ALTOONA CITY COUNCIL MEETING MINUTES
WEDNESDAY – SEPTEMBER 9, 2015 - 7:00 P.M.
COUNCIL CHAMBERS - 1320 WASHINGTON AVENUE, ALTOONA, PA

The meeting was televised live on cable Public Access Channel 14 and re-broadcast Thursday, September 10, 2015.

CALL TO ORDER – by Mayor Pacifico at 7:00 PM in Council Chambers.
SILENT MEDITATION
PLEDGE OF ALLEGIANCE
ROLL CALL – taken by City Clerk Linda Rickens Schellhammer
Present: Councilmen Butterbaugh, Cagle, Haire, Kelley, Neugebauer and Mayor Pacifico
Absent: Councilman Cacciotti

PRESENTATIONS – Act 47 Recovery Team Update – Gerald Cross, Pennsylvania Economy League Executive Director gave a power point presentation which is attached to the minutes as exhibit "A"; Mr. Cross introduced Patty Moorehead, PEL Financial Analyst, John Espenshade, Act 47 Coordinator, Merita Kelley, Department of Community and Economic Development, Michael Foreman, Department of Community and Economic Development and Art McNulty, Department of Community and Economic Development

ALL PUBLIC COMMENT - offered and none given

MANAGER'S REPORT – the MIM was distributed previously and there were no further questions

RESOLUTIONS

a)approving the minutes of the Altoona City Council Meeting held Wednesday, August 26, 2015. (0088-15)

b)amending the Consulting Contract with Urban Design Ventures in the total amount of $41,900.00 to incorporate environmental assessments in conjunction with the 2015-2019 HUD Consolidated Plan Projects for the Community Development Block Grant Program and HOME Investment Partnership Program with the additional $6,000.00 payable from CDBG Administration and further authorizing the City Manager to execute all documents and the City Clerk to attest to same. (0089-15)

c)amending the 2014 Community Development Block Grant Program to adjust estimated program income to reflect actual program income received, as

indicated on the attachment, between July 1, 2014 and June 30, 2015. (0090-15)

d)awarding the Tree Revitalization Project – Phase II to Henry Enterprises, Inc. of P.O. Box 156, Hollidaysburg, PA in the amount of $6,639.51 payable from the Shade Tree Commission Line Item and further authorizing the City Manager to execute all documents and the City Clerk to attest to same. (0091-15)

The resolutions were read by City Clerk Linda Rickens Schellhammer and the consent vote was taken on all items and passed 6 to 0; Councilman Cacciotti was absent

ORDINANCES – Adoption – Vice-Mayor Neugebauer
1)AN ORDINANCE OF THE CITY OF ALTOONA AMENDING AND RESTATING CHAPTER 7 OF THE CODE OF THE CITY OF ALTOONA ENTITLED "ADMINISTRATION OF GOVERNMENT" TO ADD, ESTABLISH, PROVIDE AND/OR REVISE: 1. DEFINITIONS; 2. ROLE OF THE HOME RULE CHARTER; 3. PUBLIC PARTICIPATION RULES; 4. ORGANIZATION AND OTHER MEETING TIMES AND CIRCUMSTANCES; 5. A BUDGET PROCESS AND CAPITAL PROGRAM; 6. HOME RULE CHARTER PROVISIONS FOR THE MAYOR, MANAGER AND COUNCIL; 7. VARIOUS CITY DEPARTMENTS AND THE PURPOSE OF EACH SUCH DEPARTMENT AND THE DUTIES OF THE DEPARTMENT HEADS; 8. REPEALER OF ALL OTHER ORDINANCES OR PARTS OF LAWS IN CONFLICT THEREWITH; 9. SEVERABILITY OF PROVISIONS; 10. TECHNICAL LANGUAGE TO BE CONSISTENT WITH THE HOME RULE CHARTER; AND 11. AN EFFECTIVE DATE. (ORD. NO. 5667)

This ordinance was read by City Clerk Linda Rickens Schellhammer
Introduction – Vice-Mayor Neugebauer
Motion for Adoption – Councilman Cagle
Second – Vice-Mayor Neugebauer
The vote was taken by City Clerk Linda Rickens Schellhammer and passed 6 to 0; Councilman Cacciotti was absent

DISCUSSION ITEMS & ANNOUNCEMENTS
Councilman Haire stated he attended an MS-4 meeting for officials throughout the County and Councilman Haire provided Council with information in their mailboxes at City Hall; City Manager Marla Marcinko will be providing Council with an update on the MS-4 at a later date
Councilman Haire also attended 3 bridge meetings for Penn DOT's upcoming bridge projects
Councilman Haire stated the Car Show was a huge success in Downtown on Labor Day weekend

Councilman Haire thanked Bob Kutz and the Labor team for inviting the elected officials to the parade this year; Councilman Haire stated he attended with Mayor Pacifico and Councilman Butterbaugh and they had a fun time

MEDIA – media attendance included Bill Kibler, *Altoona Mirror* and Lauren Handley, WTAJ TV-10

ADJOURNMENT – by Mayor Pacifico at 7:40 pm

Linda Rickens Sebelkammer, City Clerk

"Exhibit A"

City of Altoona, Pennsylvania

September 9, 2015

PENNSYLVANIA ECONOMY LEAGUE

STEVENS & LEE
LAWYERS & CONSULTANTS

Introduction

- Purpose of this evening's public meeting
  - Review Of Progress To Date
  - Going Forward
    - 2016 Budget Planning
    - Plan Revision

The information in this document is subject to change based on additional information received by the Act 47 Coordinator.

Act 47

- Policy Objectives of Act 47
  - Foster fiscal integrity of municipalities
  - Provide for health, safety and welfare of residents
  - Meet creditor obligations
  - Establish sound accounting, budgeting and taxing practices

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Act 47

- The "duties of the Coordinator . . . to prepare and administer a plan designed to relieve the financial distress of the City"

- The City retains all responsibility for operations of government
  - As an ordinance of the City, the City is responsible for all initiatives included in the Recovery Plan

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Initial Act 47 Recovery Plan

- Adopted by Council December 2012

- Included 151 initiatives for Financial Recovery
  - Revenue Enhancements
  - Expenditure Reductions
  - Operating Efficiencies

- Through July 31, 2015
  - 41-Complete
  - 77-In Progress /Ongoing
  - 33-To be reevaluated upon City recommendation

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Highlight Key Initiatives Completed

- Increased Revenue – EIT
  - Approximately $1.5 million annually
- Cost Containment
  - Successfully negotiated collective bargaining agreements in accordance with Recovery Plan Initiatives
- Successful Home Rule Initiative
  - Paves way for Act 47 Exit on Schedule

Act 47 Grants

- Upgrades to Information Technology
- Tax Collection Requirements
- Housing Strategy and Downtown Investment Plan

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Financial Review Pre and Post Act 47 Actuals 2008 - 2014

	2008	2009	2010	2011	2012	2013	2014
Revenues	28,605,572	26,849,931	29,894,252	29,387,160	27,741,096	29,045,292	27,673,809
Expenditures	32,999,737	31,917,924	32,802,453	37,317,998	28,174,187	28,175,190	26,363,389
Surplus/(Deficit)	-4,394,165	-5,067,993	-2,908,201	-7,930,838	-433,091	870,102	1,310,420

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Financial Review Estimated 2015

	2015 Estimated
Revenues	
Taxes	$17,284,335
Other Revenues	5,589,640
City Authority Agreement	3,017,751
Transfers	4,898,013
Total Revenues	**$30,789,739**
Expenditures	
Administration	$4,933,250
Public Safety	18,103,591
Public Works	4,014,778
Debt Service	2,558,946
Transfers	0
Total Expenditures	**$29,610,565**
Surplus/Deficit	**$1,179,174**

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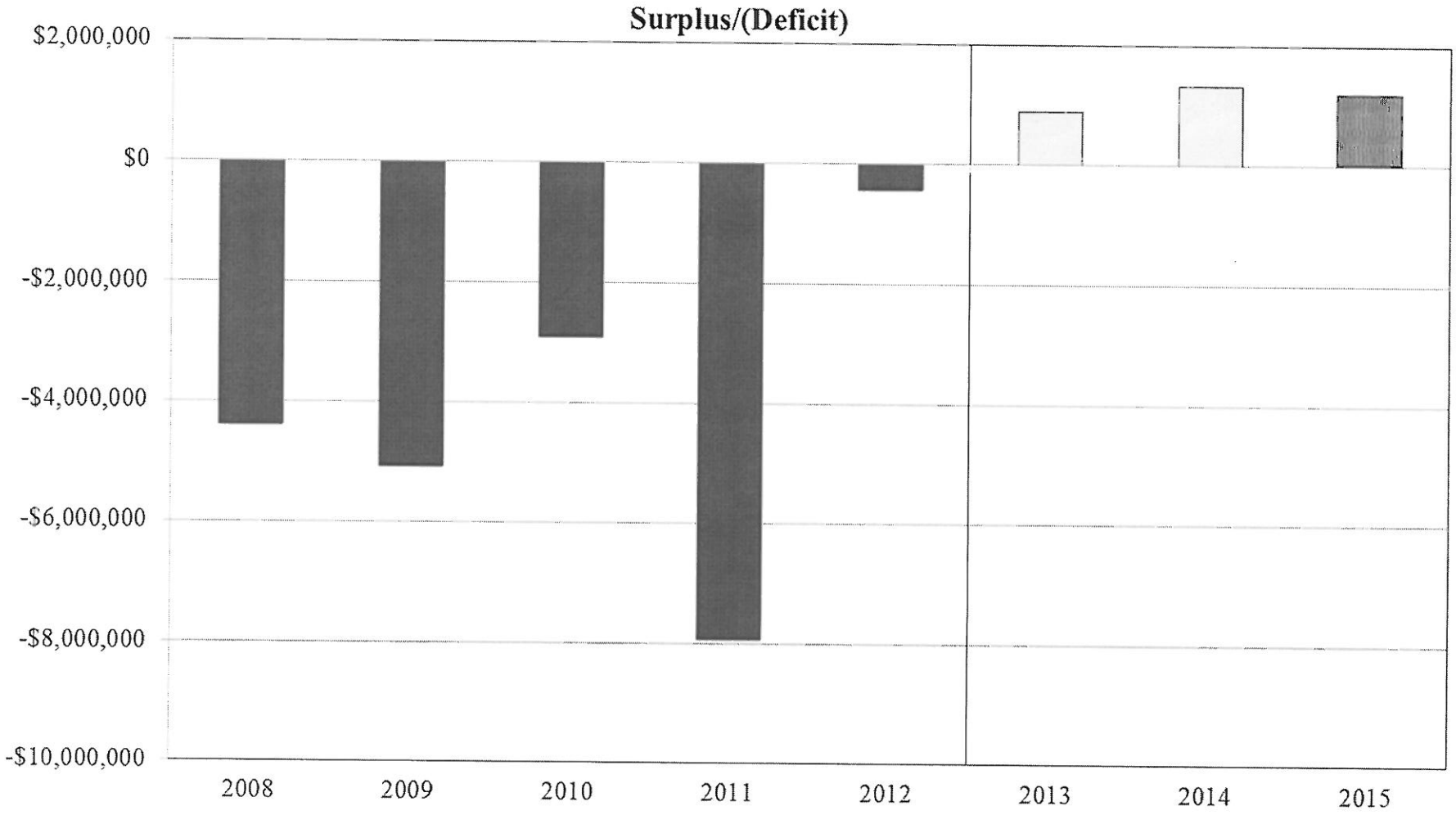
Financial Review Pre and Post Act 47



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Going Forward

2016 Budget Planning – Act 47 Requirements

- 120 days prior to end of fiscal year
  - Process begins - Started August 2015
- 75 days prior to end of fiscal year
  - Submitted to Coordinator for review – October 19, 2015
- 45 days prior to end of fiscal year
  - Coordinator Review completed and Budget returned to City
  - Coordinator working with City throughout process

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Going Forward

Revised Recovery Plan

- 2014 Act 47 Revisions
  - New Revenue Options
- Home Rule Options
- Impact of Reassessment
- New and Continued Initiatives
- Updated Five Year Financial Projections
- Act 47 Exit Strategy

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Revised Plan Timeline

- Coordinator Team holds series of meetings, interviews, and reviews data and information about the City – ongoing
- Coordinator Team reviews Revised Recovery Plan with the City
- Revised plan to be presented to Council for adoption 1st quarter 2016

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