	0	0	1,034,191	317,856	4,410,401
0	0	0	0	243,369	243,369
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,700,198</u>
<u>\$6,100,506</u>	<u>\$6,558,638</u>	<u>\$ 0</u>	<u>\$1,034,191</u>	<u>\$ 561,225</u>	<u>\$32,591,184</u>
<u>\$7,738,433</u>	<u>\$6,561,473</u>	<u>\$6,719,375</u>	<u>\$1,034,191</u>	<u>\$ 585,471</u>	<u>\$44,911,177</u>

See Accompanying Notes and Independent Auditor's Report

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
RECONCILIATION OF FUND BALANCES OF GOVERNMENTAL FUNDS
TO NET POSITION OF GOVERNMENTAL ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

Amounts reported for governmental activities in the statement of net position are different because:

Total Fund Balances	\$ 32,591,184
Capital assets, net of accumulated depreciation, used in governmental activities are not financial resources and, therefore, are not reported in the funds.	404,818,897
Other long-term assets are not available to pay for current period expenditures, and, are therefore, deferred or not recorded in the funds:	
Property Tax Receivable	1,371,756
Deferred charges related to bonds discounts are not reflected in the funds because they are measured on the accrual basis.	43,943
Deferred outflows/(inflows) of resources related to the defined benefit pension plans and OPEB plans are not reflected in the funds because they are measured on the accrual basis. The effect is	(3,727,633)
Certain liabilities are not due and payable currently, and, therefore, are not reported in the funds:	
Net Pension Liability	(22,891,258)
Other Postretirement Benefits	(31,855,108)
Accrued Interest on Long-Term Debt	(484,310)
Long-Term Notes and Bonds Payable	(74,688,146)
Long-Term Capital Lease Obligation	(1,081,105)
Long-Term Portion of Vacation and Sick Payable	(3,078,771)
Long-Term Portion of Workers' Compensation Payable	(576,925)
Net Position of Governmental Activities	<u>\$300,442,524</u>

See Accompanying Notes and Independent Auditor's Report

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

	<u>General Fund</u>	<u>Special Reserve</u>	<u>Highway Aid Fund</u>	<u>Act 205 Pension Fund</u>
Revenue				
Taxes	\$18,156,325	\$ 0	\$ 0	\$5,112,205
Licenses and Permits	1,607,792	0	0	0
Investment Earnings, Rents, and Royalties	148,028	29,740	5,158	10,449
Intergovernmental Revenue	4,126,903	10,000	1,499,421	0
Fines and Forfeits	103,454	0	0	0
Charges for Services (Departmental Earnings)	6,555,965	104,285	0	0
Contributions	0	109,607	0	0
Miscellaneous Revenue	<u>15,825</u>	<u>0</u>	<u>41,420</u>	<u>0</u>
Total Revenue	<u>\$30,714,292</u>	<u>\$ 253,632</u>	<u>\$1,545,999</u>	<u>\$5,122,654</u>
Expenditures				
Current Expenditures				
General Government	\$ 2,628,914	\$ 0	\$ 0	\$ 153,365
Public Safety (Protection to Persons and Property)	13,378,311	0	0	0
Public Works - Sanitation	55,630	0	0	0
Public Works - Highways, Roads, and Streets	3,976,150	530	517,856	0
Other Public Works Enterprises	384,799	803,209	0	0
Culture - Recreation	448,637	516	0	0
Conservation and Development	878,560	86,837	0	0
Employer Paid Benefits	5,710,468	0	0	0
Insurance	300,820	0	0	0
Miscellaneous Expenditures or Expenses	<u>20,869</u>	<u>0</u>	<u>0</u>	<u>0</u>
Capital Expenditures				
General Government	3,700	0	0	0
Public Safety	37,068	0	0	0
Public Works - Sanitation	0	0	0	0
Public Works - Highways, Roads, and Streets	285,952	125,682	499,014	0
Other Public Works - Enterprises	0	0	0	0
Culture - Recreation	<u>0</u>	<u>276,940</u>	<u>0</u>	<u>0</u>
Debt Service				
Debt Service - Principal	2,834,186	0	0	0
Debt Service - Interest	770,584	0	0	0
Debt Issuance Cost	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$31,714,648</u>	<u>\$1,293,714</u>	<u>\$1,016,870</u>	<u>\$ 153,365</u>
Excess (Deficiency) of Revenue Over (Under) Expenditures	<u>(\$ 1,000,356)</u>	<u>(\$1,040,082)</u>	<u>\$ 529,129</u>	<u>\$4,969,289</u>
Other Financing Sources (Uses)				
Sale of Capital Assets	\$ 180,411	\$ 0	\$ 0	\$ 0
Transfer In	4,474,681	0	0	0
Transfer Out	(885,022)	(70,000)	(456,700)	(3,976,996)
Proceeds from Borrowings	0	0	0	0
Proceeds from Capital Lease	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Other Financing Sources (Uses)	<u>\$ 3,770,070</u>	<u>(\$ 70,000)</u>	<u>(\$ 456,700)</u>	<u>(\$3,976,996)</u>
Excess (Deficiency) of Revenue and Other Sources Over (Under) Expenditures and Other Uses	<u>\$ 2,769,714</u>	<u>(\$1,110,082)</u>	<u>\$ 72,429</u>	<u>\$ 992,293</u>
Fund Balance - Beginning	<u>6,645,169</u>	<u>4,005,171</u>	<u>894,316</u>	<u>4,067,614</u>
Fund Balance - Ending	<u>\$ 9,414,883</u>	<u>\$2,895,089</u>	<u>\$ 966,745</u>	<u>\$5,059,907</u>

See Accompanying Notes and Independent Auditor's Report

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
STATEMENT OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

<u>Capital Expenditures</u>	<u>Equipment Replacement Fund</u>	<u>Housing and Community Development</u>	<u>Grant Match Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$23,268,530
0	0	0	0	0	1,607,792
19,223	18,315	204,117	3,353	31,762	470,145
0	0	1,608,525	165,771	96,435	7,507,055
0	0	0	0	0	103,454
0	0	0	0	75,297	6,735,547
0	0	0	0	0	109,607
0	0	0	0	0	57,245
<u>\$ 19,223</u>	<u>\$ 18,315</u>	<u>\$1,812,642</u>	<u>\$ 169,124</u>	<u>\$203,494</u>	<u>\$39,859,375</u>
\$ 8,009	\$ 0	\$ 0	\$ 0	\$ 81,094	\$ 2,871,382
395,452	0	0	0	16,147	13,789,910
4,604	0	0	0	0	60,234
18,608	0	0	0	0	4,513,144
0	0	0	0	0	1,188,008
7,255	0	0	0	6,987	463,395
0	0	1,469,791	0	13,518	2,448,706
0	0	0	0	0	5,710,468
0	0	0	0	0	300,820
0	0	0	0	3,679	24,548
198,312	0	0	0	0	202,012
243,962	70,305	0	0	0	351,335
0	0	0	0	101,986	101,986
2,342,829	16,300	226,656	9,306	0	3,505,739
582,255	0	0	128,235	0	710,490
33,670	14,715	126,139	0	2,933	454,397
0	0	0	0	0	2,834,186
0	0	0	0	0	770,584
<u>62,574</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>62,574</u>
<u>\$ 3,897,530</u>	<u>\$ 101,320</u>	<u>\$1,822,586</u>	<u>\$ 137,541</u>	<u>\$226,344</u>	<u>\$40,363,918</u>
<u>(\$ 3,878,307)</u>	<u>(\$ 83,005)</u>	<u>(\$ 9,944)</u>	<u>\$ 31,583</u>	<u>(\$ 22,850)</u>	<u>(\$ 504,543)</u>
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 180,411
0	860,522	9,944	0	94,500	5,439,647
0	(9,944)	0	0	(40,985)	(5,439,647)
7,585,000	0	0	0	0	7,585,000
0	0	0	0	0	0
<u>\$ 7,585,000</u>	<u>\$ 850,578</u>	<u>\$ 9,944</u>	<u>\$ 0</u>	<u>\$ 53,515</u>	<u>\$ 7,765,411</u>
\$ 3,706,693	\$ 767,573	\$ 0	\$ 31,583	\$ 30,665	\$ 7,260,868
<u>2,393,813</u>	<u>5,791,065</u>	<u>0</u>	<u>1,002,608</u>	<u>530,560</u>	<u>25,330,316</u>
<u>\$ 6,100,506</u>	<u>\$6,558,638</u>	<u>\$ 0</u>	<u>\$1,034,191</u>	<u>\$561,225</u>	<u>\$32,591,184</u>

See Accompanying Notes and Independent Auditor's Report

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

Amounts reported for governmental activities in the statement of activities are different because:

Net Change in Fund Balances - Total Governmental Funds	\$ 7,260,868
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation. This is the amount by which depreciation exceeded capital outlays in the current period.	(557,325)
Certain gains/losses related to disposal of capital assets have been reduced by the basis of these assets.	(2,596)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. Net change during the period is a decrease for property tax revenue.	(152,366)
Certain expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Accrued Interest on Bonds (Net Change)	(188,866)
Accrued Vacation and Sick Pay (Net Change)	(32,352)
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of long-term debt consumes the current financial resources of governmental funds. Neither has any effect on net position. Also, governmental funds report the effect of premium and discounts when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This is the net effect of these items:	
Repayment on Capital Lease Obligation	156,209
Proceeds from Notes Issued	(19,885,000)
Repayment of Bonded Debt/Notes	3,807,977
Amortization of Discounts, net of additional Bond Premiums	(736,420)
The reduction in pension expense associated with the defined benefit plans that do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	2,245,936
The additional other postemployment benefit expense associated with the defined benefit plans that do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.	(1,187,225)
Change in Net Position of Governmental Activities	(\$ 9,271,160)

See Accompanying Notes and Independent Auditor's Report

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)

Pension Trust
Funds

ASSETS

Investments

\$107,295,087

LIABILITIES

\$ 0

NET POSITION

Held in Trust for Pension Benefits

\$107,295,087

See Accompanying Notes and Independent Auditor's Report

CITY OF ALTOONA
 BLAIR COUNTY, PENNSYLVANIA
 STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
 FIDUCIARY FUNDS
 FOR THE YEAR ENDED DECEMBER 31, 2020
 (AMOUNTS EXPRESSED IN WHOLE DOLLARS)

	<u>Pension Trust Funds</u>
<u>Additions</u>	
Contributions:	
Employer	\$ 5,692,363
Plan Members	<u>661,588</u>
Total Contributions	<u>\$ 6,353,951</u>
Investment Income:	
Net Realized and Unrealized Gains	\$ 10,314,344
Interest and Dividend Income	<u>2,048,590</u>
Total Investment Income	\$ 12,362,934
Less: Investment Expense	(<u>210,296</u>)
Net Investment Income	<u>\$ 12,152,638</u>
Total Additions	<u>\$ 18,506,589</u>
<u>Deductions</u>	
Benefits	\$ 7,575,587
Administrative Expenses	<u>26,028</u>
Total Deductions	<u>\$ 7,601,615</u>
Net Increase	\$ 10,904,974
<u>Net Position Being Held in Trust for Pension Benefits</u> - Beginning of Year	<u>96,390,113</u>
<u>Net Position Being Held in Trust for Pension Benefits</u> - End of Year	<u>\$107,295,087</u>

See Accompanying Notes and Independent Auditor's Report

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020

I. Summary of Significant Accounting Policies

A. Description of Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. All fiduciary activities are reported only in the fund financial statements. *Governmental activities*, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately in the government-wide financial statements. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

B. Reporting Entity

The City of Altoona (the "City"), which is located in Blair County, Pennsylvania, was incorporated in 1868 under the provisions of the Commonwealth of Pennsylvania. The City of Altoona is a third-class Pennsylvania City organized under a council-manager form of government in which the seven-member council, including the mayor, are elected officials. City council appoints the city manager, who in turn, appoints department heads. The City council on behalf of the City makes policy decisions, borrows money, levies local taxes, and authorizes expenditures in accordance with the third-class city code of the Commonwealth of Pennsylvania. In addition, the City provides the following services as authorized by its charter: public safety (police and fire), streets, sanitation, health and social services, culture-recreation, public improvements, planning and zoning, and general administrative services. The accompanying financial statements present the government and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units, none of which exists for the City, would be combined with data of the primary government. Each discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the City. Each discretely presented component unit has a December 31 year-end.

Discretely Presented Component Unit

The Altoona Water Authority is responsible for operating the water and sewer systems of the City of Altoona. The members of the Authority's board are appointed by the City. The City is financially accountable for the Authority, considering the significance of its operational and financial relationship with the City.

The Redevelopment Authority of Altoona is responsible for implementing urban renewal initiatives, eliminating blight, and assisting in economic development. The members of the Authority's board are appointed by the City. The City, with respect to the Authority, has the ability to impose its will and incur a financial burden.

The Parking Authority of the City of Altoona is responsible for managing the City's public parking. The City appoints the Authority's board. The Authority is fiscally dependent upon the City because the City has provided advances for debt service and guarantees the Authority's bond issue.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

I. **Summary of Significant Accounting Policies** (Continued)

B. **Reporting Entity** (Continued)

Discretely Presented Component Unit (Continued)

Complete financial statements for each component unit may be obtained at the entities' administrative office.

Altoona Water Authority
900 Chestnut Avenue
Altoona, Pennsylvania 16601

Redevelopment Authority of Altoona
City Hall
13th Avenue and 12th Street
Altoona, Pennsylvania 16601

The Parking Authority of the City of Altoona
1225 11th Avenue
Altoona, Pennsylvania 16601

For purposes of these financial statements, it is the policy of the City not to eliminate transactions between the City and its component units.

C. **Basis of Presentation - Government-Wide Financial Statements**

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds. Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

As discussed earlier, the government has two discretely presented component units. While neither the Redevelopment Authority of Altoona nor the Parking Authority of the City of Altoona are considered to be a major component unit, they are nevertheless shown in separate columns in the government-wide financial statements.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are transactions between the City and its component units. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

D. **Basis of Presentation - Fund Financial Statements**

The fund financial statements provide information about the government's funds, including its fiduciary funds. Separate statements for each fund category - governmental and fiduciary - are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

Governmental Funds

The City reports the following major governmental funds:

- The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the City, except those accounted for in another fund.
- The *Highway Aid Fund* is used to account for financial resources received for the Commonwealth of Pennsylvania's Department of Transportation's Liquid Fuels Taxes from the State's Motor License Fund, which must be used on the roads and streets for which the City is responsible.
- The *Act 205 Pension Fund* is used to account for the portion of the earned income tax which accumulates resources to provide for the payment of pension expenses.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

I. Summary of Significant Accounting Policies (Continued)

D. Basis of Presentation - Fund Financial Statements (Continued)

Governmental Funds (Continued)

- The *Capital Projects Fund* accounts for financial resources used to acquire or construct major capital facilities.
- The *Community Development Block Grant Fund* is used to account for funds received from the U.S. Department of Housing and Urban Development to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low or moderate income.
- The *Special Reserve Fund* is used to account for financial resources to fund expenditures for non-operational purposes across a broad spectrum of potential projects and uses.
- *Equipment Replacement Fund* was established to be used to replace vehicle and other related equipment that has been fully-depreciated and reached or exceeded its useful life.
- *Grant Match Fund* was established as a means of identifying a source of City funds to be used as the local match component for State or Federal grants which may be the subject of application by the City.

Fiduciary Fund Types

Additionally, the City reports the following fund type:

- The *pension trust funds* report fiduciary resources held in trust and the receipt, investment, and distribution of retirement contributions.

During the course of operations, the City has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements, these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column.

E. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being *measured such as current financial resources or economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

I. **Summary of Significant Accounting Policies** (Continued)

E. **Measurement Focus and Basis of Accounting** (Continued)

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year end). All other revenue items are considered to be measurable and available only when cash is received by the government.

The pension benefit trust *funds are reported using the economic resources measurement focus and the accrual basis of accounting.*

F. **Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**

1. **Cash and Cash Equivalents**

The City maintains a cash and investment pool that is available for use by the general and capital expenditures fund. Each fund's portion of this pool is displayed on the combined balance sheet as cash. Deposits are stated at cost. Cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition, including investments in the Pennsylvania School District Liquid Asset Fund (PSDLAF) and the Pennsylvania Local Government Insurance Trust (PLGIT).

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

I. Summary of Significant Accounting Policies (Continued)

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Cont.)

2. Investments

Investments are separately held by several of the City's funds. Investments are reported at fair value. Changes in the fair value of investments are recorded as investment income. Cash deposits are reported at carrying amounts which approximate fair values.

3. Inventories and Prepaid Items

Inventories consist of items used at the Highway Yard and are valued at cost, using the first-in, first-out (FIFO) method. The cost of such inventories is recorded as expenditures when consumed rather than when purchased.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in the government-wide financial statements for the Parking Authority of the City of Altoona. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

4. Capital Assets

Capital assets with useful lives of more than one year, which include land, land improvements, buildings, building improvements, computer hardware, office furniture and equipment, other equipment, and vehicles are reported in the government-wide financial statements. The City defines capital assets as assets with an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset's lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during construction is not capitalized.

In 2005, dollar thresholds changed, and various asset classes were valued and depreciated in accordance with the following chart:

GASB 34 Asset Class	Examples	Estimated Useful Life	Dollar Threshold
Land		N/A Non-depreciable	\$ 3,000
Land Improvements	Parking lots, curbs, sidewalks	15 - 20 years	\$10,000
Buildings	HVAC, electrical, capitalized interest	30 - 40 years	\$10,000
Building/Leasehold Improvements	Renovations, major repairs	30 - 40 years	\$10,000
Computer Hardware	PC's, printers, network hardware	3 years	\$ 3,000
Office Furniture	Office furniture, appliances	10 years	\$ 3,000
Office Equipment	Fax, copiers, telephone system	5 years	\$ 3,000
Vehicles	Autos, trucks	5 years	\$ 3,000

In order to comply with GASB 34 requirements, all infrastructure assets were inventoried and assigned a dollar threshold and useful life during calendar year 2007. Therefore, beginning in year 2007, the various infrastructure asset classes were valued and depreciated in accordance with the following chart:

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

I. Summary of Significant Accounting Policies (Continued)

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Cont.)

4. Capital Assets (Continued)

GASB 34 Infrastructure Asset Class	Examples	Estimated Useful Life	Dollar Threshold
Roads	Streets and Avenues	20 years	\$ 5,000/Mile
Bridges and Culverts	Eighth Street Bridge	50 years	\$20,000/Project
Storm Sewers	Storm Sewers	40 years	\$20,000/Project
Signs	Stop Sign, Speed Limit Sign	10 years	\$10,000 Project
Street Lights	Street Light	25 years	\$ 5,000/Project
Traffic Signals	Traffic Signal	20 years	\$ 5,000/Project
Handicap Ramps	Handicap Ramp	50 years	\$ 5,000/Project
Guiderail	Guiderail	50 years	\$ 5,000/Project

5. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The City has three items that qualify for reporting in this category. The first represents unamortized discounts on bonds, which will be amortized through December 1, 2040. The second represents the differences between expected and actual experience related to defined benefit pension plans and other Post-Employment Benefits plans, which will be amortized through 2022; and the third represents the net difference between projected and actual earnings on defined pension plan investments, which will be amortized through 2023.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The government has two items, which arises only under the accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, which represents differences between expected and actual experience of the defined benefit pension plans and will be amortized through 2035; and net difference between projected and actual earnings on defined pension plan investments, which will be amortized through 2022 and are not reported in the governmental funds balance sheet.

6. Net Position Flow Assumption

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the government's policy to consider restricted - net position to have been depleted before unrestricted - net position is applied.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

I. Summary of Significant Accounting Policies (Continued)

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Cont.)

7. Fund Balance Flow Assumptions

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

8. Fund Balance Policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by Mayor and Council policy (e.g., encumbrances or future anticipated costs). The governing council is the highest level of decision-making authority for the government that can, prior to the end of the fiscal year, commit fund balance. Once committed, the limitation imposed by the policy remains in place until a similar action is taken to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The mayor and council assign fund balance. The mayor and council may assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

In the governmental fund financial statements, fund balances are classified as follows:

Nonspendable - amounts that cannot be spent because they are in a nonspendable form (e.g., inventory or prepaid expenses) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Restricted - amounts limited by external parties or legislation (e.g., grants or donations).

Committed - amounts limited by the Mayor and Council policy (e.g., encumbrances or future anticipated costs).

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

I. Summary of Significant Accounting Policies (Continued)

F. Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance (Cont.)

8. Fund Balance Policies (Continued)

Assigned - amounts that are intended for a particular purpose, such as a rate stabilization fund or segregation of an amount intended to be used at some time in the future.

Unassigned - amounts available for consumption or not restricted in any manner.

Management ensures that fund balance reporting be consistent with Governmental Accounting Standards Board (GASB) statements.

All references to fund balance shall be assumed to be unrestricted, undesignated, and unassigned unless specifically stated otherwise.

The responsibility for designating fund to specific classifications shall be as follows:

1. Nonspendable - shall be assigned by the finance director.
2. Restricted - shall be assigned by the finance director.
3. Committed - shall be assigned by the Mayor and Council.
4. Assigned - shall be assigned by the Mayor and Council.

Management shall be responsible for the enforcement of this policy.

G. Revenues and Expenditures/Expenses

1. Program Revenues

Amounts reported as *program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues.

2. Property Taxes

Property taxes are levied as of January 1 on land property values assessed on the same date. The tax levy was billed in March 2020.

A levy of 5.129 mills was made for general expenses. A 2% discount is given to taxpayers if paid by June 30; and thereafter, a 10% penalty is charged on the taxes.

Taxes not collected by the tax collector by December 31, 2020 are returned to the Blair County Tax Claim Bureau for collection.

In the governmental fund financial statements, property taxes receivable are recorded at year-end. These receivables represent delinquent taxes. Any delinquent taxes not paid within 60 days after year-end are recorded as deferred revenue.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

I. Summary of Significant Accounting Policies (Continued)

G. Revenues and Expenditures/Expenses (Continued)

2. Property Taxes (Continued)

In the government-wide financial statements, property taxes receivable and related revenue include all amounts due to the City regardless of when cash is received. Over time, substantially all property taxes are collected.

3. Intergovernmental Receivables and Unavailable Revenue

Intergovernmental receivables are comprised of amounts due from other governments. Revenue is recorded as earned when eligibility requirements are met. Revenue received prior to meeting all eligibility requirements are considered unavailable until such time as the eligibility requirements are met.

4. Compensated Absences

It is the City's policy to permit employees to accumulate a limited amount of earned but unused sick leave. Sick leave is accumulated continuously for full-time employees at rates determined by contracts to a maximum specified in these contracts. Police are paid for 50% of the accumulated sick leave upon retirement or termination up to 250 days, and firemen are paid for 40% of the accumulated sick leave upon retirement or termination up to 175 days.

AFSCME non-uniformed employees may accumulate their unused sick leave up to a maximum of 120 days. When these employees retire, they shall be paid for their accumulated unused sick leave in accordance with the schedule below:

<u>Days Available at Retirement</u>	<u>Percentage Buyout</u>
51 - 100	40%
101 - 175	50%
176 - 250	60%

AFSCME School Crossing Guard employees may accumulate their unused sick leave up to a maximum of 120 days. When these employees retire with at least 15 years of service they shall be paid for their accumulated unused sick leave in accordance with the schedule below:

<u>Days Available at Retirement</u>	<u>Percentage Buyout</u>
0 - 100	30%
101 and above	50%

Full-time employees have various days of vacation leave per year dependent upon employment classification and length of service. Vacation leave may be carried beyond the leave year of January 1 to December 31 only with the City Manager's approval. In the government-wide financial statements, the cost of vacation and sick leave is recognized when incurred. In governmental funds, the cost of vacation and sick leave is recognized when payments are made to employees.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

I. Summary of Significant Accounting Policies (Continued)

G. Revenues and Expenditures/Expenses (Continued)

4. Compensated Absences (Continued)

Employees who subsequently accumulate over 120 days will receive an annual sick leave incentive bonus, as follows:

<u>Number of Full Days</u>	<u>Percentage of Pay Buyout</u>
0 - 5	10% of pay rate for each day
6 - 10	30% of pay rate for each day
11 - 15	50% of pay rate for each day

As of December 31, 2013, any employee who had a maximum accumulation for sick and vacation leave exceeding the stated maximum specified within the Fire, Police, and AFSCME contracts were entitled to maintain those total number of days accumulated.

II. Detailed Notes on All Activities and Funds

A. Cash and Investments

Deposits

Custodial credit risk for deposits is the risk that in the event of a bank failure, the City's deposits may not be returned or the City will not be able to recover collateral securities in the possession of an outside party. The City's policy permits assets pledged as collateral to be pooled in accordance with Act 72, relating to pledges of assets to secure deposits of public funds, less the amount covered by the Federal Deposit Insurance Corporation (FDIC). The City encourages the purchase and sale of securities and certificates of deposit through a competitive and negotiated process involving telephone solicitation of at least three bids for each transaction. **Custodial credit risk** for deposits is not formally addressed by pension trust policies.

Deposits of the City's reporting entity are insured or collateralized with securities held by the City, its agent, or by the pledging financial institution's trust department or agent in the name of the City or applicable public trust. At year end, the City's carrying amount of bank deposits was \$31,413,012 and the bank balance was \$31,536,488. Of the bank balance, \$820,337 was covered by federal depository insurance and \$29,908,583 was covered by collateral held in the pledging bank's trust department, but not in the City's name. In addition, \$807,568 of the bank balance and book balance was invested in an external investment pools from which the City purchased a prorata share of all investments and deposits, which are held in the name of the fund, which is considered to be a cash equivalent by the City.

As of December 31, 2020, the City's reporting entity had the following investments:

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

A. Cash and Investments (Continued)

Investments (Continued)

<u>Types of Investments</u>	<u>Fair Value/ Carrying Amount</u>	<u>Cost</u>	<u>Average Credit Quality/ Ratings (1)</u>	<u>Weighted Average Months to Maturity (2)</u>
<u>Primary Government</u>				
Non-Pooled Investments:				
Cash and Cash Equivalents	\$ 4,445	\$ 4,445	N/A	N/A
Taxable Fixed Income Funds	71,828	68,902	(3)	(3)
Domestic Equity Mutual Funds and ETFs	81,547	59,038	N/A	N/A
Real Estate Mutual Fund	7,829	7,300	N/A	N/A
International Funds and ETFs	50,416	39,622	N/A	N/A
Hedge Funds	10,815	10,431	N/A	N/A
MetLife, Inc. *	10,282	0	N/A	N/A
Accrued Interest	<u>127</u>	<u>127</u>	N/A	N/A
Total Primary Government Investments (non-fiduciary)	<u>\$ 237,289</u>	<u>\$ 189,865</u>		
<u>Fiduciary Funds</u>				
Cash and Cash Equivalents	\$ 1,707,549	\$ 1,707,549	N/A	N/A
Open-End Mutual Fund	101,045,274	89,018,965	(3)	(3)
Pooled Funds	1,900,382	1,828,255	(3)	(3)
Unclassified	2,641,701	2,641,701	N/A	(3)
Accrued Interest	<u>181</u>	<u>181</u>	N/A	N/A
Total Fiduciary Investments	<u>\$107,295,087</u>	<u>\$95,196,651</u>		

Fair Value is determined by comparison to readily available market prices.

- (1) Ratings are provided where applicable to indicate associated **Credit Risk**. N/A indicates not applicable.
- (2) **Interest Rate Risk** is estimated using either duration or weighted average months to maturity depending on the respective policy. Amounts are shown in months except as otherwise noted. The City manages its exposure to decline in fair value by limiting maturity of Certificates of Deposit to original maturity of one year.
- (3) Information unavailable.

* This is not a permitted investment in the General Fund.

Investments Policies

Investment policies for the City's reporting entity are maintained by the City's Chief Finance Officer. Summarizations follow in subsequent sections of this Note.

City Policy

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Generally, the City's investing activities are managed under the custody of the City's Chief Finance Officer, except for the Martin Goodman Trust for which greater flexibility in investments exists in comparison to the following information. Investing is performed in accordance with investment policies adopted by the City Council complying with State Statutes and the City Charter. City funds may be invested in: (1) United States Treasury bills; (2) short-term obligations of the United States Government or its agencies or instrumentalities; (3) deposits in savings accounts or time deposits or share accounts of institutions insured by the Federal Deposit Insurance corporation (FDIC) or Federal Savings &

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

A. Cash and Investments (Continued)

City Policy (Continued)

Loan Insurance Corporation (FSLIC) or the National Credit Union Share Insurance Fund or their successor agencies; (4) obligations of the United States of America or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America, the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth or of any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision; (5) shares of an investment company registered under the Investment Company Act of 1940, whose share are registered under the Securities Act of 1933, provided that the only investments of that company are in the authorized investments for Municipal funds listed in (1) through (4); (6) certificates of deposit purchased from institutions insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation or the Federal Savings and Loan Insurance Corporation or the National Credit Union Share Insurance Fund to the extent that such accounts are so insured.

Concentration of Credit Risk is the risk of loss attributed to the magnitude of the City's investment in a single issuer. For deposits in savings accounts, time deposits, share accounts, or certificates of deposit the City's policy requires that any amount above the insured maximum be collateralized by a pledge or assignment of assets of the institution.

Interest Rate Risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. **Custodial Credit Risk** is the risk that, in the event of the failure of the counterparty, the City will not be able to recover the value of its investments or collateral securities in the possession of an outside party. Interest Rate Risk and Custodial Credit Risk are not addressed by the City's investment policy.

Pension Trust Policy

The City's three pension trusts are the City of Altoona Non-Uniformed Employees' Pension Plan, the Firefighter's Pension Fund of the City of Altoona, and the Altoona Police Pension Fund Association. The Council of the City of Altoona is authorized to hold and supervise the investment of the assets of the Non-Uniformed Employees' Pension Plan. Funds in the Non-Uniformed Plan may be invested in securities which are at the time legal investments for fiduciaries under the Pennsylvania Fiduciaries Investment Act or funds may be placed in a deposit bank. The Firefighter's Pension Fund plan authorized the Board of Managers to make investment decisions on its own or to retain an investment counselor or broker. Firefighter's Pension Fund Plan funds are to be invested as authorized under Chapter 73 of the *Probate Estates and Fiduciaries Code Laws of 1972*, Act No. 164, effective July 1, 1972, as amended. The Police Pension Fund Board has full charge and management of all matters pertaining to investment of the Altoona Police Pension Fund. The Police plan does not specify authorized types of investments.

Credit Risk, Interest Rate Risk, Concentration of Credit Risk, and Custodial Credit Risk are not addressed by the pension trust policies.

CITY OF ALTOONA
 BLAIR COUNTY, PENNSYLVANIA
 NOTES TO FINANCIAL STATEMENTS
 DECEMBER 31, 2020
 (CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

A. Cash and Investments (Continued)

Component Unit - Cash and Investments

Altoona Water Authority

Deposits

Custodial credit risk for deposits is the risk that in the event of a bank failure, the government's deposits may not be returned to it.

The Commonwealth of Pennsylvania recognizes this risk. Under its Act 72, deposits of public funds (in excess of FDIC insurance) held by banks must be collateralized. Banks must place on deposit with a third-party (usually a Federal Reserve Bank) securities with an aggregate market value in excess of all of its uninsured balances. The Authority requires this protection for its funds.

Cash

The table below presents the Authority's deposit risk classifications:

Cash Deposits - Bank Balances

PLGIT	\$ 13,562
FDIC Insured or Collateralized	250,000
Secured Under Pennsylvania Act 72	<u>5,100,505</u>
Total	<u>\$5,364,067</u>

Investments

Under State Law and its Trust Indenture(s), the Authority is permitted to invest in U.S. Treasury Bills, short-term U.S. Government or agency obligations, deposits in savings accounts, time deposits or share accounts, obligations of the United States, or any of its agencies or instrumentalities, obligations of the Commonwealth of Pennsylvania, or any of its agencies or instrumentalities obligations of any state of the United States, or any of its agencies or instrumentalities, commercial paper rated, on the date of acquisition, in one of the two highest categories, and written repurchase agreements.

The Authority is also permitted to invest in mutual funds including those offered through the Pennsylvania Local Government Investment Trust (PLGIT) which are subject to the same types of restrictions described above relating to investments by governments in general.

The table below presents the Authority's investment risk classification, as described above.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

A. Cash and Investments (Continued)

Component Unit - Cash and Investments (Continued)

Altoona Water Authority (Continued)

Investments (Continued)

Collateralized Under Act 72

Water Division	\$ 2,711,616
Wastewater Division	<u>7,404,057</u>
Total	<u>\$10,115,673</u>

Redevelopment Authority of Altoona

Deposits

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Authority's deposits may not be returned, or the Authority will not be able to recover collateral securities in the possession of an outside party.

The deposit and investments of the Authority adhere to state statutes. Deposits of the governmental funds are maintained in demand deposits.

Deposits of the Authority's reporting entity are insured or collateralized with securities held by the Authority, its agent, or by the pledging financial institution's trust department or agent in the name of the Redevelopment Authority of Altoona.

At year end, the carrying amount of the government's deposits was \$246,634 and the bank balance was \$245,895. All of the bank balance was covered by federal depository insurance.

Investments

At year end, the Redevelopment Authority of Altoona had no investments.

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Generally, the Authority's investing activities are managed under the custody of the Board of Directors. Investing is performed in accordance with state statutes.

Pennsylvania statutes provide for investment of governmental funds into certain authorized investment types including U.S. treasury bills, other short-term U.S. and Pennsylvania government obligations and insured or collateralized time deposits and certificates of deposit. The statutes do not prescribe regulations related to demand deposits; however, they do allow the pooling of governmental funds for investment purposes.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

A. Cash and Investments (Continued)

Component Unit - Cash and Investments (Continued)

Redevelopment Authority of Altoona (Continued)

Investments (Continued)

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. **Concentration of credit risk** is the risk of loss attributed to the magnitude of the Authority's investment in a single issuer.

For investments, **custodial credit risk** is the risk that, in the event of the failure of the counterparty, the Redevelopment Authority of Altoona will not be able to recover the value of its investments or collateral securities in the possession of an outside party.

The Parking Authority of the City of Altoona

Deposits

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Authority's deposits may not be returned, or the Authority will not be able to recover collateral securities in the possession of an outside party.

The deposit and investments of the Authority adhere to state statutes. Deposits of the fund are maintained in demand deposits.

Deposits of the Authority's reporting entity are insured or collateralized with securities held by the Authority, its agent, or by the pledging financial institution's trust department or agent in the name of the Authority.

At year end, the carrying amount of the government's deposits was \$128,655 and the bank balance was \$128,294. Of the bank balance, all was covered by federal depository insurance.

Investments

As of December 31, 2020, the Parking Authority of the City of Altoona had no investments.

The Authority has not formally adopted deposit and investment policies that limit its allowable deposits or investments and address specific types of risk to which it is exposed.

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Generally, the Authority's investing activities are managed under the custody of the Board of Directors. Investing is performed in accordance with state statutes.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

A. Cash and Investments (Continued)

Component Unit - Cash and Investments (Continued)

The Parking Authority of the City of Altoona (Continued)

Investments (Continued)

Pennsylvania statutes provide for investment of governmental funds into certain authorized investment types including U.S. treasury bills, other short-term U.S. and Pennsylvania government obligations and insured or collateralized time deposits and certificates of deposit. The statutes do not prescribe regulations related to demand deposits; however, they do allow the pooling of governmental funds for investment purposes.

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. **Concentration of credit risk** is the risk of loss attributed to the magnitude of the Authority's investment in a single issuer.

For investments, **custodial credit risk** is the risk that, in the event of the failure of the counterparty, the Authority will not be able to recover the value of its investments or collateral securities in the possession of an outside party.

B. Receivables

Receivables and Uncollectible Accounts

Significant receivables include amounts due from businesses, landlords, and homeowners who have received loans from the City's Housing and Community Development funds. Once these loans are made, repayment terms are established. Because the City places liens against the property generating the receivable, it is the City's policy to use the direct write-off method for bad debts, which generally is not materially different from the allowance method.

In the General Fund, significant receivables represent moneys due related to the TV Cable franchise fees; a payment in lieu of taxes; and street cuts. Other less significant receivables represent amounts due from licenses, district justices, and other miscellaneous sources. Because most of these material amounts are received in a timely manner, it is the City's policy to use the direct write-off method for bad debts, which generally is not materially different from the allowance method.

C. Capital Assets

Capital asset activity for the year ended December 31, 2020 is as follows:

	Beginning Balance	Increases	Decreases	Transfer	Ending Balance
<u>Governmental Activities</u>					
Capital Assets, not being depreciated:					
Land	\$136,597,618	\$ 0	\$ 0	\$ 0	\$136,597,618
Construction in Progress	0	266,338	0	0	266,338
Water and Wastewater Projects in Progress	<u>6,844,321</u>	<u>6,867,830</u>	<u>0</u>	<u>(1,721,466)</u>	<u>11,990,685</u>
Total Capital Assets, Not Being Depreciated	<u>\$143,441,939</u>	<u>\$ 7,134,168</u>	<u>\$ 0</u>	<u>(\$ 1,721,466)</u>	<u>\$148,854,641</u>

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

C. Capital Assets (Continued)

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Transfer</u>	<u>Ending Balance</u>
<u>Governmental Activities</u> (Continued)					
Capital Assets, being depreciated:					
Land Improvements	\$208,218,153	\$ 3,103,375	\$ 0	\$ 0	\$211,321,528
Buildings and Improvements	17,208,099	859,846	0	0	18,067,945
Machinery and Equipment	20,773,941	1,096,400	(824,392)	0	21,045,949
Water and Wastewater Related Assets	<u>356,001,480</u>	<u>4,517,714</u>	<u>(949,542)</u>	<u>1,721,466</u>	<u>361,291,118</u>
Total Capital Assets, Being Depreciated	\$602,201,673	\$ 9,577,335	(\$1,773,934)	\$1,721,466	\$611,726,540
Accumulated Depreciation for:					
Land Improvements	\$164,952,835	\$ 6,699,143	\$ 0	\$ 0	\$171,651,978
Building and Improvements	8,777,742	735,607	0	0	9,513,349
Machinery and Equipment	17,917,196	1,383,612	(824,392)	0	18,476,416
Water and Wastewater Related Assets	<u>148,617,021</u>	<u>8,450,466</u>	<u>(946,946)</u>	<u>0</u>	<u>156,120,541</u>
Total Accumulated Depreciation	\$340,264,794	\$17,268,828	(\$1,771,338)	\$ 0	\$355,762,284
Total Capital Assets, Being Depreciated, Net	\$261,936,879	(\$ 7,691,493)	(\$ 2,596)	\$1,721,466	\$255,964,256
Governmental Activities, Capital Assets, Net	<u>\$405,378,818</u>	<u>(\$ 557,325)</u>	<u>(\$ 2,596)</u>	<u>\$ 0</u>	<u>\$404,818,897</u>

Depreciation expense was charged to functions/programs of the City as follows:

Governmental Activities

General Government	\$ 259,606
Public Safety	723,181
Public Works - Highways, Roads, and Streets	6,702,194
Culture and Recreation	889,298
Conservation and Development	244,083
Water and Wastewater	<u>8,450,466</u>

Total Depreciation Expense - Governmental Activities \$17,268,828

Component Units

Altoona Water Authority

Right to Use Asset Under Leases and Related Liability

On March 23, 2017, the Authority entered into a series of agreements with the City of Altoona (the "City"). Pursuant to the Water and Sewer System Asset Conveyance Agreement, deeds were signed to convey all the Authority's right, title, and interest to all the real property assets of its water system ("Water") and sewer system ("Sewer") to the City.

Concurrently, the City leased the water and sewer systems to the Authority, giving it lawful possession to operate and set rates for the systems. The lease terms extend throughout the remaining term of all PENNVEST loans, provided that either party may terminate the lease after twenty years, with the consent of PENNVEST.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

C. Capital Assets (Continued)

Component Units (Continued)

Altoona Water Authority (Continued)

Right to Use Asset Under Leases and Related Liability (Continued)

The right to use assets were computed based on the net present value of the future lease payments (including the default 3% per year increase) discounted using the weighted-average interest rates of the outstanding bonds and PENNVEST loans of the respective systems. Such discount rates were 4.34% and 2.87% for the Water and Sewer right to use assets, respectively.

During the year ended December 31, 2020 and December 31, 2019, the Authority recorded \$6,070,090 and \$6,070,090 of amortization expense as shown, respectively.

Future required payments on the lease obligation are as follows:

Water

	<u>Principal</u>	<u>Interest</u>
2021	\$ 1,226,633	\$ 2,606,995
2022	1,314,301	2,553,759
2023	1,791,282	2,496,718
2024	1,997,023	2,418,977
2025	2,216,174	2,332,306
2026-2030	14,865,509	10,007,440
2031-2035	22,693,645	6,140,921
2036-2038	<u>13,964,437</u>	<u>1,058,403</u>
Total	<u>\$60,069,004</u>	<u>\$29,615,519</u>

Sewer

	<u>Principal</u>	<u>Interest</u>
2021	\$ 685,015	\$ 1,471,400
2022	724,044	1,451,740
2023	981,040	1,430,960
2024	1,081,196	1,402,804
2025	1,186,746	1,371,774
2026-2030	7,709,071	6,281,966
2031-2035	11,236,771	4,982,677
2036-2040	15,675,868	3,126,920
2041-2043	<u>11,988,536</u>	<u>701,694</u>
Total	<u>\$51,268,287</u>	<u>\$22,221,935</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

C. Capital Assets (Continued)

Component Units (Continued)

Altoona Water Authority (Continued)

Right to Use Asset Under Leases and Related Liability (Continued)

While the Authority retains nominal title to equipment and other personal property, such titles are for administrative convenience and the assets are considered owned by the City. Under the terms of the leases, the City can compel the Authority to deliver any of its assets to the City upon request.

Subject to the approval of the City the Authority's borrowings are limited to, 1) bridge loans not exceeding a single two-year term for any particular project, 2) loans from a government lender, or 3) equipment loans, including, without limitation, lease purchase agreements. The Authority may not issue bonds; the City will issue any required bonded indebtedness and the lease payments will be adjusted to pay 100% of the debt service.

Redevelopment Authority of Altoona

Changes in Capital Assets

The following table provides a summary of changes in capital assets:

	CAPITAL ASSETS, NOT DEPRECIATED		CAPITAL ASSETS, DEPRECIATED		<u>Totals</u>
	<u>Land</u>	<u>Construction in Progress</u>	<u>Furniture Machinery, and Equipment</u>	<u>Land Improvement</u>	
<u>Governmental Activities</u>					
Balance - December 31, 2019	\$62,550	\$44,800	\$266,327	\$40,400	\$414,077
Increases	0	0	48,295	0	48,295
Decreases	216	44,800	0	0	45,016
Balance - December 31, 2020	\$62,334	\$ 0	\$314,622	\$40,400	\$417,356
<u>Accumulated Depreciation</u>					
Balance - December 31, 2019	\$ 0	\$ 0	\$148,901	\$10,634	\$159,535
Increases	0	0	7,821	1,283	9,104
Decreases	0	0	0	0	0
Balance - December 31, 2020	\$ 0	\$ 0	\$156,722	\$11,917	\$168,639
Balance - December 31, 2020- Net	\$62,334	\$ 0	\$157,900	\$28,483	\$248,717

All depreciation expense was charged to the Redevelopment and Housing function.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

C. Capital Assets (Continued)

Component Units (Continued)

The Parking Authority of the City of Altoona

Changes in Capital Assets

The following table provides a summary of changes in capital assets:

	CAPITAL ASSETS, NOT DEPRECIATED	CAPITAL ASSETS, ----- DEPRECIATED -----			Totals
	Land	Parking Garage	Improvements	Furniture Machinery, and Equipment	
<u>Business-Type Activities</u>					
Balance - December 31, 2019	\$308,318	\$2,636,394	\$2,180,339	\$123,752	\$5,248,803
Increases	<u>0</u>	<u>0</u>	<u>37,838</u>	<u>4,000</u>	<u>41,838</u>
Balance - December 31, 2020	<u>\$308,318</u>	<u>\$2,636,394</u>	<u>\$2,218,177</u>	<u>\$127,752</u>	<u>\$5,290,641</u>
<u>Accumulated Depreciation</u>					
Balance - December 31, 2019	\$ 0	\$1,442,738	\$1,205,010	\$ 73,275	\$2,721,023
Increases	<u>0</u>	<u>39,650</u>	<u>31,153</u>	<u>9,721</u>	<u>80,524</u>
Balance - December 31, 2020	<u>\$ 0</u>	<u>\$1,482,388</u>	<u>\$1,236,163</u>	<u>\$ 82,996</u>	<u>\$2,801,547</u>

All depreciation expense was charged to the parking function.

D. Pension Plans

Single-Employer Plans

1. Plan Descriptions, Contribution Information, and Funding Policies

The City's reporting entity participates in three single-employer plans. Assets are held separately and may be used only for the payment of benefits to the members of the respective plans, as follows:

Primary Government

City of Altoona Non-Uniformed Pension Plan (NUPP) provides retirement benefits for substantially all full-time non-uniformed employees of the primary government.

City of Altoona Police Pension Plan (PPP) provides retirement benefits for all policemen of the reporting entity.

City of Altoona Paid Firemen's Pension Plan (PFPP) provides retirement benefits for all paid firemen of the reporting entity.

Unless otherwise indicated, information for each plan in this note is provided as of the latest actuarial valuation, January 1, 2019.

Actuarially valuations are performed on a biennial basis.

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Single-Employer Plans (Continued)

1. Plan Descriptions, Contribution Information, and Funding Policies (Continued)

These plans are defined benefit plans but do not issue stand-alone financial reports, nor are they included in the report of a Public Employee Retirement System or another entity. The following is a summary of funding policies, contribution methods, and benefit provisions:

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Year established and governing authority	01/15/30; City Council Ordinance	09/4/45; City Council Ordinance	09/10/45; City Council Ordinance
Determination of contribution requirements	Actuarially Determined	Actuarially Determined	Actuarially Determined
Contributions: Employer	Minimum Municipal Obligation (MMO) after deduction for employee contributions	Minimum Municipal Obligation (MMO) after deduction for employee contributions	Minimum Municipal Obligation (MMO) after deduction for employee contributions
Plan Members	5% of Compensation	5% of Compensation Plus \$5/month until age 65 for those hired before 1/1/14; 5% of wages for those hired on/after 1/1/14.	5% of Total Compensation
Funding of administrative costs	Investment earnings	Investment earnings	Investment earnings
Period required to vest	12 Years	12 Years	12 Years
Post-retirement benefit increases	None	For those hired before 1/1/14, every officer in good standing of the Police Pension Fund Association who retires on or after 1/1/96, shall receive an annual cost of living adjustment, not to exceed 50% of the original pension benefit. The annual adjustment will be based on the annual percentage increase in the Consumer Price Index on a yearly basis from October to October of the prior year. In addition, such accumulated COLA increases shall not, at any time, exceed 50% of the current salary being paid patrolman of the highest pay grade. There is no COLA for those hired on/after 1/1/14.	For retirements after 12/31/95, annual increases based on the Consumer Price Index, capped at 50% of the original benefit. At no time can the total pension benefit received exceed 50% of the salary paid to firemen of highest pay grade.
Deferred Retirement Option Plan (DROP) Benefit	None	None	Participants attaining normal retirement eligible to accumulate monthly pensions for a maximum of 60 months
Eligibility for distributions	Later of age 60 or completion of 20 years of credited service.	For those hired on/after 1/1/14, later of age 50 and completion of 20 years of service. For those hired prior to 1/1/14, an officer may retire immediately after 20 years of service.	20 Years of Service

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Single-Employer Plans (Continued)

1. Plan Descriptions, Contribution Information, and Funding Policies (Continued)

	NUPP	PPP	PFPP
Provisions for: Disability Benefits	For total and permanent disablement which occurs after the completion of 10 years of service, member receives Normal Retirement Benefit.	Service Related: basic normal retirement benefit. For those hired prior to 1/1/14, Non-Service Related: if less than 10 years of service, 25% of salary; otherwise 50%. There is no non-service related benefit to those hired on/after 1/1/14.	Service Related: normal Retirement benefit Non-Service Related: if less than 10 years of service, 25% of salary; otherwise 50%.
Retirement Benefits	Monthly benefit equal to 50% of average monthly compensation (highest 5 years of compensation).	For those hired prior to 1/1/14, 50% of base salary plus service increment. For those hired on or after 1/1/14, 50% of base salary.	Monthly benefit equal to 50% of pay at retirement. Also, a service increment of 1/8 th of monthly pension per years of service in excess of 20 years is payable to a maximum of \$500. In addition, a monthly \$100 contractual bonus is payable at retirement. Participants hired after 12/31/13 do not receive the \$100 contractual bonus, service increment or a cost-of-living adjustment. Additionally, there is an age 50 requirement for retirement and pensions are calculated on 50% of the base wage.
Provisions for: Death Benefits	Before retirement, refund of Contributions without interest. After retirement, none, unless, at retirement, member chose a joint and survivor option, in which case 50% of participant's benefit maybe payable to the beneficiary, if still living.	For those hired prior to 1/1/14, before retirement, survivor benefits of 25% of salary if death occurs before 10 years of service. For all officers, before retirement with 10 or more years of service, survivor benefits are 50% of salary. After retirement, for all officers survivor benefit of 100% of pension participant was receiving or was entitled to receive at date of death. In the event of the spouse's death, each of the participant's dependent children will receive an equal share of benefit until their 18 th birthday.	Vested or killed in service: spouse receives 100% of benefit payments participant was receiving or entitled to at death. In event of spouse's death, dependent children will receive an equal share of benefit until their 18 th birthday. If not vested or killed in service, refund of contributions to designated beneficiary.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Single-Employer Plans (Continued)

1. Plan Descriptions, Contribution Information, and Funding Policies (Continued)

Memberships of the plans are as follows:

	As of 12/31/20 <u>NUPP</u>	As of 12/31/18 <u>PPP</u>	As of 12/31/20 <u>PFPP</u>
Active Members	95	56	60
Retirees and Beneficiaries Currently Receiving Benefits	91	100	103
DROP Participants	0	0	2
Terminated Plan Members Entitled to But Not Yet Receiving Benefits	<u>3</u>	<u>5</u>	<u>1</u>
Total	189	161	166
	====	====	====

2. Reserves

There are no assets legally reserved for purposes other than the payment of plan member benefits for all plans. The plans held no individual investments (other than U.S. government and U.S. government guaranteed obligations) whose market value exceeds five percent or more of net position available for benefits.

3. Components of Net Pension Liability as of December 31, 2020 Measurement Date

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Total Pension Liability	\$23,812,274	\$51,491,339	\$54,846,472
Plan Fiduciary Net Position	(20,988,547)	(43,633,860)	(42,636,420)
Net Pension Liability	<u>\$ 2,823,727</u>	<u>\$ 7,857,479</u>	<u>\$12,210,052</u>
Fiduciary Net Position as a Percentage of Total Pension Liability	88.1%	84.74%	77.74%
Covered Employee Payroll	\$ 4,455,592	\$ 4,498,855	\$ 3,713,303
Net Liability as a Percentage of Covered Employee Payroll	63.4%	174.66%	328.82%

4. Sensitivity of the Net Pension Liability to Changes in the Discount Rate as of December 31, 2020

A. Non-Uniformed Pension Plan (NUPP)

	1% Decrease <u>6.25%</u>	Current Discount Rate <u>7.25%</u>	1% Increase <u>8.25%</u>
Net Pension Liability	\$5,141,478	\$2,823,727	\$833,401
	====	====	====

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Single-Employer Plans (Continued)

4. Sensitivity of the Net Pension Liability to Changes in the Discount Rate as of December 31, 2020 (Continued)

B. Police Pension Plan (PPP)

	1% Decrease <u>6.25%</u>	Current Discount Rate <u>7.25%</u>	1% Increase <u>8.25%</u>
Net Pension Liability	\$14,161,994	\$ 7,857,479	\$ 2,646,516

C. Paid Firemen's Pension Plan (PFPP)

	1% Decrease <u>6%</u>	Current Discount Rate <u>7%</u>	1% Increase <u>8%</u>
Net Pension Liability	\$18,972,245	\$12,210,052	\$ 6,596,944

5. Investments

Target allocation and long-term expected real rate of return for each asset class:

A. NUPP

	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Equities	Information	5% - 7%
Fixed Income	Not Provided	1% - 3%
Cash	by Actuary	0% - 1%

B. PPP

	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>	
		<u>Gross Return</u>	<u>Real Return</u>
Domestic Equity	35%	8.2%	5.7%
International Equity	35%	8.2%	5.7%
Fixed Income	19%	3.1%	.6%
Merger Arbitrage	10%	5.5%	3.0%
Cash	<u>1%</u>	<u>2.5%</u>	<u>0.0%</u>
	100%	6.9%	4.4%

Long-Term (15 years) inflation rate of 2.5%

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
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(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Single-Employer Plans (Continued)

5. Investments (Continued)

C. PFPP

	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Large Cap Equities	7%	5.1%
Mid-Cap Equities	6%	5.8%
Small Cap Equities	6%	6.0%
International Equities	15%	4.4%
Emerging Market Equities	20%	5.7%
Short-Term Fixed Income	12%	.3%
Intermediate Fixed Income	12%	1.1%
Long-Term Fixed Income	12%	1.5%
Hedge Fund (Merger Arbitrage)	10%	3.9%

6. Changes in Net Pension Liability

NUPP

	----- Increase (Decrease) -----		
	<u>Total Pension Liability (a)</u>	<u>Plan Fiduciary Net Position (b)</u>	<u>Net Pension Liability (a) - (b)</u>
Balances at June 30, 2019	\$22,934,058	\$19,297,064	\$3,636,994
Changes for the Year:			
Service Cost	\$ 423,432	\$ 0	\$ 423,432
Interest	1,650,820	0	1,650,820
Contributions - Employer	0	594,080	(594,080)
Contributions - Employee	0	218,841	(218,841)
Net Investment Income	0	2,139,268	(2,139,268)
Benefit Payments and Refunds of Employee Contributions	(1,196,036)	(1,196,036)	0
Administrative Expense	0	(64,670)	64,670
Net Changes	\$ 878,216	\$ 1,691,483	(\$ 813,267)
Balances at December 31, 2020	\$23,812,274	\$20,988,547	\$2,823,727

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Single-Employer Plans (Continued)

6. Changes in Net Pension Liability (Continued)

<u>PPP</u>	----- Increase (Decrease) -----		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at June 30, 2019	\$50,534,040	\$38,437,559	\$12,096,481
Changes for the Year:			
Service Cost	\$ 628,684	\$ 0	\$ 628,684
Interest	3,420,167	0	3,420,167
Benefit Payments	(3,091,552)	(3,091,552)	0
Contributions - Employer (1)	0	2,425,571	(2,425,571)
Contributions - Employee	0	249,104	(249,104)
Net Investment Income	0	5,625,048	(5,625,048)
Administrative Expense	0	(11,870)	11,870
Net Changes	\$ 957,299	\$ 5,196,301	(\$ 4,239,002)
Balances at December 31, 2020	\$51,491,339	\$43,633,860	\$ 7,857,479
<u>PFPP</u>	----- Increase (Decrease) -----		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at June 30, 2019	\$50,348,272	\$38,623,473	\$11,724,799
Changes for the Year:			
Service Cost	\$ 907,871	\$ 0	\$ 907,871
Interest	3,464,177	0	3,464,177
Differences Between Expected and Actual Experience	3,371,723	0	3,371,723
Benefit Payments	(3,245,571)	(3,245,571)	0
Contributions - Employer (1)	0	2,672,712	(2,672,712)
Contributions - Employee	0	195,607	(195,607)
Net Investment Income	0	4,405,446	(4,405,446)
Administrative Expense	0	(15,247)	15,247
Net Changes	\$ 4,498,200	\$ 4,012,947	\$ 485,253
Balances at December 31, 2020	\$54,846,472	\$42,636,420	\$12,210,052

(1) - Includes State Aid

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
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(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Single-Employer Plans (Continued)

7. Deferred Outflows of Resources and Deferred Inflows of Resources

NUPP

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences Between Expected and Actual Experience	\$ 0	\$ 874,132
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	<u>1,236,721</u>	<u>1,133,965</u>
Total	<u>\$1,236,721</u>	<u>\$2,008,097</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31</u>	<u>Amount</u>
2021	(\$287,109)
2022	153,430
2023	(464,929)
2024	(172,768)
2025	0
Thereafter	0

PPP

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences Between Expected and Actual Experience	\$ 0	\$2,521,610
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	<u>2,642,077</u>	<u>3,459,358</u>
Total	<u>\$2,642,077</u>	<u>\$5,980,968</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31</u>	<u>Amount</u>
2021	(\$ 192,164)
2022	334,332
2023	(986,704)
2024	(790,625)
2025	(204,470)
Thereafter	(1,499,260)

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Single-Employer Plans (Continued)

7. Deferred Outflows of Resources and Deferred Inflows of Resources (Continued)

<u>PFPP</u>	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences Between Expected and Actual Experience	\$2,920,553	\$3,099,491
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	<u>2,704,067</u>	<u>2,553,428</u>
Total	<u>\$5,624,620</u>	<u>\$5,652,919</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ended December 31</u>	<u>Amount</u>
2021	\$ 26,310
2022	745,139
2023	(654,896)
2024	(443,522)
2025	298,670
Thereafter	0

8. Annual Pension Expense

Components of Pension Expense for the year ended December 31, 2019:

NUPP

Service Cost	\$ 423,432
Interest	1,650,820
Recognition of Difference Between Expected and Actual Experience	(432,852)
Recognition of Changes of Assumptions	7,145
Employee Contributions	(218,841)
Projected Earnings on Pension Plan Investments	(1,383,178)
Recognition of Differences Between Projected and Actual Earnings on Plan Investments	240,098
Administrative Expenses	<u>64,670</u>
Total Pension Expense	<u>\$ 351,294</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Single-Employer Plans (Continued)

8. Annual Pension Expense (Continued)

PPP

Service Cost	\$ 628,684
Interest	3,420,167
Recognition of Difference Between Expected and Actual Experience	(204,470)
Employee Contributions	(249,104)
Projected Earnings on Pension Plan Investments	(2,758,611)
Recognition of Differences Between Projected and Actual Earnings on Plan Investments	174,109
Administrative Expenses	<u>76,212</u>
Total Pension Expense	<u>\$1,086,987</u>

PFPP

Service Cost	\$ 907,871
Interest	3,464,177
Difference Between Expected and Actual Experience	(312,625)
Changes of Assumptions	400,046
Employee Contributions	(195,607)
Projected Earnings on Pension Plan Investments	(2,669,094)
Differences Between Projected and Actual Earnings on Plan Investments	398,130
Administrative Expenses	<u>15,247</u>
Total Pension Expense	<u>\$2,008,145</u>

9. City Contributions

The City contributions for 2020 for each Plan is as follows:

NUPP	\$ 594,080
PPP	2,425,571
PFPP	2,672,712

10. Plan Related Financial Statement Items

As of December 31, 2020 and for the year then ended, the Plan's had the following:

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Plan Related Assets	\$20,988,547	\$43,633,860	\$ 4,263,420
Deferred Outflows of Resources	1,236,721	2,642,077	5,624,620
Net Pension Liability	(2,823,727)	(7,857,479)	(12,210,052)
Deferred Inflows of Resources	(2,008,097)	(5,980,968)	(5,652,919)
Pension Expense	351,294	1,086,987	2,008,145
Pension Expenditures	594,080	2,425,571	2,672,712

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Component Unit

Altoona Water Authority

Summary of Significant Accounting Policies

Basis of Accounting

These statements have been prepared on the accrual basis of accounting. Contributions and pension payments are recognized in the period that they are due.

Valuation of Investments

Plan investments are at fair value as reported by the Wilmington Trust Company.

Plan Description

Plan Administration

The Altoona Water Authority Employees' Pension Plan is a single-employer defined benefit pension plan. The Plan was established effective January 15, 1930. The Plan was amended and restated by Resolution No. 03-02-235, effective January 1, 2002. The Plan is governed by the Board of Directors of the Altoona Water Authority which may amend the plan provisions, and which is responsible for the management of Plan assets. The Board of Directors has delegated the authority to manage certain Plan assets to the Wilmington Trust Company. The plan is required to file Form PC-203C biennially with the Pennsylvania Department of the Auditor General's Municipal Pension Reporting Program (MPRP). The most recent filing was as of January 1, 2019.

Plan Membership

The plan provides pensions for full-time employees of the Authority. As of December 31, 2020, pension plan membership consists of:

• Active Employees	117
• Retirees and Beneficiaries Currently Receiving Benefits	64
• Terminated Employees Entitled to Benefits But Not Yet Receiving Them	<u>13</u>
Total	<u>194</u>

Benefit Program

Pension plan benefit provisions are as follows:

• Eligibility Requirements

Normal Retirement:	Age 62
Early Retirement:	Age 55 and 5 years of service.
Vesting:	100% after 5 years of service.

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NOTES TO FINANCIAL STATEMENTS
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(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Component Unit (Continued)

Altoona Water Authority (Continued)

Plan Description (Continued)

Benefit Program (Continued)

• Retirement Benefit

A monthly benefit payable for life equal to 1/12 of 75% of total member contributions made while an active member. Disabled member receives benefit credit equal to 1.5% of the monthly rate of annual earnings immediately prior to disablement for each month the member remains disabled. The minimum normal retirement benefit is \$16.67 times credited service, up to a maximum of \$500.

• Death Benefit

Before Vesting:

Refund of contributions plus interest.

After Vesting But
Before Retirement:

The participant may elect the following: If a participant dies after becoming vested and before retirement, the spouse will receive a benefit payable at the later of the participant's date of death or earliest retirement date, equal to 50% of the joint and 50% survivor benefit, payable as if the participant had terminated employment at the date of death, survived to earliest retirement date and commenced payment of benefits.

After Retirement:

Benefit in force at participants death.

• Disability Benefit

Service Related:

Normal Retirement benefit, after 5 years of service, calculated at date of disability, payable at Normal retirement date. Participants may elect earlier commencement of reduced benefits, but this causes the special benefit credit to cease.

Non-Service Related:

Same.

• Vesting Benefit

Retirement Benefit as calculated as termination date is payable at Normal Retirement date.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Component Unit (Continued)

Altoona Water Authority (Continued)

Plan Description (Continued)

Benefit Program (Continued)

- Early Retirement Retirement Benefit calculated at termination is reduced by 0.5% for each month early.

- Member Contributions

Amount or Rate: 2.0%

Interest Rate Credited to
Member Contributions: 6.0%

Contributions

The employer follows the funding policy prescribed by Act 205 of 1984 (as amended), which requires that annual contributions be based upon the Minimum Municipal Obligation (MMO) using the plan's most recent biennial actuarial valuation. The MMO includes the normal cost, estimated administrative expenses and an amortization contribution of the unfunded actuarial accrued liability, less estimated member contributions, and a credit equal to 10% of the excess (if any) of the actuarial value of assets over the actuarial accrued liability. Any financial requirements established by the MMO must be funded by the employer.

Employees are required to contribute 2 percent of covered payroll to the Plan. This contribution is governed by the Plan's governing ordinances and collective bargaining.

Administrative costs, which may include but are not limited to investment management fees and actuarial services, are charged to the Plan and funded through the MMO and/or plan earnings.

Deposits and Investment at Risk Disclosures

Deposits

At December 31, 2020, the Plan held \$0 in deposits.

Investments

The Plan is authorized to invest in legal investments permitted under the Pennsylvania Fiduciaries Investment Act. The Plan's target asset allocation is as follows:

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
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DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Component Unit (Continued)

Altoona Water Authority (Continued)

Deposits and Investment at Risk Disclosures (Continued)

Investments (Continued)

<u>Asset Class</u>	<u>Target Percentages</u>
Equity	65%
Fixed Income	35%

Credit Risk for investments is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The plan has no investment policy for credit risk. The credit ratings of the plan's investments (excluding obligations explicitly guaranteed by the U.S. government) are indicated on the table below.

<u>Investment Type</u>	<u>Fair Value</u>	<u>Credit Rating</u>
Cash Equivalents	\$ 362,521	NR
Fixed Income Funds	2,587,943	NR
Corporate Debt	426,489	A -
Corporate Debt	103,649	AA-
Corporate Debt	<u>555,574</u>	BBB-
Total	<u>\$4,036,176</u>	

Concentration of Credit Risk is the risk of loss attributed to the magnitude of an investment in a single issuer. The plan places no limit on the amount that may be invested in any one issuer. At December 31, 2020, the Plan had no investments (other than U.S. Government and U.S. Government guaranteed obligations, mutual funds or other pooled investments) in any one issuer that represent 5% or more of Fiduciary Net Position.

Interest Rate Risk for investments is the risk that a change in interest rates will adversely affect the fair value of an investment. The plan has no investment policy for interest rate risk other than the 35 percent limit on fixed income securities. The maturities of the plan's debt investments are listed on the table below.

<u>Investment Type</u>	<u>Fair Value</u>	<u>Less Than 1</u>	<u>1 - 5.99</u>	<u>6 - 10</u>
Fixed Income Fund *	\$2,587,943	\$ 0	\$ 962,549	\$1,625,394
U.S. Government Agency Securities	1,122,565	15,241	858,044	249,280
Corporate Debt	<u>1,085,712</u>	<u>56,042</u>	<u>725,656</u>	<u>304,014</u>
Total	<u>\$4,796,220</u>	<u>\$ 71,283</u>	<u>\$2,546,249</u>	<u>\$2,178,688</u>

*average portfolio maturity

CITY OF ALTOONA
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NOTES TO FINANCIAL STATEMENTS
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(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Component Unit (Continued)

Altoona Water Authority (Continued)

Net Pension Liability

The components of the net pension liability at December 31, 2020 are as follows:

Total Pension Liability*	\$18,104,967
Plan Fiduciary Net Position	(<u>16,390,614</u>)
Net Pension Liability	\$ <u>1,714,353</u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	<u>90.5%</u>

*The total pension liability was determined by an actuarial as of January 1, 2019 and rolled forward to the reporting date using the following significant actuarial assumptions applied to all periods included in the measurement:

Actuarial Assumptions

Inflation:	2.75%
Salary Increase:	4.5% including inflation
Mortality:	RP-2014 Mortality Table with 50% Blue Collar Adjustment, with rates set forward 5 years for disabled members. Mortality improvements based on the Long-Range Demographic Assumptions for the 2015 SSA's Trustee Report.
Expected Long-Term Rate of Return:	7.25%, applied to all periods

The long-term expected rate of return on pension plan investments was determined using a building-block method in which the best-estimate ranges of expected future real rates of return (expected returns, net of inflation and investment expenses not funded through the MMO) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentages and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset claim included in the target asset allocation as of December 31, 2020 are summarized in the following table:

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BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
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(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Component Unit (Continued)

Altoona Water Authority (Continued)

Actuarial Assumptions (Continued)

<u>Asset Class</u>	<u>Long-Term Expected Real ROR</u>
Equity	5.0% - 7.0%
Fixed Income	1.0% - 3.0%
Cash and Cash Equivalents	0.0% - 1.0%

Discount Rate: The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made equal to the Minimum Municipal Obligations. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payment to determine the total pension liability.

Changes in Net Pension Liability

	----- Increase (Decrease) -----		
	Total Pension Liability <u>(a)</u>	Plan Fiduciary Net Position <u>(b)</u>	Net Pension Liability <u>(a) - (b)</u>
Balances at December 31, 2019	\$17,198,941	\$14,742,956	\$2,455,985
Changes for the Year:			
Service Cost	\$ 378,735	\$ 0	\$ 378,735
Interest	1,248,688	0	1,248,688
Contributions - Employer	0	573,000	(573,000)
Contributions - Employee	0	132,744	(132,744)
Net Investment Income	0	1,781,212	(1,781,212)
Benefit Payments and Refunds of Employee Contributions	(721,397)	(721,397)	0
Administrative Expense	0	(117,901)	117,901
Net Changes	\$ 906,026	\$ 1,647,658	(\$ 741,632)
Balances at December 31, 2020	\$18,104,967	\$16,390,614	\$1,714,353

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Component Unit (Continued)

Altoona Water Authority (Continued)

Changes in Net Pension Liability (Continued)

Sensitivity of the net pension liability to changes in the discount rate: The following shows effect of a 1% change in the discount rate on the net pension liability.

	1% Decrease <u>6.25%</u>	Current Rate <u>7.25%</u>	1% Increase <u>8.25%</u>
Net Pension Liability	\$3,673,531	\$1,714,353	\$ 30,324

Payable to the Pension Plan

At December 31, 2020, there were no outstanding Authority contributions.

Components of Pension Expense for the Year Ended December 31, 2020:

Service Cost	\$ 378,735
Interest on the Total Pension Liability	1,248,688
Recognition of Differences Between Expected and Actual Experience	(74,929)
Recognition of Changes In Assumptions	147,196
Employee Contributions	(132,744)
Projected Earnings on Pension Plan Investments	(1,078,115)
Recognition of Differences Between Projected and Actual Earnings on Plan Investments	(274,405)
Pension Plan Administrative Expense	<u>117,901</u>
Total Pension Expense	<u>\$ 332,327</u>

At December 31, 2020, the Plan reported deferred outflows of resources and deferred inflows of resources related to pension from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 0	\$ 257,720
Changes of Assumptions	544,626	0
Net Difference Between Projected and Actual Earnings on Pension Plan Investments	<u>616,169</u>	<u>1,717,948</u>
Total	<u>\$1,160,795</u>	<u>\$1,975,668</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

D. Pension Plans (Continued)

Component Unit (Continued)

Altoona Water Authority (Continued)

Payable to the Pension Plan (Continued)

Amounts reported as deferred outflows of resources and (deferred inflows of resources) related to pension will be recognized in pension expense as follows:

<u>Year Ended December 31</u>	<u>Amount</u>
2021	(\$237,380)
2022	(99,446)
2023	(379,098)
2024	(75,680)
2025	(23,269)
Thereafter	<u>0</u>
Net	<u>(\$814,873)</u>

E. Deferred Retirement Option Plan (DROP) Agreement

Effective April 1, 2009, a Retirement Benefit distribution option is available to those firefighters who qualify and voluntarily elect to participate. This option shall not affect a member's eligibility for a City Pension. Additionally, participants in the DROP program are considered to be active firefighters and will continue to be members of the collective bargaining unit. However, if while in the DROP program, contractual benefits change which affect retirement, any member already participating in the DROP will abide by the contract language which was in effect at the time he/she entered the DROP. Otherwise, participants in the DROP program are subject to all rights and responsibilities provided by the collective bargaining agreement until no longer performing the duties of firefighter and terminate employment with the City of Altoona.

A member must have a minimum of twenty (20) year's service to be eligible for the DROP. Members eligible to participate in the DROP plan shall include all members hired subsequent to January 1, 2005 who do NOT have the option to buy the post-retirement health care coverage provided by the city with accrued sick leave. Furthermore, any member hired prior to January 1, 2005 may use their accrued sick leave to purchase either post-retirement health care OR buy into the DROP, but not both. In any case, buying into the DROP or post-retirement health care shall mean trading in one hundred two (102) sick days for the option chosen.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

E. Deferred Retirement Option Plan (DROP) Agreement (Continued)

Any employee hired before January 1, 2005 must waive the requirement to be paid for accumulated sick leave to participate in the DROP. Firefighters must have accumulated fifty percent (50%) of the maximum allowed sick leave to participate in the DROP and have attained twenty (20) years of service necessary for normal retirement, and will be paid the value of twenty percent of all accumulated sick days in excess of one-hundred and two (102) up to the maximum number. For purposes of the DROP, retirement shall mean when the employee is no longer employed as a Firefighter for the City.

A member participating in DROP must establish a date certain upon which the member shall resign from service as a City Firefighter. This date certain must be prior to completion of the maximum participation period. As a condition of participation in the DROP program, the individual member acknowledges that the Union and the City shall have no responsibility for the financial impact and/or consequences of a member's participation in DROP, including but not limited to, the investment of the contents of a member's DROP account, the performance of any such investments, the member's decision to participate in DROP, or any tax consequences flowing from the DROP participation.

Upon deciding to participate in the DROP, a member must submit, on forms provided by the City: (a) a binding letter of resignation from regular employment with the City which discloses the members' intent to retire; and (b) a written election to participate in the DROP that details the members' rights and obligations under the DROP and includes an agreement to forgo:

- (i) active membership in the pension plan
- (ii) any growth in the salary base used for calculating the regular retirement benefit
- (iii) any additional benefit accrual for retirement purposes

Upon entry into the DROP, a member's pensionable service, and the average applicable compensation shall be frozen and his/her pension and retirement payments shall be calculated as if he/she actually retired on the date he/she entered the DROP. The monthly DROP pension payment, plus any applicable COLA, shall be paid to an individual DROP investment account managed by Wells Fargo Advisors. Wells Fargo Advisors shall maintain the account, independent of the City of Altoona.

Each member shall upon electing to enter the DROP meet with a member of Wells Fargo Advisors to establish an Account and select the investments in his/her individual investment account from an array of options as offered by the Program. The Third Party will be the party responsible for all investment options and record keeping of all assets transferred to the member's Account from the Pension Fund. All investment and administrative costs incurred with the Third Party shall be charged against the individual DROP investment accounts of the participants.

If at any time Wells Fargo Advisors is no longer able to provide the Individual Drop Account satisfactorily as described in this agreement, the City and Union agree to select a mutually agreed upon Third Party to administer the Individual Drop Accounts.

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NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

E. Deferred Retirement Option Plan (DROP) Agreement (Continued)

Upon entry into the DROP, all City and Employee Contributions to the Firemen's Pension Fund shall cease, with no additional costs to the City.

An eligible member may participate in the DROP plan for no more than sixty (60) months. At any time up to sixty (60) months, the member may terminate his or her employment and enact the payment options with their Individual DROP Account. Once the maximum participation has been achieved, the member must terminate employment and separate from service.

Commensurate with DROP participation, a member shall make an election, on appropriate forms, selecting the payout option(s) he/she wishes at the termination of the DROP period. This election may be changed at any time prior to termination. The distribution options are as follows:

- (1) A full and lump sum distribution.
- (2) Rollover to another qualified retirement plan (as permitted by law) or to an IRA.
- (3) Purchase of an annuity.
- (4) Keep the monies in the individual DROP investment account. Monies kept in the individual DROP Investment Account may be withdrawn in any manner desired by the member.
- (5) Any other distribution provided by the Third Party Administrator, or any manner permitted by law.

As with the decision to participate in the DROP program, the City assumes no responsibility for the consequences of the rollover election made by a participating member, including, tax consequences and issues of the legality of a rollover, of the manner of distribution which a member selects for the distribution and the individual DROP participants agree to hold the City harmless for any consequences flowing from the member's receipt of a full or partial distribution of the contents of the member's DROP account.

Commensurate with DROP participation, a member shall make an election, on appropriate forms, designating the beneficiary or beneficiaries he/she wishes to receive the monies in his/her individual DROP Investment Account in the event of his/her death before all monies have been distributed.

A member who becomes permanently disabled during the DROP period shall be retired from service and, thereafter, shall revert to his/her normal pension retirement pension. He will directly receive those pension payments which were being deposited into his/her DROP investment account. The participant will then have access to the distributions from his/her individual DROP Investment Account.

If a member becomes temporarily disabled during his/her participation in DROP, the time period while on disability counts toward the sixty (60) month participation limit. During such period of temporary disability, a member shall receive disability pay in the same amount as disabled firefighters that are not participating in DROP. In no event shall a member on temporary disability have the ability to draw from the DROP Account.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. **Detailed Notes on All Activities and Funds** (Continued)

E. **Deferred Retirement Option Plan (DROP) Agreement** (Continued)

However, if a member is disabled and has not returned to work as of the date of his required retirement, such retirement shall take precedence over all other provisions and said member shall immediately resign.

The members agree that any costs or fees associated with the management and/or Administration or the DROP accounts shall be paid directly from the Individual Drop Account and not by the City.

In expressing the normal cost and administrative expense requirements as a dollar amount under Act 205, the City shall exclude the compensation of all DROP participants from the payroll of the active membership of the pension plan. For purposes of computing and reporting the applicable number of units under Act 205, a DROP participant shall not be reported to the Auditor General as an active employee.

Any amendment to the DROP Plan shall be consistent with the provisions covering deferred retirement option plans set forth in the collective bargaining agreement and shall be binding upon all future DROP participants and upon all DROP participants who have balances in their deferred retirement option accounts. The DROP Plan may only be amended upon a written instrument. The members agree to act promptly and in good faith to amend this DROP plan to ensure compliance with Act 205 and any other applicable law.

Participation in the DROP program does not create any separate entitlement to employment. In addition, nothing shall be construed as a change to the parties practice of calculating pensionable compensation, and except for the ability to establish a DROP Account and participate in the DROP Program, nothing is intended to create new pension benefits of any kind which did not exist as of December 31, 2007.

F. **Post-Employment Benefits - Single Employer**

Police Postretirement Benefits

Police Plan Description

The City's Police Postretirement Plan is a non-contributory, single-employer defined benefit postretirement benefit plan that covers full-time uniformed police officers of the City that were hired prior to 2014. Plan member contributions by retired officers toward their postretirement benefits reduce the employer cost and the resulting liability. The Plan provides postretirement medical benefits upon retirement or disability to Plan members and their beneficiaries, pursuant to City ordinances and the collective bargaining agreement between the City and its Police officers. Eligible members with other medical coverage may elect to receive opt-out payments in lieu of these benefits and may later elect to receive plan benefits if the other coverage is discontinued. The Plan may be amended by the City through its ordinances and union contracts. The Plan is administered by an administrator appointed by the City Council.

Separate financial statements are not issued for this plan.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Police Postretirement Benefits (Continued)

Police Plan Description (Continued)

Memberships of the plan are as follows:

	<u>12/31/20</u>
Active Members	35
Retirees and Beneficiaries Currently Receiving Benefits	77
Terminated Plan Members Entitled to But Not Yet Receiving Benefits	<u>0</u>
 Total	 112 <hr/>

Plan Funding

Officers who retire in 2014 and later and are receiving postretirement benefits under the Plan are required to pay a flat amount toward medical premium and life insurance coverage, as well as the cost of dental and vision coverage and dependent coverage; however, medical, dental, and vision coverage is provided for disabled officers at the City's expense. Some prior retired officers are grandfathered under the provisions in effect at their retirement and are required to contribute different amounts or are not required to contribute towards their medical coverage.

The Plan does not have a funding policy. The City's portion of medical and life insurance premiums for retired members, including the implicit rate subsidy, are paid from the City's General Fund.

Valuation Date

July 1, 2019

Actuarial Assumptions

Inflation

2.5%

Discount Rate

4.0% (including inflation). The interest rate represents the 20-year AA/Aa municipal bond rates.

Salary Increases

Active plan members' salaries are assumed to increase by 4.5% per year. As Plan benefits are not pay-related, this assumption was used solely to determine the normal costs under the actuarial cost method.

Mortality

RP-2000 Table for healthy males and females, using the combined mortality table for active and retired members, projected using scale AA. 25% of active member's deaths are assumed to be in the line of duty. Mortality for disabled lives is assumed to be that of healthy members who are ten years older.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Police Postretirement Benefits (Continued)

Actuarial Assumptions (Continued)

Turnover

Table T-1. The following is a list of the annual rates of withdrawal (employee turnover) at selected ages under the table:

<u>Age</u>	<u>Rate of Turnover</u>
20	5.5000%
25	4.9706%
30	3.8011%
35	2.4866%
40	1.3283%
45	0.6233%
50	0.6475%
55	1.4036%
60	1.5555%

Disability

1992 Railroad Retirement Board Disability Table. The following is a list of the annual rates of disablement at selected ages:

<u>Age</u>	<u>Rate of Disability</u>
20	0.08%
25	0.08%
30	0.08%
35	0.08%
40	0.37%
45	0.86%
50	1.48%
55	2.46%
60	4.81%

Retirement

Officers are assumed to retire at the latest of age 54, completion of 20 years of service or their age at the valuation date.

Percent Married

85% of retiring members are assumed to be married at the time of retirement. Female spouses are assumed to be the same age as male spouses.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Police Postretirement Benefits (Continued)

Actuarial Assumptions (Continued)

Member Elections

85% of retiring members are assumed to elect coverage under the Plan. 10% of members who elect coverage are assumed to elect the cash out instead of receiving medical coverage under the Plan.

Medicare Eligibility

10% of retired members reaching age 65 are assumed not to be eligible for Medicare benefits.

Medical Claims Rates

Medical claim rates are based on the current premium rates, adjusted based on the factors used by the insurer to adjust the composite group insurance premiums rates to reflect the age of retired plan members. The adjustment factors by age and sex are as follows:

<u>Ages</u>	<u>Female Factors</u>	<u>Male Factors</u>
<20	0.500	0.587
20-24	0.394	0.625
25-29	0.410	0.922
30-34	0.515	1.165
35-39	0.646	1.200
40-44	0.805	1.229
45-49	1.016	1.349
50-54	1.339	1.587
55-59	1.740	1.835
60-64	2.233	2.184
65-69	2.786	2.618
70+	3.338	3.087

Medical Inflation

For the medical coverage (doctor, hospitalization, major medical and prescription drug) coverage, premium rates are assumed to increase at the following rates, based on the Gentzen Model of Long-Run Medical Cost Trends:

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Police Postretirement Benefits (Continued)

Actuarial Assumptions (Continued)

Medical Inflation (Continued)

<u>Year</u>	<u>Rate of Increase</u>
2019	5.4%
2020-2044	5.3%
2045-2046	5.1%
2047-2049	5.0%
2050-2053	4.9%
2054-2059	4.8%
2060-2065	4.7%
2066	4.6%
2067	4.5%
2068-2069	4.4%
2070	4.3%
2071	4.2%
2072-2073	4.1%
2074	4.0%
2075+	3.9%

Census Data

The actuarial valuation was prepared using census data and plan benefits and costs as of January 1, 2019.

Actuarial Cost Method

The actuarial cost method is the way that unfunded Plan costs are allocated over future years, including the current year. The Plan uses the entry age normal actuarial cost method. Under this method, the normal cost and actuarial accrued liability are determined on an individual basis. The unfunded actuarial accrued liability is determined as the excess of the actuarial accrued liability over the actuarial value of assets. If the actuarial accrued liability exceeds the actuarial value of Plan assets, the unfunded actuarial accrued liability is amortized over future years as part of the annual contribution requirement. The amortization amounts are determined based on the source of each piece of the unfunded actuarial accrued liability (e.g., actuarial gains and losses, plan amendments, changes in assumptions, etc.). If the actuarial value of assets exceeds the actuarial accrued liability, 10% of this excess is used to reduce the Plan's financial requirement.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Police Postretirement Benefits (Continued)

Components of Net OPEB Liability as of December 31, 2020 Measurement Date

Total OPEB Liability	\$18,703,954
Plan Fiduciary Net Position	<u>0</u>
Net OPEB Liability	<u>\$18,703,954</u>
Fiduciary Net Position as a Percentage of Total OPEB Liability	0%
Covered Employee Payroll	\$ 2,091,999
Net Liability as a Percentage of Covered Payroll	894.07%

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate as of December 31, 2020

	<u>1% Decrease</u> <u>3.00%</u>	<u>Current</u> <u>Discount Rate</u> <u>4.00%</u>	<u>1% Increase</u> <u>5.00%</u>
Net Pension Liability	<u>\$21,240,394</u>	<u>\$18,703,954</u>	<u>\$16,623,768</u>

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates as of December 31, 2020

	<u>1% Decrease</u> <u>in Medical</u> <u>Trend Rate</u>	<u>Current</u> <u>Medical</u> <u>Trend Rate%</u>	<u>1% Increase</u> <u>in Medical</u> <u>Trend Rate</u>
Net Pension Liability	<u>\$16,246,604</u>	<u>\$18,703,954</u>	<u>\$21,754,110</u>

Investments and Discount Rate

Since there are no plan assets, the discount rate is based on a 20 year High-Grade Municipal Rate Index.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Police Postretirement Benefits (Continued)

Changes in Net OPEB Liability

	----- Increase (Decrease) -----		
	Total Pension Liability <u>(a)</u>	Plan Fiduciary Net Position <u>(b)</u>	Net Pension Liability <u>(a) - (b)</u>
Balances at January 1, 2020	\$18,332,513	\$ 0	\$18,332,513
Changes for the Year:			
Service Cost	\$ 477,081	\$ 0	\$ 477,081
Interest	735,560	0	735,560
Employer Contributions	0	841,200	(841,200)
Benefit Payments	(841,200)	(841,200)	0
Net Changes	\$ 371,441	\$ 0	\$ 371,441
Balances at December 31, 2020	\$18,703,954	\$ 0	\$18,703,954

Deferred Outflows of Resources and Deferred Inflows of Resources

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences in Projected and Actual Experience	\$410,933	\$0

Amounts reported as deferred outflows of resources and deferred inflows of resources related to other post-retirement benefits will be recognized in other post-retirement benefits expense as follows:

<u>Year Ended December 31</u>	<u>Amount</u>
2021	\$410,933
2022	0
2023	0
2024	0
2025	0
	\$410,933

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. **Detailed Notes on All Activities and Funds** (Continued)

F. **Post-Employment Benefits - Single Employer** (Continued)

Police Postretirement Benefits (Continued)

Annual OPEB Expense

Components of OPEB Expense for the year ended December 31, 2020:

Service Cost	\$ 477,081
Interest	735,560
Difference Between Expected and Actual Experience	<u>461,722</u>
 Total OPEB Expense	 \$1,674,363

City Contributions

The City's contributions for the year ended December 31, 2020 was \$841,200.

Plan Related Financial Statement Items

As of December 31, 2020 and for the year then ended, the Plan's had the following:

Plan Related Assets	\$ 0
Deferred Outflows of Resources	410,933
Net OPEB Liability	18,703,954
Deferred Inflows of Resources	0
OPEB Expense	1,674,363
OPEB Expenditures	841,200

Firemen's Postretirement Benefits Plan

Firemen Plan Description

The City's Firemen's Postretirement Plan is a non-contributory, single-employer defined benefit postretirement benefit plan that covers full-time uniformed firemen of the City that were hired prior to 2005. Plan member contributions by retired firemen toward their postretirement benefits reduce the employer costs and resulting liability. The Plan provides postretirement medical benefits upon retirement or disability to Plan members and their beneficiaries, pursuant to City ordinances and the collective bargaining agreement between the City and its Firemen. Eligible members with other medical coverage may elect to receive opt-out payments in lieu of these benefits and may later elect to receive plan benefits if the other coverage is discontinued. The Plan may be amended by the City through its ordinances and union contracts. The Plan is administered by an administrator appointed by the City Council.

Separate financial statements are not issued for this plan.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Firemen's Postretirement Benefits Plan (Continued)

Firemen Plan Description (Continued)

Memberships of the plan are as follows:

	<u>12/31/19</u>
Active Members	21
Retirees and Beneficiaries Currently Receiving Benefits	71
Terminated Plan Members Entitled to But Not Yet Receiving Benefits	<u>0</u>
Total	92
	=

Plan Funding

Firemen who retire and are receiving postretirement benefits under the Plan are required to pay a flat amount towards medical premium and life insurance coverage, as well as the cost of dental and vision coverage and dependent coverage; however, medical, dental, and vision coverage is provided for disabled firemen at the City's expense. Some prior retired firemen are grandfathered under the provisions in effect at their retirement and are required to contribute different amounts or are not required to contribute towards their medical coverage.

The Plan does not have a funding policy. The City's portion of medical and life insurance premiums for retired members, including explicit rate subsidy, are paid from the City's General Fund.

Valuation Date

January 1, 2019

Actuarial Assumptions

Inflation

2.5%

Discount Rate

4.0% The interest rate represents the 20-year AA/Aa municipal bond rates.

Salary Increases

Active plan members' salaries are assumed to increase by 4.5% per year. As Plan benefits are not pay-related, this assumption was used solely to determine the normal costs under the actuarial cost method.

Mortality

RP-2000 Table for healthy males and females, using the combined mortality table for active and retired members, projected using scale AA. 25% of active member's deaths are assumed to be in the line of duty. Mortality for disabled lives is assumed to be that of healthy members who are ten years older.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Firemen's Postretirement Benefits Plan (Continued)

Actuarial Assumptions (Continued)

Turnover

Table T-1. The following is a list of the annual rates of withdrawal (employee turnover) at selected ages under the table:

<u>Age</u>	<u>Rate of Turnover</u>
20	5.5000%
25	4.9706%
30	3.8011%
35	2.4866%
40	1.3283%
45	0.6233%
50	0.6475%
55	1.4036%
60	1.5555%

Disability

UAW 1995 Table. The following list Table T-1. The following is a list of the annual rates of disablement at selected ages:

<u>Age</u>	<u>Rate of Disability</u>	
	<u>Females</u>	<u>Males</u>
20	0.04%	00.03%
25	0.05%	0.03%
30	0.06%	0.04%
35	0.08%	0.05%
40	0.10%	0.07%
45	0.15%	0.10%
50	0.26%	0.18%
55	0.49%	0.36%
60	1.21%	0.90%

Retirement

Firefighters are assumed to retire at the later of age 56 or normal retirement eligibility.

Percent Married

85% of retiring members are assumed to be married at the time of retirement. Female spouses are assumed to be the same age as male spouses.

Member Elections

85% of retiring members are assumed to elect coverage under the Plan. 10% of members who elect coverage are assumed to elect the cash out instead of receiving medical coverage under the Plan.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Firemen's Postretirement Benefits Plan (Continued)

Actuarial Assumptions (Continued)

Medicare Eligibility

10% of retired members reaching age 65 are assumed not to be eligible for Medicare benefits.

Medical Claims Rates

Medical claim rates are based on the current premium rates, adjusted based on the factors used by the insurer to adjust the composite group insurance premiums rates to reflect the age of retired plan members. The adjustment factors by age and sex are as follows:

<u>Ages</u>	<u>Female Factors</u>	<u>Male Factors</u>
<20	0.500	0.587
20-24	0.394	0.625
25-29	0.410	0.922
30-34	0.515	1.165
35-39	0.646	1.200
40-44	0.805	1.229
45-49	1.016	1.349
50-54	1.339	1.587
55-59	1.740	1.835
60-64	2.233	2.184
65-69	2.786	2.618
70+	3.338	3.087

Medical Inflation

For the medical coverage ((doctor, hospitalization, major medical and prescription drug) coverage, premium rates are assumed to increase at the following rates, based on the Gentzen Model of Long-Run Medical Cost Trends:

<u>Year</u>	<u>Rate of Increase</u>
2019	5.4%
2020-2044	5.3%
2045-2046	5.1%
2047-2049	5.0%
2050-2053	4.9%
2054-2059	4.8%
2060-2065	4.7%
2066	4.6%
2067	4.5%
2068-2069	4.4%
2070	4.3%
2071	4.2%
2072-2073	4.1%
2074	4.0%
2075+	3.9%

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Firemen's Postretirement Benefits Plan (Continued)

Census Data

The actuarial valuation was prepared using census data and plan benefits and costs as of January 1, 2019.

Actuarial Cost Method

The actuarial cost method is the way that unfunded Plan costs are allocated over future years, including the current year. The Plan uses the entry age normal actuarial cost method. Under this method, the normal cost and actuarial accrued liability are determined on an individual basis. The unfunded actuarial accrued liability is determined as the excess of the actuarial accrued liability over the actuarial value of assets. If the actuarial accrued liability exceeds the actuarial value of Plan assets, the unfunded actuarial accrued liability is amortized over future years as part of the annual contribution requirement. The amortization amounts are determined based on the source of each piece of the unfunded actuarial accrued liability (e.g., actuarial gains and losses, plan amendments, changes in assumptions, etc.). If the actuarial value of assets exceeds the actuarial accrued liability, 10% of this excess is used to reduce the Plan's financial requirement.

Components of Net OPEB Liability as of December 31, 2020 Measurement Date

Total Pension Liability	\$13,151,154
Plan Fiduciary Net Position	<u>0</u>
Net OPEB Liability	<u>\$13,151,154</u>
Fiduciary Net Position as a Percentage of Total OPEB Liability	0%
Covered Employee Payroll	\$1,581,824
Net Liability as a Percentage of Covered Payroll	831.39%

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate as of December 31, 2020

	1% Decrease <u>3.00%</u>	Current Discount Rate <u>4.00%</u>	1% Increase <u>5.00%</u>
Net Pension Liability	<u>\$14,916,703</u>	<u>\$13,151,154</u>	<u>\$11,701,522</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Firemen's Postretirement Benefits Plan (Continued)

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates as of December 31, 2020

	<u>1% Decrease in Medical Trend Rate</u>	<u>Current Medical Trend Rate</u>	<u>1% Increase in Medical Trend Rate</u>
Net Pension Liability	\$11,542,217	\$13,151,154	\$15,118,679

Investments and Discount Rate

Since there are no plan assets, the discount rate is based on a 20 year High-Grade Municipal Rate Index.

Changes in Net OPEB Liability

	----- Increase (Decrease) -----		
	<u>Total Pension Liability (a)</u>	<u>Plan Fiduciary Net Position (b)</u>	<u>Net Pension Liability (a) - (b)</u>
Balances at January 1, 2020	\$13,055,114	\$ 0	\$13,051,114
Changes for the Year:			
Service Cost	\$ 214,680	\$ 0	\$ 214,680
Interest	518,058	0	518,058
Employer Contributions	0	636,698	(636,698)
Benefit Payments	(636,698)	(636,698)	0
Net Changes	\$ 96,040	\$ 0	\$ 96,040
Balances at December 31, 2020	\$13,151,154	\$ 0	\$13,151,154

Deferred Outflows of Resources and Deferred Inflows of Resources

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Differences in Projected and Actual Experience	\$0	\$0
	=	=

Amounts reported as deferred outflows of resources and deferred inflows of resources related to other post-retirement benefits will be recognized in other post-retirement benefits expense as follows:

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

F. Post-Employment Benefits - Single Employer (Continued)

Firemen's Postretirement Benefits Plan (Continued)

Deferred Outflows of Resources and Deferred Inflows of Resources (Continued)

<u>Year Ended December 31</u>	<u>Amount</u>
2021	\$0
2022	0
2023	0
2024	0
2025	<u>0</u>
	\$0
	=

Annual OPEB Expense

Components of OPEB Expense for the year ended December 31, 2020:

Service Cost	\$214,680
Interest	518,058
Difference Between Expected and Actual Experience	<u>258,022</u>
 Total OPEB Expense	 \$990,760

City Contributions

The City's contributions for the year ended December 31, 2020 was \$636,698.

Plan Related Financial Statement Items

As of December 31, 2020 and for the year then ended, the Plan's had the following:

Plan Related Assets	\$ 0
Deferred Outflows of Resources	0
Net OPEB Liability	(13,151,154)
Deferred Inflows of Resources	0
OPEB Expense	990,760
OPEB Expenditures	<u>636,698</u>

G. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of property; errors and omissions; and natural disasters for which the City carries commercial insurance. In addition, the City maintains a limited self-insurance program for Worker's Compensation.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

G. Risk Management (Continued)

The City is self-insured with respect to worker's compensation in order to pay worker's compensation claims of City employees and minimize the total annual costs of worker's compensation to the City. A third-party administrator determines payments to be made by the City based on actual incurred workers compensation claims by City employees. Annual claims are paid from the general fund. Claims incurred but not paid of \$65,063 have been recorded as a payable in the general fund as of December 31, 2020. Additional claims are estimated to be \$576,925. During 2010, the Commonwealth of Pennsylvania's Department of Labor and Industry's Bureau of Workers' Compensation calculated the funding status of the City's workers' compensation dedicated asset account, pursuant to revised self-insurance regulations. Due to these revised regulations, the estimate of the City's required reserve decreased from \$2,033,934 to \$576,925, and, historically, this reserve has been used by the City to estimate the long-term portion of its workers' compensation liability.

The City's specific excess annual retention for each accident or each employee for disease are as follows:

- a. As respects to the loss comprised of medical and rehabilitation expenses:
 - i. the first \$110,000 incurred during the first retention period
 - ii. the first \$60,000 incurred during the second retention period
 - iii. the first \$50,000 incurred during the third and each other retention period
- b. As respects to the loss comprised of periodic income benefits: The first \$27,000 due during each retention period.
- c. \$450,000, as respects to the loss:
 - i. comprised of liability imposed by law for damages
 - ii. comprised of lump-sum benefits (including lump-sum benefits payable in installments) rather than periodic income benefits
 - iii. for which you purchase an annuity or make other financial arrangement to discharge your liability for payment of periodic income benefits
 - iv. for which any governmental entity requires you to make a deposit to fund the payment of periodic income benefits
- d. subject to a maximum retention of \$450,000

The annual changes to worker's compensation liabilities for claims as of December 31, 2020 are as follows:

<u>January 1, 2020</u>	<u>Net Change</u>	<u>December 31, 2020</u>	<u>Due Within One Year</u>
\$634,803	\$7,185	\$641,988	\$65,063
=====	=====	=====	=====

The City has recognized, as due within one year, the payments made under the City's self-insured program through March 31, 2021.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

H. Lease Obligations

Operating Leases

The City is committed under various leases for equipment. These leases are considered for accounting purposes to be operating leases with month-to-month terms.

I. Long-Term Debt

General Obligation Note, Series of 2011

In April 2011, the City issued \$1,000,000 General Obligation Note, Series of 2011 to acquire and construct park and recreation facilities and pay related expenses.

The interest rate is fixed at 4.25% per annum.

Annual debt service requirements to maturity on this Note is as follows:

Governmental Activities

<u>Date</u>	<u>Principal</u>	<u>Semi-Annual Interest</u>	<u>Annual Debt Service</u>	<u>Debt Service</u>
04/01/2021	\$ 60,278	\$2,635	\$ 62,913	\$ 0
10/01/2021	<u>62,356</u>	<u>1,325</u>	<u>63,681</u>	<u>126,594</u>
	\$122,634	\$3,960	\$126,594	\$126,594
	=====	=====	=====	=====

General Obligation Notes

During 2003, the City issued \$10,795,000 General Obligation Notes, Series A of 2003 (Tax-Exempt) to provide funds for capital improvements, advance refund a portion (\$3,354,277 to eliminate \$3,025,000 of principal) of the City's General Obligation Bonds, Series of 1998, and to pay the costs and expenses related to this issuance.

In addition, the City issued \$1,500,000 General Obligation Notes, Series B of 2003 (Federally Taxable) to provide funding of the City's self-insured Worker's Compensation Fund as required by the Commonwealth of Pennsylvania and to pay the costs related to this issuance.

The General Obligation Notes are general obligations of the City of Altoona, payable from its tax and other revenues, and the City has pledged its full faith, credit, and taxing power. The \$10,795,000 General Obligation Notes, Series A of 2003 (Tax-Exempt) interest rates range from 4.0% to 4.3% and the \$1,500,000 General Obligation Notes, Series B of 2003 (Federally Taxable) interest rates range from 4.6% to 5.0%.

The City currently refunded a portion of these Federally Tax-Exempt Notes (\$4,055,000) with the General Obligation Bonds, Series of 2014 and the remaining portion of these Federally Tax-Exempt Notes (\$6,690,000) with the General Obligation Bonds, Series of 2016.

Annual debt service requirements to maturity for the Series B of 2003 are as follows:

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. **Detailed Notes on All Activities and Funds** (Continued)

I. **Long-Term Debt** (Continued)

General Obligation Notes (Continued)

\$1,500,000 General Obligation Notes, Series B of 2003 (Federally Taxable)

Governmental Activities

<u>Date</u>	<u>Coupon Rate</u>	<u>Principal</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Annual Debt Service</u>
03/01/2021			\$3,250	\$ 3,250	
09/01/2021	5.000%	<u>\$130,000</u>	<u>3,250</u>	<u>133,250</u>	<u>\$136,500</u>
		<u>\$130,000</u>	<u>\$6,500</u>	<u>\$136,500</u>	<u>\$136,500</u>

General Obligation Bonds, Series of 2013

As of November 12, 2013, the City issued \$2,980,000 General Obligation Bonds, Series of 2013 to finance building and road improvements and acquire vehicles and equipment for the City's public works, police, fire, and administrative departments as well as paying the allocable costs of issuing these bonds.

The General Obligation Bonds are general obligations of the City of Altoona, payable from its tax and other general revenues, and the City has pledged its full faith, credit, and taxing power. The \$2,980,000 General Obligation Bonds interest rates range from .6% to 4.1%.

The City advance refunded a portion of these Bonds (\$1,790,000) with the General Obligation Bonds, Series of 2017.

These bonds were paid off in 2020.

General Obligation Bonds, Series of 2016

As of October 18, 2016, the City issued \$9,955,000 General Obligation Bonds, Series of 2016 to currently refund the City's General Obligation Notes, Series A of 2013 (\$6,690,000); currently refund a portion (\$2,905,000) of the City's General Obligation Bonds, Series of 2009; and pay the costs of issuing the Bonds.

The General Obligation Bonds are general obligations of the City of Altoona, payable from its tax and other general revenues, and the City has pledged its full faith, credit, and taxing power. The \$9,955,000 General Obligation Bonds interest rates range from 1% to 2.35%.

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

General Obligation Bonds, Series of 2016 (Continued)

Governmental Activities

<u>Date</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Annual Debt Service</u>
03/01/2021			\$ 109,923	\$ 109,923	
09/01/2021	\$ 5,000	2.000%	109,923	114,923	\$ 224,846
03/01/2022			109,873	109,873	
09/01/2022	420,000	3.000%	109,873	529,873	639,746
03/01/2023			103,572	103,572	
09/01/2023	325,000	2.000%	103,572	428,572	532,144
03/01/2024			100,323	100,323	
09/01/2024	525,000	2.000%	100,323	625,323	725,646
03/01/2025			95,073	95,073	
09/01/2025	540,000	2.000%	95,073	635,073	730,146
03/01/2026			89,672	89,672	
09/01/2026	770,000	2.000%	89,672	859,672	949,344
03/01/2027			81,972	81,972	
09/01/2027	1,625,000	2.100%	81,972	1,706,972	1,788,944
03/01/2028			64,910	64,910	
09/01/2028	1,030,000	2.200%	64,910	1,094,910	1,159,820
03/01/2029			53,580	53,580	
09/01/2029	1,045,000	2.350%	53,580	1,098,580	1,152,160
03/01/2030			41,301	41,301	
09/01/2030	1,075,000	2.350%	41,301	1,116,301	1,157,602
03/01/2031			28,670	28,670	
09/01/2031	1,100,000	2.350%	28,670	1,128,670	1,157,340
03/01/2032			15,745	15,745	
09/01/2032	1,125,000	2.350%	15,745	1,140,745	1,156,490
03/01/2033			2,526	2,526	
09/01/2033	<u>215,000</u>	2.350%	<u>2,526</u>	<u>217,526</u>	<u>220,052</u>
	<u>\$9,800,000</u>		<u>\$1,794,280</u>	<u>\$11,594,280</u>	<u>\$11,594,280</u>

General Obligation Bonds, Series of 2017

As of December 22, 2017, the City issued \$9,359,000 General Obligation Bonds, Series of 2017 to advance refund a portion (\$1,790,000) of the City's outstanding General Obligation Bonds, Series of 2013 (the "Refunded 2013 Bonds"). In addition, a portion of the proceeds were deposited into a sinking fund held by the Escrow Agent for the City's General Obligation Bonds, Series of 2009 to redeem and retire \$330,000 outstanding principal amount thereof. Proceeds of the Bonds also will pay the costs of issuing the Bonds, and all remaining proceeds will be deposited into a capital projects account to fund various capital projects of the City.

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

General Obligation Bonds, Series of 2017 (Continued)

The General Obligation Bonds are general obligations of the City of Altoona, payable from its tax and other general revenues, and the City has pledged its full faith, credit, and taxing power. The interest rate on these Bonds is 2.56%.

Annual debt service requirements to maturity for these General Obligation Bonds are as follows:

<u>Date</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Interest</u>	<u>Total</u>
03/01/2021	\$ 0	2.56%	\$ 108,122	\$ 108,122
09/01/2021	921,000	2.56%	108,122	1,029,122
03/01/2022	0	2.56%	96,333	96,333
09/01/2022	759,000	2.56%	96,333	855,333
03/01/2023	0	2.56%	86,618	86,618
09/01/2023	699,000	2.56%	86,618	785,618
03/01/2024	0	2.56%	77,670	77,670
09/01/2024	713,000	2.56%	77,670	790,670
03/01/2025	0	2.56%	68,544	68,544
09/01/2025	734,000	2.56%	68,544	802,544
03/01/2026	0	2.56%	59,149	59,149
09/01/2026	750,000	2.56%	59,149	809,149
03/01/2027	0	2.56%	49,549	49,549
09/01/2027	770,000	2.56%	49,549	819,549
03/01/2028	0	2.56%	39,693	39,693
09/01/2028	790,000	2.56%	39,693	829,693
03/01/2029	0	2.56%	29,581	29,581
09/01/2029	555,000	2.56%	29,581	584,581
03/01/2030	0	2.56%	22,477	22,477
09/01/2030	571,000	2.56%	22,477	593,477
03/01/2031	0	2.56%	15,168	15,168
09/01/2031	585,000	2.56%	15,168	600,168
03/01/2032	0	2.56%	7,680	7,680
09/01/2032	<u>600,000</u>	2.56%	<u>7,680</u>	<u>607,680</u>
	<u>\$8,447,000</u>		<u>\$1,321,168</u>	<u>\$9,768,168</u>

General Obligation Bond, Series of 2020

As of April 9, 2020, the City issued \$7,585,000 General Obligation Bonds, Series of 2020 to undertake various capital projects and acquisitions budgeted for 2020 and 2021, as well as other capital projects having comparable estimated useful lives of between five and fifteen years and to pay the costs of issuing the Bonds.

The General Obligation Bonds are general obligation of the City of Altoona, payable from its tax and other general revenues, and the City has pledged its full faith, credit, and taxing power. The interest rate on these Bonds is 2.24%.

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

General Obligation Bond, Series of 2020 (Continued)

Annual debt service requirements to maturity for these General Obligation Bonds are as follows:

<u>Date</u>	<u>Principal</u>	<u>Rate</u>	<u>Interest</u>	<u>Debt Service</u>	<u>Annual Debt Service</u>
04/01/2021		2.24%	\$ 84,952	\$ 84,952	
10/01/2021	\$ 5,000	2.24%	84,952	89,952	\$ 174,904
04/01/2022		2.24%	84,896	84,896	
10/01/2022	50,000	2.24%	84,896	134,896	219,792
04/01/2023		2.24%	84,336	84,336	
10/01/2023	55,000	2.24%	84,336	139,336	223,672
04/01/2024		2.24%	83,720	83,720	
10/01/2024	55,000	2.24%	83,720	138,720	222,440
04/01/2025		2.24%	83,104	83,104	
10/01/2025	60,000	2.24%	83,104	143,104	226,208
04/01/2026		2.24%	82,432	82,432	
10/01/2026	545,000	2.24%	82,432	627,432	709,864
04/01/2027		2.24%	76,328	76,328	
10/01/2027	665,000	2.24%	76,328	741,328	817,656
04/01/2028		2.24%	68,880	68,880	
10/01/2028	820,000	2.24%	68,880	888,880	957,760
04/01/2029		2.24%	59,696	59,696	
10/01/2029	840,000	2.24%	59,696	899,696	959,392
04/01/2030		2.24%	50,288	50,288	
10/01/2030	860,000	2.24%	50,288	910,288	960,576
04/01/2031		2.24%	40,656	40,656	
10/01/2031	880,000	2.24%	40,656	920,656	961,312
04/01/2032		2.24%	30,800	30,800	
10/01/2032	895,000	2.24%	30,800	925,800	956,600
04/01/2033		2.24%	20,776	20,776	
10/01/2033	915,000	2.24%	20,776	935,776	956,552
04/01/2034		2.24%	10,528	10,528	
10/01/2034	<u>940,000</u>	2.24%	<u>10,528</u>	<u>950,528</u>	<u>961,056</u>
	<u>\$7,585,000</u>		<u>\$1,722,784</u>	<u>\$9,307,784</u>	<u>\$9,307,784</u>

General Obligation Note, Series of 2015

As of March 25, 2015, the City entered into a Note with S & T Bank for the maximum principal amount of \$2,145,000 to acquire vehicles and equipment, and construct street and other capital improvements and pay related expenses.

The General Obligation Note constitutes a general obligation of the City of Altoona, payable from its tax and other general revenues, and the City has pledged its full faith, credit, and taxing power. The \$2,145,000 General Obligation Note interest is fixed at 2.384% until March 31, 2025. On April 1, 2025 and the first business day of each subsequent month, the interest rate shall be adjusted to equal the one-month LIBOR rate 2.30%, not to exceed 4.75%.

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

General Obligation Note, Series of 2015 (Continued)

As of December 31, 2020, \$1,513,172 had been drawn on this Note.

Annual debt service requirements to maturity for this General Obligation Note are as follows:

Governmental Activities

<u>Date</u>	<u>Principal</u>	<u>Interest Rate</u>	<u>Interest</u>	<u>Semi-Annual Debt Service</u>	<u>Annual Debt Service</u>
04/01/2021	\$ 74,280	2.384%	\$10,509	\$ 84,789	
10/01/2021	75,160	2.384%	9,629	84,789	\$169,578
04/01/2022	76,060	2.384%	8,729	84,789	
10/01/2022	76,970	2.384%	7,819	84,789	169,578
04/01/2023	77,880	2.384%	6,909	84,789	
10/01/2023	78,810	2.384%	5,979	84,789	169,578
04/01/2024	79,750	2.384%	5,039	84,789	
10/01/2024	80,700	2.384%	4,089	84,789	169,578
04/01/2025	81,670	2.384%	3,119	84,789	
10/01/2025	73,020	4.750%*	4,311	77,331	162,120
04/01/2026	74,750	4.750%*	2,577	77,327	
10/01/2026	<u>33,762</u>	4.750%*	<u>802</u>	<u>34,564</u>	<u>111,891</u>
	\$882,812		\$69,511	\$952,323	\$952,323

* Interest rate at maximum capped rate of 4.75%.

General Obligation Note, Series A of 2019

As of December 17, 2019, the City entered into a Note with Webster Public Finance Corporation for a principal amount of \$9,683,000 to retire the City's General Obligation Bonds, Series of 2014 (\$6,350,000) and the City's General Obligation Note, Series of 2015 (\$3,333,000).

The City has covenanted to (i) include the amount of the debt services for the Note in its budget for each year in which an amount is payable; (ii) appropriate such amounts from its general revenues for the payment of such debt service, and (iii) punctually pay the principal of the Note and the interest thereon at the date stated. The City has pledged irrevocably its full faith, credit, and taxing power. Interest on the Note is fixed at 1.959% until August 1, 2027.

Annual debt service requirements to maturity for this General Obligation Note are as follows:

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

General Obligation Note, Series A of 2019 (Continued)

<u>Date</u>	<u>Principal</u>	<u>Rate</u>	<u>Interest</u>	<u>Debt Service</u>	<u>Annual Debt Service</u>
02/01/2021		1.959%	\$ 84,048	\$ 84,048	
08/01/2021	\$1,492,600	1.959%	84,048	1,576,648	\$1,660,696
02/01/2022		1.959%	69,428	69,428	
08/01/2022	1,440,100	1.959%	69,428	1,509,528	1,578,956
02/01/2023		1.959%	55,322	55,322	
08/01/2023	1,649,700	1.959%	55,322	1,705,022	1,760,344
02/01/2024		1.959%	39,163	39,163	
08/01/2024	1,495,500	1.959%	39,163	1,534,663	1,573,826
02/01/2025		1.959%	24,515	24,515	
08/01/2025	1,521,800	1.959%	24,515	1,546,315	1,570,830
02/01/2026		1.959%	9,609	9,609	
08/01/2026	899,600	1.959%	9,609	909,209	918,818
02/01/2027		1.959%	797	797	
08/01/2027	<u>81,400</u>	1.959%	<u>797</u>	<u>82,197</u>	<u>82,994</u>
	<u>\$8,580,700</u>		<u>\$565,764</u>	<u>\$9,146,464</u>	<u>\$9,146,464</u>

Guaranteed Sewer Revenue Bonds, Series of 2019

On July 11, 2019, the City Issued Sewer Revenue Bonds, Series of 2019 (Bonds) in the amount of \$28,895,000.

The City owns facilities that provide sanitary sewage collection, transmission, and treatment services in the City and neighboring municipalities (the Sewer System). The Sewer System is operated by the Altoona Water Authority (the Authority) under a Sewer System Agreement of Lease, dated March 23, 2017 (the Sewer Lease). Under the Sewer Lease the Authority renders, and bills customers for, Sewer System services and the resulting revenues are applied by the Authority to pay the following, in order of priority: (1) Authority Operating Expenses and Administrative Expenses, (2) all sums due on Authority Sewer Indebtedness, including PENNVEST loans of the Authority, and (3) at least the minimum net rentals due to the City. The amount of such minimum lease rentals must be sufficient to cover at least 100% of the Debt Service Requirements on City Sewer Indebtedness plus supplemental lease rentals that represents the City's rate of return for its ownership of the Sewer System.

These Bonds are secured by all rights, titles, and interest of the City in and to: (1) the annual lease payments receivable by it from the Authority under the Sewer Lease in amounts by fiscal year equal to the principal and interest due on the Bonds, and (2) all Sewer System rates, fees and other revenues received or receivable by the City following any termination of the Sewer Lease, including applicable deposits, accounts and accounts receivable, and which are legally available for the payment of debt service due on the Bonds (collectively, the Sewer Revenues). The City has also covenanted that if the pledged Sewer Revenues are insufficient to pay the Bonds when due the City will pay the balance from its tax and other general

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

Guaranteed Sewer Revenue Bonds, Series of 2019 (Continued)

revenues (the Guaranty). The City covenants to include the amount of the debt service, or the amount payable in respect of the Guaranty, for each fiscal year of the City in which such sums are payable, in its budget for that year; appropriate such amounts from its Sewer Revenues and, in respect of the Guaranty, from its tax and other general revenues, for the payment of such debt service and Guaranty, respectively; and duly and punctually pay or cause to be paid from the Sinking Fund, or any other of its receipts, revenues, and money pledged hereunder, or, in respect of the Guaranty, from its tax and other general revenues. For such budgeting, appropriation and payment of the Guaranty, the City has pledged, irrevocably, its full faith, credit, and taxing power. The interest rates range from 2.0% to 5.0%.

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Yield</u>	<u>Interest</u>	<u>Annual Debt Service</u>
06/01/2021				\$ 467,991	
12/01/2021	\$ 940,000	5.000	1.720	467,991	\$ 1,875,982
06/01/2022				444,491	
12/01/2022	990,000	5.000	1.770	444,490	1,878,981
06/01/2023				419,741	
12/01/2023	1,040,000	5.000	1.820	419,740	1,879,481
06/01/2024				393,741	
12/01/2024	1,090,000	5.000	1.900	393,740	1,877,481
06/01/2025				366,491	
12/01/2025	1,145,000	5.000	1.950	366,490	1,877,981
06/01/2026				337,866	
12/01/2026	1,205,000	5.000	2.000	337,865	1,880,731
06/01/2027				307,741	
12/01/2027	1,265,000	5.000	2.090	307,740	1,880,481
06/01/2028				276,116	
12/01/2028	1,330,000	2.250	2.450	276,115	1,882,231
06/01/2029				261,153	
12/01/2029	1,355,000	2.375	2.550	261,153	1,877,306
06/01/2030				245,063	
12/01/2030	1,395,000	2.750	2.920	245,062	1,885,125
06/01/2031				225,882	
12/01/2031	1,425,000	2.750	2.920	225,881	1,876,763
06/01/2032				206,288	
12/01/2032	1,470,000	2.750	2.920	206,287	1,882,575
06/01/2033				186,075	
12/01/2033	1,510,000	3.000	3.050	186,075	1,882,150
06/01/2034				163,425	
12/01/2034	1,555,000	3.000	3.050	163,425	1,881,850
06/01/2035				140,100	
12/01/2035	1,600,000	3.000	3.050	140,100	1,880,200
06/01/2036				116,100	
12/01/2036	1,650,000	3.000	3.100	116,100	1,882,200

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

Guaranteed Sewer Revenue Bonds, Series of 2019 (Continued)

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Yield</u>	<u>Interest</u>	<u>Annual Debt Service</u>
06/01/2037				\$ 91,350	
12/01/2037	\$ 1,695,000	3.000	3.100	91,350	\$ 1,877,700
06/01/2038				65,925	
12/01/2038	1,750,000	3.000	3.100	65,925	1,881,850
06/01/2039				39,675	
12/01/2039	1,795,000	3.000	3.100	39,675	1,874,350
06/01/2040				12,750	
12/01/2040	<u>850,000</u>	3.000	3.100	<u>12,750</u>	<u>875,500</u>
	\$27,055,000			\$9,535,918	\$36,590,918

Guaranteed Sewer Revenue Bonds, Series of 2020

On July 2, 2020, the City Issued Sewer Revenue Bonds, Series of 2020 (Bonds) in the amount of \$12,300,000.

The City owns facilities that provide sanitary sewage collection, transmission, and treatment services in the City and neighboring municipalities (the Sewer System). The Sewer System is operated by the Altoona Water Authority (the Authority) under a Sewer System Agreement of Lease, dated March 23, 2017 (the Sewer Lease). Under the Sewer Lease the Authority renders, and bills customers for, Sewer System services and the resulting revenues are applied by the Authority to pay the following, in order of priority: (1) Authority Operating Expenses and Administrative Expenses, (2) all sums due on Authority Sewer Indebtedness, including PENNVEST loans of the Authority, and (3) at least the minimum net rentals due to the City. The amount of such minimum lease rentals must be sufficient to cover at least 100% of the Debt Service Requirements on City Sewer Indebtedness plus supplemental lease rentals that represents the City's rate of return for its ownership of the Sewer System.

These Bonds are secured by all rights, titles, and interest of the City in and to: (1) the annual lease payments receivable by it from the Authority under the Sewer Lease in amounts by fiscal year equal to the principal and interest due on the Bonds, and (2) all Sewer System rates, fees and other revenues received or receivable by the City following any termination of the Sewer Lease, including applicable deposits, accounts and accounts receivable, and which are legally available for the payment of debt service due on the Bonds (collectively, the Sewer Revenues). The City has also covenanted that if the pledged Sewer Revenues are insufficient to pay the Bonds when due the City will pay the balance from its tax and other general revenues (the Guaranty). The City covenants to include the amount of the debt service, or the amount payable in respect of the Guaranty, for each fiscal year of the City in which such sums are payable, in its budget for that year; appropriate such amounts from its Sewer Revenues and, in respect of the Guaranty, from its tax and other general revenues, for the

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

Guaranteed Sewer Revenue Bonds, Series of 2020 (Continued)

payment of such debt service and Guaranty, respectively; and duly and punctually pay or cause to be paid from the Sinking Fund, or any other of its receipts, revenues, and money pledged hereunder, or, in respect of the Guaranty, from its tax and other general revenues. For such budgeting, appropriation and payment of the Guaranty, the City has pledged, irrevocably, its full faith, credit, and taxing power. The interest rates range from 2.0% to 4.0%.

<u>Date</u>	<u>Principal</u>	<u>Coupon</u>	<u>Yield</u>	<u>Interest</u>	<u>Annual Debt Service</u>
02/01/2021				\$ 186,700	
08/01/2021	\$ 865,000	2.000	0.950	186,700	\$ 1,238,400
02/01/2022				178,050	
08/01/2022	880,000	3.000	1.000	178,050	1,236,100
02/01/2023				164,850	
08/01/2023	910,000	4.000	1.050	164,850	1,239,700
02/01/2024				146,650	
08/01/2024	945,000	4.000	1.150	146,650	1,238,300
02/01/2025				127,750	
08/01/2025	980,000	4.000	1.300	127,750	1,235,500
02/01/2026				108,150	
08/01/2026	1,020,000	4.000	1.430	108,150	1,236,300
02/01/2027				87,750	
08/01/2027	1,060,000	4.000	1.580	87,750	1,235,500
02/01/2028				66,550	
08/01/2028	1,105,000	4.000	1.670	66,550	1,238,100
02/01/2029				44,450	
08/01/2029	1,150,000	2.000	2.190	44,450	1,238,900
02/01/2030				32,950	
08/01/2030	1,170,000	2.000	2.190	32,950	1,235,900
02/01/2031				21,250	
08/01/2031	1,195,000	2.125	2.290	21,250	1,237,500
02/01/2032				8,553	
08/01/2032	<u>805,000</u>	2.125	2.290	<u>8,553</u>	<u>822,106</u>
	<u>\$12,085,000</u>			<u>\$2,347,306</u>	<u>\$14,432,306</u>

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)**

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

Changes in Long-Term Liabilities

Long-Term liability activity for the year ended December 31, 2020 is as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
<u>Governmental Activities</u>					
Workers Compensation	\$ 576,925	\$ 0	\$ 0	\$ 576,925	\$ 0
General Obligation Bonds	18,900,000	7,585,000	(653,000)	25,832,000	931,000
General Obligation Notes	11,741,123	0	(2,024,977)	9,716,146	1,832,318
Guaranteed Sewer Revenue Bonds (1)	27,970,000	12,300,000	(1,130,000)	39,140,000	1,805,000
Accumulated Compensated Absences	3,132,206	29,957	0	3,162,163	83,392
Capital Lease Obligation	1,237,314	0	(156,209)	1,081,105	161,429
Net Pension Liability	27,458,274	0	(4,567,016)	22,891,258	0
Net OPEB Liability	31,387,627	467,481	0	31,855,108	0
Total Government Activity Long-Term Liabilities	\$122,403,469	\$20,382,438	(\$8,531,202)	\$134,254,705	\$4,813,139

The accumulated compensated absences will be paid by the fund for which the employee worked. The only amount of accumulated compensated absences recognized as due within one year is the incentive payment made in February 2021.

(1) - Paid by Altoona Water Authority

Component Units

Altoona Water Authority

Loans Payable - PENNVEST

The capital debt of the Authority has been obtained primarily by borrowing from Pennsylvania Infrastructure Investment Authority (PENNVEST) and issuing revenue bonds. Long-Term bonds and notes issued and outstanding as of December 31, 2020 are as follows:

	<u>2020</u>
PENNVEST loan no. 50035, issued November 7, 1994 in the original amount of \$20,000,000, repayable in monthly installments of \$71,518 including interest at an annual rate of 1%.	\$ 3,295,016
PENNVEST loan no. 12590 issued January 7, 2003 in the original amount of \$7,204,016, repayable in monthly installments of \$32,818 including interest at an annual rate of 1%.	1,606,520
PENNVEST loan no. 89197 issued June 28, 2013, in the original amount of \$6,466,636 repayable in monthly installments of \$28,084, including interest. The interest rate is fixed at 1%. As of December 31, 2020, \$6,230,760 had been advanced on this loan.	4,788,974
PENNVEST loan No. 12761 issued in the original amount of \$1,939,874, currently repayable in interest only payments until closing. The interest rate is fixed at 1%. As of December 31, 2020, \$1,587,226 had been advanced on this loan.	1,587,226

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

Component Units (Continued)

Altoona Water Authority (Continued)

Loans Payable - PENNVEST (Continued)

	<u>2020</u>
PENNVEST loan no. 27787 issued February 16, 2010, in the original amount of \$20,000,000, repayable in monthly installments of \$94,444 including interest. The interest rate is fixed at 1.274% for the first 5 years and then adjusts to 2.547% for the remaining 15 years.	\$ 0
PENNVEST loan no. 72400 issued April 20, 2011, in the original amount of \$10,000,000, repayable in monthly installments of \$32,164 including interest. The interest rate is fixed at 1.00%.	7,026,157
PENNVEST loan no. 71402 issued September 2, 2014, in the original amount of \$6,116,523 currently repayable in monthly installments of \$28,120 including interest. The interest rate is fixed at 1.00%.	4,625,713
PENNVEST loan no. 75334 issued January 3, 2019, in the original amount of \$11,695,000 repayable in monthly installments of \$37,616 including interest, commencing June 1, 2021. The interest rate is fixed at 1.00%. As of December 31, 2020, \$7,636,813 had been advanced on this loan.	<u>7,636,813</u>
Total PENNVEST	\$30,566,419
Less: Current Portion	(<u>2,331,785</u>)
Net PENNVEST Long Term Position	<u>\$28,234,634</u>

All PENNVEST loans are secured by the Authority's full faith and credit and a pledge of the gross receipts and revenues of the Division benefited by the loan(s).

Aggregate payments due under the loans are as follows:

	<u>Water Principal</u>	<u>Water Interest</u>	<u>Water Total</u>	<u>Sewer Principal</u>	<u>Sewer Interest</u>	<u>Sewer Total</u>
2021	\$ 1,552,257	\$ 99,232	\$ 1,651,489	\$ 779,528	\$ 166,649	\$ 946,177
2022	1,606,087	90,008	1,696,095	938,524	195,731	1,134,255
2023	1,622,222	73,873	1,696,095	947,952	186,303	1,134,255
2024	1,567,001	57,576	1,624,577	957,476	176,780	1,134,256
2025	462,690	47,012	509,702	967,094	167,161	1,134,255
2026-2030	2,042,283	205,312	2,247,595	4,983,169	688,109	5,671,278
2031-2035	2,165,018	85,055	2,250,073	5,154,126	432,806	5,586,932
2036-2040	260,178	2,298	262,476	3,624,204	205,321	3,829,525
2041-2043	<u>0</u>	<u>0</u>	<u>0</u>	<u>936,610</u>	<u>13,328</u>	<u>949,938</u>
	<u>\$11,277,736</u>	<u>\$660,366</u>	<u>\$11,938,102</u>	<u>\$19,288,683</u>	<u>\$2,232,188</u>	<u>\$21,520,871</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

I. Long-Term Debt (Continued)

Component Units (Continued)

Altoona Water Authority (Continued)

Loans Payable - Bank

On March 8, 2018, the Authority secured a \$3,400,000 Water Revenue Note Series of 2018. The note is considered a demand note and functions like a line of credit to draw down and is payable biannually for interest only at a variable interest rate based on 30 day LIBOR, rounded, plus 1% basis points, starting at 2.75%. The note has no prepayment penalty and was paid in full by March 8, 2020.

The Parking Authority of the City of Altoona

Term Loan

On May 17, 2019, the Authority entered into a \$200,000 term note agreement with M&T Bank, with a fixed interest rate of 3.86%, which will be repaid in 96 monthly payments of \$2,425, including interest, with a final maturity of June 15, 2027. This loan is secured by all of the revenues and assets owned by the Authority.

The debt service requirements of the above debt are as follows:

<u>Year Ended December 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 23,132	\$ 5,968	\$ 29,100
2022	24,040	5,060	29,100
2023	24,985	4,115	29,100
2024	25,967	3,133	29,100
2025	26,986	2,114	29,100
2026-2027	<u>39,882</u>	<u>1,168</u>	<u>41,050</u>
Total	\$164,992	\$21,558	\$186,550

Change in Long-Term Debt

The following is a summary of changes in long-term debt for the year ended December 31, 2020:

<u>Description and Purpose</u>	<u>Balance January 1, 2020</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance December 31, 2020</u>	<u>Due Within One Year</u>
<u>Business-Type Activities</u>					
Term Note Payable	\$187,255	\$0	\$22,263	\$164,992	\$23,132

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

J. Lease Obligations

1. 2017 Capital Lease

In 2017, the City entered into a lease agreement as lessee for financing the acquisition of two (2) vehicles for the inspections department valued at \$37,915. The equipment has a five-year estimated useful life. The amount of \$7,583 was included in depreciation expense in the current year. This lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of future minimum lease payments as of the inception date.

The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2020, were as follows:

<u>Year Ended December 31</u>	<u>Governmental Activities</u>
2021	\$8,091
	<u> </u>
Total Minimum Lease Payments	\$8,091
Less: Amount Representing Interest	(<u>259</u>)
Present Value of Minimum Lease Payments	\$7,832
	<u> </u>

2. 2017 Capital Lease - Fire Department

In 2017, the City entered into a lease agreement as lessee for financing the acquisition of a new Custom Rosenbauer Pumper Truck for the fire department valued at \$101,879. The equipment has a five year useful life. The amount of \$101,879 was included in depreciation expense in the current year. The lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of future minimum lease payments as of the inception date.

The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2020, were as follows:

<u>Year Ended December 31</u>	<u>Governmental Activities</u>
2021	\$103,651
2022	<u>103,651</u>
Total Minimum Lease Payments	\$207,302
Less: Amount Representing Interest	(<u>8,837</u>)
Present Value of Minimum Lease Payments	\$198,465
	<u> </u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

J. Lease Obligations (Continued)

3. 2018 Capital Lease - Fire Department

In 2018, the City entered into a lease agreement as lessee for financing the acquisition of a new Custom Rosenbauer Aerial Truck for the fire department valued at \$960,364. The equipment has a five year estimated useful life. The amount of \$192,079 was included in depreciation expense in the current year. The lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of future minimum lease payments as of the inception date.

The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2020, were as follows:

<u>Year Ended December 31</u>	<u>Governmental Activities</u>
2021	\$ 86,345
2022	86,345
2023	86,345
2024	86,345
2025	86,345
2026-2030	431,727
2031-2033	<u>259,033</u>
Total Minimum Lease Payments	\$1,122,485
Less: Amount Representing Interest	(<u>259,974</u>)
Present Value of Minimum Lease Payments	\$ 862,511

4. 2019 Capital Lease - Codes Department

In 2019, the City entered into a lease agreement as lessee for financing the acquisition of a new 2019 Ford Escape SE 4WD vehicle for the Codes Department valued at \$23,523, before a trade-in allowance of \$3,000. The equipment has a five-year estimated useful life. The amount of \$4,105 was included in depreciation expense in the current year. This lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of future minimum lease payments as of the inception date. The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2020, were as follows:

<u>Year Ended December 31</u>	<u>Governmental Activities</u>
2021	\$ 4,481
2022	4,481
2023	<u>4,481</u>
Total Minimum Lease Payments	\$13,443
Less: Amount Representing Interest	(<u>1,146</u>)
Present Value of Minimum Lease Payments	\$12,297

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

K. Interfund Receivables and Payables

The composition of interfund balances as of December 31, 2020 is as follows:

Due to/from Other Funds

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Equipment Replacement	General Fund	\$ 860,522
General Fund	Housing and Community Development	57,407
General Fund	Altoona Public Access	6,000
Recreation Capital Reserve	General Fund	2,313
General Fund	Highway Aid Fund	16,506
General Fund	Capital Expenditures	314,408
General Fund	Act 205 Pension Fund	8,855
General Fund	Martin Goodman Trust	500
General Fund	Justice Grant Trust Fund	<u>1</u>
Total		<u>\$1,266,512</u>

The outstanding balances between funds result mainly from the time lag between that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

L. Interfund Transfers

----- Transfer In -----							
<u>Transfers Out</u>	<u>General Fund</u>	<u>Housing and Community Development</u>	<u>39th Street Sanitary Sewer</u>	<u>Equipment Replacement Fund</u>	<u>Special Investigations</u>	<u>Altoona Transportation Center</u>	<u>Total</u>
Highway Aid Fund	\$ 456,700	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 456,700
Act 205 Pension Fund	3,976,996	0	0	0	0	0	3,976,996
General Fund	0	0	0	860,522	24,500	0	885,022
Justice Grant Trust Fund	40,985	0	0	0	0	0	40,985
Special Reserve Fund	0	0	60,000	0	0	10,000	70,000
Equipment Replacement	<u>0</u>	<u>9,944</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>9,944</u>
Total	<u>\$4,474,681</u>	<u>\$9,944</u>	<u>\$60,000</u>	<u>\$860,522</u>	<u>\$24,500</u>	<u>\$10,000</u>	<u>\$5,439,647</u>

Transfers are used to (1) move revenues from the fund with taxing authorization to the general fund as pension contributions become due, (2) move revenues from the fund receiving grants/allocations to the general fund where the expenditures are paid from, and (3) move unrestricted general fund revenues to fund special investigations by the police department.

M. Revenues and Expenditures-On-Behalf Payments

During 2020, the Commonwealth of Pennsylvania paid to the City \$1,728,265 for on-behalf payments for pensions of City employees.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2020
(CONTINUED)

II. Detailed Notes on All Activities and Funds (Continued)

N. Cooperation Agreement - Altoona Water Authority

On March 23, 2017, the City entered into a series of agreements with the Altoona City Authority. Pursuant to the Water and Sewer System Asset Conveyance Agreement, the Authority transferred to the City all right, title, and interest in and to the water system and sewer system owned and operated by the Authority. Concurrently, the City leased the water and sewer systems to the Authority, giving it lawful possession to operate and set rates for the systems. The lease terms extend throughout the remaining term of all PENNVEST loans, provided that either party may terminate the lease after twenty years, with the consent of PENNVEST. In addition, the City guaranteed all the Authority's outstanding PENNVEST loans and bonds.

O. Contingent Liabilities

In the normal course of operations, there are various claims made against the City for a number of reasons. As of the date of this report, however, no uninsured losses which are measurable and material in amounts or the likelihood of their being settled against the City have been disclosed by the solicitors.

In addition, the City receives federal and state grants for specific purposes that are subject to review and audit by federal and state agencies. Such audits could result in a request for reimbursement by the federal and state agencies for expenditures disallowed under the terms and conditions of the appropriate agency. In the opinion of City management, such disallowances, if any, will not be significant to the City's financial statements.

The allocation of recreational millage to cover certain general fund expenditures has been questioned by certain taxpayers. It is the opinion of management that the concept of charging all time and effort expended on recreational facilities is sound, and that certain expenditures incurred to provide "open space benefits" are acceptable costs. The potential liability, if any, as a result of this allocation methodology cannot be quantified.

P. Subsequent Events

The date to which events occurring after December 31, 2020, the date of the most recent balance sheet, have been evaluated by management for possible adjustment to the financial statements or disclosure is June 11, 2021, which is the date on which the financial statements were available to be issued.

In March 2020, the World Health Organization declared the outbreak of novel coronavirus disease ("COVID-19") as a pandemic, and the City expects its operations to be affected. The City has adjusted certain aspects of its operations to protect its employees, customers, and residents, while still meeting customers' and residents' needs. The City will continue to monitor the situation closely and it is possible that the City will implement further measures. In light of the uncertainty as to the severity and duration of the pandemic, the impact on the City's revenues, expenditures, and financial position is uncertain at this time.

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN INFORMATION
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY
AND RELATED RATIOS**

Total Pension Liability

As of and for the Year Ended December 31, 2020

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Service Cost	\$ 423,432	\$ 628,684	\$ 907,871
Interest	1,650,820	3,420,167	3,464,177
Differences Between Expected and Actual Experience	0	0	3,371,723
Benefit Payments	(1,196,036)	(3,091,552)	(3,245,571)
Net Change in Total Pension Liability	\$ 878,216	\$ 957,299	\$ 4,498,200
<u>Total Pension Liability</u> - Beginning	<u>22,934,058</u>	<u>50,534,040</u>	<u>50,348,272</u>
<u>Total Pension Liability</u> - Ending	<u>\$23,812,274</u>	<u>\$51,491,339</u>	<u>\$54,846,472</u>

Plan Fiduciary Net Position

As of and for the Year Ended December 31, 2020

Contributions - Employer (1)	\$ 594,080	\$ 2,425,571	\$ 2,672,712
Contributions - Member	218,841	249,104	195,607
Net Investment Income	2,139,268	5,625,048	4,405,446
Benefit Payments	(1,196,036)	(3,091,552)	(3,245,571)
Administrative Expenses	(64,670)	(11,870)	(15,247)
Net Change in Plan Fiduciary Net Position	\$ 1,691,483	\$ 5,196,301	\$ 4,012,947
<u>Plan Fiduciary Net Position</u> - Beginning	<u>19,297,064</u>	<u>38,437,559</u>	<u>38,623,473</u>
<u>Plan Fiduciary Net Position</u> - Ending	<u>\$20,988,547</u>	<u>\$43,633,860</u>	<u>\$42,636,420</u>
<u>City's Net Position Liability</u> - Ending	<u>\$ 2,823,727</u>	<u>\$ 7,857,479</u>	<u>\$12,210,052</u>

(1) - Include State Aid

Plan's Fiduciary Net Position as a Percentage of Total Pension Liability	88.1%	84.74%	77.74%
Covered Employee Payroll	\$ 4,455,592	\$ 4,498,855	\$ 3,713,303
Net Pension Liability as a Percentage of Covered Employee Payroll	63.4%	174.66%	328.82%

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN INFORMATION
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY
AND RELATED RATIOS
(CONTINUED)**

Total Pension Liability

As of and for Year Ended December 31, 2019

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Service Cost	\$ 416,352	\$ 604,076	\$ 869,877
Interest	1,589,582	3,311,173	3,674,539
Differences Between Expected and Actual Experience	(1,099,110)	0	(4,212,507)
Benefit Payments	(1,141,620)	(3,019,750)	(3,268,799)
 Net Change in Total Pension Liability	 (\$ 234,796)	 \$ 895,499	 (\$ 2,936,890)
<u>Total Pension Liability</u> - Beginning	<u>23,168,854</u>	<u>49,638,541</u>	<u>53,285,162</u>
<u>Total Pension Liability</u> - Ending	<u>\$22,934,058</u>	<u>\$50,534,040</u>	<u>\$50,348,272</u>

Plan's Fiduciary Net Position

As of and for Year Ended December 31, 2019

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Contributions - Employer (1)	\$ 577,405	\$ 2,299,876	\$ 2,639,355
Contributions - Employees	215,348	227,862	197,326
Net Investment Income	1,775,610	3,430,781	3,465,153
Benefit Payments	(1,141,620)	(3,019,750)	(3,268,799)
Administrative Expense	(60,083)	(10,012)	(11,910)
 Net Change in Plan's Fiduciary Net Position	 \$ 1,366,660	 \$ 2,928,757	 \$ 3,021,125
<u>Plan's Fiduciary Net Position</u> - Beginning	<u>17,930,404</u>	<u>35,508,802</u>	<u>35,602,348</u>
<u>Plan's Fiduciary Net Position</u> - Ending	<u>\$19,297,064</u>	<u>\$38,437,559</u>	<u>\$38,623,473</u>
 <u>City's Net Position Liability</u> - Ending	 <u>\$ 3,636,994</u>	 <u>\$12,096,481</u>	 <u>\$11,724,799</u>

(1) - Included State Aid

Plan's Fiduciary Net Position as a Percentage of Total Pension Liability	84.1%	76.06%	76.71%
Estimated Covered Payroll	\$ 4,416,048	\$ 4,429,587	\$ 3,979,021
Net Pension Liability as a Percentage of Covered Payroll	82.40%	273.08%	294.67%

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN INFORMATION
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY
AND RELATED RATIOS
(CONTINUED)**

Total Pension Liability

As of and for Year Ended December 31, 2018

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Service Cost	\$ 414,193	\$ 743,700	\$ 843,472
Interest	1,603,158	3,759,228	3,594,258
Differences Between Expected and Actual Experience	0	(2,248,947)	(73,019)
Benefit Payments	(1,074,852)	(2,922,042)	(3,217,729)
Net Change in Total Pension Liability	\$ 942,499	(\$ 668,061)	\$ 1,146,982
<u>Total Pension Liability</u> - Beginning	<u>22,226,355</u>	<u>50,306,602</u>	<u>52,138,180</u>
<u>Total Pension Liability</u> - Ending	<u>\$23,168,854</u>	<u>\$49,638,541</u>	<u>\$53,285,162</u>

Plan's Fiduciary Net Position

As of and for Year Ended December 31, 2018

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Contributions - Employer (1)	\$ 588,619	\$ 2,669,372	\$ 2,561,844
Contributions - Employees	211,414	204,018	243,007
Net Investment Income	(1,657,764)	(3,782,859)	(3,973,444)
Benefit Payments	(1,074,852)	(2,922,042)	(3,217,729)
Administrative Expense	(75,569)	(20,575)	(21,099)
Net Change in Plan's Fiduciary Net Position	(\$ 2,008,152)	(\$ 3,852,086)	(\$ 4,407,421)
<u>Plan's Fiduciary Net Position</u> - Beginning	<u>19,938,556</u>	<u>39,360,888</u>	<u>40,009,769</u>
<u>Plan's Fiduciary Net Position</u> - Ending	<u>\$17,930,404</u>	<u>\$35,508,802</u>	<u>\$35,602,348</u>
<u>City's Net Position Liability</u> - Ending	<u>\$ 5,238,450</u>	<u>\$14,129,739</u>	<u>\$17,682,814</u>

(1) - Included State Aid

Plan's Fiduciary Net Position as a Percentage of Total Pension Liability	77.4%	71.53%	66.81%
Estimated Covered Payroll	\$ 4,199,354	\$ 4,077,231	\$ 3,779,253
Net Pension Liability as a Percentage of Covered Payroll	124.7%	346.55%	467.89%

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN INFORMATION
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY
AND RELATED RATIOS
(CONTINUED)

Total Pension Liability

As of and for Year Ended December 31, 2017

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Service Cost	\$ 418,553	\$ 724,987	\$ 823,620
Interest	1,538,030	3,328,581	3,489,469
Differences Between Expected and Actual Experience	(1,030,226)	(940,613)	356,968
Benefit Payments	(<u>1,033,681</u>)	(<u>2,885,118</u>)	(<u>3,148,214</u>)
Net Change in Total Pension Liability	(\$ 107,324)	\$ 227,837	\$ 1,521,843
<u>Total Pension Liability</u> - Beginning	<u>22,333,679</u>	<u>50,078,765</u>	<u>50,616,337</u>
<u>Total Pension Liability</u> - Ending	<u>\$22,226,355</u>	<u>\$50,306,602</u>	<u>\$52,138,180</u>

Plan's Fiduciary Net Position

As of and for Year Ended December 31, 2017

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Contributions - Employer (1)	\$ 582,815	\$ 2,651,796	\$ 2,568,624
Contributions - Employees	209,817	233,341	198,443
Net Investment Income	2,446,581	5,088,928	5,243,966
Benefit Payments	(1,033,681)	(2,885,118)	(3,148,214)
Administrative Expense	(<u>59,574</u>)	(<u>8,702</u>)	(<u>25,246</u>)
Net Change in Plan's Fiduciary Net Position	\$ 2,145,958	\$ 5,080,245	\$ 4,837,573
<u>Plan's Fiduciary Net Position</u> - Beginning	<u>17,792,598</u>	<u>34,280,643</u>	<u>35,172,196</u>
<u>Plan's Fiduciary Net Position</u> - Ending	<u>\$19,938,556</u>	<u>\$39,360,888</u>	<u>\$40,009,769</u>
<u>City's Net Position Liability</u> - Ending	<u>\$ 2,287,799</u>	<u>\$10,945,714</u>	<u>\$12,128,411</u>

(1) - Included State Aid

Plan's Fiduciary Net Position as a Percentage of Total Pension Liability	89.7%	78.24%	76.74%
Estimated Covered Payroll	\$ 4,172,831	\$ 3,925,817	\$ 3,666,874
Net Pension Liability as a Percentage of Covered Payroll	54.8%	278.81%	330.76%

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN INFORMATION
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY
AND RELATED RATIOS
(CONTINUED)**

Total Pension Liability

As of and for Year Ended December 31, 2016

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Service Cost	\$ 427,068	\$ 764,469	\$ 815,918
Interest	1,545,009	3,380,925	3,494,605
Differences Between Expected and Actual Experience	0	0	(1,214,381)
Benefit Payments	(1,025,657)	(2,886,700)	(3,197,018)
Net Change in Total Pension Liability	\$ 946,420	\$ 1,258,694	(\$ 100,876)
<u>Total Pension Liability</u> - Beginning	<u>21,387,259</u>	<u>48,820,071</u>	<u>50,717,213</u>
<u>Total Pension Liability</u> - Ending	<u>\$22,333,679</u>	<u>\$50,078,765</u>	<u>\$50,616,337</u>

Plan's Fiduciary Net Position

As of and for Year Ended December 31, 2016

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Contributions - Employer (1)	\$ 492,824	\$ 2,175,571	\$ 3,084,533
Contributions - Employees	203,357	218,396	179,301
Net Investment Income	721,864	1,567,772	1,546,238
Benefit Payments	(1,025,657)	(2,886,700)	(3,197,018)
Administrative Expense	(66,957)	(10,962)	(27,547)
Net Change in Plan's Fiduciary Net Position	\$ 325,431	\$ 1,064,077	\$ 1,585,507
<u>Plan's Fiduciary Net Position</u> - Beginning	<u>17,467,167</u>	<u>33,216,566</u>	<u>33,586,689</u>
<u>Plan's Fiduciary Net Position</u> - Ending	<u>\$17,792,598</u>	<u>\$34,280,643</u>	<u>\$35,172,196</u>
<u>City's Net Position Liability</u> - Ending	<u>\$ 4,541,081</u>	<u>\$15,798,122</u>	<u>\$15,444,141</u>

(1) - Included State Aid

Plan's Fiduciary Net Position as a Percentage
of Total Pension Liability

79.7% 68.45% 69.49%

Estimated Covered Payroll

\$ 4,111,031 \$ 4,181,246 \$ 3,539,165

Net Pension Liability as a Percentage of Covered Payroll

110.5% 377.83% 436.38%

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN INFORMATION
SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY
AND RELATED RATIOS
(CONTINUED)**

Total Pension Liability

As of and for Year Ended December 31, 2015

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Service Cost	\$ 453,637	\$ 736,931	\$ 671,459
Interest	1,481,810	3,269,134	3,451,962
Differences Between Expected and Actual Experience	(576,125)	0	(457,359)
Changes of Assumptions	364,470	0	3,257,536
Benefit Payments	(1,048,272)	(2,824,117)	(3,154,252)
 Net Change in Total Pension Liability	 \$ 675,520	 \$ 1,181,948	 \$ 3,769,346
<u>Total Pension Liability</u> - Beginning	<u>20,711,739</u>	<u>47,638,123</u>	<u>46,947,867</u>
<u>Total Pension Liability</u> - Ending	<u>\$21,387,259</u>	<u>\$48,820,071</u>	<u>\$50,717,213</u>

Plan's Fiduciary Net Position

As of and for Year Ended December 31, 2015

	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Contributions - Employer (1)	\$ 500,327	\$ 2,194,478	\$ 3,039,983
Contributions - Employees	212,380	216,756	174,139
Net Investment Income	(339,724)	(876,269)	(842,653)
Benefit Payments	(1,048,272)	(2,824,117)	(3,154,252)
Administrative Expense	(58,609)	(18,478)	(30,163)
Other Changes	<u>0</u>	<u>3,453</u>	<u>0</u>
 Net Change in Plan's Fiduciary Net Position	 (\$ 733,898)	 (\$ 1,304,177)	 (\$ 812,946)
<u>Plan's Fiduciary Net Position</u> - Beginning	<u>18,201,065</u>	<u>34,520,743</u>	<u>34,399,635</u>
<u>Plan's Fiduciary Net Position</u> - Ending	<u>\$17,467,167</u>	<u>\$33,216,566</u>	<u>\$33,586,689</u>
 <u>City's Net Position Liability</u> - Ending	 <u>\$ 3,920,092</u>	 <u>\$15,603,505</u>	 <u>\$17,130,524</u>

(1) - Included State Aid

Plan's Fiduciary Net Position as a Percentage of Total Pension Liability	81.7%	68.04%	66.22%
Estimated Covered Payroll	\$ 4,226,241	\$ 4,127,756	\$ 3,487,941
Net Pension Liability as a Percentage of Covered Payroll	92.8%	378.01%	491.14%

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN INFORMATION
SCHEDULE OF EMPLOYER CONTRIBUTIONS**

	----- 2020 -----		
	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Actuarially Determined Contribution	\$ 594,800	\$2,425,571	\$2,672,712
City Contribution	<u>594,800</u>	<u>2,425,571</u>	<u>2,672,712</u>
Contribution Deficiency	\$ 0	\$ 0	\$ 0
Covered Payroll	<u>\$4,455,592</u>	<u>\$4,498,855</u>	<u>\$3,713,303 (1)</u>
Contribution as a Percentage of Covered Payroll	<u>13.3%</u>	<u>53.915%</u>	<u>71.98%</u>
	----- 2019 -----		
	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Actuarially Determined Contribution	\$ 577,405	\$2,299,876	\$2,639,355
City Contribution	<u>577,405</u>	<u>2,299,876</u>	<u>2,639,355</u>
Contribution Deficiency	\$ 0	\$ 0	\$ 0
Covered Payroll	<u>\$4,416,048</u>	<u>\$4,429,587</u>	<u>\$3,392,973 (1)</u>
Contribution as a Percentage of Covered Payroll	<u>13.1%</u>	<u>51.921%</u>	<u>77.79%</u>
	----- 2018 -----		
	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Actuarially Determined Contribution	\$ 588,619	\$2,669,372	\$2,561,844
City Contribution	<u>588,619</u>	<u>2,669,372</u>	<u>2,561,844</u>
Contribution Deficiency	\$ 0	\$ 0	\$ 0
Covered Payroll	<u>\$4,199,354</u>	<u>\$4,077,231</u>	<u>\$3,467,438 (1)</u>
Contribution as a Percentage of Covered Payroll	<u>14.0%</u>	<u>65.47%</u>	<u>73.88%</u>

(1) - Amount used from Minimum Municipal Obligation

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN INFORMATION
SCHEDULE OF EMPLOYER CONTRIBUTIONS
(CONTINUED)**

	----- 2017 -----		
	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Actuarially Determined Contribution	\$ 582,815	\$2,651,796	\$2,568,624
City Contribution	<u>582,815</u>	<u>2,651,796</u>	<u>2,568,624</u>
Contribution Deficiency	\$ 0	\$ 0	\$ 0
Covered Payroll	<u>\$4,172,831</u>	<u>\$3,925,817</u>	<u>\$3,558,221 (1)</u>
Contribution as a Percentage of Covered Payroll	<u>14.0%</u>	<u>67.548%</u>	<u>72.19%</u>
	----- 2016 -----		
	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Actuarially Determined Contribution	\$ 492,824	\$2,175,571	\$3,084,533
City Contribution	<u>492,824</u>	<u>2,175,571</u>	<u>3,084,533</u>
Contribution Deficiency	\$ 0	\$ 0	\$ 0
Covered Payroll	<u>\$4,111,031</u>	<u>\$4,181,246</u>	<u>\$4,026,014 (1)</u>
Contribution as a Percentage of Covered Payroll	<u>12.0%</u>	<u>52.032%</u>	<u>76.62%</u>
	----- 2015 -----		
	<u>NUPP</u>	<u>PPP</u>	<u>PFPP</u>
Actuarially Determined Contribution	\$ 500,327	\$2,194,478	\$3,039,983
City Contribution	<u>500,327</u>	<u>2,194,478</u>	<u>3,039,983</u>
Contribution Deficiency	\$ 0	\$ 0	\$ 0
Covered Payroll	<u>\$4,226,241</u>	<u>\$4,127,756</u>	<u>\$3,823,241 (1)</u>
Contribution as a Percentage of Covered Payroll	<u>11.8%</u>	<u>53.164%</u>	<u>79.51%</u>

(1) - Amount used from Minimum Municipal Obligation

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT PENSION PLAN INFORMATION
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

	<u>Altoona Non-Uniformed Employee Pension Plan</u>	<u>Altoona Police Pension Plan</u>	<u>Altoona Paid Firemen's Pension Plan</u>
Valuation date	01/01/19	01/01/19	01/01/19
Actuarial cost method	Entry age	Entry age normal	Entry age normal
Amortization method	Level Dollar Closed	Level Dollar	Level Dollar
Remaining Amortization period	10 Years	15 Years	18 Years
Actuarial asset valuation method	4 year smoothing	5 year smoothing Asset Corridor ± 20%	Fair Value
Actuarial assumptions:			
Investment rate of return	7.25%	7.25%	7.0%
Projected salary increases	4.5%	4.5%	4.5%
Actuarial assumptions:			
Post-retirement benefit increases	None	Every officer in good standing who retires on or after January 1, 1996, shall receive an annual cost of living adjustment, not to exceed 50% of the original benefit. The annual adjustment will be based on the annual percentage increase in the Consumer Price Index on a year basis from October to October of the prior year. In addition to the 50% maximum, such accumulated COLA increases shall not at any time exceed 50% of the current salary being paid patrolmen of the highest pay grade. Not available to officers hired after 2013.	For retirements after December 31, 1995, annual increases are based on the CPI, capped at 50% of the original benefit. At no time can the total pension benefit received exceed 50% of the salary paid to firemen of the highest pay grade. Not applicable to Post-2013 hires.
Inflation	3%	2.25%	2.5%
Mortality	RP-2000 Combined Healthy Mortality Table, with disabled lives set forward 5 years for disabled lives.	RP 2000 Gen Scale AA, set forward 10 years for disabled lives.	Generational, AA
Disability Retirement	For total and permanent Disablement which occurs After the completion of 10 years of service, the member will receive their Normal Retirement Benefit.	1992 Railroad Retirement Board	If disabled in line of duty, same benefit as Retirement Benefit. If non-service related, 50% of monthly compensation at date of disability; if less than 10 years of service, 25% of monthly compensation.
Retirement	Age 60 and 20 years of service.	Latter of age 54 and 20 years of service.	20 years of service.

**CITY OF ALTOONA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - POLICE PLAN
SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY
AND RELATED RATIOS**

Total OPEB Liability

As of and for Year December 31, 2020

Service Cost	\$	477,081
Interest		735,560
Differences Between Expected and Actual Experience		0
Benefit Payments	(841,200)
 Net Change in Total Pension Liability	 \$	 371,441
<u>Total Pension Liability</u> - Beginning		<u>18,332,513</u>
<u>Total Pension Liability</u> - Ending		<u>\$18,703,954</u>
<u>City's Fiduciary Net Position</u>		
Net Change in Plan's Fiduciary Net Position	\$	0
<u>Plan's Fiduciary Net Position</u> - Beginning		<u>0</u>
<u>Plan's Fiduciary Net Position</u> - Ending	\$	<u>0</u>
<u>City's Net OBEB Liability</u> - Ending		<u>\$18,703,954</u>
Plan's Fiduciary Net Position as a Percentage of Total OPEB Liability		0%
Estimated Covered Employee Payroll	\$	2,091,999
Net Pension Liability as a Percentage of Covered Employee Payroll		894.07%

**CITY OF ALTOONA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - POLICE PLAN
SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY
AND RELATED RATIOS
(CONTINUED)**

Total OPEB Liability

As of and for Year December 31, 2019

Service Cost	\$ 466,294
Interest	721,949
Differences Between Expected and Actual Experience	1,334,377
Benefit Payments	(876,301)
Net Change in Total Pension Liability	\$ 1,646,319
<u>Total Pension Liability</u> - Beginning	<u>16,686,194</u>
<u>Total Pension Liability</u> - Ending	<u>\$18,332,513</u>
<u>City's Fiduciary Net Position</u>	
Net Change in Plan's Fiduciary Net Position	\$ 0
<u>Plan's Fiduciary Net Position</u> - Beginning	<u>0</u>
<u>Plan's Fiduciary Net Position</u> - Ending	<u>\$ 0</u>
<u>City's Net OPEB Liability</u> - Ending	<u>\$18,332,513</u>
Plan's Fiduciary Net Position as a Percentage of Total OPEB Liability	0%
Estimated Covered Employee Payroll	\$ 3,446,332
Net Pension Liability as a Percentage of Covered Employee Payroll	531.94%

CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - POLICE PLAN
 SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY
 AND RELATED RATIOS
 (CONTINUED)

Total OPEB Liability

As of and for Year December 31, 2018

Service Cost	\$	552,195
Interest		659,843
Differences Between Expected and Actual Experience		0
Benefit Payments	(939,463)
Net Change in Total Pension Liability	(\$	272,575)
<u>Total Pension Liability</u> - Beginning		<u>16,413,619</u>
<u>Total Pension Liability</u> - Ending		<u>\$16,686,194</u>
<u>City's Fiduciary Net Position</u>		
Net Change in Plan's Fiduciary Net Position	\$	0
<u>Plan's Fiduciary Net Position</u> - Beginning		<u>0</u>
<u>Plan's Fiduciary Net Position</u> - Ending	\$	<u>0</u>
<u>City's Net OPEB Liability</u> - Ending		<u>\$16,686,194</u>
Plan's Fiduciary Net Position as a Percentage of Total OPEB Liability		0%
Estimated Covered Employee Payroll	\$	3,062,984
Net Pension Liability as a Percentage of Covered Employee Payroll		544.77%

CITY OF ALTOONA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - POLICE PLAN
SCHEDULES OF EMPLOYER CONTRIBUTIONS AND INVESTMENT RETURNS

Year Ending
December 31, 2020

Schedule of Contributions

Actuarially Determined Contribution	\$1,674,707
City Contribution	<u>841,200</u>
Contribution Deficiency	<u>\$ 833,507</u>
Covered Employee Payroll	<u>\$2,091,999</u>
Contribution as a Percentage of Covered Employee Payroll	<u>40.21%</u>

Schedule of Investment Returns

Annual Money-Weighted Rate of Return, Net of Investment Expense	<u>N/A</u>
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CITY OF ALTOONA
REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - POLICE PLAN
SCHEDULES OF EMPLOYER CONTRIBUTIONS AND INVESTMENT RETURNS
(CONTINUED)

	<u>Year Ending December 31, 2019</u>
<u>Schedule of Contributions</u>	
Actuarially Determined Contribution	\$1,674,707
City Contribution	<u>876,301</u>
Contribution Deficiency	<u>\$ 798,406</u>
Covered Employee Payroll	<u>\$3,446,332</u>
Contribution as a Percentage of Covered Employee Payroll	<u>25.43%</u>
<u>Schedule of Investment Returns</u>	
Annual Money-Weighted Rate of Return, Net of Investment Expense	<u>N/A</u>

CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - POLICE PLAN
 SCHEDULES OF EMPLOYER CONTRIBUTIONS AND INVESTMENT RETURNS
 (CONTINUED)

	<u>Year Ending December 31, 2018</u>
<u>Schedule of Contributions</u>	
Actuarially Determined Contribution	\$1,639,115
City Contribution	<u>939,463</u>
Contribution Deficiency	<u>\$ 699,652</u>
Covered Employee Payroll	<u>\$3,343,406</u>
Contribution as a Percentage of Covered Employee Payroll	<u>28.10%</u>
 <u>Schedule of Investment Returns</u>	
Annual Money-Weighted Rate of Return, Net of Investment Expense	 <u>N/A</u>

**CITY OF ALTOONA
REQUIRED SUPPLEMENTARY INFORMATION
OPEB LIABILITY INFORMATION RELATED TO SINGLE EMPLOYER PLAN - POLICE PLAN
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**

	<u>Year Ending December 31, 2020</u>	<u>Year Ending December 31, 2019</u>	<u>Year Ending December 31, 2018</u>
<u>Plan Membership</u>			
Retirees or Beneficiaries Receiving Benefits	35	38	38
Terminated Members Entitled to But Not Yet Receiving Benefits	0	0	0
Active Plan Members	<u>77</u>	<u>89</u>	<u>95</u>
Total	<u>112</u>	<u>127</u>	<u>133</u>

	<u>Year Ending December 31, 2020</u>	<u>Year Ending December 31, 2019</u>	<u>Year Ending December 31, 2018</u>
<u>Components of the Net OPEB Liability</u>			
Total OPEB Liability	\$18,703,954	\$18,332,513	\$16,686,194
Plan Fiduciary Net Position	<u>0</u>	<u>0</u>	<u>0</u>
Net OPEB Liability	<u>\$18,703,954</u>	<u>\$18,332,513</u>	<u>\$16,686,194</u>
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

	1% Decrease <u>3.00%</u>	Current Discount Rate <u>4.00%</u>	1% Increase <u>5.00%</u>
Net OPEB Liability	<u>\$21,240,394</u>	<u>\$18,703,954</u>	<u>\$16,623,768</u>

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates

	1% Decrease in Medical Trend Rate	Current Medical Trend Rate	1% Increase in Medical Trend Rate
Net OPEB Liability	<u>\$16,246,604</u>	<u>\$18,703,954</u>	<u>\$21,754,110</u>

**CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - POLICE PLAN
 NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

Valuation Date

January 1, 2019

Actuarial Cost Method

Entry Age Normal

Amortization Method

Level Dollar, Closed

Remaining Amortization Period

21.0 Years

Actuarial Asset Valuation Method

Market Value

Discount Rate

4.00% per annum

Inflation

2.5%

Interest Rate

4.0%. The interest rate represents the 20-year AA/Aa municipal bond rates.

Salary Increases

Active plan members' salaries are assumed to increase by 4.5% per year. As Plan benefits are not pay-related, this assumption was used solely to determine the normal costs under the actuarial cost method.

Mortality

RP-2000 Table for healthy males and females, using the combined mortality table for active and retired members, projected using scale AA. 25% of active member's deaths are assumed to be in the line of duty. Mortality for disabled lives is assumed to be that of healthy members who are ten years older.

Turnover

Table T-1. The following is a list of the annual rates of withdrawal (employee turnover) at selected ages under the table:

<u>Age</u>	<u>Rate of Turnover</u>
20	5.5000%
25	4.9706%
30	3.8011%
35	2.4866%
40	1.3283%
45	0.6233%
50	0.6475%
55	1.4036%
60	1.5555%

**CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - POLICE PLAN
 NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
 (CONTINUED)**

Disability

1992 Railroad Retirement Board Disability Table. The following is a list of the annual rates of disablement at selected ages:

<u>Age</u>	<u>Rate of Disability</u>
20	0.08%
25	0.08%
30	0.08%
35	0.08%
40	0.37%
45	0.86%
50	1.48%
55	2.46%
60	4.81%

Retirement

Officers are assumed to retire at the latest of age 54, completion of 20 years of service or their age at the valuation date.

Percent Married

85% of retiring members are assumed to be married at the time of retirement. Female spouses are assumed to be the same age as male spouses.

Member Elections

85% of retiring members are assumed to elect coverage under the Plan. 10% of members who elect coverage are assumed to elect the cash out instead of receiving medical coverage under the Plan.

Medicare Eligibility

10% of retired members reaching age 65 are assumed not to be eligible for Medicare benefits.

Medical Claims Rates

Medical claim rates are based on the current premium rates, adjusted based on the factors used by the insurer to adjust the composite group insurance premiums rates to reflect the age of retired plan members. The adjustment factors by age and sex are as follows:

<u>Ages</u>	<u>Female Factors</u>	<u>Male Factors</u>
<20	0.500	0.587
20-24	0.394	0.625
25-29	0.410	0.922
30-34	0.515	1.165
35-39	0.646	1.200
40-44	0.805	1.229
45-49	1.016	1.349
50-54	1.339	1.587
55-59	1.740	1.835
60-64	2.233	2.184
65-69	2.786	2.618
70+	3.338	3.087

**CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - POLICE PLAN
 NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
 (CONTINUED)**

Medical Inflation

For the medical (doctor, hospitalization, major medical and prescription drug) coverage, premium rates and retirees contributions are assumed to increase at the following rates, based on the Gentzen Model of Long-Run Medical Cost Trends:

<u>Year</u>	<u>Rate of Increase</u>
2019	5.4%
2020-2044	5.3%
2045-2046	5.1%
2047-2049	5.0%
2050-2053	4.9%
2054-2059	4.8%
2060-2065	4.7%
2066	4.6%
2067	4.5%
2068-2069	4.4%
2070	4.3%
2071	4.2%
2072-2073	4.1%
2074	4.0%
2075+	3.9%

CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - FIREMEN'S PLAN
 SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY
 AND RELATED RATIOS

Total OPEB Liability

As of and for Year December 31, 2020

Service Cost	\$	214,680
Interest		518,058
Differences Between Expected and Actual Experience Benefit Payments		(<u>636,698</u>)
Net Change in Total Pension Liability	\$	96,040
<u>Total Pension Liability</u> - Beginning		<u>13,055,114</u>
<u>Total Pension Liability</u> - Ending		<u>\$13,151,154</u>
<u>City's Fiduciary Net Position</u>		
Net Change in Plan's Fiduciary Net Position	\$	0
<u>Plan's Fiduciary Net Position</u> - Beginning		<u>0</u>
<u>Plan's Fiduciary Net Position</u> - Ending	\$	<u>0</u>
<u>City's Net OPEB Liability</u> - Ending		<u>\$13,151,154</u>
Plan's Fiduciary Net Position as a Percentage of Total OPEB Liability		0%
Estimated Covered Employee Payroll	\$	1,581,824
Net Pension Liability as a Percentage of Covered Employee Payroll		831.39%

CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - FIREMEN'S PLAN
 SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY
 AND RELATED RATIOS
 (CONTINUED)

Total OPEB Liability

As of and for Year December 31, 2019

Service Cost	\$ 209,157
Interest	514,083
Differences Between Expected and Actual Experience	637,466
Benefit Payments	(<u>622,076</u>)
Net Change in Total Pension Liability	\$ 738,630
<u>Total Pension Liability</u> - Beginning	<u>12,316,484</u>
<u>Total Pension Liability</u> - Ending	<u>\$13,055,114</u>
<u>City's Fiduciary Net Position</u>	
Net Change in Plan's Fiduciary Net Position	\$ 0
<u>Plan's Fiduciary Net Position</u> - Beginning	<u>0</u>
<u>Plan's Fiduciary Net Position</u> - Ending	<u>\$ 0</u>
<u>City's Net OPEB Liability</u> - Ending	<u>\$13,055,114</u>
Plan's Fiduciary Net Position as a Percentage of Total OPEB Liability	0%
Estimated Covered Employee Payroll	\$ 1,362,960
Net Pension Liability as a Percentage of Covered Employee Payroll	957.85%

CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - FIREMEN'S PLAN
 SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY
 AND RELATED RATIOS
 (CONTINUED)

Total OPEB Liability

As of and for Year December 31, 2018

Service Cost	\$	210,464
Interest		490,495
Differences Between Expected and Actual Experience		0
Benefit Payments	(<u>872,776)</u>
Net Change in Total Pension Liability	(\$	171,817)
<u>Total Pension Liability</u> - Beginning		<u>12,488,301</u>
<u>Total Pension Liability</u> - Ending		<u>\$12,316,484</u>
<u>City's Fiduciary Net Position</u>		
Net Change in Plan's Fiduciary Net Position	\$	0
<u>Plan's Fiduciary Net Position</u> - Beginning		<u>0</u>
<u>Plan's Fiduciary Net Position</u> - Ending	\$	<u>0</u>
<u>City's Net OBEB Liability</u> - Ending		<u>\$12,316,484</u>
Plan's Fiduciary Net Position as a Percentage of Total OPEB Liability		0%
Estimated Covered Employee Payroll	\$	1,536,846
Net Pension Liability as a Percentage of Covered Employee Payroll		801.41%

CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - FIREMEN'S PLAN
 SCHEDULES OF EMPLOYER CONTRIBUTIONS AND INVESTMENT RETURNS

**Year Ending
December 31, 2020**

Schedule of Contributions

Actuarially Determined Contribution	\$1,039,071
City Contribution	<u>636,698</u>
Contribution Deficiency	\$ 402,373
	<u> </u>
Covered Employee Payroll	<u>\$1,581,824</u>
	<u> </u>
Contribution as a Percentage of Covered Employee Payroll	<u>40.25%</u>

Schedule of Investment Returns

Annual Money-Weighted Rate of Return, Net of Investment Expense	<u>N/A</u>
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CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - FIREMEN'S PLAN
 SCHEDULES OF EMPLOYER CONTRIBUTIONS AND INVESTMENT RETURNS
 (CONTINUED)

**Year Ending
December 31, 2019**

Schedule of Contributions

Actuarially Determined Contribution	\$1,039,071
City Contribution	<u>622,076</u>
Contribution Deficiency	<u>\$ 416,995</u>
Covered Employee Payroll	<u>\$1,362,960</u>
Contribution as a Percentage of Covered Employee Payroll	<u>45.64%</u>

Schedule of Investment Returns

Annual Money-Weighted Rate of Return, Net of Investment Expense	<u>N/A</u>
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CITY OF ALTOONA
 REQUIRED SUPPLEMENTARY INFORMATION
 DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - FIREMEN'S PLAN
 SCHEDULES OF EMPLOYER CONTRIBUTIONS AND INVESTMENT RETURNS
 (CONTINUED)

**Year Ending
December 31, 2018**

Schedule of Contributions

Actuarially Determined Contribution	\$ 996,299
City Contribution	<u>872,776</u>
Contribution Deficiency	<u>\$ 123,523</u>
Covered Employee Payroll	<u>\$1,536,846</u>
Contribution as a Percentage of Covered Employee Payroll	<u>56.79%</u>

Schedule of Investment Returns

Annual Money-Weighted Rate of Return, Net of Investment Expense	<u>N/A</u>
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**CITY OF ALTOONA
REQUIRED SUPPLEMENTARY INFORMATION
OPEB LIABILITY INFORMATION RELATED TO SINGLE EMPLOYER PLAN - FIREMEN'S PLAN
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION**

	<u>Year Ending December 31, 2020</u>	<u>Year Ending December 31, 2019</u>	<u>Year Ending December 31, 2018</u>
<u>Plan Membership</u>			
Retirees or Beneficiaries Receiving Benefits	71	78	80
Terminated Members Entitled to But Not Yet Receiving Benefits	0	0	0
Active Plan Members	<u>21</u>	<u>21</u>	<u>23</u>
Total	<u>92</u>	<u>99</u>	<u>103</u>

	<u>Year Ending December 31, 2020</u>	<u>Year Ending December 31, 2019</u>	<u>Year Ending December 31, 2018</u>
<u>Components of the Net OPEB Liability</u>			
Total OPEB Liability	\$13,151,154	\$13,055,114	\$12,316,484
Plan Fiduciary Net Position	<u>0</u>	<u>0</u>	<u>0</u>
Net OPEB Liability	<u>\$13,151,154</u>	<u>\$13,055,114</u>	<u>\$12,316,484</u>
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

	<u>1% Decrease 3.00%</u>	<u>Current Discount Rate 4.00%</u>	<u>1% Increase 5.00%</u>
Net OPEB Liability	<u>\$14,916,703</u>	<u>\$13,151,154</u>	<u>\$11,701,522</u>

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rates

	<u>1% Decrease in Medical Trend Rate</u>	<u>Current Medical Trend Rate</u>	<u>1% Increase in Medical Trent Rate</u>
Net OPEB Liability	<u>\$11,542,217</u>	<u>\$13,151,154</u>	<u>\$15,118,679</u>

**REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - FIREMEN'S PLAN
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

Valuation Date

January 1, 2019

Actuarial Cost Method

Entry Age Normal

Amortization Method

Level Dollar, Closed

Remaining Amortization Period

24.0 Years

Actuarial Asset Valuation Method

Market Value

Discount Rate

4.00% per annum

Inflation

2.5%

Interest Rate

4.0%. The interest rate represents the 20-year AA/Aa municipal bond rates.

Salary Increases

Active plan members' salaries are assumed to increase by 4.5% per year. As Plan benefits are not pay-related, this assumption was used solely to determine the normal costs under the actuarial cost method.

Mortality

RP-2000 Table for healthy males and females, using the combined mortality table for active and retired members, projected using scale AA. 25% of active member's deaths are assumed to be in the line of duty. Mortality for disabled lives is assumed to be that of healthy members who are ten years older.

Turnover

Table T-1. The following is a list of the annual rates of withdrawal (employee turnover) at selected ages under the table:

<u>Age</u>	<u>Rate of Turnover</u>
20	5.5000%
25	4.9706%
30	3.8011%
35	2.4866%
40	1.3283%
45	0.6233%
50	0.6475%
55	1.4036%
60	1.5555%

**REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - FIREMEN'S PLAN
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
(CONTINUED)**

Disability

UAW 1995 Table for males and females. The following list Table T-1. The following is a list of the annual rates of disablement at selected ages:

<u>Age</u>	<u>Rate of Disability</u>	
	<u>Females</u>	<u>Males</u>
20	0.04%	0.03%
25	0.05%	0.03%
30	0.06%	0.04%
35	0.08%	0.05%
40	0.10%	0.07%
45	0.15%	0.10%
50	0.26%	0.18%
55	0.49%	0.36%
60	1.21%	0.90%

Retirement

Firefighters are assumed to retire at the later of age 56 or normal retirement eligibility.

Percent Married

85% of retiring members are assumed to be married at the time of retirement. Female spouses are assumed to be the same age as male spouses.

Member Elections

85% of retiring members are assumed to elect coverage under the Plan. 10% of members who elect coverage are assumed to elect the cash out instead of receiving medical coverage under the Plan.

Medicare Eligibility

10% of retired members reaching age 65 are assumed not to be eligible for Medicare benefits.

Medical Claims Rates

Medical claim rates are based on the current premium rates, adjusted based on the factors used by the insurer to adjust the composite group insurance premiums rates to reflect the age of retired plan members. The adjustment factors by age and sex are as follows:

<u>Ages</u>	<u>Female Factors</u>	<u>Male Factors</u>
<20	0.500	0.587
20-24	0.394	0.625
25-29	0.410	0.922
30-34	0.515	1.165
35-39	0.646	1.200
40-44	0.805	1.229
45-49	1.016	1.349
50-54	1.339	1.587
55-59	1.740	1.835
60-64	2.233	2.184
65-69	2.786	2.618
70+	3.338	3.087

**REQUIRED SUPPLEMENTARY INFORMATION
DEFINED BENEFIT OPEB PLAN INFORMATION - SINGLE EMPLOYER - FIREMEN'S PLAN
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
(CONTINUED)**

Medical Inflation

For the medical (doctor, hospitalization, major medical and prescription drug) coverage, premium rates are assumed to increase at the following rates, based on the Gentzen Model of Long-Run Medical Cost Trends:

<u>Year</u>	<u>Rate of Increase</u>
2019	5.4%
2020-2044	5.3%
2045-2046	5.1%
2047-2049	5.0%
2050-2053	4.9%
2054-2059	4.8%
2060-2065	4.7%
2066	4.6%
2067	4.5%
2068-2069	4.4%
2070	4.3%
2071	4.2%
2072-2073	4.1%
2074	4.0%
2075+	3.9%

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUE, EXPENDITURES,
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLAR)**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
<u>Revenue</u>			
Taxes	\$17,507,365	\$17,507,365	\$18,156,325
Licenses and Permits	1,501,400	1,501,400	1,607,792
Fines and Forfeits	184,100	184,100	103,454
Interest, Rents, and Royalties	212,782	212,782	148,028
Intergovernmental Revenue	8,172,657	8,172,657	4,126,903
Charges for Services (Departmental Earnings)	678,197	678,197	6,555,965
Miscellaneous Revenue	<u>105,200</u>	<u>105,200</u>	<u>15,825</u>
Total Revenue	<u>\$28,361,701</u>	<u>\$28,361,701</u>	<u>\$30,714,292</u>
<u>Expenditures</u>			
General Government	\$ 2,934,004	\$ 2,934,004	\$ 2,632,614
Public Safety (Protections to Persons and Property)	14,207,964	14,207,964	13,415,379
Public Works - Sanitation	58,000	58,000	55,630
Public Works - Highways, Roads, and Streets	4,563,578	4,563,578	4,262,102
Other Public Works Enterprises	320,267	320,267	384,799
Culture - Recreation	456,188	456,188	448,637
Community Development	944,967	944,967	878,560
Debt Service	3,592,472	3,592,472	3,604,770
Employee Paid Benefits	5,692,363	5,692,363	5,710,468
Insurance	354,039	354,039	300,820
Miscellaneous Expenditures	<u>3,000</u>	<u>3,000</u>	<u>20,869</u>
Total Expenditures	<u>\$33,126,842</u>	<u>\$33,126,842</u>	<u>\$31,714,648</u>
Excess (Deficiency) of Revenue Over (Under) Expenditures	<u>(\$ 4,765,141)</u>	<u>(\$ 4,765,141)</u>	<u>(\$ 1,000,356)</u>
<u>Other Financing Sources (Uses)</u>			
Sale of Capital Assets	\$ 2,000	\$ 2,000	\$ 180,411
Transfers In	5,072,669	5,072,669	4,474,681
Transfers Out	<u>(175,000)</u>	<u>(175,000)</u>	<u>(885,022)</u>
Total Other Financing Sources (Uses)	<u>\$ 4,899,669</u>	<u>\$ 4,899,669</u>	<u>\$ 3,770,070</u>
Excess of Revenue and Other Financing Sources Over Expenditures and Other Financing Uses	<u>\$ 134,528</u>	<u>\$ 134,528</u>	<u>\$ 2,769,714</u>
<u>Fund Balance</u> - Beginning	<u>9,447,001</u>	<u>9,447,001</u>	<u>6,645,169</u>
<u>Fund Balance</u> - Ending	<u>\$ 9,581,529</u>	<u>\$ 9,581,529</u>	<u>\$ 9,414,883</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUE, EXPENDITURES,
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL
HIGHWAY AID FUND
FOR THE YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>
<u>Revenue</u>			
Interest, Rents, and Royalties	\$ 10,000	\$ 10,000	\$ 5,158
Intergovernmental Revenue	1,469,574	1,469,574	1,499,421
Miscellaneous Revenue	<u>30,000</u>	<u>30,000</u>	<u>41,420</u>
Total Revenue	<u>\$1,509,574</u>	<u>\$1,509,574</u>	<u>\$1,545,999</u>
<u>Expenditures</u>			
Public Works - Highway, Roads, and Streets	<u>\$2,060,000</u>	<u>\$2,060,000</u>	<u>\$1,016,870</u>
Excess (Deficiency) of Revenue Over (Under) Expenditures	<u>(\$ 550,426)</u>	<u>(\$ 550,426)</u>	<u>\$ 529,129</u>
<u>Other Financing (Uses)</u>			
Transfers Out	<u>\$ 0</u>	<u>\$ 0</u>	<u>(\$ 456,700)</u>
Excess (Deficiency) of Revenue Over (Under) Expenditures and Other Financing (Uses)	<u>(\$ 550,426)</u>	<u>(\$ 550,426)</u>	<u>\$ 72,429</u>
<u>Fund Balance</u> - Beginning	<u>726,354</u>	<u>726,354</u>	<u>894,316</u>
<u>Fund Balance</u> - Ending	<u>\$ 175,928</u>	<u>\$ 175,928</u>	<u>\$ 966,745</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
GENERAL FUND AND HIGHWAY AID FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED DECEMBER 31, 2020

A. Budgetary Data

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. Formal budgetary integration is employed as a management control device during the year for the general and highway aid funds. These budgets are adopted on a modified accrual basis of accounting.
- b. The city council approves by ordinance total budget appropriations only. The city council and mayor are authorized to transfer budget amounts between departments within any fund. Therefore, the level of budgetary responsibility is by total appropriations; however, for report purposes this level has been expanded to a functional basis (general government, public safety, etc.)
- c. Unused appropriations for all of the above annually budgeted funds do not lapse at the end of the year.

Encumbrance accounting is employed in the governmental funds.

B. Excess of Expenditures over Appropriations

General Fund

For the year ended December 31, 2020, expenditures exceeded appropriations for the Other Public Works Enterprises, Debt Service, Employer Paid Benefits, and Miscellaneous Expenditures functions as well as Transfers Out for the General Fund.

Highway Aid Fund

For the year ended December 31, 2020, Transfer Out exceeded its budgeted amount, due to it being budgeted as part of the Public Works - Highway, Roads, and Streets function.

CITY OF ALTOONA
 BLAIR COUNTY, PENNSYLVANIA
 COMBINING BALANCE SHEET
 NONMAJOR GOVERNMENTAL FUNDS
 AT DECEMBER 31, 2020
 (AMOUNTS EXPRESSED IN WHOLE DOLLARS)

SPECIAL REVENUE FUNDS

	<u>Altoona Public Access</u>	<u>Justice Grant Trust Fund</u>	<u>Federal Seizure Fund</u>
<u>ASSETS</u>			
Cash	\$273,502	\$446	\$6,992
Investments	0	0	0
Accounts Receivable	0	0	0
Due from Other Funds	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ASSETS	\$273,502	\$446	\$6,992
	=====	=====	=====
<u>LIABILITIES AND FUND BALANCES</u>			
<u>Liabilities</u>			
Accounts Payable	\$ 170	\$ 0	\$ 0
Due to Other Funds	6,000	1	0
Unearned Revenues - Grants	<u>0</u>	<u>445</u>	<u>6,992</u>
Total Liabilities	<u>\$ 6,170</u>	<u>\$446</u>	<u>\$6,992</u>
	=====	=====	=====
<u>Fund Balances</u>			
Assigned for Projects	\$267,332	\$ 0	\$ 0
Assigned for Recreation	<u>0</u>	<u>0</u>	<u>0</u>
Total Fund Balances	<u>\$267,332</u>	<u>\$ 0</u>	<u>\$ 0</u>
	=====	=====	=====
TOTAL LIABILITIES AND FUND BALANCES	\$273,502	\$446	\$6,992
	=====	=====	=====

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
AT DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)

SPECIAL REVENUE FUNDS				TOTAL	CAPITAL PROJECTS	
<u>Special Investigations Account</u>	<u>Martin Goodman Trust</u>	<u>39th Street Sanitary Sewer</u>	<u>Altoona Transportation Center</u>	<u>Nonmajor Special Revenue Funds</u>	<u>Recreation Capital Reserve</u>	<u>Total</u>
\$31,869	\$ 16,862	\$13,543	\$12,505	\$355,719	\$ 0	\$355,719
0	227,007	0	0	227,007	0	227,007
0	0	0	432	432	0	432
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,313</u>	<u>2,313</u>
\$31,869	\$243,869	\$13,543	\$12,937	\$583,158	\$2,313	\$585,471
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
\$ 0	\$ 0	\$ 0	\$10,138	\$ 10,308	\$ 0	\$ 10,308
0	500	0	0	6,501	0	6,501
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,437</u>	<u>0</u>	<u>7,437</u>
\$ 0	\$ 500	\$ 0	\$10,138	\$ 24,246	\$ 0	\$ 24,246
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
\$31,869	\$ 0	\$13,543	\$ 2,799	\$315,543	\$2,313	\$317,856
<u>0</u>	<u>243,369</u>	<u>0</u>	<u>0</u>	<u>243,369</u>	<u>0</u>	<u>243,369</u>
\$31,869	\$243,369	\$13,543	\$ 2,799	\$558,912	\$2,313	\$561,225
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
\$31,869	\$243,869	\$13,543	\$12,937	\$583,158	\$2,313	\$585,471
<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)

SPECIAL REVENUE FUNDS

	<u>Altoona Transportation Center</u>	<u>Altoona Public Access</u>
<u>Revenues</u>		
Charges for Services	\$ 512	\$ 74,785
Intergovernmental Revenue	0	0
Investment Earnings	1	458
Rental Income	<u>5,804</u>	<u>0</u>
Total Revenues	<u>\$ 6,317</u>	<u>\$ 75,243</u>
<u>Expenditures</u>		
<u>Current</u>		
General Government	\$ 0	\$ 81,131
Public Safety	0	0
Culture - Recreation	0	0
Community Development	13,518	0
Miscellaneous Expenditures	0	0
<u>Capital Outlay</u>		
Public Works - Sanitation	0	0
Culture - Recreation	<u>0</u>	<u>0</u>
Total Expenditures	<u>\$13,518</u>	<u>\$ 81,131</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(\$ 7,201)</u>	<u>(\$ 5,888)</u>
<u>Other Financing Sources (Uses)</u>		
Transfers In	\$10,000	\$ 0
Transfers (Out)	<u>0</u>	<u>0</u>
Total Other Financing Sources (Uses)	<u>\$10,000</u>	<u>\$ 0</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing (Uses)	<u>\$ 2,799</u>	<u>(\$ 5,888)</u>
<u>Fund Balances</u> - Beginning	<u>0</u>	<u>273,220</u>
<u>Fund Balances</u> - Ending	<u>\$ 2,799</u>	<u>\$267,332</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
COMBINING STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)

SPECIAL REVENUE FUNDS				TOTAL	CAPITAL PROJECTS	
Justice Grant Trust Fund	Special Investigations Account	Martin Goodman Trust	39 th Street Sanitary Sewer	Nonmajor Special Revenue Funds	Recreation Capital Reserve	Total
\$ 0	\$ 0	\$ 0	\$ 0	\$ 75,297	\$ 0	\$ 75,297
40,985	0	0	55,450	96,435	0	96,435
0	0	25,457	42	25,958	0	25,958
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,804</u>	<u>0</u>	<u>5,804</u>
\$40,985	\$ 0	\$ 25,457	\$ 55,492	\$203,494	\$ 0	\$203,494
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
\$ 0	\$ 0	\$ 0	(\$ 37)	\$ 81,094	\$ 0	\$ 81,094
0	16,147	0	0	16,147	0	16,147
0	0	6,987	0	6,987	0	6,987
0	0	0	0	13,518	0	13,518
0	0	3,679	0	3,679	0	3,679
0	0	0	101,986	101,986	0	101,986
<u>0</u>	<u>0</u>	<u>2,933</u>	<u>0</u>	<u>2,933</u>	<u>0</u>	<u>2,933</u>
\$ 0	\$16,147	\$ 13,599	\$101,949	\$226,344	\$ 0	\$226,344
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
\$40,985	(\$16,147)	\$ 11,858	(\$ 46,457)	(\$ 22,850)	\$ 0	(\$ 22,850)
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
\$ 0	\$24,500	\$ 0	\$ 60,000	\$ 94,500	\$ 0	\$ 94,500
(40,985)	<u>0</u>	<u>0</u>	<u>0</u>	(40,985)	<u>0</u>	(40,985)
(\$40,985)	\$24,500	\$ 0	\$ 60,000	\$ 53,515	\$ 0	\$ 53,315
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
\$ 0	\$ 8,353	\$ 11,858	\$ 13,543	\$ 30,665	\$ 0	\$ 30,665
0	23,516	231,511	0	528,247	2,313	530,560
\$ 0	\$31,869	\$243,369	\$ 13,543	\$558,912	\$2,313	\$561,225
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
COMBINING STATEMENT OF FIDUCIARY NET POSITION
PENSION TRUST FUNDS
DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)

	<u>Paid Firemen's Pension Fund</u>	<u>Altoona Police Pension Fund</u>	<u>Non-Uniformed Employees Pension Fund</u>	<u>Total</u>
<u>ASSETS</u>				
Investments	\$42,635,174	\$43,644,656	\$21,015,257	\$107,295,087
	=====	=====	=====	=====
<u>Liabilities</u>	\$ 0	\$ 0	\$ 0	\$ 0
	=====	=====	=====	=====
<u>Net Position</u>				
Held in Trust for Pension Benefits	\$42,635,174	\$43,644,656	\$21,015,257	\$107,295,087
	=====	=====	=====	=====

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
PENSION TRUST FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2020
(AMOUNTS EXPRESSED IN WHOLE DOLLARS)**

	<u>Paid Firemen's Pension Fund</u>	<u>Altoona Police Pension Fund</u>	<u>Non-Uniformed Employees Pension Fund</u>	<u>Total</u>
<u>Additions</u>				
Contributions:				
Employer	\$ 2,672,712	\$ 2,425,571	\$ 594,080	\$ 5,692,363
Plan Members	<u>193,643</u>	<u>249,104</u>	<u>218,841</u>	<u>661,588</u>
Total Contributions	<u>\$ 2,866,355</u>	<u>\$ 2,674,675</u>	<u>\$ 812,921</u>	<u>\$ 6,353,951</u>
Investment Income:				
Realized and Unrealized Gains	\$ 3,490,706	\$ 5,169,818	\$ 1,653,820	\$ 10,314,344
Interest/Dividend Income	<u>1,006,794</u>	<u>556,349</u>	<u>485,447</u>	<u>2,048,590</u>
	\$ 4,497,500	\$ 5,726,167	\$ 2,139,267	\$ 12,362,934
Less: Investment Expense	(<u>92,054</u>)	(<u>64,343</u>)	(<u>53,899</u>)	(<u>210,296</u>)
Net Investment Income	<u>\$ 4,405,446</u>	<u>\$ 5,661,824</u>	<u>\$ 2,085,368</u>	<u>\$ 12,152,638</u>
Total Additions	<u>\$ 7,271,801</u>	<u>\$ 8,336,499</u>	<u>\$ 2,898,289</u>	<u>\$ 18,506,589</u>
<u>Deductions</u>				
Benefits	\$ 3,256,712	\$ 3,115,714	\$ 1,203,161	\$ 7,575,587
Administrative Expenses	<u>3,388</u>	<u>11,870</u>	<u>10,770</u>	<u>26,028</u>
Total Deductions	<u>\$ 3,260,100</u>	<u>\$ 3,127,584</u>	<u>\$ 1,213,931</u>	<u>\$ 7,601,615</u>
Net Increase	<u>\$ 4,011,701</u>	<u>\$ 5,208,915</u>	<u>\$ 1,684,358</u>	<u>\$ 10,904,974</u>
Net Position Being Held in Trust for Pension Benefits:				
Beginning of Year	<u>38,623,473</u>	<u>38,435,741</u>	<u>19,330,899</u>	<u>96,390,113</u>
End of Year	<u>\$42,635,174</u>	<u>\$43,644,656</u>	<u>\$21,015,257</u>	<u>\$107,295,087</u>

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2020

<u>Federal Grantor/Pass-Through Grantor Program Title</u>	<u>Pass-Through Grantor Number</u>	<u>Source</u>	<u>Federal Assistance Listing Number</u>
<u>U.S. Department of Housing and Urban Development</u>			
Community Development Block Grants/Entitlement Grants		D	14.218 *
HOME Investment Partnerships Program		D	14.239
Total U.S. Department of Housing and Urban Development			
<u>U.S. Department of Homeland Security</u>			
Passed through Pennsylvania Emergency Management Agency Hazard Mitigation Grant	HMEP 4292-078-019	I	97.039 *
<u>U.S. Department of Transportation</u>			
Passed Through Pennsylvania Department of Transportation:			
Highway Planning and Construction	138877	I	20.205
<u>U.S. Department of Justice</u>			
Federal Surplus Property Transfer Program		D	16.578
Edward Bryne Memorial Justice Assistance Grant Program		D	16.738
Bulletproof Vest Partnership Program		D	16.607
Total U.S. Department of Justice			
TOTAL FEDERAL AWARDS			

D = Direct

I = Indirect

* = Denotes Major Program

(1) = Includes Program Income

**CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2020**

<u>Passed Through to Subrecipients</u>	<u>Cash Receipts</u>	<u>Accrued or (Deferred) Revenue at 01/01/20</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Accrued or (Deferred) Revenue at 12/31/20</u>
\$248,621	\$1,679,411 (1)	\$168,349	\$1,672,382	\$1,672,382	\$161,320
\$ 0	\$ 254,644 (1)	\$103,770	\$ 150,204	\$ 150,204	(\$ 670)
\$248,621	\$1,934,055	\$272,119	\$1,822,586	\$1,822,586	\$160,650
\$ 0	\$ 311,366	\$ 0	\$ 311,366	\$ 311,366	\$ 0
\$ 0	\$ 90,683	\$ 0	\$ 90,683	\$ 90,683	\$ 0
\$ 0	\$ 11 (1)	(\$ 6,981)	\$ 0	\$ 0	(\$ 6,992)
0	40,985	(445)	40,985	40,985	(445)
0	9,258	0	9,258	9,258	0
\$ 0	\$ 50,254	(\$ 7,426)	\$ 50,243	\$ 50,243	(\$ 7,437)
\$248,621	\$2,386,358	\$264,693	\$2,274,878	\$2,274,878	\$153,213

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2020

Note 1: The Schedule of Expenditures of Federal Awards has been prepared on the modified accrual basis of accounting. Revenues were adjusted to balance the expenditures incurred for each project.

Note 2: An extensive compliance tests, as required by the Uniform Guidance, was performed on the Community Development Block Grants Program/Entitlement Grants Program and Hazard Mitigation Grant, which represents 87% of the total expenditures reflected on the Schedule of Expenditures of Federal Awards.

The 40% test was satisfied as follows:

Community Development Block Grants/Entitlement Grants	\$1,672,382
Hazard Mitigation Grant	311,366
HOME Investment Partnerships Program	150,204
Highway Planning and Construction	90,683
Edward Bryne Memorial JAG Program	40,985
Bulletproof Vest Partnership Program	<u>9,258</u>
	\$2,274,878
	<u>x 40%</u>
Minimum Amount Which Must Be Tested	<u>\$ 909,951</u>

The Community Development Block Grants/Entitlement Grants Program and Hazard Mitigation Grant are major programs (i.e., must be tested). The major programs exceed \$909,951 and, therefore, represent the only programs to which the specific compliance requirements must be applied.

Note 3: The City has elected to use the 10% de minimis indirect cost rate; however, the City has not recovered any indirect cost as a result.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

City of Altoona
Mayor and Council Members
City Hall
13th Avenue and 12th Street
Altoona, Pennsylvania 16601

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Altoona, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the City of Altoona's basic financial statements and have issued our report thereon dated June 11, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Altoona's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Altoona's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Altoona's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Internal Control Over Financial Reporting (Continued)

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2020-001, 2020-002, 2020-003, 2020-004, and 2020-005 to be material weaknesses.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS
(CONTINUED)**

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Altoona's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Altoona's Response to Findings

City of Altoona's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. City of Altoona's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Young, DeLee, Brown & Company, P.C.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

City of Altoona
Mayor and Council Members
City Hall
13th Avenue and 12th Street
Altoona, Pennsylvania 16601

Report on Compliance for Each Major Federal Program

We have audited the City of Altoona's compliance with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City of Altoona's major federal programs for the year ended December 31, 2020. The City of Altoona's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Altoona's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Altoona's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City of Altoona's compliance.

Opinion on Each Major Federal Program

In our opinion, the City of Altoona complied, in all material respects with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2020.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE
FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE
(CONTINUED)**

Report on Internal Control Over Compliance

Management of the City of Altoona is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Altoona's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Altoona's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Young, Deke, Brown & Company, P.C.

Altoona, Pennsylvania
June 11, 2021

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2020

Section I - Summary of Auditor's Results

1. A qualified opinion was issued on the City's financial statements.
2. Material weaknesses in internal control were disclosed by the audit of the financial statements.
3. Our audit disclosed no noncompliance which is material to the financial statements of the City.
4. No material weaknesses or significant deficiencies in internal control over major programs were disclosed by the audit.
5. An unmodified opinion was issued on compliance for major programs.
6. The audit discloses no audit findings relating to major programs that are required to be reported under 2 CFR Section 200.516(a).
7. The City's major federal programs are the Community Development Block Grants/Entitlement Grant Program and the Hazard Mitigation Fund.
8. The dollar threshold used to determine Type A and Type B programs was \$750,000.
9. The City was not deemed to be a low-risk auditee.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2020
(CONTINUED)

Section II - Financial Statement Findings

Item 2020-001

Condition

A complete segregation of duties, so that no one individual performs all functions related to any financial transaction, does not exist in all instances. For example, the purchasing function is performed by and purchase orders are prepared by personnel who also perform payables and disbursing functions. In addition, in the Planning Department, one person initiates purchase orders, receives vendor invoices, prepares checks, has access to checks after signature, controls accounts receivable functions, and maintains all journals. This is a repeat finding (2019-001) from the prior year.

Criteria

No one individual should have complete authority over any one transaction.

Cause

The City has a relatively small number of employees in their Finance Office and Planning Department's fiscal function.

Effect

An internal control weakness exists if any individual performs all functions related to any financial transaction.

Recommendation

The City should examine the benefits that could be derived from adding additional staff members to the Finance Office and Planning Department's fiscal function versus the costs of adding these additional staff members.

City's Response

Due to budgetary constraints, the City has a relatively small number of employees in its Finance Department. The process of reviewing documentation related to financial transactions has changed. The Finance Director and Deputy Finance Director reviewed all financial transactions and purchase orders, as well as all payment activity. Additionally, the City Manager and/or City Clerk reviewed all documentation associated with payment activities and authorizes checks or electronic fund transfers (EFT's) for payment. The plan for resolution of this audit finding involved the transfer of the Accounting Manager position from the Community Development Department to the Finance Department.

This transfer, and inclusion of the Accounting Manager in the functionality and financial processes that transpire within the Finance Department, did not occur during 2020, and did not happen until May of 2021. The plan remains for this move to enable the City to finally achieve sufficient segregation of duties in relation to all financial transactions of every type. In order to ensure this plan meets the auditing standard and leads to an arrangement that addresses the basis of this audit finding, the Acting Finance Director and City Manager will meet with the lead auditor to discuss specific steps related to this plan that will finally achieve a complete segregation of duties.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2020
(CONTINUED)

Section II - Financial Statement Findings (Continued)

Item 2020-002

Condition

The City does not have anyone on its staff who could prepare the external financial statements, including note disclosures. This is a repeat finding (2019-002) from the prior year.

Criteria

AU-C Section 265, *Communicating Internal Control Related Matters Identified in an Audit*, required that an entity must have someone who prepares the year end financial statements, including note disclosures.

Cause

Historically, this has been seen as the role of the auditor.

Effect

A material weakness in internal control exists.

Recommendation

We recommend that the City examine the costs benefits of satisfying AU-C Section 265.

City's Response

The City is still reviewing the possibility of adding a staff member who has the accounting background that will enable preparation of the external financial statements, including note disclosures. Additionally, resolution of this audit finding could occur in conjunction with full implementation of the Management Information System (MIS). The MIS will enable, and facilitate, the preparation of yearend-financial reports and note disclosures as required by AU-C Section 265.

Item 2020-003

Condition

Several accounts payable were not recorded for the CDBG program as of December 31, 2020.

Criteria

All material items should be recorded on an on-going basis.

Cause

Various CDBG staff positions changed during 2020, and as a result, the CDBG program failed to recognize certain accounts payable as of December 31, 2020.

Effect

Various CDBG expenditures were understated by approximately \$75,000.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2020
(CONTINUED)

Section II - Financial Statement Findings (Continued)

Item 2020-003 (Continued)

Recommendation

We recommend the CDBG program begin recording all accounts payable on an on-going basis.

City's Response

The prior Accounting Manager in the Community Development Department was not aware of the need to ensure payables were booked in the appropriate fiscal year, due at least in part to the fact that CDBG and HOME program funds are tracked on a cash basis and follow a fiscal year that runs from July through June. Furthermore, 2019 was the first year in which CDBG and HOME fund financial activities were available in the BS&A financial software system and staff at that time and during much of 2020 did not utilize this system in the manner it was intended.

In order to correct this audit finding, the new Accounting Manager, hired late in 2020, has been transferred from the Community Development Department to the Finance Department where he has been working in the BS&A financial software system regularly, and will be receiving improved oversight and supervision regarding the posting of accounts payable.

Item 2020-004

Condition

Several departments maintain documentation related to grants specific to their department; however, copies of these documents are not always forwarded to the City's Finance Department.

Criteria

The City should have a central repository for all grant documents to facilitate proper grant accounting.

Cause

Historically, various departments maintain documentation related to grants specific to their department.

Effect

It was difficult to determine if all grants were being accounted for properly as it relates to recognizing receivables or deferral due to a lack of documentation being provided to the Finance Department by various other City departments. In addition, not all relevant documentation was retained for audit purposes, making it extremely difficult for the Finance Department to determine if the grant funds were federal funds passed through the Commonwealth of Pennsylvania, and, therefore subject to the Uniform Guidance Single Audit requirements or if the funds were truly state funds.

Recommendation

We recommend that the City maintain a central repository for all grants awarded, regardless of the Department for which the grant relates. This would result in a knowledgeable individual being able to review all grant documents and ensure that all grants are being administered properly by the City.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2020
(CONTINUED)

Section II - Financial Statement Findings (Continued)

Item 2020-004 (Continued)

City's Response

Because of limited staff, particularly in the City's Finance Department, grant opportunities are almost always pursued by staff within the department to which a specific grant-related activity would best apply. For example, grants related to transportation or stormwater flow from applications and activities undertaken by the Public Works Department, grants related to firefighting vehicles or equipment emanate from personnel within the Fire Department, and Justice Assistant grants are tracked by members of the Police Department. Generally, this enables personnel with the highest degree of relevant knowledge and understanding pertinent to specific subject areas to be involved in applying for and tracking grants for which the City may be eligible.

Unfortunately, information is not always shared with the City's Finance Department. All Department Directors and relevant personnel have been notified of the need to share all grant awards and related information with the City's Finance Director. City administration expects that all such information will be shared with the Finance Director in the future, and written reminders will be sent to each Department Director throughout the year.

Item 2020-005

Condition

Proper details with respect to various draws related to Community Development Block Grant funding was not always maintained.

Criteria

All drawdowns of Community Development Block Grant funding should be documented to allow someone to know what specific expenses a particular drawdown relates.

Cause

The City's Planning Department went through major changes in personnel, which resulted in selected new employee having a lack of knowledge related to the various requirements of Community Development Block Grant funding.

Effect

Errors were made in drawing down certain funds, including duplicate drawdowns to pay for selected expenses as well as failing to maintain documentation of what specific expenses were being paid with a particular drawdown.

Recommendation

We recommend that the City's Planning personnel maintain a spreadsheet identifying the source of funds as either program income or a drawdown. In addition, we recommend that the spreadsheet list the particular expenses being paid by vendor as well as the particular project to which the expenditure relates.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED DECEMBER 31, 2020
(CONTINUED)

Section II - Financial Statement Findings (Continued)

Item 2020-005 (Continued)

City's Response

During the course of 2020, the City's Community Development Department experienced staff turnover that disrupted the financial management within HUD-funded programs. The turnover directly led to a significant loss of institutional knowledge regarding proper financial management within these programs. Although the City hired a new Financial Manager for these programs late in the year, this staff member remains in the process of acclimation, and any deficiencies in this area are directly related to staff turnover, loss of institutional knowledge, and the process of bringing new personnel up-to-speed with programmatic requirements.

Nonetheless, the auditor's recommendation to maintain a spreadsheet identifying the source of funds as either program income or a drawdown, and listing the particular expenses being paid by vendor as well as the specific project to which the expenditure relates will be undertaken immediately.

Section III - Uniform Guidance Findings

None noted.

CITY OF ALTOONA
BLAIR COUNTY, PENNSYLVANIA
STATUS OF PRIOR YEAR'S FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2020

Findings and Questioned Costs

Section II - Financial Statement Findings

Prior year finding 2019-001 and 2019-002 remain unresolved.

Section III - Uniform Guidance Findings

No prior year issues were noted.