

CITY OF ALTOONA, PENNSYLVANIA



PROGRAM YEAR 2016 ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT & HOME INVESTMENT PARTNERSHIP FUNDS

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Altoona, Pennsylvania is an entitlement community receiving federal formula grants from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) and the Home Investment Partnerships Program (HOME). The Fiscal Year 2016 Annual Action Plan represents the second year of the City's 5-Year Consolidated Plan for the Fiscal Years 2015 - 2019 as adopted by Altoona City Council and approved by HUD. These programs provide funding to the community to carry out a wide range of activities directed towards providing decent, safe, and sanitary housing, a suitable living environment, and expanded economic opportunities primarily for low and moderate income persons.

The FY2016 Annual Action Plan outlines proposed housing and community development objectives, activities, and budgets in the City of Altoona. The plan includes information regarding federal, state, and local funding resources, a description of each activity to be implemented, and other actions that the City will take to address barriers to affordable housing, support anti-poverty strategies, and facilitate fair housing.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Housing Objective: Need to improve the quality of the housing stock in the community and to increase the supply of affordable, decent, safe, accessible, and sanitary housing for homeowners, renters and homebuyers through housing rehabilitation, construction, counseling and promoting fair housing. **Proposed 2016 Outcome: Rehab of 68 Housing Units**

Homeless Objective: Need for housing opportunities and services for homeless persons and persons at-risk of becoming homeless by encouraging local agencies to apply for funds to expand their operation and support services by creating additional units for emergency shelter, transitional housing, permanent supportive housing and the development of housing for the homeless and disabled. Also the support of social services, programs, and facilities for the elderly, persons with disabilities and persons with other special needs. Continued cooperation and participation in the planning efforts with the Continuum of

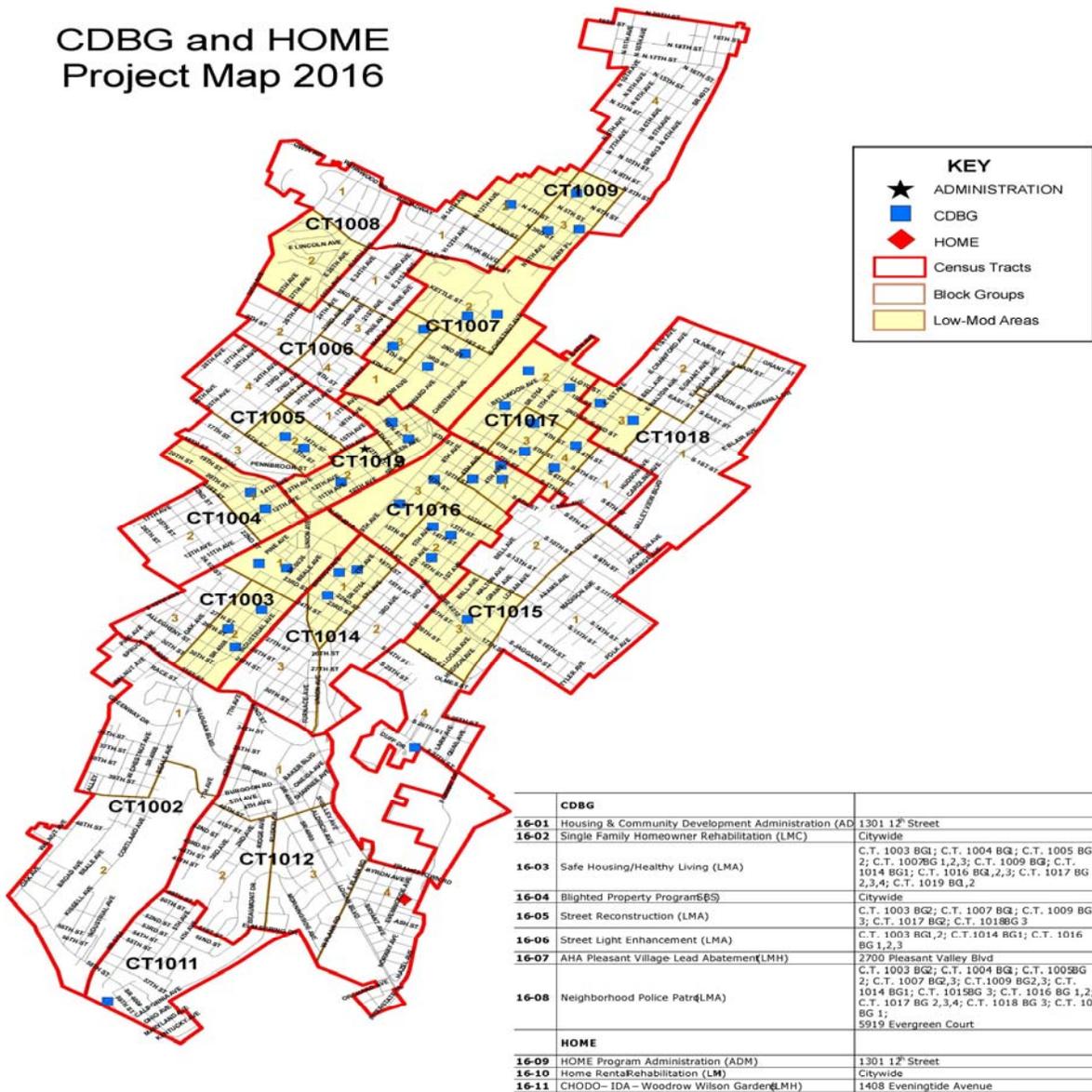
Care. **Proposed 2016 Outcome: Four City of Altoona homeless agency providers are projecting services to 982 persons to help the homeless and/or prevent homelessness.**

Community Development Objective: Need to improve community facilities, infrastructure, public services and the quality of life in the City of Altoona. This can be accomplished by rehabilitation or new construction to improve physical, visual and accessibility of public facilities. Improve and increase public safety, programs for youth, the elderly and the disabled, including recreation programs, city services, and social services. Increase neighborhood policing, code enforcement and the demolition and clearance of dilapidated buildings throughout the City. **Proposed 2016 Outcome: Serving 43,286 people and the demolition of 15 properties.**

Economic Development Objective: Need to increase employment, self-sufficiency, educational training and empowerment for the residents of the City of Altoona by supporting and encouraging non-profits, for-profits entities, and government agencies to create new jobs, retention of jobs, and job training. Encourage business and commercial growth through expansion and new development. Plan and promote the development and redevelopment of vacant commercial and industrial site in the City. **Proposed 2016 Outcome: No economic development related projects were submitted for this CDBG program year, the City of Altoona followed its Consolidated Plan in encouraging redevelopment in concert with its economic development agencies: the Greater Altoona Economic Development Corporation (GAEDC) and the Altoona Blair County Development Corporation (ABCD Corp.). And these cooperative marketing and financing efforts were successful. In 2015, 13 economic development projects were completed in the City through GAEDC/ABCD Corp., 48% of the economic development projects completed in all of Blair County. Together, these 13 City projects totalled \$29 million in investment, 50% of the total investment in the entire County. Sixty four jobs were created in the City by these projects, and three jobs were retained. These new or retained jobs are critical to raising incomes and reducing poverty in our community. We will continue to work with GAEDC and ABCD Corp. to market and finance economic development in our area, and will continue to seek CDBG projects that will help this goal.**

Administration, Planning and Management Objective: Continued need for planning, administration, management, and oversight of federal, state and local funded programs. Provide planning services for special studies, environmental clearance, fair housing, and compliance with all federal, state and local laws and regulations. **Proposed 2016 Outcome: N/A**

CDBG and HOME Project Map 2016



PY 2016 Project Location Map

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Altoona has a good performance record and regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER) and is submitted within ninety (90) days after the end of the reporting program year. Currently in the 2015 Program Year, the City of Altoona expended 79.59% of its CDBG funds to

benefit low and moderate income persons. The City expended 8.12% of its funds on public service activities, which is below the statutory maximum of 15%. The City expended 10.43% of its funds on Planning and Administration, which is below the statutory maximum of 20%. The City is also in compliance with the required 1.5 maximum drawdown ratio.

The HOME Program is being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The City was not required to provide a match for FY 2015 HOME funds because the City satisfied the distressed criteria for participating jurisdictions in accordance with HOME Program regulations. The City has also met the 15% Community Housing Development Organization (CHDO) requirement.

The following outcomes will change with the completion of the 2015 Program Year and will be reported in the 2015 CAPER.

The City has completed the following during the first year of the 2015-19 Consolidated Plan.

Housing Objective:

*Rehabilitated 7 homeowner housing units

*Rehabilitated 23 rental housing units

Community Development Objective:

*Upgraded 147 street lights in low/moderate income areas of the City serving 10,205 people

*Street Reconstruction in low/mod areas serving 7,730 people

*New concrete curb, sidewalk and roadway restoration, along with tree improvements in low/mod area serving 260 people

*Demolished 13 dilapidated structures

*Provided code enforcement to 14,190 people in low/mod areas (740 unduplicated structures)

*Provided crime awareness to low/mod areas and low/mod housing development serving 18,656 people

*Playground installation serving 7,950 people in low/mod areas

Economic Development Objective:

*The City did not receive any applications for funding under this objective

Administration, Planning and Management Objective:

*The promotion of fair housing

*Continued oversight and management of all CDBG and HOME Programs

*Environmental Clearances

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Altoona, in compliance with the Citizen's Participation Plan, advertised the schedule for preparing the 2016 Annual Plan and review of the 5-Year Consolidated Plan in the local newspaper (Altoona Mirror) on January 20, 2016. The City also advertised on the Public Access Channel starting January 20, 2016 and on the City's Web Site. Contact was made with 5 radio stations to promote public participation in the hearings and emails sent to 43 non-profit agencies, 20 churches, 10 City Directors and 7 Elected Officials.

Two public hearings were held on February 3, 2016 and April 13, 2016 to provide information on the 2015-2019 Consolidated Plan and 2016 Annual Plan process and to accept comments on identified community needs, programs and projects. Copies of the Public Hearing minutes of the meeting are attached. The proposed 2016 List of Projects were displayed for a 30 day comment period in the local newspaper on March 23, 2016, Copies of the draft 2016 Annual Action Plan were displayed at the Altoona Area Public Library, Altoona Housing Authority, City's Clerk's Office and the Department of Community Development. The City also posted all information on the City's Web Page before City Council's adoption on May 11, 2016.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Altoona held two public hearings for the development of the 2016 Annual Action Plan. Both hearings were held in a venue that is accessible for persons with disabilities. The Community Development Director, Assistant Director, CDBG Manager, and news media were in attendance at both hearings. A total of 4 people from 4 different organizations were also in attendance. At each hearing an explanation of the purpose was given to the attendees along with handouts regarding both the CDBG and HOME Programs.

Comment received from the public hearing participants:

Recommendation that the City work with private landlords to make their rental units accessible to persons with disabilities and to also work with homeowners to rehab their properties so that they may stay in them longer as they age in place. Accessibility would improve the community especially if newly constructed units met visitability standards.

Which are standards to change home construction practices so that virtually all new homes, not merely those custom-built for occupants who currently have disabilities, offer a few specific features making the home easier for mobility-impaired people to live in and visit as well as making changes to the home that is not so costly to the homeowner as they age and require additional needs.

Participant would like to see a partnership with the City and County to look at what can be done to rehab or build more housing. Possibly developing new housing or rehabbing around the UPMC Hospital area where a good many of those properties are on the repository list. He asked about the possibility of rehabbing homes in the low/mod areas to increase curb appeal. Roofing, siding, painting, etc. in the Howard Avenue area to make homes appear to be well maintained. UPMC and Sheetz are both interested in improving the area. By doing this we would also increase tax revenue and maybe allow some first time buyers tax incentives.

Explanation of the current and continued housing rehabilitation programs offered by the City through the CDBG and HOME Programs for homeowners and landlords along with the regulations and limitations of the programs were discussed.

Participant asked general questions on what type of projects are eligible under the CDBG Program. Participant would like to apply for funding to enhance their church programs. Staff explained the limitations of the 15% maximum funding allowance for CDBG Public Service activities and also explained that any rehabilitation projects to the church would be very limited to the area of the church where the public service was to be provided or any part of the church to make it accessibility to persons with disabilities would be eligible.

General questions from the media regarding funding amounts and eligible project information.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and views were accepted.

7. Summary

The City has followed its Citizen Participation Plan during the Program Year 2016 Annual Plan process.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ALTOONA	
CDBG Administrator	ALTOONA	Department of Community Development
HOPWA Administrator		
HOME Administrator	ALTOONA	Department of Community Development
HOPWA-C Administrator		Planning & Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The administering lead agency is the City of Altoona's Community Development Department for the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs. The Department of Community Development Director, Lee C. Slusser, reports directly to the Mayor and City Manager. The Community Development Department is responsible for preparing the Five Year Consolidated Plan, Annual Plans, Environmental Review Records (ERR's), the Consolidated Annual Performance Evaluation Report (CAPER), monitoring, pay requests, contracting, and oversight of the programs on a day to day basis. In addition, the City of Altoona has a private planning consulting firm available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Lee C. Slusser, AICP, Department of Community Development Director, City of Altoona, 1301 12th Street, Suite 400, Altoona, PA 16601, Phone (814) 949-2470 Fax (814) 949-0372

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Altoona held a series of meetings with non-profits, local housing providers, social service agencies, community and economic development organizations, and City department directors. An online survey was created for stakeholders and residents to complete, which identified needs, gaps in the system, etc. Input from the meetings and survey were used in the development of specific strategies and priorities for the Five Year Plan.

Each year, as a part of the CDBG and HOME application process, local agencies/organizations are invited to submit proposals for CDBG and HOME grant eligible activities and to participate in the planning process through attending the public hearings or responding directly to the correspondence. A complete list of agencies contacted and representatives that participated in meetings can be found in the Citizen Participation attachment.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Altoona works with the following agencies to enhance coordination:

- **Altoona Housing Authority** – Section 8 Housing Choice Vouchers and improvements to public housing communities.
- **Social Services Agencies** – funds to improve services to low and moderate income persons.
- **Housing Providers** – funds to rehabilitate and develop affordable housing and provide housing options for low and moderate income households.

Each year, as part of the CDBG and HOME application planning process, local agencies, and organization are invited to submit proposals for CDBG and HOME funds for eligible activities. These groups participate in the planning process by attending the public hearings, informational meetings, and completing survey forms.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Altoona/Central Pennsylvania CoC (PA-507) is comprised of 21 counties including Blair County and the City of Altoona. The City of Altoona is not a stand-alone CoC but rather is part of a 21 county CoC. Community Development Department staff are active participants in the Blair County LHOT (Local Housing Options Team) committee. The LHOT is comprised of persons from many agencies and

organizations throughout the county that deal with housing issues. These organizations include providers of health, mental health, drug and alcohol, social service, food, domestic abuse, veterans and homeless services. Sergio Carmona, Executive Director of Blair County Community Action Agency and Co-Chair of PA 507, the Altoona/Central Pennsylvania Continuum of Care (CoC), is also one of the active participants of the Blair LHOT. In this dual role he represents the CoC on the Blair LHOT, which City Community Development Staff participate in and takes the input and views of the Blair LHOT back to the greater CoC.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Altoona's Community Development Department staff participate in the Blair County LHOT which is the local group that represents Altoona/Blair County to the CoC. Issues facing homeless persons in Altoona are discussed at the LHOT meeting. These local needs are reported to the greater CoC. The Healthy Blair County Coalition conducts a regular Community Health Needs Assessment. While this needs assessment is not geared specifically toward homeless people it does address many of the health and mental health issue that are exhibited by the homeless population. The most recent version of this needs assessment was completed in September of 2013. The Point in Time survey of sheltered and unsheltered homeless is conducted annually on the date prescribed by HUD. The count from the most recent completed survey in 2013 indicated that there were 29 people in 24 families that were in emergency shelter, 82 people in 44 families that were in transitional housing and 6 people in 4 families that were unsheltered.

The CoC does not directly receive ESG funds. ESG funds for member counties and cities in the Altoona/Central CoC are administered through the Pennsylvania Department of Community And Economic Development (DCED). DCED has developed a process for allocating funds, for evaluating outcomes and for developing policies and procedures. The CoC is consulted by DCED regarding past program performance and involvement of ESG applicants.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CENTRAL BLAIR RECREATION COMMISSION
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education Regional organization Planning organization Civic Leaders
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Central Blair Recreation and Park Commission submitted application for funding to upgrade a neighborhood park and community center. These upgrades will provide ADA compliance for the City public facilities.
2	Agency/Group/Organization	Family Services, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-Health Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Family Services, Inc., has been part of a task force to construct a new homeless shelter in the City of Altoona to provide more beds for for the homeless needs of the City. They did not apply for funding this year.
3	Agency/Group/Organization	ALTOONA
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All City Department Directors were informed of the 2016 Application Process. Eight (8) applications were received from several departments for CDBG funds for Administration, Fair Housing, Demolition Program, Street Reconstruction, Street Light Enhancement, Curb and Sidewalk project, Code Enforcement, and Crime Awareness Programs.
4	Agency/Group/Organization	Blair County Community Action
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Blair County Community Action attended our first public hearing to discuss residential facade improvements to improve the appearance of one city neighborhood. They did not submit an application for funding.
5	Agency/Group/Organization	Mount Zion Missionary Baptist Church
	Agency/Group/Organization Type	Religious Organization
	What section of the Plan was addressed by Consultation?	Needs of the Youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was contacted by email for their participation into the 2016 Program Year Application process. The result was an application being submitted for a youth program called "Taking Control". This program would teach empowerment, communication, computer based skills, and applying for jobs skills.
6	Agency/Group/Organization	True Worship Fellowship
	Agency/Group/Organization Type	Religious Organization
	What section of the Plan was addressed by Consultation?	Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was contacted by email for their participation into the 2016 Program Year Application process. The result was an application being submitted for a project referred to as "ManUp". Program is designed to empower men and women who are unemployed to underemployed with training, skills, tools and resources that will aid them in obtaining employment and higher employment.
7	Agency/Group/Organization	IDA Community Development Corporation
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was contacted by email for their participation into the 2016 Program Year Application process. This Organization is also known as the City's "CHDO". The result was an application being submitted for a project referred to as Woodrow Wilson Gardens. This is a very low-income elderly household development which requires some rehabilitation to their roof and parking lot.
8	Agency/Group/Organization	Altoona Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was contacted by email for their participation into the 2016 Program Year Application process. The result was an application being submitted for a two projects to modernize two separate low/mod housing developments. Lead and asbestos removal at Pleasant Village and Installation of security cameras at Fairview Hills.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Altoona, Department of Community Development is the administrating agency for the CDBG and HOME programs. Close coordination is maintained with all City departments.

Development policies are promoted by the City Manager with approval and oversight by the Mayor and City Council. The City works with the Blair County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the county have good working relationships.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Blair County Community Action Agency	They are compatible
5-Year Plan	Altoona Housing Authority	They are compatible
Positively Altoona	Altoona Community Development Department	They are compatible

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Not Applicable

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Altoona advertised in the local newspaper a schedule for the preparation of the 2016 HUD Annual Action Plan. The City also posts all information on the City of Altoona's website at altoonapa.gov. This year, instead of using the postal service to disseminate information, the city emailed City Directors and key staff, elected and public officials, housing agencies/organizations, homeless agencies and providers, social service agencies, fair housing organizations, economic development agencies, major employers and faith based institutions. In this email there were two attachments, a schedule of the process and an application to apply for funding.

A draft plan was put on display at the local library, Altoona Housing Authority, City Clerk's Office, Office of Community Development and posted on the City of Altoona's Website for a 30 day comment period. The proposed list of projects were advertised in the local newspaper along with information on the 2nd public hearing and the location of where the public could review the draft plan.

The goals set for this program year reflect the information received from the public hearings and was taken under consideration when reviewing the applications for funding to address the overall 5 year goals.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	A total of 4 people were in attendance and the news media for the two public hearings	The City of Altoona held two public hearings for the development of the 2016 Annual Action Plan. See Executive Summary #5 "Summary of public comments"	All comments were accepted and included in the minutes of the meeting	
2	Internet Outreach	Non-targeted/broad community	Information was emailed to Faith-Based Institutions, City Departments, Elected and Public Officials, Housing Agencies/Organizations, Fair Housing Organizations, Homeless Agencies and Providers, Social Service Agencies and Economic Development Agencies.	A total of 18 applications were received for CDBG and HOME funds.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Non-targeted/broad community	Several inquiries and requests for program applications.	No comments received directly from the newspaper advertisement.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Altoona receives an entitlement grant from Department of Housing and Urban Development (HUD) for the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs. The City of Altoona is no longer an entitlement community for the ESG Program.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,417,173	162,000	0	1,579,173	4,050,887	Based on a 5% decrease in funds each year.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	197,987	0	0	197,987	500,043	Based on a 5% decrease in funds each year.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Altoona will work with the Altoona Housing Authority on projects to upgrade the Housing Authority's housing stock. The Altoona Housing Authority will contribute funds to these projects. The City match requirement for the HOME Program has been waived due to the distressed status of the City of Altoona.

STATE PROGRAMS

The Pennsylvania Housing Finance Agency (PHFA) provides loans and grants under the Penn Homes Program for development of rental housing and administers the Low Income Housing Tax Credit (LIHTC) Program for the Commonwealth of Pennsylvania.

The Pennsylvania department of Community and Economic Development (DCED) administers several programs related to affordable

housing. The Housing and Community Development (HCD) Program provides loans and grants for acquisition and development of housing for low and moderate income persons.

The Pennsylvania Department of Community and Economic Development (DCED) issued a Keystone Community Grant to assist the City in a streetscape enhancement project along Broad Avenue.

Pennsylvania Department of Conservation and Natural Resources funds have been and will be used to leverage CDBG funds for streetscape and tree planting projects.

PRIVATE RESOURCES

Private investment, in the form of cash equity, private mortgage and other financing that may be available for housing. These resources can take many forms and may even be raised through obtaining either the Low Income Housing Tax Credits or an historic tax credit. Qualifying all of the activities of the private market far exceed the scope of the Consolidated Plan. The city also provides an ongoing 50% matching funds through its HOME program for private landlords to upgrade or rehabilitate housing units that are rented to low income families and individuals.

LOCAL RESOURCES

Operation "Our Town" a local philanthropy often contributes funds to the Altoona Law Enforcement Community to assist in dealing with the illegal drug trade issues. The City also utilizes HUD funds to operate the Altoona Police Bike Patrol, which plays a big role in curtailing the illegal drug trade. City capital planning and general funds are used to leverage federal funds for various public works projects, including street reconstruction, streetscaping, code/zoning enforcement, planning and policing. Approximately \$20,000 per year is budgeted for the Shade Tree Commission, which plants and maintains trees that compliment CDBG funded streetscaping projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Altoona assists in providing land and infrastructure improvements to the local chapter of Habitat for Humanity to construct housing

to serve low-to-moderate income families.

Discussion

The City of Altoona will continue to use a variety of funds to address and accomplish the goals established in this Consolidated Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	HS-1 Housing Rehabilitation	2015	2019	Affordable Housing	Citywide	Housing Priority	CDBG: \$456,046 HOME: \$129,600	Rental units rehabilitated: 58 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit
2	CD-1 Community Facilities	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$230,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 9840 Persons Assisted
3	CD-4 Public Safety	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$251,246	Public service activities other than Low/Moderate Income Housing Benefit: 18656 Persons Assisted
4	CD-5 Code Enforcement	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$58,447	Housing Code Enforcement/Foreclosed Property Care: 400 Household Housing Unit
5	CD-6 Slum and Blight	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$297,500	Buildings Demolished: 15 Buildings

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	AM-1 Overall Coordination	2015	2019	Administration, Planning, and Management	Citywide	Administration, Planning, and Management Priority	CDBG: \$323,435 HOME: \$19,691	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	HS-1 Housing Rehabilitation
	Goal Description	Increase the supply of affordable, decent, safe, accessible and sanitary housing through the rehabilitation of existing owner-occupied and rental housing stock in the City.
2	Goal Name	CD-1 Community Facilities
	Goal Description	Improve the City's public facilities and infrastructure through rehabilitation and new construction.
3	Goal Name	CD-4 Public Safety
	Goal Description	Continue neighborhood policing to reduce the incidences of crime and violations of public safety in low- and moderate-income areas.
4	Goal Name	CD-5 Code Enforcement
	Goal Description	Continue a systematic code enforcement program to ensure that the existing housing stock will be decent, safe, and sanitary.
5	Goal Name	CD-6 Slum and Blight
	Goal Description	Remove and eliminate slum and blighting conditions throughout the City through demolition and clearance.

6	Goal Name	AM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of federal, state and local funded programs.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

58 Extremely low, 10 Low-income, 0 Moderate-income

AP-35 Projects – 91.220(d)

Introduction

The City of Altoona proposes to undertake the following activities with Program Year 2016 CDBG and HOME funds.

#	Project Name
1	Planning and Community Development Administration
2	Single Family Homeowner Rehabilitation
3	Safe Housing/Healthy Living
4	Blighted Property Program
5	Street Reconstruction
6	Street Light Enhancement
7	Neighborhood Police Patrol
8	AHA Pleasant Village Lead/Asbestos Abatement
9	HOME Program Administration
10	HOME Rental Rehabilitation
11	IDA-Woodrow Wilson Gardens Roof Installation

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocations and priorities were established by an online survey, stakeholder meetings, follow-up surveys from service providers, and public meeting during the 2015-19 Consolidated Plan. Obstacles to addressing underserved needs would be finding more federal resources to accomplish those activities and having local resources to pair with them to make successful projects.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Planning and Community Development Administration
	Target Area	Citywide
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	CDBG: \$285,435
	Description	Operational budget for the Department of Community Development for general management, monitoring, coordination, oversight and evaluation of projects within the Community Development Block Grant Program and monitoring of activities necessary for effective planning implementation such as update of the City's Comprehensive Plan. Fair housing activities including eliminating housing discrimination through the promotion of fair housing using education programs, monitoring, research and community involvement.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 44,900 people will benefit from this activity.
	Location Description	1301 12th Street, Suite 400, Altoona, PA 16601

	Planned Activities	The National Objective is Administration The HUD Matrix Code is 21A General PRograml Administration 570.206.
2	Project Name	Single Family Homeowner Rehabilitation
	Target Area	Citywide
	Goals Supported	HS-1 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	CDBG: \$405,546
	Description	The continued funding of citywide rehabilitation loans to low and moderate income homeowners. Funding for lead-based paint remediation to assist low/moderate income homeowners as part of the City's rehabilitation program.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 10 units will be rehabilitated.
	Location Description	This activity will benefit low- and moderate-income families in the City of Altoona
	Planned Activities	The National Objective is Low/Mod Housing, 570.208(a)(3)(i)(C). The HUD Matrix Code is 14A Rehab; Single-Uit Residential, 570.202.
3	Project Name	Safe Housing/Healthy Living
	Target Area	Citywide
	Goals Supported	CD-5 Code Enforcement
	Needs Addressed	Housing Priority
	Funding	CDBG: \$58,447

	Description	In order to prevent slum and blight, daily routine inspections of low/moderate income areas of the City to identify and address property maintenance, housing violations, health-related violations, etc.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 13,440 people will benefit from this activity.
	Location Description	The activity will take place in the following census tracts: C.T. 1003 BG 1; C.T. 1004 BG 1; C.T. 1005 BG 2; C.T. 1007 BG 1,2,3; C.T. 1009 BG 3; C.T. 1014 BG 1; C.T. 1016 BG 1,2,3; C.T. 1017, BG 2,3,4; C.T. 1019 BG 1,2
	Planned Activities	The National Objective is Low/Mod Area 570.208(a)(1)(i). The Matrix Code is 15, Code Enforcement, 570.202(c).
4	Project Name	Blighted Property Program
	Target Area	Citywide
	Goals Supported	CD-6 Slum and Blight
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$297,500
	Description	Prevention or elimination of spot blight through property acquisition, relocation, safeguarding, demolition and disposition activities.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 15 properties will be addressed.
	Location Description	This activity will take place citywide.

	Planned Activities	The National Objective is Slum/Blight 570.208(b)(2). The Matrix Code is 04, Clearance and Demolition, 570.201(d).
5	Project Name	Street Reconstruction
	Target Area	Citywide
	Goals Supported	CD-1 Community Facilities
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$200,500
	Description	Revitalize existing public roadways in low to moderate income areas within the City of Altoona. The project will benefit residents to the immediate area improved by providing safer and easier access to their place of residence and also provide a means to the City of Altoona to keep public roadways from deterioration. Project will be administered by the City's Department of Engineering. Actual locations will be advertised for public review prior to project initiation.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5,375 people will benefit from this activity.
Location Description	This activity will take place in the low/moderate primarily residential areas of the following census tracts and block groups: C.T. 1003 BG 2; C.T. 1007 BG 1; C.T. 1009 BG 3; C.T. 1017 BG 2; C.T. 1018 BG 3	
Planned Activities	The National Objective is Low/Mod Area 570.208(a)(1)(i). The Matrix Code is 03K Street Improvements, 570.201(c).	
6	Project Name	Street Light Enhancement
	Target Area	Citywide

	Goals Supported	CD-1 Community Facilities
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$30,000
	Description	Upgrade 100 watt high pressure sodium to LED dusk to dawn fixtures in low/moderate income areas of the City. Project administered by the City's Department of Engineer. Actual locations will be advertised for public review prior to project initiation.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 5815 people will benefit from this activity.
	Location Description	The activity will take place in low/moderate income primarily residential areas of the City. C.T. 1003 BG 1,2; C.T. 1014 BG 1; C.T. 1016 BG 1,2,3.
	Planned Activities	The National Objective is Low/Mod Area 570.208(a)(1)(i). The Matrix Code is 03K, Street Improvements, 570.201(c).
7	Project Name	Neighborhood Police Patrol
	Target Area	Citywide
	Goals Supported	CD-4 Public Safety
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$251,246
	Description	Community policing program in the low/moderate income primarily residential neighborhoods of the City. Also providing service to the Evergreen Manors low/moderate income housing development.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 15,606 people will benefit from this activity.
	Location Description	This activity will take place in the following Census Tracts: C.T. 1003 BG 2; C.T. 1004 BG 1; C.T. 1005 BG 2; C.T. 1007 BG 2,3; C.T. 1009 BG 2,3; C.T. 1014 BG 1; C.T. 1015 BG 3; C.T. 1016 BG 1,2; C.T. 1017 BG 2,3, 4; C.T. 1018 BG 3; C.T. 1019 BG 1 Total persons 15,230 with 9,110 l/m or 59.82% L/M and Evergreen Manors 5919 Evergreen Court 376 l/m persons
	Planned Activities	The National Objective is Low/Mod Area 570.208(a)(1)(i). The Matrix Code is 05I, Crime Awareness, 570.201(e).
8	Project Name	AHA Pleasant Village Lead/Asbestos Abatement
	Target Area	Citywide
	Goals Supported	HS-1 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	CDBG: \$50,500
	Description	The Altoona Housing Authority will utilize CDBG funds to address environmental issues (lead and asbestos) on 120 housing units second story windows using 2014, 2015 and 2016 Program Year Funds.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 120 housing units will benefit from this activity. The 120 housing units will be counted, when complete, in project #15-09 activity #1054. This project is adding additional funding to the already established project/activity for window replacement.
	Location Description	This activity is located at 2700 Pleasant Valley Boulevard, Altoona, PA 16602
	Planned Activities	The National Objective is Low/Mod Housing, 570.208(a)(3). The Matrix Code is 14C Public Housing Modernization 570.202(a)(2)
	Project Name	HOME Program Administration

9	Target Area	Citywide
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	HOME: \$19,799
	Description	Administration costs to provide for staffing to oversee HOME funded projects.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 44,900 individuals will benefit from this activity.
	Location Description	This activity will take place at 1301 12th Street, Suite 400, Altoona, PA 16601
	Planned Activities	
10	Project Name	HOME Rental Rehabilitation
	Target Area	Citywide
	Goals Supported	HS-1 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	HOME: \$130,567
	Description	This rehab program consists of a 50/50 match. Units will be made available to income eligible tenants to comply with HOME affordable period requirements. Structures located within the City's limits which contain substandard rental units are eligible.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 8 housing units will benefit from this activity.

	Location Description	This activity will take place citywide.
	Planned Activities	The National Objective is 570.208(a)(3). The Matrix Code is 14B, Rehabilitation; Multi-Unit Residential, 570.202.
11	Project Name	IDA-Woodrow Wilson Gardens Roof Installation
	Target Area	Citywide
	Goals Supported	HS-1 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	HOME: \$47,622
	Description	Replacement of the original roof at the Woodrow Wilson Gardens development for very low-income elderly households
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 50 housing units for very low income elderly will benefit from this activity.
	Location Description	409 Eveningtide Avenue, Altoona, PA 16602
	Planned Activities	The National Objective is 570.208(a)(3) The Matrix Code is 14B, Rehabilitation, Multi-Unit Residential, 570.202.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population, age, and racial/ethnic composition of the City of Altoona. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://factfinder.census.gov>. The 2007-2011 American Community Survey 5 Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Altoona. The 5 year estimates are the most recent data available for the City. The 2010 U.S. Census data is included where possible.

Population:

Key points are:

- Between 1980 and 2010, the population decreased by approximately 18.8%
- The City population was 46,662 in 2011.

Age:

Key points are:

- Median age in Altoona is 38.7 years old
- Youth under age 18 account for 23.6% of the population
- Seniors age 62 or over are 19.0% of the population

Race/Ethnicity:

Composition from 2007-2011 American Community Survey Data:

- 3.4% are Black or African American
- 94.1% are White
- 0.8% are Asian
- 0.3% Some Other Race
- 1.3% are Two or More Races
- 1.2% are Hispanic or Latino

Income Profile:

The Median Income for a family of four (4) in the Altoona, Pennsylvania HMFA is \$54,810 for 2015. The

following is a summary of income statistics for the City of Altoona:

At the time of the 2007-2011 American Community Survey, median household income in the City of Altoona was \$35,052 which was significantly lower than Blair County (\$43,243) and the Commonwealth of Pennsylvania (\$52,548).

- 36.8% of households have earnings received from Social Security income.
- 5.7% of households have earnings received from public assistance.
- 20.3% of households have earnings, received retirement income.
- 40.9% of female headed households were living in poverty.
- 28.4% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile:

The low- and moderate-income profile for City of Altoona is a measurement of the area's needs. The City of Altoona has an overall low- and moderate-income percentage of 44.82%.

Economic Profile:

The following illustrates the economic profile for the City of Altoona as of the 2007-2011 American Community Survey:

- 25.6% of the employed civilian population had occupations classified as management, business, science, and arts.
- 30.0% of the employed civilian population had occupations classified as sales and office.
- 20.7% were in the service sector.
- The education, health, and social service industry represented 26.8% of those employed.
- 12.5% of workers were considered in the government class.

According to the U.S. Labor Department, the preliminary unemployment rate for Altoona in December 2014 was 4.3% compared to a preliminary rate of 4.4% in Blair County, a preliminary rate of 5.0% for the Commonwealth of Pennsylvania in December, 2014, and a national unemployment rate of 5.6% in December 2014.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City is not only attempting to meet the needs of the community but also affirmatively further fair housing. It is essential to engage in not only community building activities and fund needed improvements in low and moderate income areas but also to provide opportunities for residents to live in non-impacted areas.

Discussion

Not Applicable

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Altoona will utilize the CDBG and HOME funds to rehabilitate affordable housing units. The one year goals for affordable housing in the City of Altoona for FY 2016 are the following:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	68
Special-Needs	0
Total	68

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	68
Acquisition of Existing Units	0
Total	68

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Altoona will undertake the following activities to address affordable housing:

- **CD-16-02 Single Family Homeowner Rehabilitation** - The continued funding of citywide rehabilitation loans to low and moderate income homeowners. Funding for lead-based paint remediation to assist low/moderate income homeowners as part of the City's rehabilitation program.
- **HOME-16-10 HOME Rental Rehabilitation Program** - This rehabilitation program consists of a 50/50 financial match. Units will be made available to income eligible tenants and comply with HOME affordable period requirements. Structures located within the City's limits which contain substandard rental units are eligible.
- **HOME-16-11 CHDO Project** - Improved Dwellings for Altoona - Woodrow Wilson Gardens Roof Installation for very low income elderly households.

AP-60 Public Housing – 91.220(h)

Introduction

The Altoona Housing Authority is the public housing agency that serves the City of Altoona. The mission of the Housing Authority of the City of Altoona is to provide decent, safe, and sanitary housing to the residents receiving assistance through the Public Housing and Section 8 Housing Choice Programs in an efficient and professional manner.

The Housing Authority owns and manages 536 units of public housing, of which 27 units are accessible. In addition, the Housing Authority administers 990 Vouchers Housing Choice Vouchers. A total of 25 Enhanced Vouchers were under contract on March 15, 2016. In addition, the Altoona Housing Authority manages 29 Veterans Affairs Affordable Housing (VASH) Vouchers.

Actions planned during the next year to address the needs to public housing

During FY 2016, the City of Altoona will continue to cooperate with the Altoona Housing Authority in the Pleasant Village Rehabilitation by providing additional funds from this 2016 year to abate lead and asbestos for the 2015 window replacement project at 2700 Pleasant Valley Boulevard, Altoona, PA 16602.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Altoona Housing Authority is improving public safety and crime prevention at its public housing communities. Safety measures are a high priority due to the increase in violent and drug-related crimes. Based on interviews with the Housing Authority staff and Board, if patrolling were increased in and around the housing developments, safety would be increased and crime would decrease. If officers were patrolling on the ground, on foot or on bikes, it would create a more noticeable presence of law enforcement in the public housing communities, which could decrease incidences of crime and violence.

A goal of the Altoona Housing Authority is to instill a sense of pride in their residents so that they want to engage in “community policing”. The Housing Authority will continue its Neighborhood Watch Program in an effort to incorporate residents in increasing public safety within public housing communities. The Altoona Housing Authority wants to make their housing developments suitable places for families and children to reside.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

Not Applicable. The Altoona Housing Authority is designated as a "high performer".

Discussion

Not Applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Altoona is a member of the Central Regional Homeless Advisory Board (RHAB) Continuum of Care – PA-507. The Central Regional Homeless Advisory Board Continuum of Care contains twenty-one (21) member counties: Lycoming, Clinton, Union, Columbia, Northumberland, Centre, Snyder, Mifflin, Juniata, Perry, Cumberland, Adams, Lebanon, Cambria, Blair, Huntingdon, Franklin, Somerset, Bedford, Fulton, and Montour.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The CoC annually funds a Supportive Services Only Program that is operated in Altoona/Blair County by the Blair County Community Action Agency. The grant provides \$105,966 to operate the program. Services are provided to both sheltered and unsheltered persons. During the most recently completed program year that ended on 09/30/2015 the program served 169 adults and 83 children. All persons served are assessed to determine their individual needs.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Family Shelter in Altoona is operated by Family Services Inc. The annual budget to operate the shelter is \$211,000. During the program year of 2014-15 143 men, women and children were served for a total of 5,256 shelter days. 543 individuals were turned away. It is widely recognized in the community that there are insufficient shelter beds to meet the need. Family Services Inc. is in the process of acquiring land to build a 10,000 square foot facility to provide 35-40 beds to address this unmet need.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CoC annually funds two transitional housing programs that are operated in Altoona/Blair County by the Blair County Community Action Agency. One is named simply “The Transitional Housing Program” and serves the general public. The second program is named the “Journey Program” and is targeted to 18-25 year olds who have a mental or physical disability but are able to live independently. These two

programs offer a variety of supportive services to clients to assist them in the transition to permanent housing. These services include; life skills, employment services, clothing, furniture, general case management, housing search, budget counseling etc. The Transitional Housing Program (THP) grant annually provides \$361,937 to operate the program. During the most recently completed program year that ended on 09/30/2015 the THP program served 57 adults and 51 children. Of the persons who exited the program 46% exited into permanent housing. The Journey Program grant annually provides \$181,668 to operate the program. During the most recently completed program year that ended on 09/30/2015 the Journey program served 34 adults and 19 children. Of the persons who exited the program 54% exited into permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

There are no specific programs designed to address individuals and families who are: being discharged from publicly funded institutions and systems of care. The Emergency Solutions Grant Program (ESG) has been operated to help low-income families from becoming homeless. Both the City of Altoona and Blair County operated the ESG program in the past. One subcontractor (Blair County Community Action) used \$17,500 in ESG funds to provide Homeless Prevention Services to 36 families from becoming homeless between 10/01/2014 and 09/30/2015.

Discussion

Not Applicable.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Altoona in its most recent Analysis of Impediments to Fair Housing Choice has identified the following changes to the City's Zoning Ordinances:

- Add under Title Three, Article 1, Section 101. Purpose, a new subsection titled, "Fostering Housing Choice and Affirmatively Furthering Fair Housing."
- Add a definition for, "Accessibility" and "Visibility" to the definition section of the Zoning Ordinance.

There are no known public policies in the City of Altoona that are barriers to affordable housing. The City Community Development monitors the following:

- Tax policies affecting land and other properties
- Land use controls
- Zoning Ordinance
- Building Code
- Fees and charges

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Impediment 6: Public Policies

The City's Zoning Ordinance needs additional definitions and provisions concerning Fair Housing.

Goal: The City Zoning Ordinance will affirmatively further fair housing.

Strategies: In order to meet this goal, the following activities and strategies should be undertaken:

- **6-A:** Add under Title Three, Article I, Section 101. Purpose, a new subsection titled, "Fostering Housing Choice and Affirmatively Furthering Fair Housing."
- **6-B:** Add a definition for, "Accessibility" and "Visitability" to the definition section of the Zoning Ordinance.

Discussion

The goal to add "Fostering Housing Choice and Affirmatively Furthering Fair Housing" and also adding

the definition for "Accessibility" and Visitability" to the City of Altoona's Zoning Ordinance, will be completed during the 2016 Program Year.

AP-85 Other Actions – 91.220(k)

Introduction

The City of Altoona has developed the following actions which addresses obstacles to meeting underserved needs, fosters affordable housing, reduces lead-based hazards, reduces the number of poverty families, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary action taken in addressing obstacles to meeting underserved needs is identifying additional financial resources and leveraging funds with available state and local fund resources. An additional strategy for meeting unmet needs is to coordinate with other local service providing organizations so to minimize duplication of service and maximize collaborative efforts to meet identified needs. These are the primary strategies utilized in meeting unmet needs.

Actions planned to foster and maintain affordable housing

With the limited CDBG and HOME funding available, the City intends to continue to increase its supply of affordable housing by rehabilitating homes for eligible homeowners and constructing new homes through its CHDO and Habitat for Humanity. Given the resources available, this will reduce, although not eliminate, barriers to affordable housing. Our support for code enforcement and policing services also helps preserve housing units, keeping them in the market and reducing prices. Our annual affordable housing goals are identified in the Executive Summary.

Actions planned to reduce lead-based paint hazards

The City intends to reduce the number of housing units containing lead-based paint hazards by 18 this year using CDBG (Single Family Homeowner Rehab Program) and HOME funds (Rental Rehabilitation Program)

Actions planned to reduce the number of poverty-level families

Virtually all of the City's housing activities, programs, and projects are intended to benefit low and moderate income persons, and moreover, to reduce the number of poverty-level families. One of the City's primary anti-poverty components of the CDBG program is to provide safe and sanitary housing for the low and moderate income individuals residing in the City. Because two-thirds of City residents own their home, a high percentage in comparison with State and National figures, maintaining low to moderate-income residents in their own home is a primary component of the City's antipoverty

program. The City addresses this through its ongoing single family housing rehabilitation program. Providing safe and affordable housing opportunity for the low to moderate income population is a major deterrent to poverty.

Actions planned to develop institutional structure

The Department is aware of a few minor gaps in delivery of services in Altoona. These gaps are not related to institutional capabilities, but rather in insufficient funding of the services. The staff and agencies are aware of these areas and are working with providers and agencies to develop appropriate solutions.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Altoona created the Altoona Housing Authority (AHA), a body independent of city government whose members are appointed for staggered terms of office by the Mayor with a concurring vote from Altoona City Council. This organizational relationship is determined by Pennsylvania law.

The administrative activities of the agency are determined in accordance with Pennsylvania law and agency policy, including hiring, contracting and procurement. The relationships between the Altoona Housing Authority and the City of Altoona can be delineated by contract for specific projects. The City and the Housing Authority cooperate in providing police protection to the housing projects and provide funding assistance for specific housing projects. The City also reviews and concurs on capital improvements conducted by the AHA and provides annual inspections on rental units under the City's rental inspection program. The construction of new developments or the demolition or disposition of existing developments is within the exclusive purview of the Housing Authority, although the authority consults routinely with the City of Altoona on these matters.

Discussion

Not Applicable.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The City of Altoona receives an annual allocation of CDBG and HOME funds. Since the City receives these Federal allocations, the questions below have been completed as they are applicable. The City of Altoona anticipates that it will receive up to \$100,000 in program income from the repayment of Housing Rehabilitation Loans and \$162,000 from the Economic Development Loan Fund Program. These funds have been included in the FY 2016 Program Year Budget. There are no existing Program Income Funds that have been received and which have not been programmed.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	162,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	162,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	78.86%

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2016

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City of Altoona does not anticipate the receipt of any additional program income funds prior to July 1, 2016 that has not yet been programmed. Not applicable

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

A. The housing must be single-family housing.

B. The housing must be modest housing as follows:

a. In the case of acquisition of newly constructed housing or standard housing, the housing has a purchase price for the type of single-family housing that does not exceed 95 percent of the median purchase price for the area, as established by HUD.

b. In the case of acquisition with rehabilitation, the housing has an estimated value after rehabilitation that does not exceed 95 percent of the median purchase price for the area, as established by HUD.

3. The housing must be acquired by a homebuyer whose family qualifies as a low-income family as determined by the HOME Investment Partnership Program and the housing must be the principal residence of the family throughout the period described in paragraph 4.

4. *Periods of affordability.* The HOME-assisted housing must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. The per unit amount of HOME funds and the affordability period that they trigger are described more fully in paragraph 5 (recapture) of this section.

Affordability requirements will be incorporated into lease-purchase agreements, lien agreements, and through deed restriction.

- If the homeownership assistance amount per-unit is under \$15,000, the minimum period of affordability is 5 years
- If the homeownership assistance amount per-unit is between \$15,000 and \$40,000, the minimum period of affordability is 10 years
- If the homeownership assistance amount per-unit is over \$40,000, the minimum period of

affordability is 15 years

5. *Recapture*. The participating jurisdiction (PJ) recoups all or a portion of the HOME assistance to the homebuyers, if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. The period of affordability is based upon the total amount of HOME funds subject to recapture. If the homebuyer or the homeowner breaches the terms and conditions for any reason, e.g. no longer occupies the property as his/her/their/ principal residence, the full amount of the subsidy is immediately due and payable.

a. *Reduction during affordability period*. The PJ will reduce the HOME investment amount to be recaptured on a prorata basis for the time the homeowner has owned and occupied the housing measured against the required affordability period at the following rate. Five (5) year period-1/60th per month, ten (10) year- 1/120th per month, fifteen (15) year-1/180th per month.

b. *Shared net proceeds*. If the net proceeds are not sufficient to recapture the reduced amount of HOME investment as provided for in paragraph 5 (a) plus enable the homeowner to recover a “Fair Return on Investment”, the amount of the homeowner’s downpayment and any capital improvement investment made by the owner since purchase. The PJ may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds will be divided proportionally as set forth in the following mathematical formulas:

$(\text{HOME Investment} / \text{HOME Investment} + \text{Homeowner Investment}) \times \text{Net Proceeds} = \text{HOME amount to be recaptured}$

$(\text{Homeowner Investment} / \text{HOME Investment} + \text{Homeowner Investment}) \times \text{Net Proceeds} = \text{Amount to homeowner}$

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

(Continued from Question 2)

c. *Amount subject to recapture*. The HOME investment that is subject to recapture is based on the amount of HOME assistance that enabled the homebuyer to buy the dwelling unit. This includes any HOME assistance that reduced the purchase price from fair market value to an affordable price, but excludes the amount between the cost of producing the unit and the market value of the property (i.e. the development subsidy). If the HOME assistance is only used for the development subsidy and therefore not subject to recapture, a resale option must be developed and used.

d. In the event of the property changing title due to foreclosure, the City will not share any net

proceeds from the sale. The City will retain any remaining net proceeds following payment of the first mortgage. The City shall have the right of first refusal to buy out the first mortgage from the primary lender in the event of foreclosure.

e. Upon any refinancing, sale or other disposition of the property following the affordability period, the loan provided by the City and the additional mortgage assistance loan, where applicable, shall become due and payable immediately. In the event that the lending institution mortgage is paid off in full, the full amount of these loans shall become due and payable within ninety (90) days thereafter.

Resale Provisions. The resale policy is enforced through the use of a Restrictive Covenant signed by the homebuyer at closing. The Restrictive Covenant will specify:

1. the length of the affordability period (based on the dollar amount of HOME funds invested in the unit; either 5, 10, or 15 years);
2. that the home remain the Buyer's principal residence throughout the affordability period; and
3. the conditions and obligations of the Owner should the Owner wish to sell before the end of the affordability period, including:
 - a. the Owner must contact the City of Altoona Planning and Community Development Department or its representative in writing if intending to sell the home prior to the end of the affordability period;
 - b. The subsequent purchaser must be low-income as defined by HOME, and occupy the home as his/her new purchaser's primary residence for the remaining years of the affordability period. (However, if the new purchaser receives direct assistance through a HOME-funded program, the affordability period will be re-set according to the amount of assistance provided); and
 - c. The sales price must be affordable to the subsequent purchaser; affordable is defined as limiting the Principal, Interest, Taxes and Insurance (PITI) amount to no more than 30% of the new purchaser's monthly income.
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds may be used to refinance existing debt of multi-family properties that were developed by locally based housing organizations and in which HOME funds are also being used for eligible rehabilitation costs, consistent with 24 CFR 92.206(b)(2), subject to meeting the following

conditions:

1. Refinancing is necessary to permit or continue affordability under 24 CFR 92.252.
2. The amount of HOME funds provided for refinancing costs cannot exceed 51% of the combined total cost for eligible rehabilitation costs and refinancing costs. The funds to be used for rehabilitation and refinancing may include sources other than HOME funds, but a minimum level of \$2,000 per unit of HOME funds must be used for eligible rehabilitation costs.
3. Before providing HOME funds, the City shall review the management practices of the owner to ensure that disinvestment in the property has not occurred, that the long-term needs of the project can be met, and that the refinancing will help to ensure the affordability of the units to very low and low-income households over the period of affordability.
4. In its written approval of the HOME funds, the City shall specify that the new investment is being made to maintain current affordable units.
5. Refinancing will be limited to projects that have previously received an investment of public funds.
6. Refinancing of multi-family properties shall be eligible anywhere in the City of Altoona.
7. The minimum period of affordability for refinancing of multi-family properties shall be 15 years.
8. The HOME funds cannot be used to refinance multi-family loans made or insured by any other federal program, including CDBG funds.

Discussion

(Resale, Recapture Continued)

Fair Return on Investment. The City of Altoona will administer its resale provisions by ensuring that the Owner receives a fair return on his/her investment and that the home will continue to be affordable to a specific range of incomes. Fair Return on Investment means the total homeowner investment which includes the total cash contribution plus the approved capital improvements credits as described below:

1. The amount of down payment;

2. The cost of any capital improvements, documented with receipts provided by the homeowner, including but not limited to:

- a. Any additions to the home such as a bedroom, bathroom, or garage;
- b. Replacement of heating, ventilation, and air conditioning systems;
- c. Accessibility improvements such as bathroom modifications for disabled or elderly, installation of wheel chair ramps and grab bars, and any and all of which must have been paid for directly by the Owner and which were not installed through a federal, state, or locally-funded grant program; and
- d. Outdoor improvements such as a new driveway, walkway, retaining wall, or fence.

NOTE: All capital improvements will be visually inspected to verify their existence.

3. The percentage of change as calculated by the Housing Price Index (HPI) Calculator of the Federal Housing Finance Agency. The HPI Calculator is currently located at www.fhfa.gov and projects what a given house purchased at a point in time would be worth today if it appreciated at the average appreciation rate of all homes in the area. The calculation shall be performed for the Altoona, PA Metropolitan Statistical Area.

Affordability to a Range of Buyers. The City will ensure continued affordability to a range of buyers, particularly those whose total household incomes range from 65 percent to no greater than 80 percent MFI.

Sales prices shall not be set such that the amount of Principal, Interest, Taxes and Insurance does not exceed 30 percent of the new Buyer's annual income. The affordable sales price shall not exceed the applicable Market Limit as established and provided by HUD for the Altoona area.

7. *Lease-purchase.* The lease-purchase agreement must be ratified within nine (9) months of the date of completion of construction or rehabilitation. The homebuyer must qualify as a low-income family at the time the lease-purchase agreement is signed. The homebuyer must provide completion certification of housing counseling training. The housing must be purchased by the homebuyer within thirty-six (36) months of signing. If the housing is not transferred to a homebuyer within this time frame the unit must be rented to an income eligible tenant in accordance with HOME affordability requirements for rental housing.

8. *Contract to purchase.* The sales contract must be ratified within nine (9) months of the date of completion of construction or rehabilitation. The homebuyer must qualify as a low-income family at the time the contract is signed. The homebuyer must provide completion certification of housing counseling training. If the housing is not transferred to a homebuyer within this time frame the unit must be rented to an income eligible tenant in accordance with HOME affordability requirements for rental housing.

9. Homeownership is defined as ownership in fee simple title or a 99-year leasehold interest in a one-to-four unit dwelling. The ownership interest may be subject only to the restrictions on mortgages, deeds of trust, or other liens or instruments securing debt on the property as approved by the PJ.

10. Underwriting and Market Analysis shall be conducted by the Subrecipient/Developer or homebuyer's financial lending institution and submitted to the City for review and approval.

Attachments

Citizen Participation Comments

City of Altoona, PA
Program Year 2016
Annual Action Plan



1st and 2nd Public Hearing
Agendas
Attendance Sheets
Meeting Minutes

AGENDA

1st Community Public Hearing
City Hall Conference Room
1301 12th Street, 4th Floor
Wednesday, February 3, 2016
5:00 p.m.

I. Welcome & Introduction

II. Purpose of Hearing

III. Define Consolidated Plan and Annual Plan

2016 Estimated Annual Plan Allocations

Community Development Block Grant (CDBG)	\$1,347,253
HOME Investment Partnership Program (HOME)	184,526

Total	\$1,531,779
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IV. Time Schedule for Submission of 2016 Annual Plan

V. Questions/Testimony and/or comments from the Public

VI. Closing Remarks

VII. Adjournment

Community Development Block Grant
HOME Investment Partnership Grant
1st Community Public Hearing
City Hall Conference Room
Fourth Floor
1301 12th Street
Wednesday, February 3, 2016
5:00 P.M.

NAME	AGENCY	TESTIMONY
Bill Kibler	Altoma Mirror	
Sergio Camacho	BCCAP	
Patricia L Curry	Trust Workshop Fellowship	
Karina Curry	Trust Workshop Fellowship	
Mary Johnson	Staff	
Lee Hussner	Staff	
Carl Fischer	Staff	
James Trilles	Staff	
Bette Fischer	Staff	

Meeting Minutes
City of Altoona
1st Community Public Hearing
Community Development Block Grant
HOME Investment Partnership Grant
City Hall Conference Room
1301 12th Street, 4th Floor
Wednesday, February 3, 2016
5:00 P.M.

Mary Johnson, CDBG Program Manager, opened the meeting and introduced Lee Slusser, Director, Carl Fischer, Deputy Director, James Trexler, Housing Rehab Specialist and Bette Fischer, Administrative Assistance of the Department of Community Development. The purpose of the public hearing is for the preparation of the 2016 Housing and Community Development Annual Action Plan and review of the 2015-2019 Consolidated Plan. This hearing allows the citizens of the City of Altoona the opportunity to express their concerns and/or needs and also gives them an opportunity to apply for funding from the various programs. This process is necessary to comply with the City's Citizen Participation Plan by which citizens and citizen organizations of the community can become informed and take an active part in the development, implementation, and review of activities carried out by the City of Altoona under its Consolidated Plan.

Mrs. Johnson discussed the handouts available for tonight's meeting and reviewed the schedule for the community to participate in the preparation of the 2016 Annual Action Plan. Ms. Johnson then explained that the Department of Housing and Urban Development has informed the City that the 2016 allocation amounts would not be available until April 2016, therefore a good estimate to work with until such time would be a 5% decrease from the 2015 amounts. Allocation estimates are as follows:

CDBG:	\$1,347,253
HOME:	\$ 184,526
PROGRAM INCOME:	\$ 200,000

The meeting was then opened for public questions and comments.

Mr. Sergio Carmona, Director
Blair County Community Action Program
Altoona, PA 16602

Mr. Carmona asked why ESG Funds are no longer received. Mr. Fischer explained that there is a formula that is used and Altoona has fallen below that guideline therefore we no longer qualify for funding.

Mr. Carmona then went on to say that the County has many properties on the repository list and this issue has been discussed at both County meetings and Landlord meetings. There are not enough landlords willing to accept Section 8 housing. Last year there were 80 to 130 vouchers not filled. He would like to see a partnership with the City and County to look at what can be done to rehab or build more housing. Possibly developing new housing or rehabbing around the UPMC area where a good many of those properties are on the repository list. He asked about the possibility of rehabbing homes in the low/mod areas to increase curb appeal. Roofing, siding, painting, etc. in the Howard Avenue area to make homes appear to be well maintained. UPMC and Sheetz are both interested in improving the area. By doing this we would also increase tax revenue and maybe allow some first time buyers tax incentives.

Mr. Fischer explained that the City had done this type of project several years ago on East Cherry Avenue in which we had new construction, better quality homes that were sold on a Lease/Purchase agreement, which proved to be difficult. We have also done a special project where we targeted the Logantown area. We are in the process of rehabbing one home at the present time. In the past 10 – 12 years several homes in Logantown have been rehabbed through the City's Homeowner Program under Title 10 for low/mod income owners.

Mr. Trexler briefly explained that under Title 10 the Interior and Exterior of the home must be tested and comply with regulations for Lead Based Paint. Under the HUD regulations we cannot just do a partial rehab. The home must be brought up to HUD regulations inside and outside.

Mr. Fischer asked Mr. Carmona about the Housing Trust Fund under Act 137 that Blair County Community Action Agency would be eligible for. Mr. Carmona said that the Requests for Proposal (RFP) needs to be sent out by the County administrators.

Mr. Fischer then explained the HOME Program designed as a rental program for landlords that rent to income eligible for a period of 5 years. These landlords qualify for 50% of the loan up to \$14,950 to rehab a rental.

Mr. Fischer briefly mentioned the Community Housing Development Organization. (CHDO) dollars that have decreased to \$27,000 which is not enough to make a significant impact.

Ms. Patricia L. Curry
Ms. Katina Curry
True Worship Fellowship
Altoona, PA 16601

Ms. Curry said that she had seen the Public Notice in the paper and that they decided to attend this meeting to see if there is anything available that they could apply for that could enhance their church programs. Ms. Johnson explained the limitations of the 15% maximum funding allowance for CDBG Public Service activities. Ms. Curry asked what type of projects can be eligible for funding. Ms. Johnson referred to the list of eligible projects in the packet that was distributed. Ms. Johnson also explained that any rehabilitation projects to the church would be very limited to the area of the church where the public service was to be provided or any part of the church to make it accessibility to persons with disabilities would be eligible.

Mr. Bill Kibler
Altoona Mirror

Mr. Kibler asked, what type of projects are eligible? Ms. Johnson stated that all projects would need to benefit either, low/moderate income persons/households, slum or blight removal or an urgent need (i.e. Flood, Snow Storms, Tornado)

As there was no further public comment, the hearing was adjourned.

AGENDA

2nd Community Public Hearing
City Hall Conference Room
1301 12th Street, 4th Floor
Wednesday, April 13, 2016
5:00 p.m.

- I. Welcome & Introduction
- II. Adoption Schedule
- III. Public Comment / Testimony on the Draft 2016 HCD Action Plan
- IV. 2016 Annual Plan Allocations -
 - Community Development Block Grant (CDBG) \$1,417,173.00
 - HOME Investment Partnership Program (HOME) 196,913.00
 - Estimated Program Income 162,000.00
 - Total \$1,776,086.00
- V. Adjournment

Meeting Minutes
City of Altoona
2nd Community Public Hearing
Community Development Block Grant
HOME Investment Partnership Grant
City Hall Conference Room
1301 12th Street, 4th Floor
Wednesday, April 13, 2016
5:00 P.M.

Mary Johnson, CDBG Program Manager, opened the meeting and introduced Lee Slusser, Director and Carl Fischer, Deputy Director, of the Department of Community Development. The purpose of the public hearing is to present and accept comment on the proposed 2016 Annual Plan and the review of the Consolidated Plan. This process is necessary to comply with the City's Citizen Participation Plan by which citizens and citizen organizations of the community can become informed and take an active part in the development, implementation, and review of activities carried out by the City of Altoona under its Consolidated Plan.

Mrs. Johnson distributed the handouts available for tonight's hearing and mentioned the change in the date the 2016 Annual Plan would be taken to City Council for adoption. The date changed from April 27, 2016 to May 11, 2016.

The meeting was then opened for public questions and comments.

Mr. Howard Ermin, Jr.
Self Determination Housing Project of PA

Mr. Ermin did not question any of the proposed projects listed in the 2016 Annual Plan but recommended that the City work with private landlords to make their rental units accessible to persons with disabilities and to also work with homeowners to rehab their properties so that may stay in them longer as they age in place.

Mr. Fischer explained that the HOME Program's Rental Rehabilitation Program, in which accessibility can be achieved, must also meet Building Codes and address Lead Based Paint (LBP) regulations. Landlords can qualify for 50% of the loan up to \$14,950 but must rent to income eligible persons for a period of 5 years.

Mr. Fischer also explained the City's Single Family Homeowner Loan Program to Mr. Ermin stating that income eligible homeowners can rehabilitate their property for accessibility but must also meet building codes and LBP requirements. Mr. Fischer mentioned that the LBP funds are provided as a grant for the Single Family Homeowner Loan Program.

Mr. Ermin requested the Home Rental and Single Family Rehabilitation Program Income Limits. Mr. Fischer responded that they were in his packet of handouts.

There was a general discussion about the City's ADA Plan, since Mr. Ermin was a member of the City's ADA Task Force when creating the City's ADA Compliance Transition Plan. Mr. Ermin stated that the City has complied with the accomplishments established in the ADA Plan, but he felt that the City should have more ADA accessible housing units. Accessibility would improve the community especially if newly constructed units met visibility standards.

Mr. Kibler from the Altoona Mirror asked for the definition of visibility. Mr. Ermin explained that to make a unit meet visibility standards is a change to home construction practices so that virtually all new homes, not merely those custom-built for occupants who currently have disabilities, offer a few specific features making the home easier for mobility-impaired people to live in and visit as well as making changes to the home that is not so costly to the homeowner as they age and require additional needs.

As there was no further public comment, the hearing was adjourned.

City of Altoona, PA
Program Year 2016
Annual Action Plan



Newspaper Ads

**NOTICE OF DISPLAY OF PLANS AND PUBLIC HEARING
FOR FY 2015-2019 FIVE YEAR CONSOLIDATED PLAN &
FY 2016 ANNUAL ACTION PLAN, CITY OF ALTOONA, PA**

Wednesday, March 23, 2016

In May of 2015, the City of Altoona adopted a Consolidated Plan identifying the Housing and Community Development needs of Altoona. This plan included a five-year strategic plan which established a course of action designed to provide decent housing, a suitable living environment and expanded economic opportunity in the City of Altoona. Each year an Annual Action Plan is prepared, requiring Community Development Block Grant and HOME Investment Partnership Grant funds to meet the needs identified in the five-year plan.

For the fiscal year of July 1, 2016 through June 30, 2017, the City of Altoona anticipates \$1,417,173.00 to be available for its Community Development Block Grant (CDBG), and \$196,913.00 to be available for its HOME Investment Partnership Program from the U.S. Department of Housing and Urban Development. An additional sum of \$200,000.00 in program income is also anticipated.

In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), this plan will be on public display for a period of 30 days, beginning Wednesday, March 23, 2016 at the following locations:

Altoona Area Public Library
1600 5th Avenue, Altoona, PA 16602

Altoona City Hall
1301 12th Street, Altoona, PA 16601

Altoona Housing Authority
2700 Pleasant Valley, Altoona, PA 16602

City of Altoona's Web Site @
altoonapa.gov

This plan will be available for public inspection during normal business hours of operation. Written or oral comments will be accepted until April 23, 2016. Comments may be directed to Mr. Lee C. Slusser, AICP, Director of the Department of Community Development, 1301 12th Street, Suite 400, Altoona, PA 16601.

A public hearing will be held on Wednesday, April 13, 2016 at 5:00 PM in the 4th Floor City Hall Conference Room of Altoona City Hall. The purpose of the public hearing is to present and accept comment on the proposed 2016 Annual Action Plan and the 5-Yr Consolidated Plan. Altoona City Hall and the City Hall Conference Room are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents in order for them to participate in the public hearing, please call Mr. Lee C. Slusser, AICP, Director of Community Development, at (814) 949-2470, to make those arrangements. The City intends to submit these documents to HUD on or before May 15, 2016.

The following CDBG activities are proposed for funding under the FY 2016 Annual Action Plan:

1. Public Services	
Neighborhood Bike Patrol	\$251,245.95
2. Public Facilities Improvements/Infrastructure Improvements	
Street Reconstruction in low/mod areas	\$200,500.00
Street Light Enhancement in low/mod areas	\$30,000.00
3. Housing Rehabilitation	
Single Family Homeowner Rehabilitation	\$405,545.50
AHA Pleasant Village -Lead Abatement	\$50,500.00
4. Clearance/Demolition	
Blighted Property Demolition	\$297,500.00
5. Code Enforcement	
Code Enforcement in low/mod areas	\$58,446.86
6. General Administration	
Housing & Community Development Administration	\$323,434.60

Total FY 2016 CDBG Funds for Project Activities = \$1,617,173.00

The following HOME activities are proposed for funding under the FY 2016 Annual Action Plan:

1. Rental Rehabilitation Program	\$129,600.00
2. CHDO- Improved Dwellings for Altoona	\$47,621.70
3. HOME Administration	\$19,691.30

Total FY 2016 HOME Funds for Project Activities = \$196,913.00

If the City would undertake an activity that would result in the displacement of families or individuals, then the City would utilize its policy for minimizing such displacement. Furthermore, the City is responsible for replacing all low- and moderate-income housing units that may be demolished or converted as a result of CDBG Funds.

All interested persons, groups, and organizations are encouraged to attend this public hearing and will be given the opportunity to present oral or written testimony concerning the proposed plans and use of Federal funds under the FY 2015-2019 Five Year Consolidated Plan and FY 2016 Annual Action Plan.

Written comments or oral comments may be addressed to Mr. Lee C. Slusser, AICP, Director of Community Development Department, 1301 12th Street, Suite 400, Altoona, PA 16601. Phone #: (814) 949-2470. Persons with hearing and/or speech impediments may contact the City via 711.

Advertise: March 23, 2016

Wednesday, January 20, 2016

PUBLIC NOTICE

The City of Altoona has established the following schedule for community participation in the development of the City's 2016 CDBG/HOME Annual Plan and the review of the 5-Year HUD Consolidated Plan. The Annual Plan is the 1-year Housing and Community Development Program containing projects that will be funded by Community Development Block Grant (CDBG) and HOME Investment Partnership funding from the U.S. Department of Housing and Urban Development (HUD). The 5-Year Plan is a community planning document containing housing and community development needs that have been identified in Altoona, a 5-year strategy for addressing those needs and the Annual Plan. The 2016 Annual Plan will address funding for the period of July 1, 2016 to June 30, 2017. The 5-Year Plan was established for the period of 2015 through 2019.

City of Altoona
 Schedule for Preparing the 2016 Annual Plan and
 The 5-year HUD Consolidated Plan

Wednesday, February 3, 2016 5:00 p.m. City Hall Conference Room 1301 12th Street, 4th Floor	1st Community Public Hearing – To provide information on the Consolidated Plan, the 2016 Annual Plan and eligible activities and to accept comments on identified community needs, programs and projects.
Friday, March 4, 2016	Deadline for submission of applications for the 2016 projects.
Wednesday, March 23, 2016	Anticipated date of City publication of proposed 2016 Annual Plan and the 2015-2019 Consolidated Plan. Note: Date of publication begins mandatory 30-day public comment period before action can be taken.
Wednesday, April 13, 2016 5:00 p.m. City Hall Conference Room 1301 12th Street, 4th Floor	2nd Community Public Hearing – To present and accept comment on the proposed 2016 Annual Plan and the Consolidated Plan.
Wednesday, April 27, 2016 7:00 p.m. Altoona Training Facilities and Council Chambers 1320 Washington Avenue	Anticipated date for City Council to present the finalized 2016 Annual Plan, accept final comments, and adopt Annual Plan.
Wednesday, May 11, 2016	Submit 2016 Annual Plan to HUD

The City encourages participation on housing and community development needs prior to preparation/update of the 5-Year HUD Consolidated Plan and Annual Plan by all citizens, organizations and other interested parties. Participation and involvement is especially recommended for lower income residents and residents of community development and urban renewal areas. The City will provide, upon request, technical assistance to citizens and citizen organizations that represent persons of low and moderate income. Assistance may include special informational meetings, meetings with technical advisors, requested information, assistance with preparing a project request and completing the application form or any such assistance necessary to aid in understanding and participation. Citizens who wish to review information obtained by the City for the development of the 5-Year HUD Consolidated Plan or Annual Plan may do so by contacting the City. Meetings held to develop or discuss the documents are open to the public pursuant to the Pennsylvania Sunshine Act and citizens may attend or request a copy of the summary of a meeting. If you are unable to attend the community public hearings and wish to comment, or if you wish to obtain a project application form, please contact the City at the address or phone numbers shown below, for assistance. Comments can be made at any time, in person, by phone, FAX or mail. Project requests must be submitted in writing using the City's application form which can be found on the City's Web Site at altoonapa.gov and must be submitted by Friday, March 4, 2016.

All meetings are held in locations that are accessible to persons with disabilities. Upon request, the City of Altoona will accommodate the needs of participants with hearing or visual impairments and non-English speaking participants who identify those needs in advance. Information will be made available upon request in large print, on audio tape or in Braille. Please contact the City at the address or phone numbers shown below. A Consolidated Annual Performance and Evaluation Report (CAPER) is prepared by the City after the close of each program year. The 2015 CAPER will be available for review no later than August 29, 2016, for a 30-day comment period and a public hearing before filing with HUD. The CAPERs are available for review upon request. Citizens who would like to file a complaint about the Consolidated Plan, Annual Plan or CAPER Report should submit their complaint in writing to the City at the address shown below. The City will respond to all written complaints within 15 days, when practicable. Citizens may also file complaints with HUD at: U.S. Department of Housing and Urban Development, Moorehead Federal Building, 1000 Liberty Avenue, Pittsburgh, PA 15222-2515, to the attention of Mr. John Tolbert, CPD Director. The City uses a Public Participation Mailing List to disseminate information to special needs groups, minority organizations, as well as other individuals and groups interested in the Consolidated Plan. If you do not currently receive information and wish to be placed on the mailing list, please contact the City at the address or phone numbers shown below.

City of Altoona
 Department of Planning &
 Community Development
 1301 12th Street, Suite 400
 Altoona, PA 16601

Voice: (814) 949-2470
 TDD: 711
 FAX: (814) 949-0372

Advertise: January 20, 2016

Sunday, February 7, 2016

LOCAL/STATE

Agency, church seek project funds

By WILLIAM KIBLER
wkibler@altoonamirror.com

The heads of a local agency for social service and a local church shared their hopes for initiatives to help struggling families at a hearing this week on the city's 2016 allocation of Department of Housing and Urban Development money.

Sergeo Carmona, Blair County Community Action Agency executive director, left with the understanding that his hope to develop additional Section 8 subsidized housing and to spruce up other properties in Logantown wasn't likely to get HUD funding from the city. But Carmona plans to keep in touch with city officials for future opportunities to build new homes or renovate existing ones on property that has passed through the Blair County tax sales to the county's orphan "repository."

Katina Curry, pastor of the 4-year-old True Worship Fellowship in the former Butterick building, got information on how to apply for money to begin helping congregation members and

The Blair County Community Action Agency and True Worship Fellowship are looking for ways to help find housing, financial and career services for struggling families

the general public with career and job development and financial literacy, and to provide child care, transportation, homework assistance and laundry services for single parents.

The city expects to have \$1.5 million in Community Development Block Grant funds available and \$184,000 in HOME Investment Partnership money — amounts that reflect a 5 percent reduction from last year and a general downward trend over several years, according to CDBG Manager Mary Johnson.

Carmona and Blair County Social Services Director Jim Hudack have been working on developing the repository properties as Section 8 housing after hearing last year that a lack of willing landlords has left the Altoona Housing Authority with between 80 and 130

vouchers unfilled, Carmona said.

Community Action could cover the gap by becoming a Section 8 landlord, Carmona said.

He's hoping that recent tax credit funding for an Altoona "gateway" project near UPMC Altoona will help the cause.

Shrinking city funding and competition from programs funded by the city year-after-year are potential obstacles for Carmona and Curry.

Those regularly funded programs include the city's blight demolition program, bike-mounted police patrol, street rehabilitation and streetlight replacement, code enforcement program, a CDBG loan program for rehabilitation of owner-occupied houses and a HOME loan program for rental rehabilitation.

Expensive lead-safety requirements for all rehabilitation projects and rules that don't allow partial rehabilitation work are potential obstacles for Carmona, housing program manager Carl Fischer said.

A 15-percent limit on money allocated to "public service" projects could be an obstacle for Curry, according to Johnson.

The city may be able to help Carmona in other ways, however.

One of those could be the land bank the city and county have been working to create, said city Planning Director Lee Slusser.

A land bank could slip worthwhile properties past tax sales to Community Action without the parcels being subject to bids, he said.

If Curry's church, which is non-denominational with a mostly African-American congregation, receives CDBG funding for its projects, it couldn't restrict participation to congregation members, Johnson said.

Mirror Staff Writer William Kibler is at 949-7038.

Tuesday, February 2, 2016

Altoona Mirror ■ Page A5

AREA

News in brief from around the region

City HUD meeting set for Wednesday

The City of Altoona will hold its first community public hearing on how to spend its fiscal 2016-2017 entitlement money from the federal Department of Housing and Urban Development at 5 p.m. Wednesday on the fourth floor of City Hall. Officials will explain the program and listen to suggestions on how to spend the money.

Last year, the city received \$1.6 million in Community Development Block Grant money and \$194,000 in HOME Investment Partnerships money.

Typical CDBG recipients are a single-family homeowner rehabilitation program, a blighted property demolition program, a code enforcement program and a bicycle-mounted police program. Typical HOME recipients include a rental rehabilitation program and Improved Dwellings for Altoona.

March 4 is the deadline for project applications.

The planning office will hold its second public hearing at City Hall at 5 p.m. April 13 to take comments on the proposed plan. City Council is expected to adopt the plan at a meeting April 27.

City of Altoona, PA
Program Year 2016
Annual Action Plan



Citizen Participation
Contact List

List of Organizations, Agencies and Stakeholders receiving information on the Program Year 2016 Application Process for the City of Altoona, PA

ORGANIZATION	CONTACT	TELEPHONE	EMAIL
Key City Staff/Departments			
Department of Planning & Community Development	Lee C. Slusser	(814) 949-2470	planning@altoonapa.gov
Public Works	Nathan Kissell	(814) 949-2446	nkissell@altoonapa.gov
Police Chief	Janice Freehling	(814) 949-2489	jfreehling@altoonapa.gov
Fire Chief	Mike Tofano	(814) 949-2529	mtofano@altoonapa.gov
School District	Thomas Otto	(814) 946-8350	totto@aasdcad.com
City Clerk	Linda M. Rickens	(814) 949-2486	cityclerk@altoonapa.gov
Code Enforcement	John Plouse	(814) 949-2456	jplouse@altoonapa.gov
Department of Accounts and Finance	Omar Strohm	(814) 949-2439	ostrohm@altoonapa.gov
Human Resources	Omar P. Strohm	(814) 949-2428	ostrohm@altoonapa.gov
City Soliciter	Larry C. Clapper	(814) 946-4391	lclapper@ghscoslaw.com
Information Technology	Victor Curfman	(814) 949-2536	vcurfman@altoonapa.gov
AMTRAN (Public Transportation)	Eric Wolf	(814) 944-4074	ericwolf@amtran.org
Altoona Parking Authority	Patrick Miller	(814) 944-6113	patm@abcdcorp.org
Elected & Public Officials			
Mayor & City Council	Matt Pacifico	(814) 949-2486	council@altoonapa.gov
City Manager	Marla Marcinko	(814) 949-2408	manager@altoonapa.gov
Housing Agencies/Organizations			
Altoona Housing Authority Board	Robin Beck	(w) (814) 944-0884	rbeck@unitedwayofblaircounty.org
Altoona Housing Authority Staff/Section 8 Pub. Housing	Cheryl Johns	(814) 949-2000	Cheryl.Johns@altoonahousing.org
Assisted Living-Center for Nurse Care Altoona	Chrissy Dambeck	(814) 946-2700	cdambeck@grane.com
HUD Assisted Housing Providers	Marj Kashella	(814) 946-0603	mkashella@calibreresidential.com
Housing Counseling Services - Bl. Co Community Action	Ms. Billie Egan	(814) 946-3653	billie.egan@blaircap.org
CHDO - Improved Dwellings for Altoona (IDA)	Michelle Peterson	(814) 944-9466	mpeterson@improved-dwellings.org
Blair Senior Services	Steve Williamson	(814) 946-1235	swilliamson@blairsenior.org
Habitat for Humanity	Kathy Spade	(814) 943-3480	hfbc@verizon.net
Altoona Evergreen Manors, Inc.	Michelle Peterson	(814) 944-9466	mpeterson@improved-dwellings.org
Homeless Agencies and Providers			
Home Nursing Agency Community Services	Diana Packech	(814) 943-0414	DPACKECH@HOMENURSINGAGENCY.com
Blair County Community Action	Sergio Carmona	(814) 946-3651	sergio.carmona@blaircap.org

Family Services, Inc.	Lisa Hann	(814) 944-3583	Lhann@familyservicesinc.net
Skills of Central PA	Kristen Luciano	(814) 944-4519 x 331	kluciano@skillsgroup.org
Altoona Veterans Association	Ginny Vayda	(814) 943-8164	virginia vayda@va.gov
Social Service Agencies			
Home Nursing Agency - Blair County	Diana Packech	(814) 943-0414	DPACKECH@HOMENURSINGAGENCY.com
Children and Youth Services - Family Services, Inc.	Lisa Hann	(814) 944-3583	Lhann@familyservicesinc.net
Altoona Area Public Library	Adrienne Brown	(814) 946-0417 ext. 136	abrown@altoonalibrary.org
Blair County Community Action	Sergio Carmona	(814) 946-3651	sergio.carmona@blaircap.org
Family Services, Inc.	Lisa Hann	(814) 944-3583	Lhann@familyservicesinc.net
Blair County Mental Health- Dept of Social Services	James Hudack	(814) 693-3023	jhudack@blairco.org
Blair County Drug and Alcohol Services	Judy Rosser	(814) 381-0921	jrosser@blairdap.org
Skills of Central PA	Kristin Luciano	(814) 944-4519 x 331	kluciano@skillsgroup.org
Salvation Army	Captain Rodnee Williams	(814) 946-3645	rodnee.williams@use.salvationarmy.org
Child Advocates of Blair County Child Care	Erica Peterson	(814) 946-5247	epeterson@cabcb-bchs.org
Lilly Pond Child Care Services	Emily Freidhof	(814) 943-8177	efreidhof@kidsfirstblair.org
Central Blair Recreation Commission	Mike Hofer	(814) 949-2233	hofer@cbrcparks.org
Gloria Gates Memorial Foundation	Toni Blik	(814) 949-8838	director@ggmf.org
Fair Housing Organizations			
Fair Housing Advocates - Catholic Charities	Jean Johnstone	(814) 944-9388	jjohnstone@dioceseal.org
NAACP	Donald Witherspoon	(814)942-1126	DEW2312@yahoo.com
Self-Determination Housing Project of PA Inc.	Howard Ermin	(814) 502-4448	howard@sdhp.org
Blair/Clearfield Assoc. for the Blind & Visually Impaired	Gloria Pattie	(814) 944-2021	bcabgloria@verizon.net
Center for Independent Living	George Palmer	(814) 949-1905	GAPalmerIII.cilscpa@gmail.com
Operation Our Town, Inc. (OOT)	Shawna Hoover	(814) 296-8730	OOT@lsfiore.com
Blair County Human Relations	Ron Miller		ronald1944.1@verizon.net
Landlord Association	William Kitt	(814) 695-2138	bvproperties@hotmail.com
Blair/Beford Builders Association	John Degenhardt	(814) 693-9710	info@blairbefordbuilders.com
Local Housing Option Team (LHOT)	Luann Rabenstein	(814) 693-3046 x1482	lrabenstein@blairco.org
PA Eastern COC/local contact	Sergio Carmona	(814) 946-3651	sergio.carmona@blaircap.org
Economic Development Agencies			
Chamber of Commerce	Joe Hurd	(814) 943-8151	jhurd@blairchamber.com
Altoona Redevelopment Authority Board	Donald Devorris	(814) 949-8280	kwagner@blaircompanies.com
Major Employers			
UPMC Altoona	Ron McConnell		rmcconnell@altoonaregional.org

Sheetz Corporation	Bob Franks		bfranks@sheetz.com
Housing Development			
Real Estate Agencies			
Allegheny Highland Realtors Association	LuAnn Hoffman - President	(814) 886-8111	lhoffman@langrealestateandtaxservice.com
	Lisa Long Myers - Exe. Officer	(814) 942-4075	ae@aharmis.com
Faith-Based Institutions			
Altoona Bible Church	Linda	(814) 942-2131	altoonabile@ltoonabile.org
Cornerstone Fellowship	Pastor Steve Olivieri	(814) 942-4003	runniman2005@yahoo.com
Mount Carmel Rectory	Father Frank Scornaienchi	(814) 942-8501	olmc806@aol.com
Abundant Life Assembly of God	Walt Smith	(814) 942-6650	smithrosehill@gmail.com
Our Lady of Fatima	Father Zatalava	(814) 942-0371	oloffio@hotmail.com
Soverign Grace Chr-CENTRAL PA	Tom Kurtz	(814) 949-5940	tomkurtz@sovgracepa.org
Twenty-Eighth Saint Church Brethren	Brian Brumbaugh	(814) 946-0098	altoona28stcob@verizon.net
Pleasant Valley Assembly of God	Karen Maher	(814) 944-1948	kmaher@pvag.org
Riggles Gap Bible Church	Riggles Gap BC	(814) 946-3376	rigglesbpc@verizon.net
Sacred Heart Formation Center	Msgr. Stanley Carson	(814) 943-8553	sacredheart511@verizon.net
St. Mary's Rectory	Msgr. Stein	(814) 942-2416	StMaryaltoona@dioceseaj.org
Christ Community UMC	Connie Loose -Secretary	(814) 942-9504	ccumc@outlook.com
Simpson Temple United Parish	Patty Jo	(814) 942-0840	simpson temple@atlanticbbn.net
Cathedral of the Blessed Sacrament	Msgr. Robert C. Mazur	(814) 944-4603	altocathedral@dioceseaj.org
Hope Community Church	Tammy Gray	(814) 381-7020	tgray@atlanticbbn.net
Juniata United Methodist Church	Pastor Brent Salsgiver	(814) 942-6065	juniataumc@atlanticbbn.net
Altoona Restoration Church of God	Pastor Jeff Suhoney	(814) 941-2773	cog911@atlanticbbn.net
Mt. Zion Baptist Church	Charles DuPree	(814) 215-4095	chasgranduncan@yahoo.com
Catholic Charities	Jean Johnstone-Director	(814) 944-9388	jjohnstone@dioceseaj.org

Grantee Unique Appendices

**City of Altoona, PA
Program Year 2016
Annual Action Plan**



City Council Resolution

RESOLUTION

Resolved by the Council of the City of Altoona, Pennsylvania, that

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the Department of Housing and Urban Development is authorized to make grants to States and units of general local government to help finance Community Development Block Grant (CDBG) Programs approved in accordance with the provisions of this Title, specifically for programs where the projected use of funds has been developed so as to give maximum feasible priority to activities that will carry out one of the broad national objectives of (1) benefit to low/moderate income families, or (2) aid in the prevention or elimination of slums or blight, or (3) meet other Community Development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community and other financial resources are not available to meet these needs; and

WHEREAS, under the National Affordable Housing Act of 1990, the Secretary of the U.S. Department of Housing and Urban Development is authorized to make grants to States and units of general local government to help finance HOME Investment Partnerships Programs approved in accordance with the provisions of this Act, specifically to expand the supply of decent, affordable housing, primarily rental housing; and

WHEREAS, under regulations of the U.S. Department of Housing and Urban Development, entitled *Consolidated Submissions for Community Planning and Development Programs*, (24 CFR Part 91; Federal Register Vol. 60, No. 3, January 5, 1994), the planning and application processes for the CDBG and HOME Programs, have been consolidated into a single annual submission; and

WHEREAS, the City of Altoona has furnished citizens with required information concerning the consolidated planning and application process, has developed and made available in accordance with its Citizen Participation Plan the City of Altoona's 2016 HUD Action Plan, has held two public hearings, and has taken into consideration all comments and views received;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Altoona;

THAT the attached submission, to be known as the 2016 *HUD Action Plan*, is hereby in all respects approved, and

THAT the Community Development Department is hereby directed to submit said document, along with the accompanying Certifications and any other necessary documentation to the Department of Housing and Urban Development, and

THAT the City Clerk is hereby directed to file a copy of said documents along with the accompanying Certifications with the minutes of this meeting.

RESOLUTION

Resolved by the Council of the City of Altoona, Pennsylvania, That

Adopting the 2016 HUD Action Plan for Community Development Block Grant and HOME Investment Partnership Programs and authorizing City Manager, Marla P. Marcinko to execute all documents and certifications and the City Clerk to file appropriate statements, certifications and meeting minutes to the Department of Housing and Urban Development.

**City of Altoona, PA
Program Year 2016
Annual Action Plan**



Budget Worksheet

	A	B	C	D	E	F	G
1	CITY OF ALTOONA HOUSING & COMMUNITY DEVELOPMENT ENTITLEMENT PROGRAM						
2	FISCAL YEAR STARTING JULY 1, 2016 THROUGH JUNE 30, 2017						
3	REVISED 6/1/16						
4							
5			<i>P.S. Calculation</i>			2016 EST PI	
6	2016 CDBG Entitlement	\$ 1,417,173.00	\$ 1,417,173.00			Rehab	\$ 100,000.00
7	Est. FY 2016 Program Income	\$ 162,000.00				FDFI F	\$ 62,000.00
8	FY 2015 Program Income		430,000.00	Estimated			
9	Subtotal	\$ 1,579,173.00	\$ 1,847,173.00				
10	Plan & Admin. 20%	\$ (315,834.60)					
11	CDBG Total	\$ 1,263,338.40					
12	HOME	\$ 197,987.00					
13							
14	CDBG PROGRAM						
15		<i>Low/Mod</i>	<i>Public Service</i>	<i>Slum & Blight</i>	<i>Plan & Admin</i>		
16	Change as needed	Min 70% of B-11	Max 15% of C-9	Max 30% of B-11	Max 20% of B-5		
17	Project Name	\$ 884,336.88	\$ 277,075.95	\$ 379,001.52	\$ 315,834.60		
18							
19	HIGH PRIORITY PROJECTS						
20							
21	HOUSING						
22	Single Family Rehabilitation Program	\$ 405,545.59					
23	Code Enforcement Officer	\$ 58,446.86					
24	AHA Pleasant Village Lead Abatement	\$ 50,500.00					
25							
26	COMMUNITY DEVELOPMENT						
27							
28	CLEARANCE						
29	Blighted Property Program		\$ 297,500.00				
30							
31	PUBLIC IMPROVEMENTS						
32	City - Street Reconstruction	\$ 200,600.00					
33	City - Street Light Enhancement	\$ 30,000.00					
34							
35	PUBLIC SERVICES						
36	Neighborhood Bike Patrol		\$ 251,245.95				
37							
38	ADMINISTRATION-PLANNING MANAGEMENT						
39	HCD Administration				\$ 285,434.60		
40							
41							
42							
43	CDBG Total	\$ 744,992.45	\$ 251,245.95	\$ 297,500.00	\$ 285,434.60		
44							
45	B44+ C44 = total low/mod benefit	\$ 996,238.40					
46		78.86%	13.60%	23.55%	18.07%		
47							
48	Calc. Check B44+C44+D44+E44=B9	\$ 1,579,173.00					
49							
50							
51		\$ -					
52							
53	HOME PROGRAM						
54		ADMIN	CHDO	PROJECTS			
55		Max 10% of B13	Min 15% of B13	No limitations			
56		\$19,798.70	\$ 29,698.05				
57							
58	HOME Admin	\$ 19,798.70					
59	Home Rental Rehabilitation			\$ 130,566.60			
60	IDA Woodrow Wilson Gardens Road-Parking Lot		\$ 47,621.70				
61	HOME TOTALS	\$ 19,798.70	\$ 47,621.70	\$ 130,566.60			
62							
63	HOME GRAND TOTAL	\$ 197,987.00					

Grantee SF-424's and Certification(s)

City of Altoona, PA
Program Year 2016
Annual Action Plan



Standard Form 424
Certifications

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED	Applicant Identifier
			3. DATE RECEIVED BY STATE	State Application Identifier
			4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION				
Legal Name: City of Altoona, Pennsylvania		Organizational Unit: Department: Department of Community Development		
Organizational DUNS: 96-9035203		Division: Community Development		
Address: Street: 1301 12th Street, Suits 400		Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: Altoona		Prefix: Mr.	First Name: Lee	
County: Blair		Middle Name C.		
State: PA		Last Name Slusser		
Zip Code: 15601	Suffix:			
Country: USA		Email: slusser@altoonapa.gov		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 23-6001899		Phone Number (give area code): (814)949-2470	Fax Number (give area code): (814) 949-0372	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in boxes (See back of form for description of letters.) Other (specify)		7. TYPE OF APPLICANT: (See back of form for Application Types) C. Municipal Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): Community Development Block Grant Program		9. NAME OF FEDERAL AGENCY: U.S. Dept. of Housing and Urban Development		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of Altoona, Pennsylvania		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Community Development Block Grant Program for the City of Altoona, Pennsylvania, Program Year 2016		
13. PROPOSED PROJECT Start Date: July 1, 2016		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 9th, PA		
Ending Date: June 30, 2017		b. Project 9th, PA		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 1,417,173.00	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON		
b. Applicant	\$.00	DATE:		
c. State	\$.00	h. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
d. Local	\$.00	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
e. Other	\$.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
f. Program Income	\$ 162,000.00	<input type="checkbox"/> Yes If "Yes" attach an explanation <input checked="" type="checkbox"/> No		
g. TOTAL	\$ 1,579,173.00			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix Ms.	First Name Maria	Middle Name P.		
Last Name Mercinko		Suffix		
b. Title City Manager		c. Telephone Number (give area code): (814) 949-2408		
c. Signature of Authorized Representative		e. Date Signed		5/11/16

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Standard Form 424 (Rev. 9-2003)
Prescribed by OMB Circular A-102

APPLICATION FOR FEDERAL ASSISTANCE

Version 7/03

1. TYPE OF SUBMISSION: Application <input checked="" type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		<input type="checkbox"/> Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED	Applicant Identifier
			3. DATE RECEIVED BY STATE	State Application Identifier
			4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION				
Legal Name: City of Altoona, Pennsylvania		Organizational Unit: Department: Department of Community Development		
Organizational DUNS: 96-9035203		Division: Community Development		
Address: Street: 1301 12th Street, Suite 400		Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mr.		
City: Altoona		First Name: Lee		
County: Blair		Middle Name: C.		
State: PA		Last Name: Slusser		
Zip Code: 16601		Suffix:		
Country: USA		Email: lslusser@altoonapa.gov		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 23-0001899		Phone Number (give area code): (814) 949-2470		Fax Number (give area code): (814) 949-0372
8. TYPE OF APPLICATION: <input type="checkbox"/> New <input type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/>		7. TYPE OF APPLICANT: (See back of form for Application Types) C. Municipal Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): HOME Investment Partnership Program		9. NAME OF FEDERAL AGENCY: U.S. Dept. of Housing and Urban Development		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): City of Altoona, Pennsylvania		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: HOME Investment Partnership Program for the City of Altoona, Pennsylvania, Program Year 2016		
13. PROPOSED PROJECT Start Date: July 1, 2016		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 9th, PA		
Ending Date: June 30, 2017		b. Project: 9th PA		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 197,987. ⁰⁰	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON		
b. Applicant	\$. ⁰⁰	DATE:		
c. State	\$. ⁰⁰	b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
d. Local	\$. ⁰⁰	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
e. Other	\$. ⁰⁰	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
f. Program Income	\$. ⁰⁰	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
g. TOTAL	\$ 197,987. ⁰⁰			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix: Ms.	First Name: Marla	Middle Name: P.		
Last Name: Marcinko		Suffix:		
b. Title: City Manager		c. Telephone Number (give area code): (814) 949-2408		
d. Signature of Authorized Representative		e. Date Signed 6/2/16		

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Standard Form 424 (Rev. 9-2003)
Prescribed by OMB Circular A-102

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

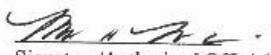
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

Date 5-11-16

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan – It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016, _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force – It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

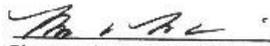
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws – It will comply with applicable laws.


Signature/Authorized Official

5/11/16
Date

City Manager
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;


Signature/Authorized Official 5-11-16
Date

City Manager
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.