

ALTOONA CITY COUNCIL MEETING MINUTES  
WEDNESDAY – NOVEMBER 8, 2017 – 7:00 P.M.  
CITY OF ALTOONA TRAINING FACILITY & COUNCIL CHAMBERS  
1320 WASHINGTON AVENUE, ALTOONA, PA

The meeting was televised live on cable Public Access Channel 14 and re-broadcast Thursday, November 9, 2017.

CALL TO ORDER – by Mayor Pacifico at 7:00 PM in Council Chambers  
SILENT MEDITATION  
PLEDGE OF ALLEGIANCE

ROLL CALL – taken by City Clerk Linda Rickens Schellhammer  
Present: Council members Butterbaugh, Cacciotti, Cagle, Haire, Jordan, Neugebauer and Mayor Pacifico

PRESENTATIONS – Quarterly Financial Review – Omar Strohm, Finance Director provided a power point presentation stating the highlights for revenues in the third quarter include real estate taxes which are ahead of the prior year by approximately \$580,000, although the percentage in comparison to last year is lower; revenue receipts through the third quarter totaled \$21,731,000 which is 65% of the budgeted revenues for this year; through the third quarter revenues received via transfer of the City's Act 205 funds trail by over \$1 million in comparison to last year; this is related to the timing of MMO payments and the transfer of 205 funds that coincide with this; Mr. Strohm presented a bar chart depicting the various revenue categories for the City real estate tax is the largest tax source with more than \$10.5 million; earned income tax is a large portion as well; during the third quarter we received more revenue than any other period

Expenditures for the third quarter are below where there were in comparison to last year by approximately \$200,000 and by percentage at 66% in comparison to 71% for last year; year over year variation occurred primarily as a result of large expenditure differences in the Human Resources Department, the IT Department, the Police Department and the Fire Department; for HR it is a posting issue regarding the payment of health insurance; IT is all of expenditures related to the implementation of the new Management Information System (MIS); the Police and Fire Departments are in relation to the MMO payments; expenditures through the third quarter of 2017 do not include the MMO payments; Public Safety is the largest expenditure, Administration includes everything but Public Safety and Public Works and is a large source and Debt Service

Councilman Cacciotti asked if the revenue categories in the financial presentation were the primary categories. Mr. Strohm stated that other revenues such as charges for service, fines and forfeits, and investment income were all included in the category of Other Revenue.

ALL PUBLIC COMMENT – offered by Mayor Pacifico and none given

## RESOLUTIONS

- a) approving the minutes of the Altoona City Council Meeting held Wednesday, October 11, 2017. (0090-17)
- b) approving the minutes of the Altoona City Council Budget Meeting held Wednesday, October 25, 2017. (0091-17)
- c) approving the Certification Guidelines for Portable Fire Extinguisher Servicing Companies and their employees and technicians operating in the City limits of the City of Altoona. (0092-17)
- d) approving the Certification Guidelines for Service Personnel of Automatic Fire Extinguishing Equipment within the City limits of the City of Altoona. (0093-17)
- e) amending the 2016 CDBG Program transferring \$13,534.47 from the 2016 Street Light Enhancement Project to the 2016 Planning and Community Development Administration Project. (0094-17)
- f) authorizing the City Manager to execute the contract agreement and all other documents associated with the TA Set-Aside Enhancement Program Grant/12<sup>th</sup> Street Pedestrian Bridge Project and further authorizing the City Clerk to attest to same. (0095-17)
- g) approving a Repository Bid in the amount of \$225.00 submitted by Robert Frye of 410 Line Drive, Hollidaysburg, PA 16648, for property located at 924-926 N. 6<sup>th</sup> Avenue, Altoona, PA 16601 and further authorizing the City Manager to execute the Taxing District Form. (0096-17)

City Clerk Linda Rickens Schellhammer read the resolutions into the record; the consent vote was taken by the City Clerk and passed 7 to 0 with all present

## ORDINANCES

### Introduction

**AN ORDINANCE OF THE CITY OF ALTOONA, IN THE COUNTY OF BLAIR, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2018. (2018 BUDGET ORDINANCE) (FIRST READING)**

This ordinance was read into the record by City Clerk Linda Rickens Schellhammer and introduced by the Governing Body.

The City Clerk stated the proposed budget ordinance is scheduled for adoption at

the only council meeting in the month of December which is on Wednesday, December 6, 2017.

### **Introduction**

**AN ORDINANCE OF THE CITY OF ALTOONA, COUNTY OF BLAIR, COMMONWEALTH OF PENNSYLVANIA AMENDING CHAPTER 646 ENTITLED "TAXATION" TO ADD A NEW ARTICLE XIII TO BE ENTITLED "REAL ESTATE MILLAGE" ESTABLISHING THE TAX RATE FOR ALL REAL ESTATE SUBJECT TO TAXATION LOCATED IN THE CITY OF ALTOONA, PENNSYLVANIA, AT A RATE OF 5.129 MILLS FOR THE YEAR 2018 AND CONTINUING THEREAFTER WITHOUT REENACTMENT UNTIL SAID RATE IS CHANGED BY CITY COUNCIL; THE ORDINANCE ALSO PROVIDES FOR A REPEAL OF ALL ORDINANCES OR PARTS OF LAWS IN CONFLICT THEREWITH; SEVERABILITY OF PROVISIONS AND AN EFFECTIVE DATE. (2018 TAX MILLAGE ORDINANCE)**

This ordinance was read into the record by City Clerk Linda Rickens Schellhammer and introduced by Vice-Mayor Haire.

### **Adoption**

#### **Vice-Mayor Haire**

**AUTHORIZING AND SECURING THE ISSUANCE OF GENERAL OBLIGATION BONDS, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$12,000,000, PURSUANT TO THE PENNSYLVANIA LOCAL GOVERNMENT UNIT DEBT ACT, TO REFUND ALL OR PORTIONS OF THE CITY'S GENERAL OBLIGATION BONDS, SERIES OF 2009 AND 2013, FINANCE CAPITAL PROJECTS AND PURCHASES DURING THE CITY'S 2018 AND 2019 FISCAL YEARS, AND PAY ISSUANCE COSTS; ACCEPTING A BOND PURCHASE AGREEMENT; SETTING FORTH THE PARAMETERS, TERMS AND SUBSTANTIAL FORM OF THE BONDS; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THE CITY TO SECURE THE BONDS; APPOINTING A PAYING AGENT AND SINKING FUND DEPOSITORY; AUTHORIZING AN ESCROW AND REDEMPTIONS OF THE REFUNDED BONDS; AND APPROVING RELATED DOCUMENTS AND ACTS. (ORD. NO. 5709)**

This ordinance was read into the record by City Clerk Linda Rickens Schellhammer.

Introduction – Vice-Mayor Haire

Motion for Adoption – Councilman Cagle

Second – Councilman Neugebauer

The vote was taken by City Clerk Linda Rickens Schellhammer and passed 7 to 0 with all present

MAYOR & COUNCIL DISCUSSION ITEMS AND ANNOUNCEMENTS - none

MEDIA – media attendance included Bill Kibler, *Altoona Mirror*

ADJOURNMENT – by Mayor Pacifico at 7:22 p.m.