

NOTICE OF INFORMAL BID SOLICITATION

Sealed "informal" proposals will be received by the City of Altoona on behalf of the Altoona Shade Tree Commission, through the Office of the City Clerk, until **10:00 A.M.**, local prevailing time, **Tuesday, February 28, 2012**, for the

TREE REVITALIZATION PROJECT -

Sometime at or after **10:00 AM** local prevailing time, on the same date, the sealed "informal" proposals will be publicly opened and read aloud.

Work performed on this project to be as per current Pennsylvania Department of Transportation Form 408, as amended and revised.

A copy of the bid document may be secured at the Bureau of Engineering, City Hall, Suite 300, 1301 – 12th Street, Altoona, PA between the hours of 8:30 A.M. and 4:00 P.M., Monday to Friday, upon payment of a non-refundable fee of \$25.00 (check is payable to the "City of Altoona").

Either an original Certified Check, Official Check, Cashier's Check, or Bid Bond drawn to the order of the "City of Altoona" equal to ten (10%) percent of the amount of the bid must be submitted with the proposal. Note that the Bid Bond must be in effect for a period of sixty (60) days from the bid opening date.

The proposal must be sealed and marked "**SEALED PROPOSAL FOR TREE REVITALIZATION PROJECT**" and addressed to the City Clerk, Suite 100, 1301 – 12th Street, Suite 100, Altoona, PA 16601-3491. If the proposal is submitted in another envelope, each envelope must be sealed and marked as aforesaid. The City of Altoona assumes no responsibility for proposals mailed and not received.

Mayor and City Council reserve the right to reject any or all bids and waive any informality not material to the bid and to award the contract as may be deemed to the best interest of the City of Altoona.

No bidder may withdraw his bid within sixty (60) days after the actual date of the opening thereof.

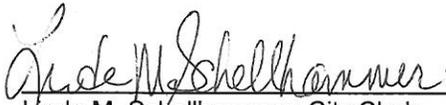
A pre-bidders conference will be held in the Bernard J. Joyce Engineering Conference Room, City Hall, 1301 – 12th Street, Suite 304, Altoona, PA on Tuesday, February 14, 2012, beginning at 10:00 A.M., local prevailing time.

By:



David L. Diedrich, P.E.
Director

ATTEST:



Linda M. Schellhammer, City Clerk