

PY 2018

FOURTH ANNUAL ACTION PLAN

COMMUNITY DEVELOPMENT BLOCK GRANT & HOME INVESTMENT PARTNERSHIP
PROGRAMS

JULY 1, 2018 – JUNE 30, 2019



**CITY OF ALTOONA, PENNSYLVANIA
COMMUNITY DEVELOPMENT
DEPARTMENT**

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Altoona, Pennsylvania is an entitlement community receiving federal formula grants from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) and the Home Investment Partnership Program (HOME). The Fiscal Year 2018 Annual Action Plan represents the fourth year of the City's 5-Year Consolidated Plan for the Fiscal Years 2015-2019 as adopted by Altoona City Council and approved by HUD. These programs provide funding to the community to carry out a wide range of activities directed towards providing decent, safe and sanitary housing, a suitable living environmental, and expanded economic opportunities primarily for low and moderate income persons.

The FY2018 Annual Action Plan outlines proposed housing and community development objectives, activities, and budgets in the City of Altoona. The plan includes information regarding federal, state, and local funding sources, a description of each activity to be implemented, and other actions that the City will take to address barriers to affordable housing, support anti-poverty strategies, and facilitate fair housing.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Housing Objective: Improve the quality of the housing stock in the community and increase the supply of affordable, decent, safe, accessible, and sanitary housing for homeowners, renters and homebuyers through housing rehabilitation, construction, counseling and promoting fair housing. **2018 Outcome: Rehab 35 Housing Units**

Homeless Objective: Housing opportunities and services for homeless persons and persons at-risk of becoming homeless by encouraging local agencies to apply for funds to expand their operation and support services by creating additional units for emergency shelter, transitional housing, permanent supportive housing and the development of housing for the homeless and disabled. Also the support of social services, programs, and facilities for the elderly, persons with disabilities and persons with other special needs. Continued cooperation and participation in the planning efforts with the CoC. **2018 Outcome: Projecting services to approximately 466 persons and 25 families to help the homeless and/or prevent homelessness.**

Community Development Objective: Need to improve community facilities, infrastructure, public services and the quality of life in the City. This can be accomplished by rehabilitation or new construction to improve physical, visual and accessibility of public facilities. Improve and increase public safety, programs for youth, the elderly and the disabled, including recreation programs, city services, and social services. Increase neighborhood policing, code enforcement and the demolition and clearance of dilapidated buildings throughout the City. **2018 Outcome: serve 29,594 people and the demolition of 10 properties.**

Economic Development Objective: Increase employment, self-sufficiency, educational training and empowerment for the residents of Altoona by supporting and encouraging non-profits, for-profits, and gov't agencies to create new jobs, retention of jobs, and job training. Encourage business and commercial growth through expansion and new development. Plan and promote the development and redevelopment of vacant commercial and industrial site in the City. **2018 Outcome: No economic development related projects were submitted for this program year, the City followed its Con Plan encouraging redevelopment in concert with its economic development agencies: the Greater Altoona Economic Development Corporation and Altoona Bl. Co. Dev. Corp. (ABCD Corp) These cooperative marketing and financing efforts were successful. In 2016, 8 economic development projects were completed in the City through GAEDC/ABCD Corp., half of the economic development projects completed in all of Blair County. Together, these 8 City projects totaled \$27 million in investment, 35% of the total investment in the entire County. Sixty eight jobs were created in the City by these projects, and sixty nine jobs were retained (54% and 63% of the County total respectively). These new or retained jobs are critical to raising incomes and reducing poverty in our community. We will continue to work with GAEDC and ABCD Corp. to market and finance economic development in our area, and will continue to seek CDBG projects that will help this goal.**

Administration, Planning and Management Objective: Continued planning, administration, management, and oversight of federal, state and local funded programs. Provide planning services for special studies, environmental clearance, fair housing, and compliance with all federal, state and local laws and regulations. **2018 Outcome: Continued administration, management and oversight of the City's CDBG and HOME Programs. The City is also updating their Zoning, Subdivision and Land Development Ordinances to do amongst other things, be in compliance with the AI.**

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Altoona has a good performance record and regularly meets the performance standards established by HUD. Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER) and is submitted within ninety (90) days after the end of the reporting year. Currently in the 2017 Program Year, the City of Altoona expended 81.90% of its CDBG funds to benefit low and moderate income persons and households. The City expended 10.38% of its funds on public service

activities, which is below the statutory maximum of 15%. The City expended 11.38% of its funds on Planning and Administration, which is below the statutory maximum of 20% and 18.102% in slum/blight activities, which is below the 30% maximum. The City is also in compliance with the required 1.5 maximum drawdown ratio.

The HOME Program is being administered in a timely manner and in accordance with applicable activity limitations and match requirements. The City was not required to provide a match for FY 2017 HOME funds because the City satisfied the distressed criteria for participating jurisdictions in accordance with HOME Program regulations. The City has also met the 15% Community Housing Development Organization (CHDO) requirement.

The City of Altoona has chosen its projects based on the priorities and goals established in the current 5-Year Consolidated Plan. The accomplishments reported below are from the first three years of this plan, but will be adjusted with the completion of the 2017 Program Year.

HOUSING:

Rehabilitation of 21 owner-occupied units and 159 rental units

COMMUNITY DEVELOPMENT:

- * Street Reconstruction in low/mod areas of the City serving 21,355 people
- * Curb & Sidewalk Installation, roadway restoration, along with tree improvements serving 260 people
- * Street Light Enhancement served 11,380 persons
- * Hamilton Park Improvements and Juniata Memorial Playground serving 7620 people
- * Demolished 39 dilapidated structures and the safeguarding of 5 structure before demolition occurred
- * Providing housing code enforcement on 2,180 structures in low/mod areas of the City
- * Continued to provide crime awareness/prevention in the designated low/mod areas of the City and a low/mod housing development serving 49,799 people

ECONOMIC DEVELOPMENT:

- * The City has not received any applications for funding under this goals for the first three years fo the consolidated plan

ADMINISTRATION, PLANNING AND MANAGEMENT:

* Promotion of fair housing through outreach services and continued oversight and management of all CDBG and HOME Programs. The City Community Development department staff has just completed a housing condition survey in the low/moderate income areas of the City.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Altoona, in compliance with the Citizen's Participation Plan, advertised the schedule for preparing the 2018 Annual Plan and review of the 5-Year Consolidated Plan in the local newspaper (Altoona Mirror) on January 24, 2018. The City also advertised on the Public Access Channel starting January 24, 2018 and on the City's Web Site. Contact was made with local radio stations to promote public participation in the hearings and emails were sent to 37 non-profit agencies, 19 churches, 8 City Directors and 7 Elected Officials.

Two public hearings were held on February 7, 2018 and April 11, 2018 to provide information on the 2015-2019 Consolidated Plan and 2018 Annual Plan process and to accept comments on identified community needs, programs and projects. Copies of the public hearing minutes and attendance sheets are attached. The proposed list of projects for Program Year 2018 were displayed for a 30 day comment period in the local newspaper on April 4, 2018, copies of the draft 2018 Annual Plan were displayed at the Altoona Area Public Library, Altoona Housing Authority, City's Clerk's Office and the Department of Community Development. The City also posted all information on the City's Web Page and public access channel before Council's proposed adoption on May 9, 2018. Due to the delay in receiving the 2018 allocation amounts, the advertisement, public access announcement and the City's Web that displayed the proposed projects for the city participation process included a statement as follows: "If the City of Altoona receives more or less than the proposed amount, the difference will be added to or deducted from the Single Family Homeowner Rehabilitation Program under the CDBG Program and the difference will be added to or deducted from the IDA Taylor Project under the HOME Program." Since the City received more than expected from HUD for both the CDBG and HOME Programs allocations, the City decided to re-advertise the list of proposed projects with the additional funding received for a 14 day comment period. During those 14 days, no comments were received.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Altoona held two public hearings for the development of the 2018 HCD Annual Plan. Both hearings were held in a venue that is accessible for persons with disabilities. The Community Development Director, Assistant Director, and CDBG Manager were in attendance at the 1st and 2nd public hearings, but there was zero public participation at the 1st public hearing. The 2nd public hearing was attended by two councilmembers, news media and two organizations that submitted

project proposals. Each organization explained their requested projects and answered questions from the news media on particular project details.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and views were accepted.

7. Summary

The City of Altoona followed its Citizen Participation Plan during the Program Year 2018 Annual Plan process. The City is considering new ideas to get the public interested in attending the community-wide public hearings. The overall goal of the Five Year Consolidated Plan and Annual Action Plan is to improve the living conditions for all residents in the City of Altoona, to create a suitable and sustainable living environment, and to address the housing and community development needs.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Altoona	Department of Community Development
CDBG Administrator	Altoona	Department of Community Development
HOME Administrator	Altoona	Department of Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The administering lead agency is the City of Altoona's Community Development Department for the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs. The Department of Community Development's Director reports directly to the Mayor and City Manager. The Community Development Department is responsible for preparing the Five Year Consolidated Plan, Annual Plans, Environmental Review Records (ERR's), the Consolidated Annual Performance Evaluation Report (CAPER), monitoring, pay requests, contracting, and oversight of the programs on a day to day basis. In addition, the City of Altoona has a private planning consulting firm available to assist the City on an as needed basis.

Consolidated Plan Public Contact Information

Lee C. Slusser, AICP, Department of Community Development Director, City of Altoona, 1301 12th Street, Suite 400, Altoona, PA 16601, Phone (814)949-2470, Fax (814) 949-0372

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Altoona held a series of meetings with non-profits, local housing providers, social service agencies, community and economic development organizations, and City department directors. An online survey was created for stakeholders and residents to complete, which identified needs, gaps in the system, etc. Input from the meetings and survey were used in the development of specific strategies and priorities for the 5-Year Consolidated Plan.

Each year, as part of the CDBG and HOME application process, local agencies/organizations are invited to submit proposals for CDBG and HOME grant eligible activities and to participate in the planning process through attending the public hearings or responding directly to the correspondence. A complete list of agencies contacted can be found in the Citizen Participation attachment.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Altoona works with the following agencies to enhance coordination:

- Altoona Housing Authority - Section 8 Housing Choice Vouchers and improvements to public housing communities
- Social Services Agencies - funds to improve services to low and moderate income persons.
- Housing Providers - funds to rehabilitate and develop affordable housing and provide housing options for low and moderate income households.

Each year, as part of the CDBG and HOME application process, local agencies and organizations are invited to submit proposals for CDBG and HOME funds for eligible activities. These groups can participate in the planning process by attending the public hearings.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Altoona is a member of the Central Regional Homeless Advisory Board (RHAB) Continuum of Care-PA-509. The Eastern PA CoC is composed of 33 counties. For planning purposes, the CoC is divided into 5 regions and managed by a Regional Homeless Advisory Board (RHAB). Blair County is under Region 1 (South Central RHAB) made up of 9 counties, Adams, Bedford, Blair, Cambria, Centre, Franklin, Fulton, Huntingdon, and Somerset. The City takes an active role in supporting RHAB addressing homelessness and breaking the cycle. This organizational structure provides a variety of local services

ranging from outreach and assessment, to emergency and transitional housing, to permanent housing. All persons served are assessed to determine their individual needs.

The Altoona/Blair County Community Action Agency (CAP) provides a HUD approved Housing Counseling Program (HUD HCP) offering one-on-one counseling services and workshops in the following areas: Pre-Purchase, Post-Purchase, Mortgage Delinquency, Rental and Near Homeless. In each of these categories, budgeting plays a vital role in educating individuals and families regarding basic financial planning. 82 families assisted with 118 services.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Altoona's Community Development Department staff participate in the Blair County LHOT which is the local group that represents South Central RHAB to the CoC. Issues facing homeless person in Altoona are discussed at the LHOT meeting. These local needs are reported to the greater CoC. The Healthy Blair County Coalition conducts a regular Community Healthy Needs Assessment. While this needs assessment is not geared specifically toward homeless people it does address many of the health and mental health issues that are exhibited by the homeless population. The most recent version of this unsheltered homeless is conducted annually on the date prescribed by HUD.

The count from the most recent completed survey in 2015 indicated that there were 32 people in 26 families that were in emergency shelter, 114 people in 61 families that were in transitional housing and 3 people in 3 families that were unsheltered. There were 2 chronically unsheltered homeless individuals.

The CoC does not directly receive ESG funds. ESG funds for member counties and cities in the Eastern PA CoC are administered through the Pennsylvania Department of Community and Economic Development (DCED). DCED has developed a process for allocating funds, for evaluating program performance and involvement of ESG applicants

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Family Services, Inc.
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency was contacted my email with information regarding the 2018 CDBG and HOME Program's process. This resulted in a meeting with the Family Services Shelter Task Force looking for funding to acquire and rehabilitate a new homeless shelter.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Altoona, Department of Community Development is the administrating agency for the CDBG and HOME Programs. Close coordination is maintained with all City departments.

Development policies are promoted by the City Manager with approval and oversight by the Mayor and City Council. The City works with the Blair County Commissioners and County staff to address projects and activities that extend beyond the City limits. The City and the county have a good working relationships.

The Commuity Development staff has informed all local agencies/organizations of the City of Altoona regarding the Action Plan process inviting them to attend our public hearings, discuss their needs and submit applications for funding. Please refer to the contact list under the "Citizen Participation Attachments".

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Blair County Community Action Agency	They are compatible
5-Year Plan	Altoona Housing Authority	They are compatible
Positively Altoona	Altoona Community Development Department	They are compatible
Housing Condition Survey	Altoona Community development Department	They are compatible

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Not applicable

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Altoona advertised in the local newspaper a schedule for the preparation of the 2018 HUD Annual Action Plan. The City also posts all information on the City of Altoona's website at altoonapa.gov and the City's Public Access television channel. The city emailed City Directors and key staff, elected and public officials, housing agencies/organizations, homeless agencies and providers, social service agencies, fair housing organizations, economic development agencies, major employers and faith based institutions. In this email there were two attachments, a schedule of the process and an application to apply for funding. Included in the application was a description of the CDBG and HOME Programs, listing of eligible and ineligible activities and the City's 5-year consolidated plan priorities.

A draft plan was put on display at the Altoona Area Public Library, Altoona Housing Authority, City Clerk's Office, office of Community Development and posted on the City of Altoona's Website for a 30 day comment period. The proposed list of projects were advertised in the local newspaper along with information on the 2nd public hearing and the location of where the public could review the draft plan.

The goals set for this program year reflect the information received from the public hearings and was taken under consideration when reviewing the applications for funding to address the overall 5 year goals.

The City completed application rating forms for each program application received for the 2018 CDBG and HOME process.

The City developed the 5 year consolidated plan based on the input received from the public and stakeholders through interviews, public hearings, focus group meetings and a citizen's survey. Nearly all of the people and agencies involved in the ConPlan process were also contacted by email for our 2018 Action Plan Process.

Efforts made to broaden public participation - At the beginning of the process, staff review, updated, and where possible expanded our mailing list of individuals and organizations that were invited to participate.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
1	Public Hearing	Non-targeted/ broad community	A total of 13 people were in attendance for the two public hearings	Mt. Zion Church thanked city staff for their consideration of their youth empowerment program and Home Nursing Agency's Shelter Task Force took the time to explain in detail their Family Shelter project.	All comments received were accepted.
2	Internet Outreach	Non-targeted/ broad community	Information was emailed to Faith-based Institutions, City Departments, Elected and Public Officials, Housing Agencies/Organizations, Homeless Agencies and Providers, Social Service Agencies and Economic Development Agencies.	A total of 12 applications were received for the CDBG Program and 4 applications for the HOME Program.	No comments received
3	Newspaper Ad	Non-targeted/ broad community	Two requests for program applications.	No comments received directly from the newspaper advertisement	N/A
4	Public Access Channel	Non-targeted/ broad community	No response and no attendance as a direct result from the display on the public access channel	No comments directly related to the notice displayed on public television	Due to the above statements no comments received.

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Altoona receives entitlement grants from the Department of Housing and Urban Development (HUD) for the Community Development Block Grant Program (CDBG) and Home Investment Partnership (HOME) Program.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,574,513	162,000	0	1,736,513	416,467	5-year Consolidated Plan stated a 5% decrease every year for 5 years. But for the last 2 years there has been an increase in CDBG allocations.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	292,194	0	0	292,194	1,922	5-year Consolidated Plan stated a 5% decrease every year for 5 years. HOME allocations have been both up and down over the last 3 years.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Altoona will work with the Altoona Housing Authority on projects to upgrade the Altoona Housing Authority's housing stock. This program year, we propose to fund the rehabilitation of paving at the Housing Authority's Fairview Hills community. Note that the City match requirement for the HOME Program has been waived due to the distressed status of the City of Altoona.

STATE PROGRAMS

The Pennsylvania Housing Finance Agency (PHFA) provides loans and grants under the Penn Homes Program for development of rental housing and administers the Low Income Housing Tax Credit (LIHTC) Program for the Commonwealth of Pennsylvania. The Pennsylvania Department of Community and Economic Development (DCED) administers several programs related to affordable housing. The Housing and Community Development (HCD) Program provides loans and grants for acquisition and development for low and moderate income persons. Pennsylvania Department of Conservation and Natural Resources funds have been and will be used to leverage CDBG funds for streetscape and tree planting projects. The City of Altoona has also actively sought and received funds from the Pennsylvania Department of Transportation to rehabilitate streets in low to moderate income areas, adding curbs, sidewalks, bicycle lanes, and street trees. To date, these efforts have been focused on the urban core in areas that are not always purely residential. But as the effort grows, these gateway efforts will extend into residential areas.

PRIVATE RESOURCES

Private investment, in the form of cash equity, private mortgage and other financing that may be available for housing. These resources can take many forms and may even be raised through obtaining either the Low Income Housing Tax Credits or an historic tax credit. Qualifying all of the activities of the private market far exceed the scope of the Consolidated Plan. The City also provides an ongoing 50% matching funds through its HOME program for private landlords to upgrade or rehabilitate housing units that are rented to low income families and individuals.

LOCAL RESOURCES

Operation "Our Town" a local philanthropy often contributes funds to the Altoona Law Enforcement Community to assist in dealing with the illegal drug trade issues. The City also utilizes HUD funds to operate the Altoona Police Bike Patrol, which plays a big role in curtailing the illegal drug trade. City capital planning and general funds are used to leverage federal funds for various public works projects, including street reconstruction, streetscaping, code/zoning enforcement, planning and policing. Approximately 20,000 per year is budgeted for the Shade Tree Commission, which plants and maintains trees that compliment CDBG funded streetscaping projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Altoona and the Altoona Redevelopment Authority assist in providing land and infrastructure improvements to the local chapter of Habitat for Humanity, when requested, to construct housing to serve low-to-moderate income families.

Discussion

The City of Altoona will continue to use a variety of funds to address and accomplish the goals established in the 5-Year Consolidated Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	HS-1 Housing Rehabilitation	2015	2019	Affordable Housing	Citywide	Housing Priority	CDBG: \$434,010 HOME: \$262,975	Rental units rehabilitated: 25 Household Housing Unit Homeowner Housing Rehabilitated: 10 Household Housing Unit
2	CD-1 Community Facilities	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$470,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12450 Persons Assisted
3	CD-4 Public Safety	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$210,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 17109 Persons Assisted
4	CD-3 Public Services	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$7,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
5	CD-5 Code Enforcement	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$66,000	Housing Code Enforcement/Foreclosed Property Care: 400 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	CD-6 Slum and Blight	2015	2019	Non-Housing Community Development	Citywide	Community Development Priority	CDBG: \$201,700	Buildings Demolished: 15 Buildings
7	AM-1 Overall Coordination	2015	2019	Administration, Planning, and Management	Citywide	Administration, Planning, and Management Priority	CDBG: \$300,077 HOME: \$18,413	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	HS-1 Housing Rehabilitation
	Goal Description	Increase the supply of affordable, decent, safe, accessible and sanitary housing through the rehabilitation of existing owner-occupied and rental housing stock in the City.
2	Goal Name	CD-1 Community Facilities
	Goal Description	Improve the City's public facilities and infrastructure through rehabilitation and new construction.
3	Goal Name	CD-4 Public Safety
	Goal Description	Continue neighborhood policing to reduce the incidences of crime and violations of public safety in low- and moderate-income areas.
4	Goal Name	CD-3 Public Services
	Goal Description	Improve and increase public safety, programs for youth, the elderly and the disabled, including recreational programs, city services, and social service programs throughout the City.
5	Goal Name	CD-5 Code Enforcement
	Goal Description	Continue a systematic code enforcement program to ensure that the existing housing stock will be decent, safe, and sanitary.
6	Goal Name	CD-6 Slum and Blight
	Goal Description	Remove and eliminate slum and blighting conditions throughout the City through demolition and clearance.
7	Goal Name	AM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of federal, state and local funded programs.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Altoona proposes to undertake the following activities with Program Year 2018 CDBG and HOME funds.

Projects

#	Project Name
1	Community Development Administration
2	Single Family Homeowner Rehabilitation
3	Safe Housing/Healthy Living
4	Blighted Property Program
5	Street Reconstruction
6	Hamilton Park Improvements Phase II
7	Fairview Hills Roadway Revitalization
8	Neighborhood Police Bike Patrol
9	Youth Empowerment Program
10	HOME Program Administration
11	HOME Rental Rehabilitation
12	Taylor Building Kitchen Replacements

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocations and priorities were established by an online survey, stakeholder meetings, follow-up surveys from service providers, and public meeting during the 2015-19 Consolidated Plan process. Obstacles to addressing underserve needs would be finding more federal resources to accomplish those activities and having local resources to pair with them to make successful projects.

AP-38 Project Summary

Project Summary Information

1	Project Name	Community Development Administration
	Target Area	Citywide
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	CDBG: \$347,303
	Description	Operational budget for the Community Development Department for general management, monitoring, coordination, oversight and evaluation of projects within the Community Development Block Grant Program and monitoring of activities necessary for effective planning implementation such as update of the City's Comprehensive Plan. Fair housing activities including eliminating housing discrimination through the promotion of fair housing using educational programs, monitoring, research and community involvement.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 46,320 people will benefit from this activity
	Location Description	1301 12th Street, Suite 400, Altoona, PA 16601
	Planned Activities	The National Objective is Administration The HUD Matix Code is 21A General Program Administration 570.206
2	Project Name	Single Family Homeowner Rehabilitation
	Target Area	Citywide
	Goals Supported	HS-1 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	CDBG: \$434,010
	Description	Rehabilitation loans to low and moderate income homeowners. Funding for lead-based paint remediation to assist low/moderate income homeowners as part of the City's rehabilitation program.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 10 housing units will be rehabilitated and occupied by low/moderate income families.
	Location Description	Citywide
	Planned Activities	The National Objective is Low/Mod Housing, 570.208(a)(3)(i)(C) the HUD Matrix Code is 14A Rehab: Single-Unit Residential, 570.202
3	Project Name	Safe Housing/Healthy Living
	Target Area	Citywide
	Goals Supported	CD-5 Code Enforcement
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$66,000
	Description	In order to prevent slum and blight, daily routine inspections of low/moderate income areas of the City to identify and address property maintenance, housing violations and health-related violations to improve the quality of life for residents living these areas.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 8,655 people will benefit from this activity with 5,790 being Low/mod income.
	Location Description	CT 1003 BG 1; C.T. 1007 BG 1; CT 1014 BG 1; CT 1016 BG 1,2,3; CT 1017 BG 2,3; CT 1019 BG 1,2
	Planned Activities	The National Objective is Low/Mod Area 570.208(a)(1)(i) The Matrix Code is 15, Code Enforcement, 570.202(c)
4	Project Name	Blighted Property Program
	Target Area	Citywide
	Goals Supported	CD-6 Slum and Blight
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$201,700
	Description	Prevention or elimination of spot blight through property acquisition, relocation, safeguarding, demolition and disposition activities.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 10 vacant properties will be addressed.
	Location Description	This activity will take place citywide
	Planned Activities	The National Objective is Slum/Blight 570.208 (b)(2) The Matrix Code is 04, Clearance and Demolition, 570.201(d)
5	Project Name	Street Reconstruction
	Target Area	Citywide
	Goals Supported	CD-1 Community Facilities
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$300,000
	Description	Revitalize existing public roadways in low to moderate income areas within the City of Altoona. The project will benefit residents to the immediate area improved by providing safer and easier access to their place of residence and also provide a means to the City of Altoona to keep public roadways from deterioration.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 4,410 people will benefit from this activity with 2,465 being low/moderate income or 55.90%
	Location Description	This activity will take place in the low/moderate income primarily residential areas of the following census tract and block groups: CT 1003 BG 2; CT 1009 BG 2,3; CT 1017 BG 3
	Planned Activities	The National Objective is Low/Mod Area 570.208(a)(1)(i) The Matrix Code is 03K, Street Improvements, 570.201(c)
6	Project Name	Hamilton Park Improvements Phase II
	Target Area	Citywide
	Goals Supported	CD-1 Community Facilities
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$70,000

	Description	Phase II Hamilton Park Improvements which includes the installation of a perimeter walking path, removal and installation of new chain link fence, ball-field grading, and site amenities including park benches and picnic tables.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 7,620 people will benefit from this activity with 4,150 being low/moderate income.
	Location Description	Specific address is 301 E. Cherry Avenue CT 1006 BG 1,3; CT 1007 BG 1,2,3; CT 1009 BG 1,2,3; CT 1017 B 2
	Planned Activities	The National Objective is Low/Mod Area 570.208(a)(1)(i) The Matrix Code is 03F Parks, Recreational Facilities 570.201(c)
7	Project Name	Fairview Hills Roadway Revitalization
	Target Area	Citywide
	Goals Supported	CD-1 Community Facilities
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$100,000
	Description	Reconstruction of roadways within the Fairview Hills Low/Moderate Income Housing Development. This will create a more suitable living environment for all the residents of the development and eliminate driving and walking hazards. This will also allow for the Altoona Housing Authority to create new parking spots for handicap accessibility where needed.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 430 low/moderate persons will benefit from this activity.
	Location Description	1614 First Street
Planned Activities	The National Objective is Low/Mod Clientele 570.208(a)(2)(D) The Matrix Code is 03K, Street Improvements, 570.201(c)	
	Project Name	Neighborhood Police Bike Patrol

8	Target Area	Citywide
	Goals Supported	CD-4 Public Safety
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$210,000
	Description	Community policing program in the low and moderate income primarily residential neighborhoods of the City and services to the Evergreen Manors Low/Moderate Income Housing Development. Bike Patrol officers will utilize community policing techniques, which emphasize proactive problem solving in a systematic and routine fashion. Community policing encourages officers to proactively develop solutions to identify underlying conditions contributing to public safety problems. Increasing police presence and accessibility, above and beyond what is provided by general government, the Bike Patrol will have positive and routine contact with the residents. Project will assist with the improvement of overall neighborhood conditions by providing a neighborhood police bicycle unit serving primarily residential - low to mod income residents within the specified program areas. Bike Officers will be involved in community events, neighborhood projects, civic activities, school programs, and park/playground services. The goals of these activities is to open lines of communication between police and citizens in order to build a better relationship. Officers will also conduct educational programs, including but not limited to bicycle safety, gun safety, situational awareness training, and other various youth educational programs.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 17,109 people will benefit from this activity with 10,504 being low/moderate income.
	Location Description	C.T. 1003 BG 1,2; C.T. 1004 BG 1; C.T. 1005 BG 2; C.T. 1007 BG 1,2,3; C.T. 1009 BG 2,3; C.T. 1014 BG 1; C.T. 1015 BG 3; C.T. 1016 BG 1,2,3; C.T. 1017 BG 2,3,4; C.T. 1018 BG 3 5919 Evergreen Court
	Planned Activities	The National Objective is Low/Mod Area 570.208(a)(1)(i) The Matrix Code is 05I, Crime Awareness, 570.201(e)
	Project Name	Youth Empowerment Program

9	Target Area	Citywide
	Goals Supported	CD-3 Public Services
	Needs Addressed	Community Development Priority
	Funding	CDBG: \$7,500
	Description	Program is referred to as "Taking Control" teaching youth empowerment with communication skills, computer based skills, applying for jobs, recovery from addiction, suicide prevention, peer support for mental health first aid, bullying, sexual relationships, recovery from substance abuse and health care. Program aims to provide students with strategies to make good healthy choices that contribute to a meaningful life and promote mental well being and competence as they face the realities of life.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 25 low/moderate income youth ages 11-18 will benefit from this activity.
	Location Description	2121 5th Avenue
	Planned Activities	The National Objective is Low/Mod Clientele 570.208(a)(2)(B) The Matrix Code is 05D, Youth Services 570.201(e)
10	Project Name	HOME Program Administration
	Target Area	Citywide
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Priority
	Funding	HOME: \$29,219
	Description	Administration costs to provide for staffing to oversee HOME funded projects.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 46,320 individuals will benefit from this activity.
	Location Description	1301 12th Street, Suite 400, Altoona, PA 16601

	Planned Activities	The National Objective is 570.206 The Matrix Code is 21A, General Program Admin.
11	Project Name	HOME Rental Rehabilitation
	Target Area	Citywide
	Goals Supported	HS-1 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	HOME: \$160,975
	Description	Rental Rehabilitation program consists of a 50/50 financial match. Units will be made available to income eligible tenants and comply with HOME affordable period requirements. Structures located within the City's limits which contain substandard rental units are eligible.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 8 housing units will benefit from this activity.
	Location Description	Citywide
	Planned Activities	The National Objective is 570.208(a)(3) The Matrix Code is 14B, Rehabilitation; Multi-Unit Residential, 570.202
12	Project Name	Taylor Building Kitchen Replacements
	Target Area	Citywide
	Goals Supported	HS-1 Housing Rehabilitation
	Needs Addressed	Housing Priority
	Funding	HOME: \$102,000
	Description	Kitchen replacements in 17 units at IDACON's Taylor Building. Improvements will allow continued safe, decent and affordable housing to elderly and disabled persons. Building location 1115 13th Avenue, Altoona, PA.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 17 housing units for very low income elderly will benefit from this activity.
	Location Description	1115 13th Avenue, Altoona, PA 16601
	Planned Activities	The National Objective is 570.208(a)(3) The Matrix Code is 14B, Rehabilitation, Multi-Unit Residential, 570.202

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following information provides a profile of the population, age, and racial/ethnic composition of the City of Altoona. This information was obtained from the U.S. Census Bureau American Factfinder website, <http://factfinder.census.gov>. The 2012-2016 American Community Survey 5 Year Estimates were used to analyze the social, economic, housing, and general demographic characteristics of the City of Altoona. The 5 year estimates are the most recent data available for the City. The 2010 U.S. Census data is included where possible.

Population:

Key points are:

- Between 1980 and 2010, the population decreased by approximately 18.8%
- The City population was 45,209 in 2016.

Age:

Key points are:

- Median age in Altoona is 38.3 years old
- Youth under age 18 account for 25.6% of the population
- Seniors age 62 or over are 19.8% of the population

Race/Ethnicity:

Composition from 2007-2011 American Community Survey Data:

- 3.4% are Black or African American
- 94.1% are White
- 0.8% are Asian
- 0.3% Some Other Race
- 1.3% are Two or More Races
- 1.2% are Hispanic or Latino

Income Profile:

The Median Income for a family of four (4) in the Altoona, Pennsylvania HMFA is \$54,810 for 2015. The

following is a summary of income statistics for the City of Altoona:

At the time of the 2007-2011 American Community Survey, median household income in the City of Altoona was \$35,052 which was significantly lower than Blair County (\$43,243) and the Commonwealth of Pennsylvania (\$52,548).

- 36.8% of households have earnings received from Social Security income.
- 5.7% of households have earnings received from public assistance.
- 20.3% of households have earnings, received retirement income.
- 40.9% of female headed households were living in poverty.
- 28.4% of all youth under 18 years of age were living in poverty.

Low/Mod Income Profile:

The low- and moderate-income profile for City of Altoona is a measurement of the area's needs. The City of Altoona has an overall low- and moderate-income percentage of 44.82%.

Economic Profile:

The following illustrates the economic profile for the City of Altoona as of the 2007-2011 American Community Survey:

- 25.6% of the employed civilian population had occupations classified as management, business, science, and arts.
- 30.0% of the employed civilian population had occupations classified as sales and office.
- 20.7% were in the service sector.
- The education, health, and social service industry represented 26.8% of those employed.
- 12.5% of workers were considered in the government class.

According to the U.S. Labor Department, the preliminary unemployment rate for Altoona in December 2014 was 4.3% compared to a preliminary rate of 4.4% in Blair County, a preliminary rate of 5.0% for the Commonwealth of Pennsylvania in December, 2014, and a national unemployment rate of 5.6% in December 2014.

Geographic Distribution

Target Area	Percentage of Funds
Citywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Altoona is not only attempting to meet the needs of the community but also affirmatively further fair housing. It is essential to engage in not only community building activities and fund needed improvements in low and moderate income areas but also to provide opportunities for residents to live in non-impacted areas.

Discussion

Not Applicable

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Altoona will utilize the CDBG and HOME funds to rehabilitate affordable housing units. The one year goals for affordable housing in the City of Altoona for FY 2018 are as follows:

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	35
Special-Needs	0
Total	35

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	35
Acquisition of Existing Units	0
Total	35

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Altoona will undertake the following activities to address affordable housing:

CDBG 18-02 Single Family Homeowner Rehabilitation - the continued funding of citywide rehabilitation loans to low and moderate income homeowners. Funding for lead-based paint remediation to assist low/moderate income homeowners as part of the City's rehabilitation program.

HOME 18-11 HOME Rental Rehabilitation Program - This rehabilitation program consists of a 50/50 financial match. Units will be made available to income eligible tenants and comply with HOME affordable period requirements. Structures located within the City's limits which contain substandard rental units are eligible.

HOME 18-12 CHDO Improved Dwellings for Altoona Taylor Building Kitchen Rehabilitation for very low income elderly housing development.

AP-60 Public Housing – 91.220(h)

Introduction

The Altoona Housing Authority is the public housing agency that serves the City of Altoona. The mission of the Housing Authority of the City of Altoona is to provide decent, safe and sanitary housing to the residents receiving assistance through the Public Housing and Section 8 Housing Choice Programs in an efficient and professional manner.

The Housing Authority owns and manages 536 units of public housing, of which 27 units are accessible. In addition, the Housing Authority administers 933 Housing Choice Vouchers. A total of 19 Enhanced Vouchers were under contract on April 17, 2018. In addition, the Altoona Housing Authority manages 25 Veterans Affairs Affordable Housing (VASH) Vouchers.

Actions planned during the next year to address the needs to public housing

During FY 2018, the City of Altoona will continue to cooperate with the Altoona Housing Authority in meeting the needs of residents residing in low income housing. The Altoona Housing Authority's goals and objectives for this year are to continue to reduce public housing vacancies through collaboration efforts between management and maintenance to reach 99% occupancy. Increase level of landlord participation in Section 8 Voucher program through educational workshops. Maintain PHAS and SEMAP score with high-performance status. Customer service training for staff and resident customer satisfaction surveys to determine areas for improvement. Continuation of work with the City on code enforcement, fair housing workshops and work on expansion of home-ownership programs. Renovate and modernize public housing units through capital fund modernization. Dispose of scattered site public housing properties and utilize proceeds of sale to expand the Authority's Home Buyer program. Continue to work with Blair County Housing Authority in housing VASH participants within the City limits.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Altoona Housing Authority is improving public safety and crime prevention at its public housing communities by providing a security services on site at the Fairview Hills and the Green Avenue and Eleventh Street Tower Public Housing Developments to provide a safe living environment for the residents.

A goal of the Altoona Housing Authority is to instill a sense of pride in their residents. The Housing Authority will continue its Neighborhood Watch Program in an effort to incorporate residents in increasing public safety within public housing communities. The Altoona Housing Authority wants to

make their housing developments suitable places for families and children to reside.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable. The Altoona Housing Authority is designated as a "high performer".

Discussion

Not Applicable

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Altoona is a member of the Central Regional Homeless Advisory Board (RHAB) Continuum of Care-PA-509. The Eastern PA CoC is composed of 33 counties. For planning purposes, the CoC is divided into 5 regions and managed by a Regional Homeless Advisory Board (RHAB). The City takes an active role in supporting RHAB addressing homelessness and breaking the cycle. This organizational structure provides a variety of local services ranging from outreach and assessment, to emergency and transitional housing, to permanent housing. All persons served are assessed to determine their individual needs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The CoC funds a Supportive Services only Program that is operated in Altoona/Blair County by the Blair County Community Action Agency. The grant provides \$105,966 to operate the program. Services are provided to both sheltered and unsheltered persons. During the most recently completed program year that ended on September 30, 2017 the program had 100 participants. All persons served are assessed to determine their individual's needs.

Home Nursing Agency provides a program referred to as PATH (Projects in the Assistance in Transition from Homelessness). It is a housing case management with they can assist anyone at least once and provide resource listing and phone numbers. The program does not have any physical housing attached to it, but can provide housing case management.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Family Shelter in Altoona is operated by Family Services Inc. The 17/18 fiscal year annual budget to operate the shelter is \$237,637.00. During the program year of 2016-17 ending June 30 2017, 315 men, women and children were served for a total of 4,845 shelter days. Total of 527 individuals were turned away. It is widely recognized in the community that there are insufficient shelter beds to meet the need. Family Services Inc. is working toward the development of a new shelter to provide 35-40 beds to address this unmet need. For eight months of actuals in 17/18 fiscal year projected to June 30, 2018, the data looks like 302 men, women and children to be served for a total of 4,775 shelter days and 512 turnaways.

Home Nursing Agency runs the Blair Housing Transitional Housing program, for Blair county residents 18 years or older, who are active in the Mental Health systems. There is 6 rooms where tenants share the

common areas (kitchen, bathroom, laundry room), but each tenant has their own private room. Individuals usually stay somewhere between 4-6 months, while they work with the PATH Housing Coordinator to locate a permanent housing option. Tenants pay 32% of their income towards rent.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CoC annually funds three rapid re-housing programs that are operated in Altoona/Blair County by the Blair County Community Action Agency. Two serve the general public. The third program has a target sub-population of 18-25 year olds who have a mental or physical disability but are able to live independently. These three programs offer a variety of supportive services to clients to assist them to acquire permanent housing. These services include: life skills, employment services, clothing, general case management, housing search, budget counseling, etc. The two Rapid-Re-Housing Programs (RRH) that serve the general public annually provides \$473,283 to operate the programs. During the most recently completed program year that ended on 9/30/2017 these RRH programs served 178 participants. Of the persons who exited, one program had 91% and the other had 89% of participants exit into permanent housing. The RRH program that targets the sub-population provides \$181,668 to operate the program. During the most recently completed program year that ended on 9/30/2017 served 70 participants. Of the persons who exited the program 75% existed into permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

There are no specific programs designed to address individuals and families who are: being discharged from publicly funded institutions and systems of care. The Emergency Solutions Grant Program (ESG) has been operated to help low-income families from being homeless. Both the City of Altoona and Blair County operated the ESG Program in the past. One subcontractor (Blair County Community Action) used \$12,887 in ESG funds to provide Homeless Prevention Services to 8 families from becoming homeless between 10/01/2016 and 09/30/2017. Blair County Community Action Program received other funding that could be used for Homeless Prevention among other services. Those funding sources were Pennsylvania Housing Affordability and Rehabilitation (PHARE) and Homeless Assistance Program (HAP). From 10/1/16 and 9/30/17 Blair County Community action used \$2,966 of PHARE funds to assist

6 families and \$13,356 of HAP funds to assist 13 families from becoming homeless.

Discussion

Activities to address housing and supportive services for persons who are not homeless but have other special needs -

The City's Land Use and Zoning Ordinances, Single Family Rehabilitation Program, Rental Rehabilitation Program, and the Taylor Building Elderly Housing Project (CHDO Project) are each geared to provide as much accessible housing as possible, as accessible housing is a major need identified in both our consolidated plan and our analysis of impediments. We also work with the Blair County Community Action Agency, Family Services, Inc., Blair Senior Services, Skills of Central Pennsylvania, Home Nursing Agency and the Nehemiah Project to provide housing and supportive services for individuals with special needs.

The City of Altoona received an application from Family Services, Incorporated, to acquire land and a building to rehabilitate into a homeless shelter on the 2300 block of Beale Avenue. Although this project clearly serves a critical local need, staff did not feel that the project's finances were firm enough at this time to commit CDBG funds. So it was decided instead to offer a letter committing future CDBG resources provided that the project proves feasible and acceptable to the City.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Altoona in its most recent Analysis of Impediments to Fair Housing Choice has identified and adopted the following changes to the City’s Zoning Ordinance:

- Under Title Three, Article 1, Section 101. Purpose, a new subsection titled, “Fostering Housing Choice and Affirmatively Furthering Fair Housing.”
- Definition for, “Accessibility” and “Visibility” to the definition section of the Zoning Ordinance.

There are no known public policies in the City of Altoona that are barriers to affordable housing. The City Community Development monitors the following:

- Tax policies affecting land and other properties
- Land use controls
- Zoning Ordinance
- Building Code
- Fees and charges

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Impediment 6: Public Policies

The City’s Zoning Ordinance needs additional definitions and provisions concerning Fair Housing.

Goal: The City Zoning Ordinance will affirmatively further fair housing.

Strategies: In order to meet this goal, the following activities and strategies have been undertaken:

- **6-A:** Under Title Three, Article I, Section 101. Purpose, a new subsection titled, “Fostering Housing Choice and Affirmatively Furthering Fair Housing.”
- **6-B:** Definition for, “Accessibility” and “Visitability” to the definition section of the Zoning Ordinance.

Discussion:

The goal to add "Fostering Housing Choice and Affirmatively Furthering Fair Housing" and also adding

the definition for "Accessibility" and "Visitability" to the City of Altoona's Zoning Ordinance,
has been introduced by Altoona City Council and adopted at the July 12, 2017 City Council meeting.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Altoona has developed the following actions which addresses obstacles to meeting underserved needs, foster affordable housing, reduces lead-based hazards, reduces number of poverty families, develops institutional structures, and enhances coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary action taken addressing obstacles to meeting underserved needs is identifying additional financial resources and leveraging funds with available state and local fund resources. An additional strategy for meeting unmet needs is to coordinate with other local services providing organizations so to minimize duplication of services and maximize collaborative efforts to meet identified needs. These are the primary strategies utilized in meeting unmet needs.

Actions planned to foster and maintain affordable housing

The City intends to continue to increase its supply of affordable housing by rehabilitating homes for eligible homeowners and constructing new homes through its CHDO and Habitat for Humanity. Given the resources available, this will reduce, although not eliminate, barriers to affordable housing. Our support for code enforcement and policing services also helps preserve housing units, keeping them in the market and reducing prices. Our annual affordable housing goals are identified in the Executive Summary.

Actions planned to reduce lead-based paint hazards

The City intends to reduce the number of housing units containing lead-based paint by 18 this year using by continuing the lead-based paint requirements under the City's CDBG (Single Family Homeowner Rehab Program) and HOME funds (Rental Rehabilitation Program).

Actions planned to reduce the number of poverty-level families

Virtually all of the City's housing activities, programs, and projects are intended to benefit low and moderate income persons, and moreover, to reduce the number of poverty level families. One of the City's primary anti-poverty components of the CDBG Program is to provide safe and sanitary housing for the low and moderate income individuals residing in the City. Because two-thirds of City residents own their home, a high percentage in comparison with State and National figures, maintaining low to moderate income residents in their own home is a primary component of the City's antipoverty program. The City addresses this through its ongoing single family housing rehabilitation program. Providing safe and affordable housing opportunity for the low to moderate income population

is a major deterrent to poverty.

Actions planned to develop institutional structure

The Department is aware of a few minor gaps in delivery of services in Altoona. These gaps are not related to institutional capabilities, but rather insufficient funding of the services. The staff and agencies are aware of these areas and are working with providers and agencies to develop appropriate solutions.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Altoona created the Altoona Housing Authority (AHA), a body independent of city government whose members are appointed for staggered terms of office by the Mayor with a concurring vote from Altoona City Council. This organizational relationship is determined by Pennsylvania law. The administrative activities of the agency are determined in accordance with Pennsylvania law and agency policy, including hiring, contracting and procurement. The relationships between the Altoona Housing Authority and the City of Altoona can be delineated by contract for specific projects. The City and the Housing Authority cooperate in providing police protection to the housing projects and provide funding assistance for specific housing projects. The City also reviews and concurs on capital improvements conducted by the AHA and provides annual inspections on rental units under the City's rental inspection program. The construction of new developments or the demolition or disposition of existing developments is within the exclusive purview of the Housing Authority, although the authority consults routinely with the City of Altoona on these matters.

Discussion:

Not Applicable

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Altoona receives an annual allocation of CDBG and HOME funds. Since the City receives these Federal allocations, the questions below have been completed as they are applicable. The City of Altoona anticipates that it will receive up to \$100,000 in program income from the repayment of Housing Rehabilitation Loans and \$62,000 from the Economic Development Loan Fund Program. These funds have been included in the FY 2018 Program Year Budget. There are no existing Program Income Funds that have been received and which have not been programmed.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	108,495
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	108,495

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	84.32%

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2018

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)
City of Altoona**

Affordable Housing: Homeownership Guidelines

1. The housing must be single-family housing.
2. The housing must be modest housing as follows:
 - a. In the case of acquisition of newly constructed housing or standard housing, the housing has a purchase price for the type of single-family housing that does not exceed 95 percent of the median purchase price for the area, as established by HUD.
 - b. In the case of acquisition with rehabilitation, the housing has an estimated value after rehabilitation that does not exceed 95 percent of the median purchase price for the area, as established by HUD.
3. The housing must be acquired by a homebuyer whose family qualifies as a low-income family as determined by the HOME Investment Partnership Program and the housing must be the principal residence of the family throughout the period described in paragraph 4.
4. *Periods of affordability.* The HOME-assisted housing must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. The per unit amount of HOME funds and the affordability period that they trigger are described more fully in paragraph 5 (recapture) of this section.

Affordability requirements will be incorporated into lease-purchase agreements, lien agreements, and through deed restriction.

Homeownership assistance HOME amount per-unit	Minimum period of affordability in years
Under \$15,000	5
\$15,000 to \$40,000	10
Over \$40,000	15

5. *Recapture.* The participating jurisdiction (PJ) recoups all or a portion of the HOME assistance to the homebuyers, if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. The period of affordability is based upon the total amount of HOME funds subject to recapture. If the homebuyer or the homeowner breaches the

terms and conditions for any reason, e.g. no longer occupies the property as his/her/their/ principal residence, the full amount of the subsidy is immediately due and payable.

- a. *Reduction during affordability period.* The PJ will reduce the HOME investment amount to be recaptured on a prorata basis for the time the homeowner has owned and occupied the housing measured against the required affordability period at the following rate. Five (5) year period-1/60th per month, ten (10) year- 1/120th per month, fifteen (15) year- 1/180th per month.
- b. *Shared net proceeds.* If the net proceeds are not sufficient to recapture the reduced amount of HOME investment as provided for in paragraph 5 (a) plus enable the homeowner to recover a “Fair Return on Investment”, the amount of the homeowner’s downpayment and any capital improvement investment made by the owner since purchase. The PJ may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds will be divided proportionally as set forth in the following mathematical formulas:

<u>HOME Investment</u>		
HOME Investment + Homeowner Investment	x Net Proceeds =	HOME amount to be recaptured

<u>Homeowner Investment</u>		
HOME Investment + Homeowner Investment	x Net Proceeds =	amount to homeowner

- c. *Amount subject to recapture.* The HOME investment that is subject to recapture is based on the amount of HOME assistance that enabled the homebuyer to buy the dwelling unit. This includes any HOME assistance that reduced the purchase price from fair market value to an affordable price, but excludes the amount between the cost of producing the unit and the market value of the property (i.e. the development subsidy). If the HOME assistance is only used for the development subsidy and therefore not subject to recapture, a resale option must be developed and used.
- d. In the event of the property changing title due to foreclosure, the City will **not** share any net proceeds from the sale. The City will retain any remaining net proceeds following

payment of the first mortgage. The City shall have the right of first refusal to buy out the first mortgage from the primary lender in the event of foreclosure.

- e. Upon any refinancing, sale or other disposition of the property following the affordability period, the loan provided by the City and the additional mortgage assistance loan, where applicable, shall become due and payable immediately. In the event that the lending institution mortgage is paid off in full, the full amount of these loans shall become due and payable within ninety (90) days thereafter.

- 6. *Resale Provisions.* The resale policy is enforced through the use of a Restrictive Covenant signed by the homebuyer at closing. The Restrictive Covenant will specify:

the length of the affordability period (based on the dollar amount of HOME funds invested in the unit; either 5, 10, or 15 years);

- 1. that the home remain the Buyer's principal residence throughout the affordability period; and
- 2. the conditions and obligations of the Owner should the Owner wish to sell before the end of the affordability period, including:
 - a. the Owner must contact the City of Altoona Department of Community Development or it's representative in writing if intending to sell the home prior to the end of the affordability period;
 - b. The subsequent purchaser must be low-income as defined by HOME, and occupy the home as his/her new purchaser's primary residence for the remaining years of the affordability period. (However, if the new purchaser receives direct assistance through a HOME-funded program, the affordability period will be re-set according to the amount of assistance provided); and
 - c. The sales price must be affordable to the subsequent purchaser; affordable is defined as limiting the Principal, Interest, Taxes and Insurance (PITI) amount to no more than 30% of the new purchaser's monthly income.

Fair Return on Investment. The City of Altoona will administer its resale provisions by ensuring that the Owner receives a fair return on his/her investment and that the home will continue to be affordable to a specific range of incomes. Fair Return on Investment means the total homeowner investment which includes the total cash contribution plus the approved capital improvements credits as described below:

- 1. The amount of down payment;
- 2. The cost of any capital improvements, documented with receipts provided by the homeowner, including but not limited to:
 - a. Any additions to the home such as a bedroom, bathroom, or garage;
 - b. Replacement of heating, ventilation, and air conditioning systems;

- c. Accessibility improvements such as bathroom modifications for disabled or elderly, installation of wheel chair ramps and grab bars, and any and all of which must have been paid for directly by the Owner and which were not installed through a federal, state, or locally-funded grant program; and
- d. Outdoor improvements such as a new driveway, walkway, retaining wall, or fence.

NOTE: All capital improvements will be visually inspected to verify their existence.

- 3. The percentage of change as calculated by the Housing Price Index (HPI) Calculator of the Federal Housing Finance Agency. The HPI Calculator is currently located at www.fhfa.gov and projects what a given house purchased at a point in time would be worth today if it appreciated at the average appreciation rate of all homes in the area. The calculation shall be performed for the Altoona, PA Metropolitan Statistical Area.

Affordability to a Range of Buyers. The City will ensure continued affordability to a range of buyers, particularly those whose total household incomes range from 65 percent to no greater than 80 percent MFI.

Sales prices shall not be set such that the amount of Principal, Interest, Taxes and Insurance does not exceed 30 percent of the new Buyer's annual income. The affordable sales price shall not exceed the applicable Market Limit as established and provided by HUD for the Altoona area.

- 7. *Lease-purchase.* The lease-purchase agreement must be ratified within nine (9) months of the date of completion of construction or rehabilitation. The homebuyer must qualify as a low-income family at the time the lease-purchase agreement is signed. The homebuyer must provide completion certification of housing counseling training. The housing must be purchased by the homebuyer within thirty-six (36) months of signing. If the housing is not transferred to a homebuyer within this time frame the unit must be rented to an income eligible tenant in accordance with HOME affordability requirements for rental housing.
- 8. *Contract to purchase.* The sales contract must be ratified within nine (9) months of the date of completion of construction or rehabilitation. The homebuyer must qualify as a low-income family at the time the contract is signed. The homebuyer must provide completion certification of housing counseling training. If the housing is not transferred to a homebuyer within this time frame the unit must be rented to an income eligible tenant in accordance with HOME affordability requirements for rental housing.
- 9. Homeownership is defined as ownership in fee simple title or a 99-year leasehold interest in a one-to-four unit dwelling. The ownership interest may be subject only to the restrictions on mortgages, deeds of trust, or other liens or instruments securing debt on the property as approved by the PJ.

10. Underwriting and Market Analysis shall be conducted by the Subrecipient/Developer or homebuyer's financial lending institution and submitted to the City for review and approval.

APPENDIX

BASIC TERMINOLOGY

Affordable Housing – The City of Altoona follows the provisions established in 24 CFR 92.254, and consider that in order for homeownership housing to qualify as affordable housing it must:

- Be single-family, modest housing;
- Be acquired by a low-income family as its principal residence, and
- Meet affordability requirements for a specific period of time as determined by the amount of assistance provided

The City: means the City of Altoona’s Department of Planning and Community Development Department or its sub recipient

Fair Return on Investment: means the total homeowner investment which includes the total cash contribution plus the approved capital improvements credits.

Capital Improvement: means additions to the property that increases its value or upgrades the facilities. These include upgrading the heating and air conditioning system, upgrading kitchen and bathroom facilities, adding universal access improvements, or any other permanent improvement that would add to the value and useful life of the property. The costs for routine maintenance are excluded.

Capital Improvement Credit: means credit for verified expenditures for Capital Improvements.

Direct HOME subsidy: is the amount of HOME assistance, including any program income that enabled the homebuyer to buy the unit. The direct subsidy includes down payment, closing costs, interest subsidies, or other HOME assistance provided directly to the homebuyer. In addition, direct subsidy includes any assistance that reduced the purchase price from fair market value to an affordable price.

Net proceeds: are defined as the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

Recapture: the recapture provisions are established at SS92.253(a)(5)(ii), permit the original homebuyer to sell the property to any willing buyer during the period of affordability while the PJ is able to recapture all or a portion of the HOME-assistance provided to the original homebuyer.

City of Altoona

Multi-Family Refinancing Guidelines

HOME funds may be used to refinance existing debt of multi-family properties that were developed by locally based housing organizations and in which HOME funds are also being used for eligible rehabilitation costs, consistent with 24 CFR 92.206(b)(2), subject to meeting the following conditions:

1. Refinancing is necessary to permit or continue affordability under 24 CFR 92.252.
2. The amount of HOME funds provided for refinancing costs cannot exceed 51% of the combined total cost for eligible rehabilitation costs and refinancing costs. The funds to be used for rehabilitation and refinancing may include sources other than HOME funds, but a minimum level of \$2,000 per unit of HOME funds must be used for eligible rehabilitation costs.
3. Before providing HOME funds, the City shall review the management practices of the owner to ensure that disinvestment in the property has not occurred, that the long-term needs of the project can be met, and that the refinancing will help to ensure the affordability of the units to very low and low-income households over the period of affordability.
4. In its written approval of the HOME funds, the City shall specify that the new investment is being made to maintain current affordable units.
5. Refinancing will be limited to projects that have previously received an investment of public funds.
6. Refinancing of multi-family properties shall be eligible anywhere in the City of Altoona.
7. The minimum period of affordability for refinancing of multi-family properties shall be 15 years.
8. The HOME funds cannot be used to refinance multi-family loans made or insured by any other federal program, including CDBG funds.

Attachments

Citizen Participation Comments

*Public Hearing Agendas
Attendance Sheets
Meeting Minutes*



AGENDA

**1st Community Public Hearing
City Hall Conference Room
1301 12th Street, 4th Floor
Wednesday, February 7, 2018
5:00 p.m.**

- I. Welcome & Introduction
- II. Purpose of Hearing
- III. Define Consolidated Plan and Annual Plan

2018 **Estimated** Annual Plan Allocations
Community Development Block Grant (CDBG) \$1,380,387
HOME Investment Partnership Program (HOME) 184,131

Total \$1,564,518
- IV. Time Schedule for Submission of 2018 Annual Plan
- V. Questions/Testimony and/or comments from the Public
- VI. Closing Remarks
- VII. Adjournment

Meeting Minutes
City of Altoona
1st Community Public Hearing
Community Development Block Grant
HOME Investment Partnership Grant
City Hall Conference Room
1301 12th Street, 4th Floor
Wednesday, February 7, 2018
5:00 P.M.

The purpose of the public hearing is for the preparation of the 2018 Housing and Community Development Annual Action Plan and review of the 2015-2019 Consolidated Plan. This hearing allows the citizens of the City of Altoona the opportunity to express their concerns and/or needs and also gives them an opportunity to apply for funding from the various programs. This process is necessary to comply with the City's Citizen Participation Plan by which citizens and citizen organizations of the community can become informed and take an active part in the development, implementation, and review of activities carried out by the City of Altoona under its Consolidated Plan.

Due to no attendance by the public, the hearing was adjourned.

AGENDA

**2nd Community Public Hearing
City Hall Conference Room
1301 12th Street, 4th Floor
Wednesday, April 11, 2018
5:00 p.m.**

- I. Welcome & Introduction
- II. Adoption Schedule
- III. Public Comment / Testimony on the Draft 2018 HCD Annual Action Plan and review of the 2015-2019 Consolidated Plan
- IV. 2018 Annual Plan Allocations -

Community Development Block Grant (CDBG)	\$1,380,387
Estimated Program Income	\$ 162,000
Total:	\$1,542,387
HOME Investment Partnership Program (HOME)	184,131
Grand Total:	\$1,726,518
- V. Adjournment

Meeting Minutes
City of Altoona 2nd Community Public Hearing
Community Development Block Grant
HOME Investment Partnership Grant
City Hall Conference Room
1301 12th Street, 4th Floor
Wednesday, April 11, 2018
5:00 P.M.

Community Development Director, Lee Slusser opened the hearing and introduced Mary Johnson, CDBG Program Manager and Carl Fischer, Deputy Director/Housing Manager. The purpose of the public hearing is to present and accept comment on the proposed 2018 Annual Plan and the review of the Consolidated Plan. This process is necessary to comply with the City of Altoona's Citizen Participation Plan by which citizens and citizen organizations of the community can become informed and take an active part in the development, implementation, and review of activities carried out by the City of Altoona under its Consolidated Plan.

Mrs. Johnson referred to several handouts for tonight's hearing presenting the 2018 Proposed List of Projects that was advertised in the local newspaper, the "Draft" 2018 Annual Action Plan, available HUD program information, program income limits, program eligible and ineligible activity listing, Mayor and City Council contact information, project accomplishments for the last three years under the current 5-year Plan, a copy of the 2015-19 5-Year Consolidated Plan and other informational paperwork. Ms. Johnson then referred to the handout that lists the proposed projects advertised in the Altoona Mirror. The advertisement describes the projects the City is proposing to fund during the 2018 Program (July 1, 2018 through June 30, 2019). Ms. Johnson explained that the projects and budgets are based on estimated allocation amounts for both CDBG and HOME Programs. When the City receives actual allocations amounts the program will be adjusted and possibly re-advertised for an additional 30 day public comment period. The application schedule was mentioned and then the hearing was opened for public testimony.

Ms. Lisa Hann
Family Services, Inc. (FSI)
Also representing Blair County Shelter Task Force

Ms. Hann stated that she had requested CDBG and HOME funds for the acquisition and rehabilitation of a structure located in the City of Altoona. She stated she is aware that her projects were not recognized in the proposed project list advertised in the local newspaper but she would like to share some information that is of importance regarding the requests. The current FSI shelter has been open since 2009 and is a 16 bed shelter. It can serve homeless individuals and families and their children 30 days at a time. They have served 247 people and turned away 543 over the last year because of not enough

beds. FSI and the Blair County Shelter Task Force have been looking for a larger facility for several years. The proposed new facility will hold 35 shelter beds. The building also has the potential of accommodating 6 - 2 bedroom apartments on the second floor and house social services providers, making it a one-stop shop for homeless individuals and families to provide shelter and services in one place. Ms. Hann understands the financial restraints that accompanies a large project request.

Mr. Fischer asked if the 2-bedroom units would be for transitional or permanent housing. Ms. Hann responded that they have talked about both transitional and permanent housing, and would definitely like to provide permanent housing somewhere on the same grounds.

Mr. Charles DuPree
Mt. Zion Church

Mr. DuPree wanted to thank the City for considering the Youth Empowerment Program, referred to as "Taking Control". This program is aimed at providing income eligible youth ages 11-18 with strategies to make good healthy choices that contribute to a meaningful life and promote mental wellbeing as they face the realities of life. The youth that complete the program and have maintained above average grades at school, have the opportunity to receive a scholarship to continue with their higher education.

Mr. William Kibler
Altoona Mirror (Local Newspaper)

Mr. Kibler asked about the projects to be funded with the 2018 entitlements, the amounts the City was expecting to receive, and projects that the City has funded in previous years and if any new project have been requested and whether the City was looking at funding them. Ms. Johnson provided estimated funding amounts until such time as our 2018 allocation amounts would be received from HUD and also mentioned the schedule for the application process. Ms. Johnson stated that most of the projects being funded are the same as the year before except that a new public service project and paving project in a low/moderate income housing development is recommended to City Council for funding in the 2018 Program Year.

As there was no further questions or public comment, the hearing was adjourned.

**Community Development Block Grant
 HOME Investment Partnership Grant
 2nd Community Public Hearing
 City Hall Conference Room
 Fourth Floor
 1301 12th Street
 Wednesday, April 11, 2018
 5:00 P.M.**

NAME	AGENCY	TESTIMONY
Charles G. DuPree, Jr.	Youth Empowerment	
Virginia M. Day	Youth Empowerment	
Lisa Hona	Family Services Inc	
DAVE BUTLERBAUGH	CITY	
Micki iby	Micki iby	
Christie B Jordan	City Council	
Lee Sleasman	Staff	
Carl Fischer	Staff	
Mary Johnson	Staff	

Newspaper Ads

A handwritten green scribble that starts with a loop on the left and extends as a long, thin, slightly wavy line to the right, ending in a point.

Four face homicide charges

By John R. Hinkley

Special Mirror

CLEARFIELD — Seven months after a Clearfield man was indicted for homicide charges, four people already indicted for the same crime are facing homicide charges.

Case Anderson, 26, was indicted Monday for the homicide of a 22-year-old woman. Anderson is charged with first-degree murder and kidnapping. He is charged with kidnapping the woman to a rooming house in Pittsburgh for prostitution and other criminal activities, according to court documents.

Anderson, 26, of Woodland, and Daniel Robinson, 27, of Clearfield, were charged Tuesday for kidnapping. They are charged with kidnapping the woman to a rooming house in Pittsburgh for prostitution and other criminal activities, according to court documents.

Robinson, 27, of Woodland, and Daniel Robinson, 27, of Clearfield, were charged Tuesday for kidnapping. They are charged with kidnapping the woman to a rooming house in Pittsburgh for prostitution and other criminal activities, according to court documents.

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SMITH & ASSOCIATES

TOP JOBS

Listed every Tuesday in the Altoona Mirror!

Drive

FOUR GUIDE TO Auto Loans • Home • New • Service • Collision • Title Work • Insurance

NOTICE OF DISPLAY FOR FY 2010 ANNUAL ACTION PLAN, CITY OF ALTOONA, PA

Altoona hereby gives notice to the City of Altoona, PA that proposed annual action plan for FY 2010, as an addendum to the regular budget for FY 2010, is available for public review and comment. The proposed annual action plan is available for public review and comment from 8:00 a.m. to 5:00 p.m. on Tuesday, April 13, 2010, at the City of Altoona, 1201 12th Street, Altoona, PA 16801.

Altoona Area Public Library
1805 9th Avenue, Altoona, PA 16807

Altoona City Hall
1201 12th Street, Altoona, PA 16801

Altoona Planning Authority
2130 Pleasant Valley, Altoona, PA 16802

The plan will be available for public inspection during regular business hours of operation, 8:00 a.m. to 5:00 p.m., Monday through Friday, from April 13, 2010, to April 15, 2010. Comments may be directed to the City of Altoona, 1201 12th Street, Altoona, PA 16801.

A public hearing will be held on Wednesday, April 14, 2010 at 3:00 PM in the City Hall Conference Room at Altoona City Hall. The proposed annual action plan is available for public review and comment from 8:00 a.m. to 5:00 p.m. on Tuesday, April 13, 2010, at the City of Altoona, 1201 12th Street, Altoona, PA 16801. The proposed annual action plan is available for public review and comment from 8:00 a.m. to 5:00 p.m. on Tuesday, April 13, 2010, at the City of Altoona, 1201 12th Street, Altoona, PA 16801.

The plan will be available for public inspection during regular business hours of operation, 8:00 a.m. to 5:00 p.m., Monday through Friday, from April 13, 2010, to April 15, 2010. Comments may be directed to the City of Altoona, 1201 12th Street, Altoona, PA 16801.

Item	Amount
1. Public Services	\$ 275,000.00
- City Public Safety	\$ 7,000.00
- City Public Health	\$ 7,000.00
- City Public Works	\$ 261,000.00
2. Public Facilities	\$ 1,000,000.00
- City Public Works	\$ 1,000,000.00
3. Housing	\$ 200,000.00
- City Public Works	\$ 200,000.00
4. Community Development	\$ 100,000.00
- City Public Works	\$ 100,000.00
5. Other	\$ 100,000.00
- City Public Works	\$ 100,000.00
6. Total	\$ 1,575,000.00

The following table shows the proposed funding for the FY 2010 Annual Action Plan:

Item	Amount
1. Capital Construction Program	\$ 100,000.00
2. IA (Intermodal) Program	\$ 100,000.00
3. NRE (Neighborhood Revitalization)	\$ 100,000.00
4. Total	\$ 300,000.00

The proposed projects and items in the attached annual action plan, if approved by the City of Altoona, will be subject to the City of Altoona's financial resources and the availability of federal and state funds. The City of Altoona is not responsible for the success or failure of any project or program. The City of Altoona is not responsible for the success or failure of any project or program.

Police seeking man's identity

Special Mirror

Clearfield Township police are trying to identify a man who was seen in a video recording of a crime scene. The man is believed to be the same man who was seen in a video recording of a crime scene.

The man is believed to be the same man who was seen in a video recording of a crime scene. The man is believed to be the same man who was seen in a video recording of a crime scene.

TRIAL: 'We were afraid he'd flush it'

Special Mirror

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JAFFA SHRINE CIRCUS

APRIL 9th-15th

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STATE News to shift focus around the commonwealth

SPORTS

Man accused of trying to burn house

A man has been charged with trying to burn his two-year-old son's house in an attempt to kill his wife and six young children inside. The 37-year-old man was charged with attempted murder of a child and attempted murder of a child under 12 years of age after a fire in his home on May 15.

WISCONSIN

Man convicted in killing gets more time

A man convicted in the killing of a woman in a parking garage has been sentenced to more prison time in a robbery case. The 34-year-old man was sentenced to 12 years in prison for the robbery of a woman in a parking garage in the city of Milwaukee.

PHILADELPHIA

Case sought for massive Philly fire

Fire investigators are trying to find the cause of a massive fire that destroyed a vacant north Philadelphia warehouse over the weekend. The fire was reported at about 4:30 p.m. on Friday.

SPORTS

Appeals court reverses judge's order

An appeals court has reversed part of a judge's order barring evidence from a trial in a case involving the death of a woman. The court ruled that the judge's order was too broad and that some evidence should be allowed.

DIEHL: Firefighters reassured him at scene

Firefighters reassured a man at the scene of a fire in his home. The man, who was injured, was taken to the hospital. Firefighters worked for several hours to contain the fire and remove debris.

Pole Building advertisement for Tetterville Sales, Inc. featuring agricultural, commercial, and residential buildings.

W. A. FRANK TRANSPORT advertisement for heavy duty truck repair, tractor/trailer repair, and state inspections.

Reel in the Memories! advertisement for fishing gear and services.

Whispering Willow advertisement for a business or service.



Women's Health & Wellness Day advertisement for Tuesday, May 22, 11 a.m. to 4 p.m. at Station Medical Center, Altoona.

UPMC Altoona logo and contact information.

"REVISED" NOTICE OF DISPLAY FOR FY 2018 ANNUAL ACTION PLAN PROPOSED LIST OF PROJECTS CITY OF ALTOONA, PA

Notice is hereby given that the City of Altoona, PA has prepared an Annual Action Plan for FY 2018 (July 1, 2018 through June 30, 2019). The following table lists the proposed projects and their estimated costs.

Additional information regarding the Annual Action Plan, including contact details for the City of Altoona.

Youth program to receive grant

'Taking Control' will get \$7,500 of CDBG funds

By William Kibler
wkibler@altoonamirror.com

For the first time in many years, the "public service" category of the city's Community Development Block Grant spending plan includes something other than the neighborhood bike patrol.

The plan calls for the bike police to receive \$219,000, but it also calls for the Mount Zion Missionary Baptist Church's "Taking Control" youth empowerment program to get \$7,500.

"We've wanted to do this for a long time," said Community Development Director Lee Slusser, speaking of the Mount Zion program as one of many worthy social service programs that have sought funding over the years.

"Taking Control" is meant to be an antidote to the "large number of youth (who) engage in anti-social activities (that) create social problems like alcoholism, drug abuse, sexual abuse, substance abuse, etc.," according to a "scope of service" document submitted by the church to the city

City's plan for disbursing a total of \$1.5 million in CDBG funds includes rehabilitation of homes, demolition of blighted properties

planning office, which administers the city's CDBG funds.

The church started the program last fall to help young people "realize they have a future," said church trustee Charles Dupree.

It's open to anyone in Blair County between the ages of 11 and 18, according to Dupree and Virginia Day, treasurer of the Scholarship Committee that operates the program.

Program presentations averaged 14 attendees, Dupree said.

Program goals include helping young people improve their decision making, instilling a positive attitude to help young people deal with life's challenges, encouraging them to make positive contributions to society, increasing their knowledge and thus their confidence and helping them become a referral source for helping others, according to the document.

The program is set up as a course, with five presentations from September to

April, then graduation in May, according to the document.

The current course has included presentations on mental health, reading, bullying, "what is legal and appropriate," drugs and alcohol issues, lifestyle and the future.

Respectively, those topics were covered by a pastor, a teacher, a police detective, a representative from a drug and alcohol program, a local woman and a jobs agency.

Requirements for graduating from the program include maintenance of good grades in school and good attendance there and in the program.

Students who graduate from the program receive \$200, while those who also go onto higher education within 18 months receive \$500.

The public service category is limited to 15 percent of available CDBG funding.

The city's plan for disbursing a total of \$1.5 million in CDBG funds available for the coming fiscal year also calls for spending \$357,000 on

rehabilitation of homes owned by their occupants; \$250,000 for street reconstruction in low-to-moderate-income areas; \$201,000 for demolition of blighted properties; \$90,000 for blacktop work at Fairview Hills housing development; \$66,000 for code enforcement in low-to-moderate-income areas; \$60,000 for improvements at Hamilton Park; \$284,000 for administration of the CDBG program; and \$15,000 for administration of fair housing issues.

The plan for disbursing \$184,000 in HOME funds calls for spending \$100,000 on rehabilitation of rental properties, \$65,000 for upgrading the kitchens in IDA's Taylor building and \$18,000 for program administration.

The city was recently still waiting on final word from the U.S. Department of Housing and Urban Development on the CDBG allocation, according to CDBG Manager Mary Johnson.

The planning office will present the spending plan for City Council's approval on May 9.

The plan needs to be submitted to HUD by Aug. 18, Johnson said.

Mirror Staff Writer William Kibler is at 949-7038.

Troubling discovery



Survey shows more than half of Altoona's low-to-moderate income areas need repair

By WILLIAM KIBLER
wkibler@altoonainquirer.com

Much of Altoona's housing stock is on the verge of lapsing into deterioration, unless attention is paid on a broad scale, according to Community Development Director Lee Slusser.

A survey undertaken by the city planning office last summer involving examination of all 9,300 parcels in the low-to-moderate income areas of the city, showed that 20 buildings need to be demolished, 372 need to be rehabilitated and 4,881 — more than half — need to be repaired.

"This map raises grave issues," states the narrative in the survey report.

The number of properties needing to be demolished is "manageable," the report states.

"However, the number of properties that require rehabilitation is substantial," it adds. "Worst of all, the number of properties requiring maintenance is staggering."

Those properties needing maintenance may need rehabilitation or even demolition "in a few years, if nothing is done," the report states.

The planning office undertook the survey to show the city is in compliance in using Community Development Block Grant money for a code officer and for the police department's bike patrol in those areas.

The city over the past half-year has redoubled its effort to combat blight with a task force convened by Mayor Matt Pacifico, which recently gave way to a follow-up implementation committee, the report notes.

"New tools, such as land banks and conservatorships, will be implemented to get properties into the right hands and fixed up before a few winters of abandonment make demolition the only economically viable option," the report states. "But in the meantime, the large number of properties warranting rehabilitation or maintenance underscores the importance of the city's International Property Maintenance Code enforcement."

That enforcement is supported by the code officer who is funded by CDBG money that can continue to pay for those services — thanks to the survey findings, the report notes.

Of the 20 buildings in the low-mod areas that need to be demolished, 12 are vacant, and seven are non-residential, the report states.

Of the 372 buildings in the low-mod areas that need to be rehabilitated, representing 4 percent of the total, 74 are vacant, according to the report.

Of the 4,881 buildings needing repairs, representing 52 percent of the total, 136 are vacant, according to the report.

See Report/Page A10



REPORT: Lists curbs, sidewalks, buildings

(Continued from Page A1)

The report lists buildings in need of a new roof, new siding, new windows or other major repairs as requiring rehabilitation.

The report lists buildings needing to be repainted or window repairs as requiring maintenance.

The survey justified the continued use of CDBG funds for the low-mod code officer by showing that at least 25 percent of the properties in those areas were "deteriorated or deteriorating," thus meeting a HUD requirement.

The report does so with its "structural conditions" map, on which pink represents deterioration.

The map is well over 25 percent pink in the low-mod areas.

The survey justified the continued use of CDBG funds for the bike patrol program by showing that the city has areas where the program operates that are at least 50 percent residential, as required by the U.S. Department of Housing and Urban Development for community policing programs. The survey found, however, that some adjustments are in order — eliminating some areas currently served that are less than 50 percent residential, while enabling the addition of some areas not currently covered that are more than 50 percent residential.

The survey maps also showed that many sidewalks and curbs in the low-mod areas are in poor condition — although parts of those areas have received new sidewalks, thanks to CDBG funds.

There may be a correlation between bad sidewalks and curbing and poorly kept buildings, suggested Planning Commission Chairman Bob Gutshall.

Maybe so, but there are sidewalks and curbs in poor condition in some nice neighborhoods, CDBG Manager Mary Johnson said.

Sidewalks and curbs are traditionally a problem to maintain, at least partly because many residents don't realize — or can't accept — that they are responsible for their maintenance, said Commissioner Randy Isenberg, who at one time as a Fire Department official was in charge of code enforcement for the city.

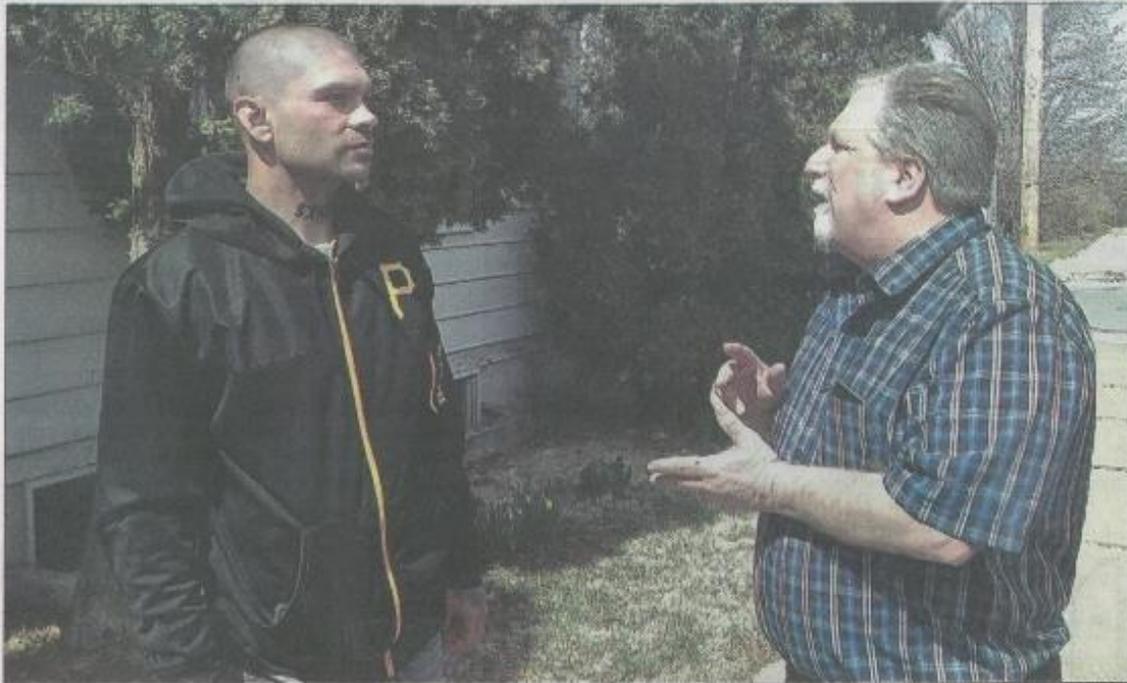
Sidewalks are controversial for City Council, too, said Commissioner Michael Haire, a former councilman who recalled championing a sidewalk repair program that died for lack of support from colleagues.

State College Borough inspects sidewalks every three years and informs residents that they need to repair problem sections, or the borough will do it for them, then bill their properties, Slusser said.

Maybe the city could organize a repair program based on the cooperation of small-scale or first-time contractors, who could do the work at a discount, suggested meeting attendee John Orr.

"It's always a funding issue," Isenberg said.

Mirror Staff Writer William Kibler is at 549-7036.



Minor photo by William Kiefer

Resident Brad Latocha (left) and Bryan Lytle, supervisor for the Family Services Inc. homeless shelter, talk outside the current shelter near the former Bon Secours hospital. During the last fiscal year, the shelter housed 279 individuals, but rejected 543 others due to lack of space.

New, larger shelter planned

Family services plans to renovate warehouse

BY WILLIAM KIELER
wkiefer@atoonnews.com

Family Services Inc. is seeking funds to create a 35-bed shelter for homeless people to replace its existing 16-bed shelter — which has proven inadequate for the county's needs.

The current shelter, not far from the former Bon Secours hospital, housed 279 individuals in the last fiscal year — but rejected 543 others for lack of space, Family Services Executive Director Lisa Hann told city officials recently.

Family Services is looking for federal and state grants and soon will launch a capital campaign to raise money for the \$2.3 million project, which also includes creation of six two-bedroom apartments to house low-income people, Hann said.

The organization plans to renovate an existing warehouse in the city, construct the shelter on the first floor and the apartments for transitional or permanent housing on

the second — while creating accommodations for social services on site and play facilities outside for children who live there, Hann said.

Evictions are one of the main precursors of homelessness in Blair County, to Hann.

In 2016, landlords filed 520 petitions for eviction, executing 174 — averaging one every other day, Hann said.

Contributing factors to homelessness — factors that are not necessarily independent of evictions or one another — are lost jobs, mental health problems and drug and alcohol issues, Hann said.

Generally, the Family Services shelter is the "last resort" for those who've been put out of their homes and who've then worn out their welcomes as they "couch surf" among friends and relatives, Hann said.

Often, they get those friends and relatives in trouble, because they're not listed on their hosts' leases, she said.

Sometimes the hosts themselves end up evicted, adding to the overall problem, especially when the "guests" refuse to leave, Hann indicated.

Some "big-hearted people get screwed over," she said.

The homeless population in this area also include squatters in abandoned buildings, said Mary Johnson, the city's Community Development Block Grant manager.

Homeless people tend to become resourceful, Hann said.

The homeless also include people living in cars and, for a few, "on the streets," Hann said.

Homeless families usually comprise a woman with multiple children, she said.

Family Services limits residents to 30 days in shelter, but extends that time "if they're having some success meeting the goals of their plan, looking for work and connecting with community agencies," Hann said.

See Shelter/Page A4

Homeless population includes people who were evicted, squatters in abandoned buildings, people living in cars and a few living "on the streets"

SHELTER: Funding campaign a challenge

(Continued from Page A1)

The organization attempts to get shelter-dwellers more permanent housing by working with landlords "that know us" and with Blair County Community Action Agency, which has a case management service, Hann said.

Family Services checks on those who've left the shelter three months and six months out and has found that about 80 percent are still in the same housing that the organization helped find for them, Hann estimated.

Such shelter beneficiaries may "take the resources we give them and run with it," although for others, "it's always a temporary fix," she said.

The shelter doesn't house offenders considered dangerous for having committed sexual or violent crimes, Hann said.

The proposed project is a public-private partnership, and developers with whom her organization is cooperating are currently working on the project, Hann said.

While Hann didn't specify the location of the existing warehouse, she said it was on the City Hall side of the mainline tracks, in a section where neighbors are unlikely to have a problem with the proposal.

The fundraising campaign will be a challenge, especially given the burden on local residents created by the Altoona Area School District's new school project, Hann predicted.

"But it's a needed project," she said.

Mirror Staff Writer William Kibler is at 549-7936.

*Citizen Participation
Contact List*

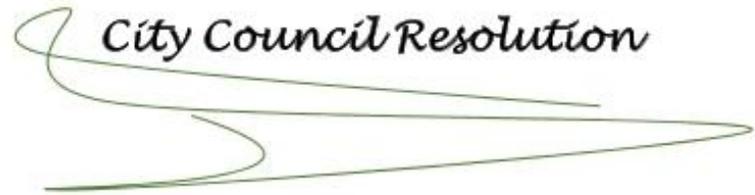
2018 ANNUAL ACTION PLAN CONTACT LIST			
ORGANIZATION	CONTACT	TELEPHONE	EMAIL
Key City Staff/Departments			
Department of Planning & Community Development	Lee C. Slusser	(814) 949-2470	planning@altoonapa.gov
Public Works	Nathan Kissell	(814) 949-2446	nkissell@altoonapa.gov
Police Chief and Bike Patrol Supervisor (Tom Venios)	Janice Freehling	(814) 949-2489	jfreehling@altoonapa.gov
Fire Chief	Mike Tofano	(814) 949-2529	mtofano@altoonapa.gov
School District	Thomas Otto	(814) 946-8350	totto@asdsat.com
City Clerk	Linda M. Rickens	(814) 949-2486	cityclerk@altoonapa.gov
Code Enforcement	Rebecca Brown	(814) 949-2456	rbrown@altoonapa.gov
Department of Accounts and Finance	Omar Strohm	(814) 949-2439	ostrohm@altoonapa.gov
City Solicitor	Larry C. Clapper	(814) 946-4391	lclapper@ghscoslaw.com
Information Technology	Victor Curfman	(814) 949-2536	vcurfman@altoonapa.gov
AMTRAN (Public Transportation)	Eric Wolf	(814) 944-4074	ericwolf@amtran.org
Blair County Historical Society	Joseph A. DeFrancesco	(814) 942-3916	director@blairhistory.org
Altoona Mirror	Bill Kibler	-814	bkibler@altoonamirror.com
Altoona Parking Authority	Patrick Miller	(814) 944-6113	patm@abcdcorp.org
Elected & Public Officials			
Mayor & City Council	Matt Pacifico	(814) 949-2486	council@altoonapa.gov
City Manager	Marla Marcinko	(814) 949-2408	manager@altoonapa.gov
Housing Agencies/Organizations			
Altoona Housing Authority Board	Robin Beck	(w) (814) 944-0884	rbeck@unitedwayofblaircounty.org
Altoona Housing Authority Staff/Section 8 Pub. Housing	Cheryl Johns	(814) 949-2000	Cheryl.Johns@altoonahousing.org
Assisted Living-Center for Nurse Care Altoona	Chrissy Dambeck	(814) 946-2700	cdambeck@grane.com
HUD Assisted Housing Providers	Marj Kashella	(814) 946-0603	mkashella@calibreresidential.com
Housing Counseling Services - Bl. Co Community Action	Ms. Billie Egan	(814) 946-3653	billie.egan@blaircap.org
CHDO - Improved Dwellings for Altoona (IDA)	Michelle Peterson	(814) 944-9466	mpeterson@improved-dwellings.org
Blair Senior Services	Steve Williamson	(814) 946-1235	swilliamson@blairsenior.org
Habitat for Humanity	Kathy Spade	(814) 943-3480	hffbc@verizon.net
Homeless Agencies and Providers			
Home Nursing Agency Community Services	Diana Packech	(814) 943-0414	DPACKECH@HOMENURSINGAGENCY.com
Blair County Community Action	Sergio Carmona	(814) 946-3651	sergio.carmona@blaircap.org

Family Services, Inc.	Lisa Hann	(814) 944-3583	lhann@familyservicesinc.net
Altoona Veterans Association	Ginny Vayda	(814) 943-8164	virginiaavayda@va.gov
Social Service Agencies			
Altoona Area Public Library	Adrienne Brown	(814) 946-0417 ext. 136	abrown@altoonalibrary.org
Blair County Mental Health- Dept of Social Services	James Hudack	(814) 693-3023	jhudack@blairco.org
Blair County Drug and Alcohol Services	Judy Rosser	(814) 381-0921	jrosser@blairdap.org
Skills of Central PA	Kristin Luciano	(814) 944-4519 x 331	kluciano@skillsgroup.org
Salvation Army	Captain Rodnee Williams	(814) 946-3645	rodnee.williams@use.salvationarmy.org
Child Advocates of Blair County Child Care	Erica Peterson	(814) 946-5247	epeterson@cabc-bchs.org
Lilly Pond Child Care Services	Emily Freidhof	(814) 943-8177	efreidhof@kidsfirstblair.org
Central Blair Recreation Commission	Mike Hofer	(814) 949-2233	hofer@cbrcparks.org
Gloria Gates Memorial Foundation	Toni Bilik	(814) 949-8838	director@ggmf.org
Fair Housing Organizations			
Fair Housing Advocates - Catholic Charities	Jean Johnstone	(814) 944-9388	jjohnstone@dioceseai.org
NAACP	Donald Witherspoon	(814)942-1126	DEW2312@yahoo.com
Self-Determination Housing Project of PA Inc.	Howard Ermin	(814) 502-4448	howard@sdhp.org
Blair/Clearfield Assoc. for the Blind & Visually Impaired	Gloria Pattie	(814) 944-2021	bcabgloria@verizon.net
Center for Independent Living	George Palmer	(814) 949-1905	GAPalmerIII.cilscpa@gmail.com
Operation Our Town, Inc. (OOT)	Shawna Hoover	(814) 296-8730	OOT@lsfiore.com
Blair County Human Relations	Ron Miller		ronald1944.1@verizon.net
Landlord Association	William Kitt	(814) 695-2138	byproperties@hotmail.com
Local Housing Option Team (LHOT)	Luann Rabenstein	(814) 693-3046 x1482	lrabenstein@blairco.org
Economic Development Agencies			
Chamber of Commerce	Joe Hurd	(814) 943-8151	jhurd@blairchamber.com
Altoona Redevelopment Authority Board	Donald Devorris	(814) 949-8280	kwagner@blaircompanies.com
Faith-Based Institutions			
Altoona Bible Church	Linda	(814) 942-2131	altoonabile@ltoonabile.org
Cornerstone Fellowship	Pastor Steve Olivieri	(814) 942-4003	runniman2005@yahoo.com
Mount Carmel Rectory	Father Frank Scornaienchi	(814) 942-8501	olmc806@aol.com
Abundant Life Assembly of God	Walt Smith	(814) 942-6650	smithrosehill@gmail.com
Our Lady of Fatima	Father Zatalava	(814) 942-0371	oloffio@hotmail.com
Soverign Grace Chr-CENTRAL PA	Tom Kurtz	(814) 949-5940	tomkurtz@sovgracepa.org
Twenty-Eighth Saint Church Brethren	Brian Brumbaugh	(814) 946-0098	altoona28stcob@verizon.net
Pleasant Valley Assembly of God	Karen Maher	(814) 944-1948	kmaher@pvag.org

Riggles Gap Bible Church	Riggles Gap BC	(814) 946-3376	rigglesbgc@verizon.net
Sacred Heart Formation Center	Msgr. Stanley Carson	(814) 943-8553	sacredheart511@verizon.net
St. Mary's Rectory	Msgr. Stein	(814) 942-2416	StMaryaltoona@dioceseaj.org
Christ Community UMC	Connie Loose -Secretary	(814) 942-9504	ccumc@outlook.com
Simpson Temple United Parish	Patty Jo	(814) 942-0840	simpsontemple@atlanticbbn.net
Cathedral of the Blessed Sacrament	Msgr. Robert C. Mazur	(814) 944-4603	altocathedral@dioceseaj.org
Hope Community Church	Tammy Gray	(814) 381-7020	tgray@atlanticbb.net
Juniata United Methodist Church	Pastor Brent Salsgiver	(814) 942-6065	juniataumc@atlanticbbn.net
Altoona Restoration Church of God	Pastor Jeff Suhoney	(814) 941-2773	cog911@atlanticbbn.net
Catholic Charities	Jean Johnstone-Director	(814) 944-9388	jjohnstone@dioceseaj.org
Mt. Zion Baptist Church	Charles Dupree	(814) 321-4141	charlesdupree2@aol.com

Grantee Unique Appendices

City Council Resolution



RESOLUTION

Resolved by the Council of the City of Altoona, Pennsylvania, that

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the Department of Housing and Urban Development is authorized to make grants to States and units of general local government to help finance Community Development Block Grant (CDBG) Programs approved in accordance with the provisions of this Title, specifically for programs where the projected use of funds has been developed so as to give maximum feasible priority to activities that will carry out one of the broad national objectives of (1) benefit to low/moderate income families, or (2) aid in the prevention or elimination of slums or blight, or (3) meet other Community Development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community and other financial resources are not available to meet these needs; and

WHEREAS, under the National Affordable Housing Act of 1990, the Secretary of the U.S. Department of Housing and Urban Development is authorized to make grants to States and units of general local government to help finance HOME Investment Partnerships Programs approved in accordance with the provisions of this Act, specifically to expand the supply of decent, affordable housing, primarily rental housing; and

WHEREAS, under regulations of the U.S. Department of Housing and Urban Development, entitled *Consolidated Submissions for Community Planning and Development Programs*, (24 CFR Part 91; Federal Register Vol. 60, No. 3, January 5, 1994), the planning and application processes for the CDBG and HOME Programs, have been consolidated into a single annual submission; and

WHEREAS, the City of Altoona has furnished citizens with required information concerning the consolidated planning and application process, has developed and made available in accordance with its Citizen Participation Plan the City of Altoona's 2018 HUD Action Plan, has held two public hearings, and has taken into consideration all comments and views received;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Altoona;

THAT the attached submission, to be known as the 2018 *HUD Action Plan*, is hereby in all respects approved, and

THAT the Community Development Department is hereby directed to submit said document, along with the accompanying Certifications and any other necessary documentation to the Department of Housing and Urban Development, and

THAT the City Clerk is hereby directed to file a copy of said documents along with the accompanying Certifications with the minutes of this meeting.

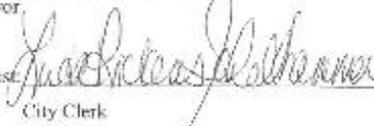
RESOLUTION No. 0053-18

adopting the 2018 Housing and Urban Development (HUD) Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs and authorizing the City Manager to execute all documents and certifications and the City Clerk to attest to same, and to file appropriate statements, certifications and meeting minutes with the Department of Housing and Urban Development.

Roll Call	Yeas	Nays		Yeas	Nays
Butterbaugh	✓		Kelley	✓	
Cacciotti	✓		Neugebauer	✓	
Cagle	✓		Mayor Pacifico	✓	
Jordan	✓				
				7	0

Adopted JUN 13 2018

 JUN 13 2018
 Mayor Date Signed

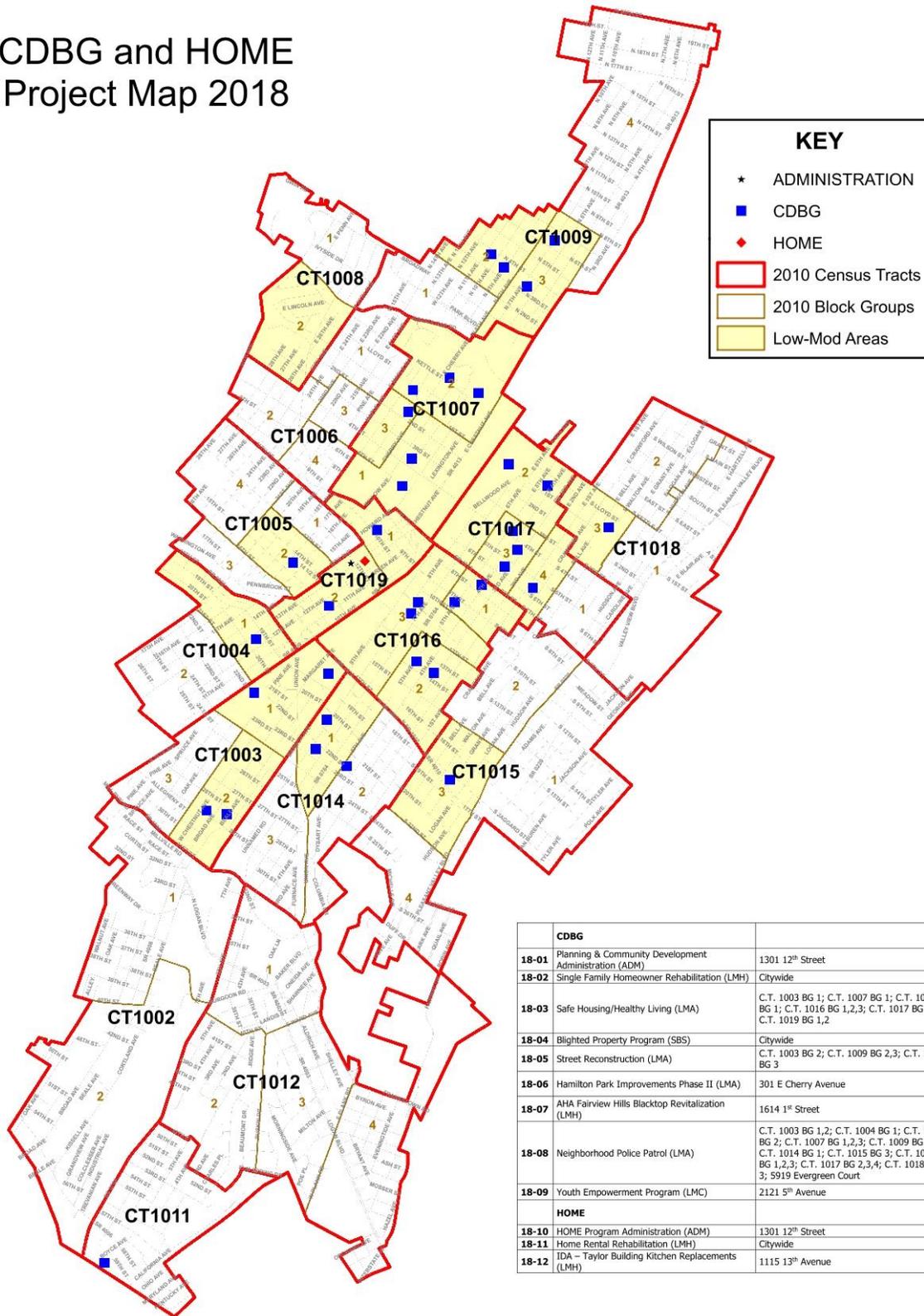
Attest  JUN 15 2018
 City Clerk Date Recorded

*Budget Worksheet
Project Location Map*



CITY OF ALTOONA HOUSING & COMMUNITY DEVELOPMENT ENTITLEMENT PROGRAM									
FISCAL YEAR STARTING JULY 1, 2018 THROUGH JUNE 30, 2019									
ESTIMATE									
			P.S. Calculation				2018 EST PI		
2018 CDBG Entitlement	\$ 1,574,513.00	\$ 1,574,513.00					Rehab	\$ 100,000.00	
Est. FY 2018 Program Income	\$ 162,000.00						EDLF	\$ 62,000.00	
FY 2017 Program Income		\$ 300,000.00							
	Subtotal	\$ 1,736,513.00	\$ 1,874,513.00						
Plan & Admin. 20%		\$ (347,302.60)							
	CDBG Total	\$ 1,389,210.40							
	HOME	\$ 292,194.00							
CDBG PROGRAM									
	Low Mod		Public Service	Slum & Blight	Plan & Admin				
Change as needed	Min 70% of B-11		Max 15% of C-9	Max 30% of B-11	Max 20% of B-9				
Project Name	\$ 972,447.28	\$ 281,176.95	\$ 416,763.12	\$ 347,302.60					
HIGH PRIORITY PROJECTS									
HOUSING									
Single Family Rehabilitation Program	\$ 434,010.40								
CLEARANCE									
Demolition Program			\$ 201,700.00						
CODE ENFORCEMENT									
Safe Housing/Healthy Living Program	\$ 66,000.00								
PUBLIC IMPROVEMENTS									
Street Reconstruction	\$ 300,000.00								
Hamilton Park Phase II	\$ 70,000.00								
AHA Fairview Hills Backstop Revitalization	\$ 100,000.00								
PUBLIC SERVICES									
Neighborhood Police Bike Patrol		\$ 210,000.00							
Mt. Zion - Youth Empowerment Program		\$ 7,500.00							
ADMINISTRATION-PLANNING MANAGEMENT									
CDBG Administration-Fair Housing Admin					\$ 347,302.60				
LOW PRIORITY PROJECTS									
HOMELESS									
	CDBG Total	\$ 970,010.40	\$ 217,500.00	\$ 201,700.00	\$ 347,302.60				
	B44+ C44 = total low/mod benef	\$ 1,187,510.40							
		85.48%	11.60%	14.52%	20.00%				
	Calc. Check B44+C44+D44+E44=B9	\$ 1,736,513.00							
HOME PROGRAM									
	ADMIN		CHDO	PROJECTS					
	Max 10% of B13		Min 15% of B13	No limitations					
	\$29,219.40	\$ 43,829.10							
Administration	\$ 29,219.40								
Rental Rehabilitation Program				\$ 160,974.60					
IDA - Taylor Building Kitchen Replacements		\$ 43,829.10	\$ 58,170.90						
HOME TOTALS	\$ 29,219.40	\$ 43,829.10	\$ 219,145.50						
	\$ 292,194.00								

CDBG and HOME Project Map 2018



PROGRAM YEAR 2018
 JULY 1, 2018 THRU JUNE 30, 2019
 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
 HOME INVESTMENT PARTNERSHIP (HOME)
 PROJECTS

COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS

<p>18-01 Planning & Community Development Administration (ADM) Operational budget for the Department of Community Development for general management, monitoring, coordination, oversight and evaluation of projects within the CDBG Program and monitoring of activities necessary for effective planning implementation such as update of the City's Comprehensive Plan. Also including fair housing activities eliminating housing discrimination through the promotion of fair housing using education programs, monitoring, research and community involvement. Location: 1301 12th Street</p>	<p>\$347,302.60</p>
<p>18-02 Single Family Homeowner Rehabilitation (LMH) Rehabilitation loans to low and moderate income homeowners. Funding for lead-based paint remediation to assist low/moderate income homeowners as part of the City's rehabilitation program. Location: Citywide</p>	<p>\$434,010.40</p>
<p>18-03 Safe Housing/Healthy Living (LMA) In order to prevent slum and blight, daily routine inspections of low/moderate income areas of the City to identify and address property maintenance, housing violations, health-related violations, etc. Location: C.T. 1003 BG 1; C.T. 1007 BG 1; C.T. 1014 BG 1; C.T. 1016 BG 1,2,3; C.T. 1017 BG 2,3; C.T. 1019 BG 1,2</p>	<p>\$ 66,000.00</p>
<p>18-04 Blighted Property Program (SBS) Prevention or elimination of spot blight through property acquisition, relocation, safeguarding, demolition and disposition activities. Location: Citywide</p>	<p>\$201,700.00</p>
<p>18-05 Street Reconsruction (LMA) Revitalize existing public roadways in low to moderate income areas within the City of Altoona. The project will benefit residents to the immediate area improved by providing safer and easier access to their place of residence and also provide a means to the City of Altoona to keep public roadways from deterioration. Project will be administered by the City's Department of Engineering. Location: C.T. 1003 BG 2; C.T. 1009 BG 2,3; C.T. 1017 BG 3</p>	<p>\$300,000.00</p>
<p>18-06 Hamilton Park Improvements Phase II (LMA) Phase II Hamilton Park Improvements which include the installation of a perimeter walking path, removal and installation of new chain link fence, ball-field grading, and site amenities including park benches and picnic tables. Location: 301 E. Cherry Avenue</p>	<p>\$ 70,000.00</p>

18-07 AHA Fairview Hills Roadway Revitalization (LMC)	\$100,000.00
Reconstruction of roadways within the Fairview Hills Low/Moderate Income Housing Development. This will create a more suitable living environment for all the residents of the development and eliminate driving and walking hazards. This will also allow for the Altoona Housing Authority to create new parking spots for handicap accessibility where needed.	
Location: 1614 1st Street	
18-08 Neighborhood Police Patrol (LMA)	\$210,000.00
Community policing program in the low/moderate income primarily residential neighborhoods of the City. Also providing service to the Evergreen Manors low/moderate income housing development.	
Location: C.T. 1003 BG 1, 2; C.T. 1004 BG 1; C.T. 1005 BG 2; C.T. 1007 BG 1,2,3; C.T. 1009 BG 2,3; C.T. 1014 BG 1; C.T. 1015 BG 3; C.T. 1016 BG 1,2,3; C.T. 1017 BG 2,3,4; C.T. 1018 BG 3; 5919 Evergreen Court	
18-09 Youth Empowerment Program (LMC)	\$ 7,500.00
"Taking Control" - teaching youth empowerment with communication skills, computer based skills, applying for jobs, recovery from addiction, suicide prevention, peer support for mental health first aid, bullying, sexual relationships, recovery from substance abuse and health care. Program aims to provide students with strategies to make good healthy choices that contribute to a meaningful life and promote mental well-being and competence as they face the realities of life.	
Location: 2121 5th Avenue	
TOTAL CDBG PROJECTS	\$1,736,513.00

HOME INVESTMENT PARTNERSHIP PROJECTS

18-10 HOME Program Administration (ADM)	\$ 29,219.40
Administration costs to provide for staffing to oversee HOME funded projects.	
Location: 1301 12th Street.	
18-11 HOME Rental Rehabilitation (LMH)	\$ 160,974.60
This rehab program consists of a 50/50 match. Units will be made available to income eligible tenants to comply with HOME affordable period requirements. Structures located within the City's limits which contain substandard rental units, are eligible.	
Location: Citywide	
18-12 IDA Taylor Building Kitchen Replacements (LMH)	\$ 102,000.00
Kitchen replacements in 17 units at IDACON's Taylor Building. Improvements will allow continued safe, decent and affordable housing to elderly and disabled persons.	
Location: 1115 13th Avenue	
TOTAL HOME PROJECTS	\$292,194.00

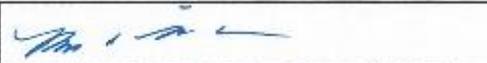
Grantee SF-424's and Certification(s)

*Standard Form 424
Standard Form 424D
Certifications*



Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, enter appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Altoona, Pennsylvania"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="33-5001895"/>	* c. Organizational DUNS: <input type="text" value="8598352030000"/>	
* d. Address:		
* Street1: <input type="text" value="1301 12th Street, Suite 400"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Altoona"/>	County/Parish: <input type="text" value="Blair"/>	
* State: <input type="text" value="PA: Pennsylvania"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip/Postal Code: <input type="text" value="16601-3490"/>	
* e. Organizational Unit:		
Department Name: <input type="text" value="Dep't. of Community Development"/>	Division Name: <input type="text" value="Community Development"/>	
* f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Lisa"/>	
Middle Name: <input type="text" value="C."/>	* Last Name: <input type="text" value="Stusser"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Community Development Director"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="814-949-2470"/>	Fax Number: <input type="text" value="814-949-0372"/>	
* Email: <input type="text" value="lstusser@altoonazpa.gov"/>		

Application for Federal Assistance SF-424			
* 9. Type of Applicant 1: Select Applicant Type:			
C: City or Township Government			
Type of Applicant 2: Select Applicant Type:			
Type of Applicant 3: Select Applicant Type:			
* Other (specify):			
* 10. Name of Federal Agency:			
U.S. Dept. of Housing & Urban Development			
11. Catalog of Federal Domestic Assistance Number:			
14-218			
CFDA Title:			
Community Development Block Grant			
* 12. Funding Opportunity Number:			
EXPIRES: CDD-18-01			
* Title:			
Guidance on Submitting Consolidated Plans and Annual Action Plans for Fiscal Year (FY) 2018			
13. Competition Identification Number:			
Title:			
14. Areas Affected by Project (Cities, Counties, States, etc.):			
	Add Attachment	Delete Attachment	View Attachment
* 15. Descriptive Title of Applicant's Project:			
Community Development Block Grant Program for the City of Altoona, Pennsylvania, Program Year 2018			
Attach supporting documents as specified in agency instructions.			
Add Attachments	Delete Attachments	View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="Stb PA"/>	* b. Program/Project: <input type="text" value="Stb PA"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2018"/>	* b. End Date: <input type="text" value="06/30/2019"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="1,574,513.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="152,000.00"/>
* g. TOTAL	<input type="text" value="1,726,513.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="Natalia"/>
Middle Name: <input type="text" value="P."/>	
* Last Name: <input type="text" value="Wardinski"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="814-949-2408"/>	Fax Number: <input type="text" value="814-949-0372"/>
* Email: <input type="text" value="nmanager@altonpa.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="6/15/18"/>

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: <u>City of Altoona, Pennsylvania</u>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <u>23-5001899</u>	* c. Organizational DUNS: <u>9699352010000</u>	
d. Address:		
* Street1: <u>1301 12th Street, Suite 400</u>	Street2: _____	
* City: <u>Altoona</u>	County/Parish: <u>Blair</u>	
* State: _____	PA: Pennsylvania	
* Province: _____	Country: <u>USA: UNITED STATES</u>	
* Zip / Postal Code: <u>16601 3400</u>	_____	
e. Organizational Unit:		
Department Name: <u>Dept. of Community Development</u>	Division Name: <u>Community Development</u>	
f. Name and contact information of person to be contacted on matters involving this application:		
* Prefix: <u>Mr.</u>	* First Name: <u>Lee</u>	Middle Name: <u>C.</u>
* Last Name: <u>Slusser</u>	Suffix: _____	
Title: <u>Community Development Director</u>		
Organizational Affiliation: _____		
* Telephone Number: <u>814-949-2470</u>	* Fax Number: <u>814-949-0370</u>	
* Email: <u>lslusser@altoonapa.gov</u>		

Application for Federal Assistance SF-424	
<p>* 9. Type of Applicant 1: Select Applicant Type:</p> <input type="text" value="City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p>* 10. Name of Federal Agency:</p> <input type="text" value="U.S. Dept. of Housing & Urban Development"/>	
<p>11. Catalog of Federal Domestic Assistance Number:</p> <input type="text" value="14-239"/> <p>CFDA Title:</p> <input type="text" value="HOME Investment Partnership Program"/>	
<p>* 12. Funding Opportunity Number:</p> <input type="text" value="NOTICE: CFD-16-01"/> <p>* Title:</p> <input type="text" value="Guidance on Submitting Consolidated Plans and Annual Action Plan for Fiscal Year (FY) 2018"/>	
<p>13. Competition Identification Number:</p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p>14. Areas Affected by Project (Cities, Counties, States, etc.):</p> <input type="text"/> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p>* 15. Descriptive Title of Applicant's Project:</p> <input type="text" value="HOME Investment Partnership Program for the City of Altoona, Pennsylvania, Program Year 2018"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="Sch. DA"/>	* b. Program/Project: <input type="text" value="Sch. DA"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2018"/>	* b. End Date: <input type="text" value="06/30/2019"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="292,194.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="292,194.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
if "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Marta"/>
Middle Name: <input type="text" value="D."/>	
* Last Name: <input type="text" value="Karrincker"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="City Manager"/>	
* Telephone Number: <input type="text" value="814-948-2408"/>	Fax Number: <input type="text" value="814-948-0372"/>
* Email: <input type="text" value="manager@11conape.gov"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="6/15/18"/>

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement,

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

6/5/18
Date

City Manager
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

4/15/18

Date

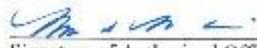
City Manager

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

6/15/18

Date

City Manager

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

4/15/18

Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
Dept. of Community Development	6/15/18

SF-424D (Rev. 7-97) Back