

ALTOONA CITY COUNCIL MEETING MINUTES
WEDNESDAY – JUNE 10, 2020 - 7:00 P.M.
CITY OF ALTOONA TRAINING FACILITY & COUNCIL CHAMBERS
1320 WASHINGTON AVENUE, ALTOONA, PA

CALL TO ORDER – by Mayor Pacifico at 7:00 PM

SILENT MEDITATION

PLEDGE OF ALLEGIANCE

ROLL CALL – taken by Deputy City Clerk Kim Carrieri

Present: Council members Butterbaugh, Cacciotti, Carper, Ickes, Kelley, and Mayor Pacifico

Absent: Councilwoman Jordan

ALL PUBLIC COMMENT (via telephone) - Phyllis Baker and Frank Kopriva of the YMCA called to review the July 4th race locations and plans for downtown Altoona and received Council's support

Bob Kutz of 1304 Walton Avenue called to state he is planning to have the September 5th Labor Day Parade in downtown Altoona at this time and plans to use the route from Green Avenue to 11th Avenue and 15th Street

PRESENTATIONS – DPW Director, Nate Kissell provided Council with a Stormwater Review for the period from July 2019 - June 2020; there were no questions

RESOLUTIONS

a)approving the minutes of the Altoona City Council Meeting held Wednesday, May 13, 2020. (0042-20)

b)awarding the Booker T Washington Floor Resurfacing Bid to Abacus Sports Installations of 2330 Dairy Road, Lancaster, PA 17601, in the amount of \$33,670.00, payable from Capital Funds (77-451-470.814), and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0043-20)

c)awarding the 2020 Asphalt Joint & Crack Seal Project to CriLon Corp. of 279 Industrial Park Road, Somerset PA 15501, in the amount of \$32,254.20 payable from Highway Aid (35-000-438.372), and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0044-20)

d)awarding the 203 & 205 Browning Avenue Demolition Project to G&R Excavating and Demolition, Inc. of 900 Pennsylvania Avenue, Tyrone, PA 16686, in the amount of \$28,423.00, reimbursed 100% by the PEMA/FEMA Hazard Mitigation Grant, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0045-20)

e)awarding the 2020 Road Utility Cut Restoration Project to Duey, LLC. Of 740 Oak Street, Tyrone, PA 16686, in the amount of \$28,350.00, payable from the General Fund, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0046-20)

f)awarding the Road Materials Bid for 2020-2021 – Package A, B, C & D to Grannas Bros. Stone & Asphalt Co., P.O. Box 488, 157 Grannas Road, Hollidaysburg, PA 16648, in the amount of \$188,992.00, payable from the General Fund and Highway Aid, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0047-20)

g)awarding the Road Materials Bid for 2020-2021 – Package E to New Enterprise Stone & Lime Co., Inc., 220 Park Road, Winfield, PA 17889, in the amount of \$4,137.00, payable from the General Fund and Highway Aid, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0048-20)

h)awarding Street Signs and Materials for 2020-2021 to Garden State Highway Products, Inc. of 301 Riverside Drive, Millville, NJ 08332, for Item No. 4 – Street Name Signs, Item No. 5 – Pre-Made Signs and Item No. 7 – Aluminum Sign Blanks, in the amount of \$29,493.83, payable from the Highway Aid Fund, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0049-20)

i)awarding Street Signs and Materials for 2020-2021 to Chemung Supply Corp. of P.O. Box 527, Elmira, NY 14902 for Item No. 1 – Telespars & Pilots, in the amount of \$5282.50 payable from the Highway Aid Fund, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0050-20)

k)awarding Street Signs and Materials for 2020-2021 to Lightle Enterprises of Ohio, LLC of P.O. Box 329, Frankfort, OH 45628, for Item No. 2 – Bolts & Hardware, Item No. 3 – Die Cut Letters & Numbers and Item No. 6 – Reflective Tape in the amount of \$4,468.20 payable from the Highway Aid Fund, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0051-20)

l)awarding the 2020 ADA Ramp Upgrades to Ameron Construction Company, Inc. of 2501 N. Atherton Street, State College, PA 16803, in the amount of \$239,975.00, payable from the Capital Budget, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0052-20)

m)awarding the Roof Replacement at Fire Station Nos. 3 & 4 to J.M. Young & Sons, Inc. of 10 Trella Street, Belleville, PA 17004, in the amount of \$99,402.00,

payable from the Capital Budget, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0053-20)

n)awarding the 13th Street Pedestrian Bridge Rehabilitation Project to Mid-State Construction, Inc., of 260 Brush Mountain Road, Altoona, PA 16601, in the amount of \$238,485.00, payable from the Capital Budget, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0054-20)

o)awarding the Supplemental Stormwater Maintenance Services Bid to Guyer Brothers, Inc., of 1481 Salemville Road, New Enterprise, PA 16664, in the amount of \$35,336.00, payable from the Capital Budget (2020-\$17,608.00 and 2021-\$17,728.00), and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0055-20)

p)awarding Package A, (Items 1-8) of the Traffic Signal and Street Light Materials-Two Year Contract, to the Hite Company, A Division of Mayer Electric, of 3101 Beale Avenue, Altoona, PA 16602, in the amount of \$41,314.26, payable from the General Fund, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0056-20)

q)awarding Items 9, 10, 19-21, 23-25, 29, 30, 41-43, 45-50 of the Traffic Signal and Street Light Materials-Two Year Contract, to General Highway Products of P.O. Box 596, 878 Sussex Blvd., Broomall, PA 19008, in the amount of \$172,252.00, payable from the General Fund and the Capital Budget, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0057-20)

r)awarding Items 11-18, 22, 31-38, 44, 51, 52 of the Traffic Signal and Street Light Materials-Two Year Contract, to Signal Control Products, Inc., of 199 Evans Way, Branchburg, NJ 08876, in the amount of \$61,271.00, payable from the General Fund and the Capital Budget, and further authorizing the City Manager to execute all documents and the City Clerk or Deputy City Clerk to attest to same. (0058-20)

s)amending the 2019 Housing and Community Development Annual Plan increasing the funds in the amount of \$966,699.00 for the Federal CARES Act for Community Development Block Grant (CDBG-CV) programs and activities that prevent the spread of COVID-19 and mitigate its economic impact, attached hereto. (0059-20)

t)approving a Repository Bid in the amount of \$250.00 submitted by Nicole Stewart of 1907 10th Street, Altoona, PA 16601, for property located at 1909 10th

Street, Altoona, PA 16601, and further authorizing the City Manager to execute the Taxing District Form. (0060-20)

u) approving a Repository Bid in the amount of \$250.00 submitted by Dale & Connie Zeigler of 1526 18th Street, Altoona, PA, 16601 for property located at 1530-1532 18th Street, Altoona, PA 16601, and further authorizing the City Manager to execute the Taxing District Form. (0061-20)

Deputy City Clerk Kim Carrieri read the resolutions into the record; Vice-Mayor Butterbaugh requested item n be pulled for separate vote; the consent vote was taken by the Deputy City Clerk on items a through t excluding n and passed 6 to 0; Councilwoman Jordan was absent; the vote was taken on item n and passed 5 to 0; Vice-Mayor Butterbaugh abstained due to a conflict of interest and Councilwoman Jordan was absent.

Introduction

- 1) AN ORDINANCE OF THE CITY OF ALTOONA AMENDING THE CODE OF THE CITY OF ALTOONA BY DELETING AND REPEALING CHAPTER 358 THEREOF, "FIRE PREVENTION", WHICH ADOPTED THE "2012 INTERNATIONAL FIRE CODE" AND REPLACING THE SAME WITH A NEW CHAPTER 358, TO BE ENTITLED "FIRE PREVENTION" TO ADOPT THE "2015 EDITION OF THE INTERNATIONAL FIRE CODE", REGULATING AND GOVERNING THE SAFEGUARDING OF LIFE AND PROPERTY FROM FIRE AND EXPLOSION HAZARDS ARISING FROM THE STORAGE, HANDLING AND USE OF HAZARDOUS SUBSTANCES, MATERIAL AND DEVICES, AND FROM CONDITIONS HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANCY OF BUILDINGS AND PREMISES IN THE CITY OF ALTOONA; PROVIDING FOR THE ISSUANCE OF PERMITS, LICENSES AND COLLECTION OF FEES THEREFORE; REPEALING ALL OTHER ORDINANCES OR PARTS OF LAWS IN CONFLICT THEREWITH AND PROVIDING AN EFFECTIVE DATE.

This ordinance was read into the record by Deputy City Clerk Kim Carrieri and introduced by Councilman Kelley.

Introduction

- 2) AN ORDINANCE OF THE CITY OF ALTOONA AMENDING THE CODE OF THE CITY OF ALTOONA BY ADDING A NEW CHAPTER 295, TO BE ENTITLED "DISPOSITION OF SURPLUS REAL AND PERSONAL PROPERTY" TO: PROVIDE DEFINITIONS; PROVIDE FOR A PROCEDURE FOR DISPOSAL OF SURPLUS CITY-OWNED PERSONAL PROPERTY; PROVIDE FOR A PROCEDURE FOR THE CONVEYANCE OF CITY-OWNED REAL PROPERTY INCLUDING UNOPENED RIGHTS-OF-WAY AND ORPHAN PARCELS; PROVIDE SEVERABILITY OF PROVISIONS, REPEALER; AND PROVIDE AN EFFECTIVE DATE.

This ordinance was read into the record by Deputy City Clerk Kim Carrieri and introduced by Vice-Mayor Butterbaugh.

Adoption - Councilman Ickes

- 3) AN ORDINANCE OF THE CITY OF ALTOONA AMENDING THE CODE OF THE CITY OF ALTOONA TO AMEND AND RESTATE CHAPTER 44 TO PERMIT THE APPOINTMENT OF A DEPUTY FIRE CHIEF AND EXEMPT THE APPOINTMENT OF THE DEPUTY FIRE CHIEF FROM THE FIRE CIVIL SERVICE RULES AND REGULATIONS; REPEAL OF ALL OTHER ORDINANCES OR PARTS OF LAWS IN CONFLICT THEREWITH; SEVERABILITY OF PROVISIONS AND PROVIDING AN EFFECTIVE DATE. (ORD. NO. 5765)

This ordinance was read into the record by Deputy City Clerk Kim Carrieri

Introduction – Councilman Ickes

Motion for Adoption – Councilman Carper

Second – Mayor Pacifico

The vote was taken by Deputy City Clerk Kim Carrieri and passed 6 to 0; Councilwoman Jordan was absent

Adoption – Councilman Cacciotti

2)AN ORDINANCE OF THE CITY OF ALTOONA AMENDING THE CODE OF THE CITY OF ALTOONA TO AMEND AND RESTATE CHAPTER 105 ENTITLED "POLICE CIVIL SERVICE COMMISSION", ARTICLE I ENTITLED "RULES AND REGULATIONS" TO: ADD THE DEFINITION OF DEPUTY CHIEF OF POLICE, PERMIT THE APPOINTMENT OF A DEPUTY CHIEF OF POLICE AND EXEMPT THE APPOINTMENT OF THE DEPUTY CHIEF OF POLICE FROM THE POLICE CIVIL SERVICE RULES AND REGULATIONS; REPEAL OF ALL OTHER ORDINANCES OR PARTS OF LAWS IN CONFLICT THEREWITH; SEVERABILITY OF PROVISIONS AND PROVIDING AN EFFECTIVE DATE. (ORD. NO. 5766)

This ordinance was read into the record by Deputy City Clerk Kim Carrieri

Introduction – Councilman Cacciotti

Motion for Adoption – Mayor Pacifico

Second – Vice-Mayor Butterbaugh

The vote was taken by Deputy City Clerk Kim Carrieri and passed 6 to 0; Councilwoman Jordan was absent

CITY MANAGER UPDATES

City Manager Ken Decker reported as follows: as the City moves into the green phase of COVID-19, the first floor of City Hall is open to the public and the second third and fourth floors are limited access by invitation or appointment; police and fire and the community are commended for a peaceful march; the communication prior to the event was very helpful; the work of the audit is done and Council received the first few pages of the management discussion analysis which will give a sense of what 2019 finances; will know more about the City's financial is extremely expensive on a per capita basis for Altoona and for the money that the City is spending drainage problems and infrastructure are not being addressed

situation toward the middle or end of July when the 2nd quarter financials are in; as to Nate Kissell's previous presentation on Stormwater, maintaining the MS4 compliance; spending the money to take the sediment out of Lakemont is not helping the City's problems and may be worth a future worksession discussion; this is an unfunded mandate and the City still will have infrastructure problems; the City wants to be able to find the resources to continue working on this; it is common knowledge at this point that the farmers market in downtown Altoona won't be happening this summer

Councilman Cacciotti asked about City Hall 1st floor open to the public with limits to 2nd through 4th floors and whether, in reference to recent legislation, is the City is obligated to have City Hall open to the public or to have a check list or timeframe of when the entire City Hall will be open to the public; Ken Decker stated anybody who has business in City Hall will be accommodated while trying to avoid people roaming the halls throughout the 2nd through the 4th floor; Ken stated he is looking at moving things around at this time to keep the focus on customer service taking place on the 1st floor for COVID-19 and for overall physical security; the floors are open but staff is being asked to limit random foot traffic; the Governor's order is that we continue to do as much digital business as we can

Councilman Kelley likes the idea of good, better, best for the City's budget

Councilman Kelley asked about fireworks and noticed this past weekend it already started; Chief Freehling is anticipating quite a few and they will be out making sure people are following the guidelines; at times it becomes so overwhelming that they cannot get to all of the calls initially; Chief Hileman stated we can use social media to inform the public of the guidelines and time

Mayor Pacifico asked if revenues can be re-visited in July and if cuts can be made to the budget; Ken stated so far we have not seen the impact; right now the City is saving money due to a hiring freeze and not filling open positions; Ken Decker stated scheduling a dedicated worksession in late July or early August is feasible;

Councilman Ickes asked if MS4 projects are not completed what will happen; Nate Kissell stated the agreement is written that the City is on the hook for the money for the projects and if they aren't complete the City can be sued

MAYOR & COUNCIL DISCUSSION ITEMS AND ANNOUNCEMENTS

Councilman Carper thanked Chief Freehling and APD on how the march was handled on Saturday and thanked the participants as well

Vice-Mayor Butterbaugh stated the general tone of the march was very respectful and calm and peaceful and a number of civic groups and churches got together and participated and the community in general had an excellent showing; Vice-

Mayor Butterbaugh stated he is proud of everyone and how the entire event was handled

Councilman Cacciotti thanked staff and the department heads for their professionalism and perseverance during these trying times

MEDIA – media attendance included Bill Kibler, *Altoona Mirror* who asked questions of Mayor and City Council

ADJOURNMENT – by Mayor Pacifico at 8:06 p.m.