

Memo

To: Interested Bidders
From: Ken Decker
CC: Finance Department
Date: August 19, 2020
Re: RFP 2020-01

In response to questions received by an interested bidder, the City is issuing the following answers:

Question: “In the first round, we submitted materials that included examples of reports that we believe directly responded to the RFP criteria (for example, a sample quarterly investment performance report). We like to confirm that what you got from us was sufficient to show our capabilities and that no other sample reports are needed.”

Answer: The City respectfully declines to provide feedback or responses to questions regarding individual submissions.

Question: “In section 7, the City requests investment-related costs for a portfolio of 60% passive and 40% active. Does the City want those numbers to be used for an equity (60%) and fixed income (40%) split as well? Or should we use an asset allocation split that we believe may be appropriate in order to meet actuarial assumptions and have those assets be split between 60% passive and 40% active?”

Answer: In the previous memo to bidders, the City responded to a similar question with: “The City provided a very basic scenario to give bidders an opportunity to better explain their fee structure. The City’s only further guidance to bidders is to ‘show work’ in fee calculations. As noted in the August 3 letter, the City expects fees to be discussed in more detail with bidders selected to participate in the final round.”