

ALTOONA CITY COUNCIL MEETING MINUTES  
WEDNESDAY – DECEMBER 5, 2018 – 7:00 P.M.  
CITY OF ALTOONA TRAINING FACILITY & COUNCIL CHAMBERS  
1320 WASHINGTON AVENUE, ALTOONA, PA

The meeting was televised live on cable Public Access Channel 14 and re-broadcast Thursday, December 6, 2018.

CALL TO ORDER – by Mayor Pacifico at 7:04 PM in Council Chambers

SILENT MEDITATION  
PLEDGE OF ALLEGIANCE

ROLL CALL – taken by City Clerk Linda Rickens Schellhammer  
Present: Council members Butterbaugh, Cacciotti, Cagle, Kelley, Neugebauer and Mayor Pacifico  
Absent: Councilwoman Jordan

PRESENTATIONS - by Fire Chief Tim Hileman in recognition of retiring Fire Inspector Tim Hughes

Chief Hileman introduced the new Fire Inspector, Adam Free

Mayor Pacifico announced that Council held an Executive Session prior to this meeting for personnel matters.

ALL PUBLIC COMMENT – Robert Clapper of the Blair Historical Group stated he wants to take over the church across the alley from Altoona Police Building and that he has formed a partnership with Penn State; Mayor Pacifico informed Mr. Clapper that the City was recently informed that the church was sold

## RESOLUTIONS

a) approving the minutes of the Altoona City Council Meeting held Wednesday, November 14, 2018. (0086-18)

b) amending and restating the Fee Resolution 0098-17 to include: Engineering language changed from Driveway and Sign Permit to Driveways; Engineering and Environmental Reviews language added under Engineering Plan Review Fee to include No Stormwater or Erosion Control Review; Erosion and Sedimentation language added to include Plan Review Fee; Stormwater Management Review language and fee added to include Annual BMP Stormwater Inspection Report Consultation (Property Owners Responsibility); Streets and Improved Right of Way: Permit – General Street Opening/Disturbance language and fee changed; Permit-Project Specific (pre-application meeting required) language and fee added; Restoration Fee Improved City Right-of-Way deleted; Restoration Fee City Right-of-Way – the word Permanent deleted and above 4 square yards added;

Restoration Fee – Permanent State Right-of-Way deleted; Restoration Fee language changed from Subcontracted to City contracted restoration; Opening within 5 years of paving changed to within 7 years of paving. (0087-18)

c)approving the City Council Meeting Schedule attached hereto, for the year 2019, in accordance with the Home Rule Charter and Administrative Code of the City of Altoona. (0088-18)

d)amending the 2018 Community Development Block Grant Program (CDBG) removing the Neighborhood Bike Police Patrol and the Safe/Housing Healthy Living Grant Program and transferring funds to the 2018 Altoona Parking Authority Elevator Installation, the 2018 Get Out Alive Program and the 2018 Street, Sidewalk & Tree Accessibility Program. (0089-18)

e)approving an Option and Structure Lease Agreement between the Altoona Water Authority and New Cingular Wireless PCS, LLC a/k/a AT&T Mobility and further authorizing the City Manager to execute all documents and the City Clerk to attest to same. (0090-18)

City Clerk Linda Rickens Schellhammer read the resolutions into the record; a consent vote was taken on all resolutions and passed 6 to 0; Councilwoman Jordan was absent

#### ORDINANCES – Introduction

1)AN ORDINANCE OF THE CITY OF ALTOONA AMENDING THE CODE OF THE CITY OF ALTOONA BY REVISING CHAPTER 633 ENTITLED "STREETS AND SIDEWALKS" TO REVISE AND RESTATE IN ITS ENTIRETY ARTICLE V ENTITLED "STREET OPENINGS" PROVIDING FOR: DEFINITIONS, APPLICATION PROCEDURES AND REQUIREMENTS TO OPEN IMPROVED AND UNIMPROVED STREETS AND ALLEYS OF THE CITY; AN APPLICATION FEE AND BONDING REQUIREMENTS; LAYING OF MAINS OR CONDUIT; BACKFILLING, BARRICADES, MATERIAL AND SUPPLIES REQUIREMENTS; REQUIRING APPROVAL OF THE DEPARTMENT OF PUBLIC WORKS FOR ALL OTHER CITY DEPARTMENT OPENING REQUESTS; REPEAL OF ALL OTHER ORDINANCES OR PARTS OF LAWS IN CONFLICT THEREWITH; SEVERABILITY OF PROVISIONS AND PROVIDING AN EFFECTIVE DATE.

This ordinance was read into the record by City Clerk Linda Rickens Schellhammer and introduced by Councilman Butterbaugh.

#### Adoption – The Governing Body

2)AN ORDINANCE OF THE CITY OF ALTOONA, IN THE COUNTY OF BLAIR, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL

GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2019. (2019 BUDGET ORDINANCE) (ORD. NO. 5734)

This ordinance was read into the record by City Clerk Linda Rickens Schellhammer.

Introduction – The Governing Body

Motion for Adoption – Mayor Pacifico

Second – Councilman Neugebauer

The vote was taken by City Clerk Linda Rickens Schellhammer and passed 6 to 0; Councilwoman Jordan was absent

Adoption – Mayor Pacifico

3)AN ORDINANCE OF THE CITY OF ALTOONA AMENDING THE CODE OF THE CITY OF ALTOONA TO AMEND AND RESTATE CHAPTER 105 ENTITLED "POLICE CIVIL SERVICE COMMISSION", ARTICLE I ENTITLED "RULES AND REGULATIONS" TO: PROVIDE DEFINITIONS; ESTABLISH A POLICE CIVIL SERVICE BOARD AND PROVIDE MEMBERSHIP QUALIFICATIONS AND INCOMPATIBLE POSITIONS, THE BOARD'S ORGANIZATION, DUTIES OF BOARD MEMBERS AND OFFICERS; PROVIDE FOR RULES AND REGULATIONS /EXAMINATIONS FOR POLICE AND FOR THE APPOINTMENT OF EXAMINERS, THE KEEPING OF MINUTES AND RECORDS, INVESTIGATIONS AND SUBPOENA POWERS OF THE BOARD; ESTABLISH APPLICATIONS AND QUALIFICATIONS FOR FULL-TIME POLICE OFFICERS AND EXAMINATION AND GRADING PROCEDURES; PROVIDE FOR ELIGIBILITY LIST AND BACKGROUND INVESTIGATION PROCEDURES INCLUDING THE CREATION, DURATION AND REVIEW OF SUCH LIST; ESTABLISH APPOINTMENT PROCEDURES, INCLUDING PHYSICAL/MEDICAL/WRITTEN/ORAL EXAMINATIONS, PROBATIONARY PERIOD; ESTABLISH PROCEDURES FOR FULL-TIME POLICE OFFICER RANKING POSITIONS INCLUDING EXAMINATION AND GRADING PROCEDURES AS WELL AS APPRAISAL BY POLICE CHIEF; CERTIFICATION OF LIST OF ELIGIBLES AND APPOINTMENT AND PROBATIONARY PERIOD AND APPOINTMENT PROCEDURE FOR POLICE CHIEF; ESTABLISH SUSPENSIONS, REMOVALS AND REDUCTION IN RANK/FURLOUGH PROCEDURES; PROVIDE REVOCATION; REPEAL OF ALL OTHER ORDINANCES OR PARTS OF LAWS IN CONFLICT THEREWITH; SEVERABILITY OF PROVISIONS AND PROVIDING AN EFFECTIVE DATE. (ORD. NO. 5735)

This ordinance was read into the record by City Clerk Linda Rickens Schellhammer.

Introduction – Mayor Pacifico

Motion for Adoption – Mayor Pacifico

Second – Vice-Mayor Cacciotti

The vote was taken by City Clerk Linda Rickens Schellhammer and passed 6 to 0; Councilwoman Jordan was absent

Adoption – Mayor Pacifico

4)AN ORDINANCE OF THE CITY OF ALTOONA AMENDING THE CODE OF THE CITY OF ALTOONA TO AMEND AND RESTATE CHAPTER 44 ENTITLED "FIRE CIVIL

SERVICE COMMISSION", ARTICLE I ENTITLED "RULES AND REGULATIONS" TO: PROVIDE DEFINITIONS; ESTABLISH A FIRE CIVIL SERVICE BOARD AND PROVIDE MEMBERSHIP QUALIFICATIONS AND INCOMPATIBLE POSITIONS, THE BOARD'S ORGANIZATION, DUTIES OF BOARD MEMBERS AND OFFICERS; PROVIDE FOR RULES AND REGULATIONS/EXAMINATIONS FOR FIREFIGHTERS AND FOR THE APPOINTMENT OF EXAMINERS, THE KEEPING OF MINUTES AND RECORDS, INVESTIGATIONS AND SUBPOENA POWERS OF THE BOARD; ESTABLISH APPLICATIONS AND QUALIFICATIONS FOR FULL-TIME FIREFIGHTERS AND EXAMINATION AND GRADING PROCEDURES; PROVIDE FOR ELIGIBILITY LIST AND BACKGROUND INVESTIGATION PROCEDURES INCLUDING THE CREATION, DURATION AND REVIEW OF SUCH LIST; ESTABLISH APPOINTMENT PROCEDURES, INCLUDING PHYSICAL /MEDICAL/Written/ORAL EXAMINATIONS, PROBATIONARY PERIOD; ESTABLISH PROCEDURES FOR FULL-TIME FIREFIGHTER RANKING POSITIONS INCLUDING EXAMINATION AND GRADING PROCEDURES AS WELL AS APPRAISAL BY FIRE CHIEF; CERTIFICATION OF LIST OF ELIGIBLES AND APPOINTMENT AND PROBATIONARY PERIOD AND APPOINTMENT PROCEDURE FOR FIRE CHIEF; ESTABLISH SUSPENSIONS, REMOVALS AND REDUCTION IN RANK /FURLOUGH PROCEDURES; PROVIDE REVOCATION; REPEAL OF ALL OTHER ORDINANCES OR PARTS OF LAWS IN CONFLICT THEREWITH; SEVERABILITY OF PROVISIONS AND PROVIDING AN EFFECTIVE DATE. (ORD. NO. 5736)

This ordinance was read into the record by City Clerk Linda Rickens Schellhammer.

Introduction – Mayor Pacifico

Motion for Adoption – Councilman Neugebauer

Second – Councilman Kelley

The vote was taken by City Clerk Linda Rickens Schellhammer and passed 6 to 0; Councilwoman Jordan was absent

Adoption – Councilman Butterbaugh

5) AN ORDINANCE OF THE CITY OF ALTOONA AMENDING THE CODE OF THE CITY OF ALTOONA TO REVISE CHAPTER 633 ENTITLED "STREET VACATION" TO VACATE A PORTION OF ALLEY BETWEEN NORTH 9<sup>TH</sup> AVENUE AND NORTH 9TH AVENUE ALLEY BETWEEN NORTH 4<sup>TH</sup> STREET AND NORTH 5<sup>TH</sup> STREET; REAFFIRM CHAPTER 633 AS AMENDED; PROVIDE SEVERABILITY AND REPEAL PROVISIONS; AND PROVIDE AN EFFECTIVE DATE. (ORD. NO. 5737)

This ordinance was read into the record by City Clerk Linda Rickens Schellhammer.

Introduction – Councilman Butterbaugh

Motion for Adoption – Councilman Butterbaugh

Second – Mayor Pacifico

The vote was taken by City Clerk Linda Rickens Schellhammer and passed 6 to 0; Councilwoman Jordan was absent

## MAYOR & COUNCIL DISCUSSION ITEMS AND ANNOUNCEMENTS

Appointments - Authorities/Boards/Commissions - Mayor Pacifico – Mayor and Council made the following appointments by a vote of 6 to 0; Councilwoman Jordan was absent

Altoona Housing Authority – re-appointing Mitchell Cooper  
AMED Authority – re-appointing Dr. David Cowger  
Altoona Parking Authority – appointing Christopher Fusco  
Altoona Redevelopment Authority – re-appointing Ron Beatty  
Altoona Water Authority – re-appointing Cory Gehret  
AMTRAN Authority – re-appointing Michael Robinson  
Electrical Examiner’s Board – appointing Stu Sellers  
Plumbing Board – re-appointing Ronald Wendell and appointing Joseph Eckels  
Altoona City Planning Commission – re-appointing Randy Isenberg and Jennifer Mikolajczyk and appointing Richard Haines  
Shade Tree Commission – appointing James Batrus  
Zoning Hearing Board – appointing Matthew Gindlesperger

Councilman Neugebauer stated he was happy to announce that the Spirit of Christmas Parade which was held on November 29<sup>th</sup> was a great success and thank you to the community for coming to the parade and to all those who participated in the parade

Councilman Cagle stated he had the privilege of marching in the Christmas parade which was bigger and better this year; Councilman Cagle thanked everyone stating it is a signature event of the City and all involved should be very proud

Councilman Butterbaugh stated the City had a great year and wished all a Merry Christmas

Mayor Pacifico echoed the parade comments stating it was a great parade

MEDIA – media attendance included Bill Kibler, *Altoona Mirror*

ADJOURNMENT – by Mayor Pacifico at 7:32 p.m.