

COMMUNITY DEVELOPMENT DIRECTOR

The City of Altoona, PA is seeking an innovative, resourceful and visionary leader to serve as its next Community Development Director. This is a key management position reporting directly to the City Manager, and serves as a liaison between City administration and partner organizations. This position directs and oversees the operational and administrative activities and staff of the City's Community Development Department, including the administration of regulations related to land development and housing rehabilitation within the City. The ideal candidate will be committed to the City's success while spearheading the development and implementation of the City's Comprehensive Plan; providing technical assistance for the City Planning Commission and Redevelopment Authority; and overseeing budget and grant administration, including the Community Development Block Grant (CDBG) and HOME program administration.

The successful candidate will be a highly developed, service and solution-oriented individual with a Master's Degree in land use planning, urban planning, or a closely related field. Individuals will have at least five (5) years of progressively responsible experience in municipal planning, with a minimum of two (2) years in a management capacity and two (2) years of supervisory experience. Excellent verbal and written communication skills, coupled with strong computer skills, are essential to the position. Demonstrated knowledge in local economic development and AICP accreditation or eligibility are highly desirable.

The City of Altoona offers a comprehensive benefits package including a base salary dependent on qualifications and experience; health, dental, vision and life insurance; paid time off; and retirement options. Interested individuals should submit a cover letter, resume and at least three (3) professional references to the Human Resources Department of City Hall at 1301 12th Street, Suite 301, Altoona, PA 16601 or email to hr@altoonapa.gov. Inquiries regarding the position should be directed to (814) 949-2418. For more information on the City of Altoona, please visit www.altoonapa.gov.

THE CITY OF ALTOONA IS AN EQUAL OPPORTUNITY EMPLOYER