

**C**ONSOLIDATED

**A**NNUAL

**P**ERFORMANCE

**E**VALUATION

**R**EPORT



**CITY OF ALTOONA  
PENNSYLVANIA**

**2010  
PROGRAM YEAR  
JULY 1, 2010 – JUNE 30, 2011**

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## GENERAL

### *Executive Summary*

In 2010, the City of Altoona developed the 2010-2014 Consolidated Plan. As part of the Consolidated Plan process, the city must detail a specific one-year plan for the use of U.S. Department of Housing and Urban Development (HUD) formula grant funds. The one-year action plan is based upon the housing and community priority needs as defined in the Consolidated Plan along with the financial resources anticipated to be made available to address those needs during each fiscal year. The CAPER describes Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Shelter Grant (ESG) funded activities undertaken in the City of Altoona during the 2010 Program year, from July 1, 2010 through June 30, 2011.

At the beginning of Program Year 2010 the City of Altoona had \$1,005,345.00 of unexpended funds from the previous reporting period. In Program Year 2010 the City received an entitlement of \$2,173,639.00 from the Community Development Block Grant Program and a total of \$404,794.13 in program income from various sources. During the 2010 Program Year the City spent a total of \$2,399,858.76 on eligible CDBG program projects. Of that total \$472,263.11 or 18.32% was expended on planning and administrative activities; \$1,541,877.75 or 79.99% was expended on activities that benefit low/moderate income (LMI) persons and \$283,545.16 or 10.77% of the total low/mod was spent in the public service category and \$385,717.90 or 16.07% was expended on slum and blight activities.

At the beginning of Program Year 2010 the City of Altoona had \$473,043.20 of unexpended, but committed, HOME Funds. The HOME Investment Partnership Program received \$451,313.00 in Program Year 2010 with 10% or \$45,131.30 for administrative costs, 15% or \$67,696.95 set aside for the CHDO and \$338,484.75 for project costs. Total HOME funds expended for PY 2010 is \$271,313.33.

At the beginning of Program Year 2010 the City of Altoona had \$13,225.14 of unexpended but committed, Emergency Shelter Grant (ESG) funds. In Program Year 2010 the City received an entitlement of \$87,884.00 from the Emergency Shelter Grant Program. During the 2010 Program Year the City spent a total of \$81,307.55 on eligible ESG program projects with 5% or \$4,253.10 spent in administrative costs.

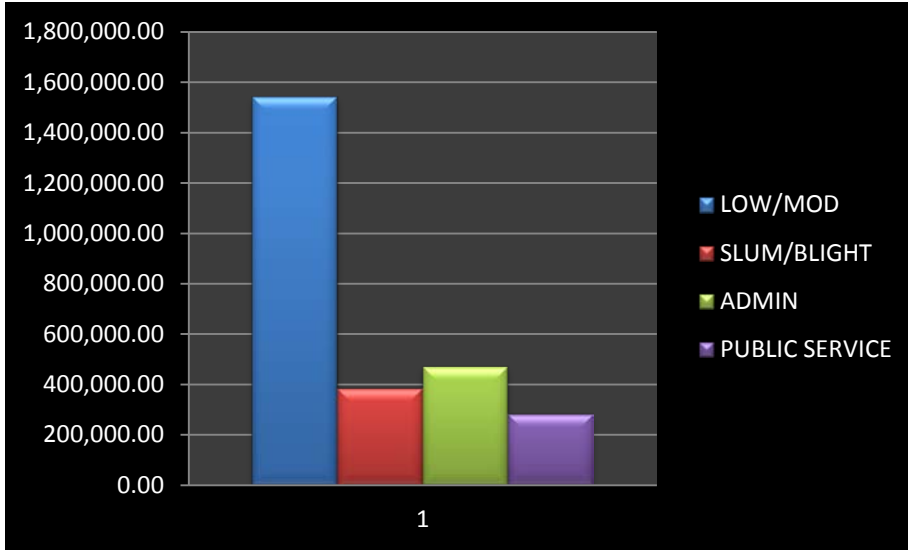
The following charts show the PY 2010 expenditures for the CDBG, HOME and ESG Programs by category.

#### PY 2010 ANNUAL EXPENDITURES

PROGRAM	UNEXPENDED FUNDS as of 7/1/10	2010 ENTITLEMENT	2010 PROGRAM INCOME	EXPENDED FUNDS
Community Development Block Grant	\$1,005,345.00	\$2,173,639.00	\$404,794.13	\$2,399,858.76
HOME	\$ 473,043.20	\$ 451,313.00	\$ 0.00	\$ 271,313.33
Emergency Shelter Grant	\$ 13,225.14	\$ 87,884.00	\$ 0.00	\$ 81,307.55
TOTAL	\$1,491,613.34	\$2,712,836.00	\$404,794.13	\$2,752,479.64

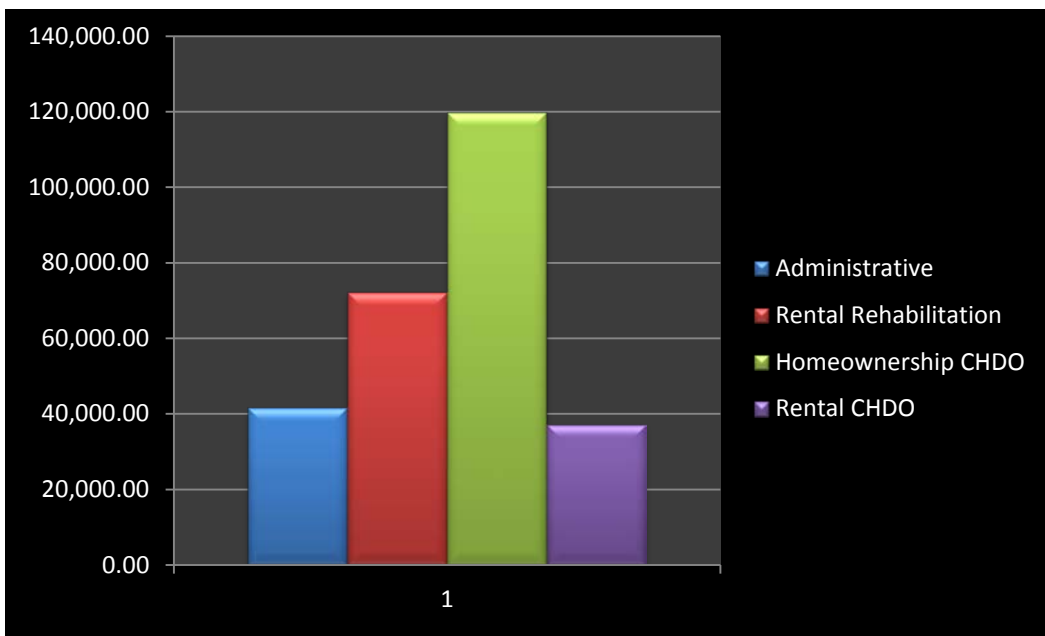
### CDBG EXPENDITURES

CATEGORY	% EXPENDED	EXPENDED
Low/Moderate	80.53%	\$1,541,877.75
Slum/Blight	19.83%	\$ 385,717.90
Administration	16.63%	\$ 472,263.11
Public Service	13.88%	\$ 283,545.16



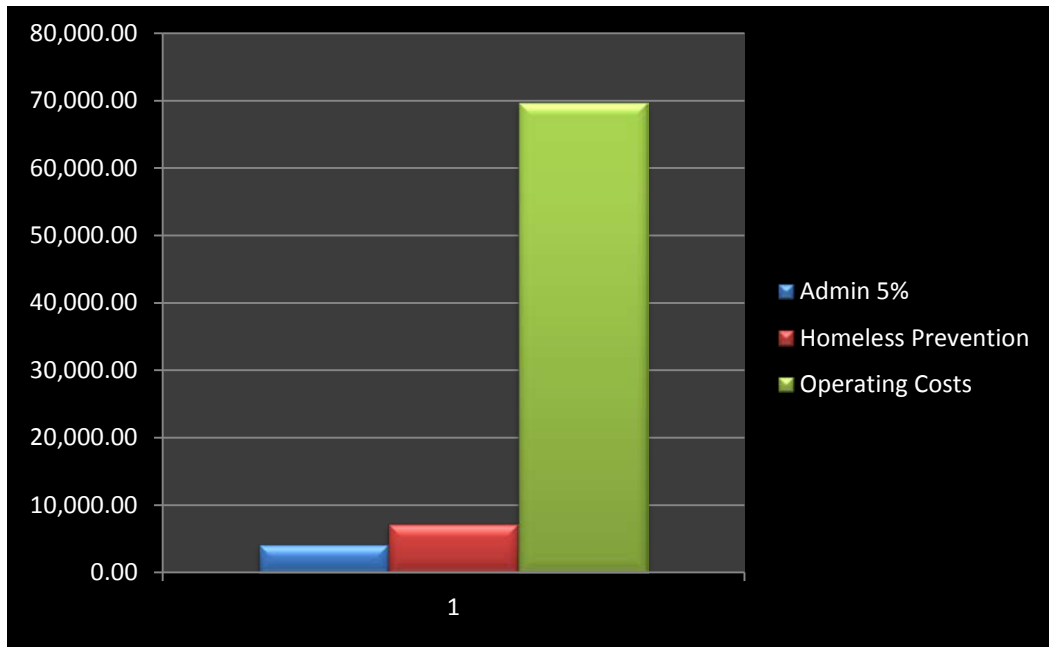
### HOME EXPENDITURES

CATEGORY	EXPENDED
Administrative	\$ 45,131.30
Rental Rehabilitation	\$ 72,293.18
Homeownership/CHDO	\$ 119,948.00
Rental/CHDO	\$ 37,307.47



## ESG EXPENDITURES

CATEGORY	EXPENDED
Admin	\$81,307.55
Homeless Prevention	\$ 7,295.94
Operating Costs	\$69,758.51



## ACTIVITY HIGHLIGHTS

The following are our activity highlights for Program Year 2010-2011.

A playground and passive park was installed in an effort to cleanup and spur redevelopment in a low/moderate income neighborhood. The installation of the playground was completed using both professional contractors and neighborhood volunteers. CDBG funding was leveraged by private fundraising. The completed playground is now used heavily by neighborhood youth.

The construction of a passive/gateway park at the entrance of the 7<sup>th</sup> Street Bridge is now 99% complete. This project will enhance the gateway to Downtown and provide a nostalgic area for the neighborhood. Hopefully it will spur private reinvestment in the neighborhood as well.

The City has continued its fight against slum and blight by demolishing twenty-six (26) vacant, dilapidated buildings. CDBG funds also provided one code enforcement officer strictly dedicated to the low and moderate income areas of the City.

The installation of curb and sidewalks on both sides of 6<sup>th</sup> Avenue, a major gateway through the City, continued. Where possible, street trees were also planted.

The City's CDBG-funded Single Family Homeowner Rehabilitation program rehabilitated fourteen (14) homes for low/moderate income households. Separately, eleven new

townhomes for low/moderate income households were completed along Lexington Avenue between 2<sup>nd</sup> and 3<sup>rd</sup> Street and along 2<sup>nd</sup> Street between Chestnut and Lexington Avenues. CDBG funds paid the the acquisition, demolition and relocation of the previous properties at this site.

The City's Neighborhood Bicycle Patrol Unit continued to work diligently with other members of the law enforcement community in low/moderate income neighborhoods. Narcotics officers, the PA State Attorney General's Office and the PA State Police were involved with the bicycle patrol, which helped in conducting surveillance and speaking with neighbors to keep the lines of communication open and to conduct training for neighborhood watch groups. The Officers' presence in low and moderate income neighborhoods has had an impact on reducing gang violence and drug activities.

Two new single family residential homebuyer units were completed with HOME funds last program year and sold this year. A third unit has been completed, but is now in the process of being sold.

## *General Questions*

### *1. Assessment Of The One-Year Goals And Objectives:*

*a. Describe the accomplishments in attaining the goals and objectives for the report period.*

**Housing Objectives:** Our housing objective is to maintain low/mod income persons in the housing that they own. This is accomplished through the housing rehab program for eligible homeowners. Two thirds of the City's residents are homeowners. The City rehabilitates an average of 10 units per year.

**Accomplishments: 14 units rehabilitated**

**Housing Objective:** Our housing objective is to remove all blighted property in such a time frame so as to discourage the spread of blight in any neighborhood. The City usually averages removing approximately 20 blighted units a year. The City also provides safeguarding services for the City's Blighted Property Program. This includes securing dilapidated structures, clearing debris, and cleaning up lots acquired through this program. We secure approximately 10 units per year. The City also has a proactive code enforcement approach to blight in low/mod areas. 17,175 people live in these areas and are served by this program each year.

**Accomplishments: 26 properties demolished**

**11 properties secured, safeguarded and debris removed**

**18 properties sold**

**17,175 people in low/mod areas served**

**Economic Development Objective:** This is to encourage the development of new economic activity and the retention and expansion of existing businesses, to provide additional tax revenues, to expand employment opportunities to low and moderate income persons, and to diversify our local economy to make it more stable over the

long term. We continually work to strengthen the Downtown with a balanced mix of office, retail, service, entertainment, cultural, residential, and institutional uses.

**Accomplishments: 5 jobs created through the EDLF Program**

**Infrastructure/Public Facilities Improvements Objective:** The City continues to obligate funding to replace aging water, flood drainage and sanitary sewer systems with a combined effort from the Altoona City Authority in qualifying low/moderate income areas of the City. The City will also continue to fund street improvement projects and physically disabled accessibility projects as they are submitted to the city for funding, along with the upgrading of neighborhood community centers and parks. During Program Year 2010 the City completed the accessible entrance to City Hall, installed handicapped ramps along 9<sup>th</sup> Avenue, finished planting trees along 7<sup>th</sup> & 8<sup>th</sup> Street, and installed a children's playground and passive park in a low/mod city neighborhood.

**Accomplishments: 23,122 persons with new access to a facility**

**96 persons with improved access to a facility**

**10,972 persons with access to infrastructure/facility that is no longer substandard**

**Public Service Objective:** To continue the support of social service activities in the City of Altoona for low/moderate income individuals and families. These services include senior and youth recreation programs, library outreach services, and crime awareness. The City will assist in the cost of providing these services to eligible low/moderate individuals with an estimate of serving approximately 20,000 individuals.

**Accomplishments: 12,804 L/M people provided crime awareness**

**374 L/M people provided with library services**

**Support Need - Planning and Administration Objective:** The preparation of the Consolidated Plan, Action Plans, IDIS, and CAPER is vital to ensuring compliance with HUD regulations and to guaranteeing that HUD funds are put to use effectively and democratically. Additional studies may also need to be undertaken in order to determine the future needs of residents in eligible areas. These funds were also used for the update of the City's Comprehensive Plan and administering/updating the City's zoning and subdivision/land development ordinances. As a recipient of HUD funding, the City of Altoona will affirmatively further fair housing by identifying impediments and taking appropriate actions to eliminate housing discrimination through educational programs, research, and community involvement.

**Also See attachment "Summary of Annual Objectives" (Table 1C, 2C, 3A)**

*b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.*

**Breakdown of CPD Formula Grants**

CDBG Expenditures breakdown by objective:

Housing	
Homeowner Rehab	\$ 527,174.44
Clearance and Demolition	\$ 385,717.90
Code Enforcement	\$ 78,785.50
Economic Development	\$ 0.00
Infrastructure/Public Improvements	\$ 652,372.65
Public Service	\$ 283,545.16
Planning & Administration	\$ 472,263.11
TOTAL CDBG EXPENDITURES	\$ 2,399,858.76

EMERGENCY SHELTER GRANT Expenditures breakdown by objective:

Administrative	\$ 4,253.10
Homeless Prevention	\$ 7,295.94
Operating Costs	\$ 69,758.51
TOTAL ESG EXPENDITURES	\$ 81,307.55

HOME INVESTMENT PARTNERSHIP PROGRAM breakdown by objective:

Administrative	\$ 41,764.68
Rental Rehabilitation	\$ 72,293.18
Homeownership/CHDO	\$ 119,948.00
Rental/CHDO	\$ 37,307.47
TOTAL HOME EXPENDITURES	\$ 271,313.33

*c. If applicable, explain why progress was not made towards meeting the goals and objectives.*

Progress has been made in all areas of the City's goals and objectives.

*2. Describe the manner in which the recipient would change its program as a result of its experiences.*

After reviewing its performance last year, the City would not make any great changes in its programs. The City of Altoona's entitlement program has had years of solid success providing support for the City, its residents, and its businesses. A review of the successful programs, and those not so successful, reveals that the direction the programs have taken in the past five years is a viable route for a program of this size within a community in the socioeconomic condition of Altoona. Through the consolidated planning process, the community clearly identified the priority needs it wants the City to address with its HUD funds. These priority needs only shifted slightly from the previous consolidated planning effort five years before. Thus, the City of Altoona proposes to continue activities in the priority areas of housing, economic development, blight elimination, planning, infrastructure and public service as directed by the public.

### **3. *Affirmatively Furthering Fair Housing***

#### ***a. Provide a summary of impediments to fair housing choice.***

#### ***2010-11 Activity Report Affirmatively Furthering Fair Housing***

#### **Summary of activities on impediments to fair housing choice**

The City of Altoona-Fair Housing Office (FHO) continually works to attend workshops, seminars and conferences that assist in educating our community organizations; and that can give guidance and direction to clients to receive updated information on housing discrimination/fair housing laws.

#### **This program year, our Fair Housing staff person attended:**

- Monthly meetings of the Central Pennsylvania Landlords Association
- Realtors Association monthly meetings
- Blair County Human Relations Commission monthly meetings
- Blair County FEMA Board quarterly meetings
- Local Housing Option Team quarterly meetings (LHOT)
- We-Lead Annual Workshop for Women Entrepreneurs-networking
- Blair County Health & Welfare Council
- Blair County Special Housing Needs Task Force
- Chamber of Commerce functions/Leadership Blair County Alumni activities
- Operation Our Town
- Regional Housing Services Forum

#### **Other Activities:**

- Met with the President of the Central PA Landlords Association (CPLA) for Fair Housing Month
- Met with the Director of the Center For Independent Living to discuss coordinating activities on Fair Housing
- Contacted the Executive Director of the Realtors Association for possible flyer distribution
- Contacted Martin Kearney from the PA Human Relations Commission on coordinating our activities and new membership

#### **Workshops/Presentations/ Training:**

Attended the 20<sup>th</sup> Anniversary of the Americans with Disabilities Act sponsored by the Center for Independent Living

The City of Altoona's Fair Housing staff coordinated efforts with the Center for Independent Living. Presentations were conducted on Fair Housing and Service Animals. The following subjects were addressed.

1. What the different between a Service Dog and a Therapy Dog?
2. Handlers of Therapy Dogs Do NOT have the same rights as handlers of

- Service Dogs.
3. The Different types of Service Animals:
    - a) Guide dog or dog guide
    - b) Mobility dog
    - c) Hearing Alert Dog/Seizure Response Dog
    - d) Medical Alert Dog/Medical Response Dog
    - e) Allergy Sniffing Dog/A Peanut-sniffing alert dog
    - f) Autism Service Dog

Our fair housing staff also completed the Blair County Local Housing Options Team (LHOT) – PREP Training (Prepared Renter Program). This was a collaborative effort of the PA Housing Finance Agency and the Self Determination Housing Project of PA.

Our fair housing staff attended the Community Homelessness Assessment Local Education and Networking Groups (Chaleng) sponsored by the James E Van Zandt VA Medical Center.

Our fair housing staff attended the PHFA Housing Forum at Keith Hilltop Terrace Apartments. This is a group of local housing managers who meet and learn about different services available. The topics were: Medical Alert Systems, Medication Management, WIPA Program, doctors who makes house calls, Home Instead Senior care services and BlairCAP services. Our fair housing staff hopes to be a presenter in the future.

Our fair housing staff attended the WE-Lead Networking Group. Approximately 45 women attended. This provides an opportunity to tell others about Fair Housing with the City.

On November 4, 2010, our fair housing staff attended the John Riley Human Relations Service Award Dinner honoring Blair County Commissioner Donna Gority. Our fair housing staff also attended the NAACP annual banquet awards dinner.

### **Ads/Promotional:**

- An ad was placed in the Blair County Advisory Human Service Award Banquet Program booklet
- Our fair housing staff distributed fair housing stickers to realtors and landlords for the month of April, showing support for fair housing
- An ad was placed in the *Altoona Mirror* along with the MBE/WBE & Section 3 advertisements
- Our fair housing staff placed a fair housing ad in the NAACP program booklet

### **Fair Housing Activities/Discrimination Concerns Cases**

Our fair housing staff received 148 telephone calls that were specific landlord/tenant issues. This provided the time to explain to callers what the difference between fair housing and landlord/tenant issues.

All discriminatory complaints were resolved locally. There was no need to file discrimination complaints with the PA Human Relations Commission.

**SUMMARY**

Based on the number of brochures distributed at various events, approximately 400 persons received fair housing information/materials from our staff in program year 2010-20141. 150 telephone call complaints were received by our fair housing staff: 2 were possible discrimination cases and 148 were landlord/tenant issues. Again, our staff explained to the callers the difference between fair housing and landlord/tenant issues.

In summary, approximately 550 persons received fair housing information from July 1, 2010 through June 30, 2011. This figure does not include the ads placed in the local papers and programs that generated calls. (See Discrimination Chart below)

CITY OF ALTOONA - FAIR HOUSING 2009-10 Discrimination CHART

Protected Class	Rental	Sales	Lending	Harassment	Other*	Total
Race						
Disability	2					
Familial Status						
Sex						
National Origin						
Color						
Religion						
Other*	N/A					
<b>Total</b>						
Tenant/Land-Lord complaints	<i>Not</i> <b>148</b>	<i>Fair</i>	<i>Housing</i>	<i>Calls/issues</i>		
<b>Total</b>	<i>150</i>					

\* For *Other*: Note: One (1) was resolved locally. One (1) was referred to Southwestern PA Legal Services for continued investigation.

IMEDIMENTS TO BE ADDRESSED	GOALS	ACTIVITIES (DETAILED ACTIVITES & ACCOMPLISHMENTS ARE LISTED IN THE CAPER REPORTS)	YEAR 1 2010-2011	YEAR 2	YEAR 3	YEAR 4	YEAR 5
1. FAIR HOUSING PUBLIC AWARENESS & EDUCATION	Expand educational activities on advertising policies and practices	1. Mail information to all housing managers, landlords, real estate agents, lenders etc. to help publicize events 2. Research new material for distributions at presentations, fairs etc. 3. To work with Southwestern PA Legal Services on enforcement. 4. Participate at local meetings that are housing related such as emergency shelters, special housing task force etc. to distribute information.	X   X				
2. FAIR HOUSING IMPROVE KNOWLEDGE TO HOMEOWNERS, HOMEBUYERS AND RENTERS	Include participation and services to landlords, contractors and real estate agents	1. Target members of protected classes and inform them as to their rights under the Fair Housing Act. 2. Encourage accessible design 3. To educate clients in shelters on the Fair Housing laws and to promote decent affordable housing.	O  X				
3. HOMEBUYER EDUCATION & FAIR HOUSING LAWS	Conduct homebuyer training to low-moderate income persons and tenants who may be potential homeowners	1. Meet with other organizations that provide homebuyer training and discuss possible way to have low to moderate income persons attend a free homebuyer training and fair housing workshop. 2. Encourage faith based organizations to be more informational on directing people to the fair housing programs offered.	O  O				
4. FAIR HOUSING WORKSHOPS FOR HOUSING PROFESSIONALS, TENANTS, AND LANDLORDS	Include workshops for the housing professionals in updates and changes to the fair housing laws	1. Work with other organizations such as local lenders, contractors, realtors, advocacy groups, non profit organizations to discuss the needs of housing workshops, education needed, for tenants, first time homebuyers, and persons with disabilities on their rights and responsibilities in the sale and rental of housing. 2. Conduct one workshop for housing professionals.	X  X				
Total Budget For FY July1, 2010- June 30, 2011	\$61,122.00	Includes Program activities, Advertising, dues, Education & Training, Memberships, Travel, Subscriptions, Supplies, Wage & Benefits	\$61,122				

### **MBE/WBE/Section 3**

To update our list of certified MBE/WBEs and Section 3 residents/businesses, the City of Altoona placed ads in the *Altoona Mirror*, the *Johnstown Tribune-Democrat*, and the *Tyrone Herald*. The ad provided a contact for additional information, and explained how residences and businesses could become included on our MBE/WBE or Section 3 list. A list from the Department of General Services augmented the MBE/WBE list. Note that no MBE/WBEs received a contract for this fiscal year. The City of Altoona does notify all known MBE/WBEs on the list of any contracts that will be out for bid.

#### ***Describe other actions in Strategic Plan or Action Plan to address obstacles to meeting underserved needs.***

The major obstacle to meeting our needs is our limited financial resources. The primary action taken in addressing this obstacle is identifying additional financial resources and leveraging funds with available state and local resources – including volunteer labor (e.g., Booker T. Washington playground and passive park). An additional strategy we use to stretch our funding is to coordinate with other local service provider organizations -- so to minimize duplication of service and maximize collaborative efforts.

#### ***4. Leveraging Resources***

##### ***a. Identify progress in obtaining "other" public and private resources to address needs.***

The primary funding sources for the City are its annual CDBG, HOME and ESG Program allocations from HUD. The programs represent a predictable source of funding that may be used for housing and community development. The following is a description of the various other funding sources which may be used to address needs. The following **Table 1A Leveraging Resources** indicates the programs, sources, amounts and recipients of funds received in the City of Altoona during the 2010 program year.

**Table 1A  
Leveraging Resources**

<b>GRANT TITLE</b>	<b>GRANT SOURCE</b>	<b>AMOUNT RECEIVED</b>	<b>RECIPIENT</b>
Regional Grant (Rick Geist's Office)	State	\$390	City of Altoona Fire Dept.
Donation – New Martin's	Local	\$1,000	City of Altoona Fire Dept.
Bavarian Aid Society	Local	\$500	City of Altoona Fire Dept.
Register of Wills and Orphans Court	Local	\$100	City of Altoona Fire Dept.
American Recovery Act Grant Jag 2009-13	Federal	\$126,841	City of Altoona Police Dept.
Annual Jag Grant 2009-2012	Federal	\$30,731	City of Altoona Police Dept.
Buckle Up Campaign	State	\$2,930	City of Altoona Police Dept.
Aggressive Driving Grant	State	\$1,206	City of Altoona Police Dept.
Pennsylvania Liquor Control Board Grant	State	\$11,972	City of Altoona Police Dept.
Ballistics Vest Partership	FederaOl	\$4,500 50% Matching	City of Altoona Police Dept.
Byren Memorial Justice Assistance Grant	State	\$22,906	City of Altoona Police Dept.
DCED – Southern Alleghenies LED Grant	State	\$6,500	Dept. of Engineering
First Energy	State	\$18,612	Dept. of Engineering
Blair Co. Park & Recreation	Local	\$5,000	Dept. of Engineering
Red Light Enforcement Fund	State	\$192,750	Dept. of Engineering
ARRA HPRP Grant	Federal	\$819,718	Dept. of Planning
Section 8 Housing Assistance Payment	Federal	\$3,011,845	Altoona Housing Authority
Public Housing Family Self Sufficiency – Section 8	Federal	\$46,839	Altoona Housing Authority
Public Housing Subsidy	Federal	\$1,273,061	Altoona Housing Authority
Section 8 ROSS Family Self Sufficiency – Public Housing	Federal	\$56,408	Altoona Housing Authority
ISRP Grant	State	\$120,099	ABCD Corp.
IFIP Grant	State	\$200,000	ABCD Corp.
LEDA Grant	State	\$17,617	ABCD Corp.
Ben Franklin Program	State	\$31,000	ABCD Corp.
Team PA Funding	State	\$7,400	ABCD Corp.
PA Green Business Initiative	State	\$15,000	ABCD Corp.
SBA Entrepreneurial Institute	Federal	\$71,536	ABCD Corp.

*b. How Federal resources from HUD leveraged other public and private resources.*

OTHER FEDERAL PROGRAMS

The Ryan White Comprehensive AIDS Resources Emergency Act authorizes a number of federal grant programs targeted at the HIV epidemic. The Emergency Relief Formula Grants may be used to provide direct financial assistance for the purpose of delivering or enhancing HIV-related outpatient and ambulatory health and support services, including case management and comprehensive treatment services for individuals and families with HIV disease.

The Comprehensive Improvement Assistance Program (CIAP) provides funding to public housing authorities for use on capital improvements as well as major repairs, management improvements, and planning costs.

The Stewart B. McKinney Homeless Assistance Act provides funding for the Supportive Housing Program (SHP). The SHP promotes the development of supportive housing and services that help homeless persons' transition from homelessness to living as independently as possible.

Weatherization Assistance for Low-Income Persons provides funds to insulate the dwellings of low-income persons, particularly the elderly and handicapped. This helps to conserve energy and to aid those persons least able to afford higher utility bills. D.O.E. funds are available through the Blair County Community Action Program.

The U.S. Department of Energy's Energy Efficiency Community Block Grant Program (EECBG) provided capital funding to purchase more energy efficient equipment (lighting and windows) that will save the City operating costs over time. The street lighting was replaced throughout our Downtown using these funds, as were fire station windows.

*American Recovery Reinvestment Act (ARRA) (CDBG-R) funds were used during this program year for the installation of curbs and sidewalk in eligible neighborhoods and homeowner rehabilitation loans. Homeless Prevention and Rapid Rehousing (HPRP) funds were used during this program year for homeless prevention activities.*

STATE PROGRAMS

The Pennsylvania Housing Finance Agency (PHFA) provides loans and grants under the PennHomes Program for development of rental housing and administers the Low Income Housing Tax Credit (LIHTC) Program for the Commonwealth of Pennsylvania.

The Pennsylvania Department of Community and Economic Development (DCED) administer several programs related to affordable housing. The Housing and Community Development (HCD) Program provides loans and grants for acquisition and development of housing for low and moderate income persons.

The Pennsylvania Transportation Enhancement Program provides funds to municipalities for transportation related projects. The City of Altoona applies routinely for these funds. New street signs, decorative period street lights, and other various streetscape enhancements have been completed. This program requires the local municipality to provide engineering, design and inspection funds.

The Pennsylvania Keystone Opportunity Expansion Zone Program provides tax relief to individuals constructing and inhabiting homes in the designated zone. The tax relief is available until the year 2013.

State Department of Conservation and Natural Resources Tree Vitalize Grant provided the purchase of street trees, and CDBG funds were used as leverage for the installation in eligible areas.

### PRIVATE RESOURCES

There is also private investment in the form of cash equity, private mortgage and other financing that may be available for housing. These resources can take many forms and may even be raised through obtaining either the Low Income Housing Tax Credits or an historic tax credit. Qualifying all of the activities of the private market far exceed the scope of the Consolidated Plan.

The Federal Home Loan Bank of Pittsburgh provides funds for low income housing through its Affordable Housing Program (AHP). Funds can be in the form of grants or direct subsidies. Applications must be made through member banks.

### LOCAL RESOURCES

“Operation Our Town”, a local philanthropy, often contributes funds to the Altoona Law Enforcement Community to assist in dealing with the illegal drug trade issues. The City also utilizes HUD funds to operate the Altoona Police Bike Patrol, which plays a significant role in curtailing the illegal drug trade.

Blair County Affordable Housing Trust Funds were used to make housing repairs for eligible homeowners in the Gateway areas of the City.

Private donations are to be leveraged against Federal funds to build the Booker T. Washington Passive Park and Playground. Volunteers assembled the playground itself under direction from the manufacturer. Operation Our Town and Leadership of Blair County has contributed private funds into this project as well. Private donations are leveraged against Federal funds in our gateway streetscape projects.

There is also private investment in the form of cash equity, private mortgage and other financing that may be available for housing. These resources can take many forms and may even be raised through obtaining either the Low Income Housing Tax Credits or an historic tax credit. Qualifying all of the activities of the private market far exceed the scope of the Consolidated Plan.

Private donations leverage Federal funding of the Library Intergenerational Outreach Program.

*c. How matching requirements were satisfied.*

The City is not required to provide a match for its HOME Funding as a result of its distressed status for this report period. The design of the HOME Rental Rehabilitation Program continues to require a match. Therefore, private match has been received and is reported in the HOME Section of this document under Home Match Report. Funding and sources for matching funds for the ESG Program are identified in Table 1 Program Funding Source.

## ***Managing the Process***

### ***1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.***

The Altoona City Planning & Community Development Department is responsible for the development of the City's Comprehensive Plan, adopted by the City in 2000 (currently being revised) and the Consolidated Plan adopted in 2010. The same department also prepares the HUD Annual Plan & Grant Application and the Consolidated Annual Performance Evaluation Report (CAPER).

When agencies and groups submit requests to have particular projects funded with CDBG, HOME and ESG monies, the requests are evaluated to ascertain if they are consistent with the Comprehensive Plan and the Consolidated Plan. Requests found to be inconsistent with either of these documents are not considered eligible for funding and the applicants are notified. Funding requests are also evaluated to determine if the project is eligible for funding according to the federal regulations applicable to CDBG, HOME and ESG.

If a project is determined to be ineligible for funding, prospective applicants are notified early in the process so they can reconsider their request for assistance or make adjustments to their request to make it eligible.

Once a project is funded and contractual obligations are finalized, monthly "status report" staff meetings are conducted to evaluate project progress, identify potential project issues, and initiate early intervention strategies to thwart problems that may occur.

Obviously, the 2000 *City of Altoona Comprehensive Plan*, the 2010 Consolidated Plan, and the current new comprehensive planning effort are all built on extensive citizen participation, prioritization, goal setting, and defined strategies.

## *Citizen Participation*

### *1. Provide a summary of citizens' comments.*

A legal notice was published in the *Altoona Mirror* (local newspaper) on September 7, 2010 and also on the City's web site. This notice explained the availability of the 2010 CAPER. A copy of the following IDIS Reports were available for the public to review prior to the Public Hearing. During the 15 day comment period no public comments were received.

- IDIS Report C04PR03 CDBG Activity Summary Report (GPR) for PY 2010
- IDIS Report C04PR06 Summary of Consolidated Plan Projects Report Year 2010
- IDIS Report C04PR26 CDBG Financial Summary for Program Year 2010
- IDIS Report C04PR23 PY2010 Summary of Accomplishments
- IDIS Report C04PR83 CDBG Performance Measures Report
- IDIS Report C04PR84 CDBG Strategy Area, CDFI, & Local Target Area
- IDIS Report C04PR85 HOME Housing Performance Report
- IDIS Report C04PR81 ESG Performance Report
- HUD Form-40107 Annual Performance Report HOME Program
- HUD Form-40107-A HOME Match Report

The notice read as follows:

The City of Altoona will hold a public hearing on September 19, 2011 at 5:00 P.M., in the City Hall Conference Room, 4th Floor, City Hall, 1301 12th Street, Altoona, PA regarding the 2010 HUD Consolidated Annual Performance Evaluation Report (CAPER). The CAPER covers program activities during the period of July 1, 2010 through June 30, 2011, for Community Development Block Grant (CDBG), Emergency Shelter Program (ESG), and HOME Investment Partnership Program (HOME) projects and expenditures. The purpose of the hearing is to provide the public with an opportunity to comment or ask questions about the CAPER and the City's use of HUD funds. Persons unable to attend the scheduled public hearing are invited to submit comments and questions to: Lee C. Slusser, Executive Director, City of Altoona Planning and Community Development Department, 1301 12th Street, Suite 400, Altoona, PA 16601. The 2010 CAPER is available for inspection at the following locations during regular hours of operation: Office of the City Clerk, City Hall, 1301 12th Street, Suite 100; City Planning and Community Development Department, 1301 12th Street, Suite 400; Altoona Housing Authority, 2700 Pleasant Valley Boulevard; and the Altoona Area Public Library, Reference Section, 1600 Fifth Avenue. The City of Altoona must submit its CAPER to the U.S. Department of Housing and Urban Development no later than Friday, September 23, 2011. Individuals who require auxiliary aids for effective participation are invited to make their needs and preferences known to the City of Altoona Planning and Community Development Department, 949-2470, TDD 949-0364 or FAX 949-0372. The CAPER will also be available for review on the City of Altoona's Web Site at [www.altoonapa.gov](http://www.altoonapa.gov).

### Summary of Citizens Comments

A Public Hearing was held on September 19, 2011 at 5:00 P.M. Other than city staff present, no public citizens were in attendance; therefore no public comments were received.

*2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the consolidated plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures.*

***Funding***

CDBG Funds Committed at the beginning of PY 2010:	\$1,005,345.00
2010 CDBG Entitlement Grant	\$2,173,639.00
2010 Program Income	\$ 404,794.13
CDBG Funds expended during PY 2010	\$2,399,858.76
HOME Funds committed at the beginning of PY 2010	\$ 473,043.20
2010 HOME Entitlement Grant	\$ 451,313.00
HOME Funds expended during PY 2010	\$ 271,313.33
ESG Funds committed at the beginning of PY 2010	\$ 13,225.14
2010 ESG Entitlement Grant	\$ 87,884.00
ESG Funds expended during PY 2010	\$ 81,307.55

***Geographic Distribution***

Attached **Table 2** shows expended PY 2010 funding by project and location. The small scale map of the City outlines the low and moderate income areas.

The City of Altoona will focus attention on the low- and moderate-income neighborhoods identified in the map, however experience shows that a programmatic approach, rather than a geographic approach, works best in Altoona. To meet the needs of all low and moderate income residents, the City routinely expends funds outside the identified low/mod geography when the beneficiaries qualify. A comparison over three prior decades indicates a decrease in the number of neighborhoods that are low and moderate income. This is an indicator of the success of HUD-administered programs in Altoona, and also an indicator of the deconcentration of low/mod individuals and families throughout the City.

***Institutional Structure***

*1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.*

Community development, housing, and human service needs are provided by a wide variety of agencies and organizations. The City takes the lead in administering the program through its Planning & Community Development Department. Annually, the city surveys the human service agencies and public and private housing providers and other non profit organizations to determine the unmet needs of clients eligible

for CDBG, HOME and ESG programs. Project applications for unmet needs are invited from these agencies. These agencies are encouraged to identify service gaps and recommend methods for filling those gaps. The consolidated plan is implemented through the human service agencies in Blair County, the Altoona Housing Authority, the Altoona-Blair County Development Corporation, the Altoona Redevelopment Authority, the Altoona Department of Public Works, and Improved Dwellings for Altoona (CHDO). This is a large portion of our regional cooperation efforts.

Other participating agencies include the Home Nursing Agency, Blair Senior Services, Family Services Inc., Skills of Central Pennsylvania, Reliance Bank, Investment Savings Bank, M & T Bank, the Blair County Community Action Agency, the Blair County Department of Human Services, the Central Blair Recreation Commission, the Easter Seals Society, AMTRAN, and Saint Vincent de Paul.

Additionally, there are other federal, state, county, and regional governmental efforts to meet these needs independent of Altoona's program. Efforts are made to eliminate the duplication or contradiction of efforts, and to coordinate/enhance these services and projects to maximize the impact on the community.

The City of Altoona contracts with the agencies most experienced and capable of meeting the identified needs in the delivery system. Duplication of efforts and programs is avoided.

Altoona City Council appoints the members to the Altoona Housing Authority Board. The Housing Authority Board provides an annual report to City Council on its activities, including its capital improvements and proposed development initiatives. There is an informative and cooperative relationship between the City of Altoona, its departments, and the Altoona Housing Authority.

The major strength in the delivery system rests in the fact that the human service agencies, housing agencies, and the City of Altoona operate in a small geographic, demographic, and socioeconomic environment. As a direct result of this, routine communication and coordination are easy.

The Department is aware of a few minor gaps in delivery of services in Altoona. These gaps are not related to institutional capabilities, but rather in insufficient funding of the services. The staff and agencies are aware of these areas and are working with providers and agencies to develop appropriate solutions.

The City of Altoona created the Altoona Housing Authority (AHA), a body independent of city government whose members are appointed for staggered terms of office by the Mayor with a concurring vote from Altoona City Council. This organizational relationship is determined by Pennsylvania law.

The administrative activities of the Housing Authority are determined in accordance with Pennsylvania law and agency policy, including hiring, contracting and procurement. The relationships between the Altoona Housing Authority and the City

of Altoona can be delineated by contract for specific projects. The City and the Housing Authority cooperate in providing police protection to the housing projects and provide funding assistance for specific housing projects. The City also reviews and concurs on capital improvements conducted by the AHA and provides annual inspections on rental units under the City's rental inspection program. The construction of new developments or the demolition or disposition of existing developments is within the exclusive purview of the Housing Authority, although the authority consults routinely with the City of Altoona on these matters.

## ***Monitoring***

### ***1. & 2. Describe how and the frequency with which you monitored your activities and the results including any improvements.***

The Planning and Community Department staff engaged in monthly meetings reviewing the status of the program as a whole as well as each individual project. Each CDBG subrecipient was required to submit quarterly progress reports on their project, along with the direct benefit activity worksheet (if applicable). Staff reviewed monthly detailed invoices before payment was initiated. Construction projects were monitored by our Labor Compliance Officer and all documentation required for compliance was received before payments were made.

Desk top monitorings were also conducted for subrecipients that have received ESG, HOME and CDBG funding over the past several years. We have not experienced any program findings. These subrecipients submitted quarterly reports if applicable, showing persons assisted and beneficiary data.

As a result of risk assessment analysis, four on-site monitoring visits were conducted for project compliance. No compliance issues were discovered.

The City of Altoona's Planning and Community Development Department underwent an annual audit and an extensive audit by the Office of Inspector General of the State of Pennsylvania to ensure compliance with federal and state regulations, local practice, as well as established accounting practices during Program Year 2008. Continued correspondence during PY 2009 and PY 2010 resulted in providing additional documentation to address the findings.

HOME on-site inspections were conducted by City staff to ensure compliance with income and rent requirements as well as local property standards during a project's period of affordability. Inspections comply with the following schedule:

Units	Cycle
1-4	Every 3 years
5-25	Every 2 years
26+	Annually

Where projects may utilize other state or federal funding sources requiring inspections, the City may accept such reports to ensure compliance with applicable standards.

Irregardless of the source of funding, all inspections shall uphold local code requirements as a minimum.

Achievement: 3 - On-site inspections conducted in units following three year cycle.  
0 - On-site inspections conducted in units following two year cycle.  
3 - On-site inspection conducted on structures following annual cycle.

All deficiencies noted were remediated.

### **3. Self Evaluation**

***a. Describe the effect programs have in solving neighborhood and community problems.***

The Low Income Housing Emergency Assistance Program (LIHEAP), funded by the Commonwealth Pennsylvania, continued to provide assistance through the Blair Community Action Program (CAP). The weatherization program through the CAP continued to assist residents with maintaining decent housing. The City continued to remove vacant blighted property, to resell vacant land to interested parties, and to inspect rental properties using HUD funds. The Gateway Enhancement Project aesthetically improved residential structures along 6<sup>th</sup> and 7<sup>th</sup> Avenues and 4<sup>th</sup> Street with local donations. The Altoona Blair County Development Corporation provides loans and tax credits for businesses established in the City of Altoona. The Greater Altoona Economic Development Corporation continues with programs to revitalize Downtown Altoona. The Booker T. Washington Park and the Robertson Park at the 7<sup>th</sup> Street Bridge both serve as focal points for neighborhood revitalization, in Garfield and the East End respectively. The bicycle patrol officers make the low- and moderate-income neighborhoods of the City much safer.

***b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.***

The priority needs listed are those identified in the Consolidated Plan 2010-2011 and this section demonstrates the progress made during the 2010/11 fiscal year.

**Priority Need: Housing Assistance** (Also see Housing under Assessment of One year Objectives)

#### Assist those without shelter

1. Participated in Pennsylvania's Continuum of Care program via the Harrisburg Regional Advisory Board to address chronic homelessness and the coordination of services for the homeless.
2. Provided assistance to transitional housing, an emergency shelter for victims of domestic abuse, an emergency shelter for intact families, and short term shelter for special needs populations.

3. Homeless Prevention Activities: Provided assistance to two local agencies who assist individuals and families from becoming homeless through the provision of temporary shelter, rent, mortgage and utility assistance and budget counseling.

Assist those in substandard Units

Rehabilitated 14 units for single family homeowners and 5 rental units.

Assist those providing housing to others

The City provided assistance to maintain or improve units owned by Improved Dwellings for Altoona (CHDO) and units owned by private landlords. These property managers provided housing for income eligible clients.

Assist those performing mid-cost to high-cost maintenance on a housing unit

See paragraph above

Construction of New Units

Improved Dwellings for Altoona (CHDO) completed and sold 2 single-family detached homes to eligible homeowners. A third such unit is nearing completion.

**Priority Need: Prevention and Elimination of Blight**

Removal of dangerous and blighted properties

Demolished 26 vacant dilapidated properties. A lien was placed on each lot for the cost of demolition.

Stabilize and boost neighborhoods

The aggressive and continual removal of derelict and vacant properties removes the source of blight and diminishes the potential domino effect for disinvestment in the neighborhood. Focused code enforcement in low-to-moderate income neighborhoods to prevent blighting influences also helps to stabilize neighborhoods.

Partner with the private Sector to Redevelop Vacant Lots

The Altoona Redevelopment Authority sold vacant property for housing development and side yard beautification by the private sector. Occasionally land is dedicated for active and passive park and recreation use.

Continued Code Enforcement and Crime Awareness Efforts in Targeted Areas

Code enforcement officers identify derelict vacant properties and the City and then target them for demolition. Officers have recently teamed up with code enforcement to target abandoned and dilapidated properties and are citing landlords who have refused to take steps to fix up properties in these targeted areas. The Bike Patrol Officers presence in the low and moderate income neighborhoods has had an impact on reducing gang violence and drug activities.

**Priority Need: Planning and Development** (Also see Economic Development under Assessment of one year objectives)

Continued Assistance Through the Economic Development Loan Fund Program

During the 2010/11 fiscal year project was not funded. Five (5) jobs were created from a prior year loan.

Keep the City open to entrepreneurial type business

Project was not funded during the 2010/11 fiscal year.

Use the Planning Function to Stimulate Residential and Commercial Development

The City overhauled the City's land use ordinances in 2003 into a single organized document called the "Altoona Planning Code." Over the past program year, planning staff has proposed the first two major series of amendments to this code. Literally thousands of changes were made to make the code more efficient. Full details are available upon request, but one of the major focuses of the amendments was to make the City more hospitable to smaller, neighborhood businesses and higher-density housing types. Note that the City continues to fund a "Business Advocate" position to assist the general public and commercial developers with navigating development requirements.

Changes to the City regulatory framework in 2003 created Planned Residential Development (PRD) and Traditional Neighborhood Development (TND) components that encourage adaptive reuse of older structures, permit increased density and mixed use developments within controlled parameters.

The City created a Keystone Opportunity Expansion Zone (KOEZ) under a Pennsylvania initiative. Construction of housing in this Zone provides local and state income and property tax incentives to the persons who construct and inhabit a new home in the zone. The tax incentives expire in 2013.

During this program year, the City began the process of creating the first new comprehensive plan since 2000. This effort will also look for new ways to stimulate higher quality residential and commercial development in the City.

Encourage a diverse local economy

Through the Altoona-Blair County Development Corporation, economic development loans are available for new business enterprises. CDBG funds are included in the loan packages in order to provide employment made available to low-to moderate income persons.

Continue the Planning Function to Identify trends and Make Altoona Competitive

As was noted above, two very large series of changes – literally including thousands of edits – were proposed to the *Altoona Planning Code* in FY 2011-12. These changes will make the code more efficient, and hence make the city more competitive for local development. An emphasis was placed on adding the basic elements of form-based codes into the city's zoning provisions. This protected streetscapes while allowing homeowners to use more of their lots.

#### Provide Job Training and Placement

There has been no direct activity using CDBG, HOME or ESG funds in this program year for job training. The Blair County Community Action Agency provides job readiness skills in conjunction with the Altoona Housing Authority based on the residents needs.

#### **IV. Ranked Need: Infrastructure (as funding permits)** (Also see Infrastructure under Assessment of One Year Goals)

Our accomplishments here included curb and sidewalk installation (for 96 eligible households), playground installation in low/mod area, handicapped ramp installation, handicapped door opener installation at City Hall, the design and construction of 2 passive parks in a low/mod areas, and street resurfacing.

#### **V. Ranked Need: Services (as funding permits)** (Also see Public Services under assessment of one year objectives)

The City provided neighborhood based police with the CDBG funded bicycle police patrol. Other services funded with our CDBG award include library outreach to children and the elderly.

*c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate income persons.*

The means by which the City of Altoona provided decent housing, a suitable living environment and expanded economic opportunity for low and moderate income persons is specifically itemized in bold under each of the following headings throughout this document: Specific Housing Objectives, Homelessness, Homeless Prevention, and Community Development.

*d. Indicating any activities falling behind schedule.*

Nothing significant is behind schedule during this reporting period.

*e. Describe how activities and strategies made an impact on identified needs.*

This is addressed in the evaluation of the adherence to the Consolidated Plan Goals and objectives.

*f. Identify indicators that would best describe the results.*

This is addressed in the evaluation of the adherence to the Consolidated Plan Goals and objectives.

***g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.***

The most significant barrier to fulfilling the strategies and overall vision of both our City and our Federal programs is the continually decreasing funding level for CDBG, HOME and ESG. There are many needs and qualified applicants for our funds this program year that we unfortunately had to turn away.

***h. Identify whether major goals are on target and discuss reasons for those that are not on target.***

The accomplishments and major goals are on target with the Goals and Objectives of the Consolidated Plan. Steady, measurable progress is being made. However, more funding would allow us to move towards our long term goals faster.

***i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.***

No adjustments to the Goals and strategies of the Consolidated Plan are necessary at this time.

### ***Lead Based Paint***

***1. Describe the actions taken during the last year to evaluate and reduce lead-based paint hazards.***

The City's housing rehabilitation program has integrated lead paint remediation into every application funded where lead paint has been found. There are no plans to alter this approach to lead remediation. The approach includes notification, inspection, testing, and remediation procedures concerning lead paint in accordance with federal regulation.

In addition to the above, the City continues to address two other facets of the lead paint program. The first is to provide educational materials explaining the dangers of lead exposure, particularly in children. The second facet is to ensure the City makes proper referrals for health screening and care when lead is discovered in a unit which is being rehabilitated with HUD monies. These activities are undertaken through a contract with EADS Engineering to perform lead-based paint risk assessment and clearance testing.

# HOUSING

## *Housing Needs*

**1. Describe Actions taken during the last year to foster and maintain affordable housing.**

During this program year, the City's Home Rental Rehabilitation program has assisted five (5) scattered site rental units. Five\* (5) of these units are occupied.

The City's CDBG Single Family Rehabilitation Program assisted fourteen (14) units.

Improved Dwellings for Altoona, (Community Development Corp.), the City's CHDO, created one (1) first-time homebuyer unit. Two\* (2) previously constructed units have been sold.

The rehabilitation of zero\* (0) multifamily rental units have been completed.

\*Denotes Compliance with Section 215.

## *Specific Housing Objectives*

**1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.**

**Table 1 – Housing Assistance Distribution**

Assistance Provided By Income Group	Renters					Owners			
	Elderly 1 & 2 Member Households	Small Related (2 to 4)	Large Related (5+)	All Other Households	Total Renters	Existing Home-owners	1 <sup>st</sup> Time		Total Home-owners
							W/ Children	All Others	
Extremely Low Income (0-30% of MFI)	1	1	2	1	5	2	0	0	2
Low Income (31-50% of MFI)	0	0	0	0	0	7	0	0	7
Moderate Income (51-80% of MFI)	0	0	0	0	0	5	1	1	7
Middle Income (81-95% of MFI)	0	0	0	0	0	0	0	0	0
Total Low Income (lines 1 + 2 + 3)	1	1	2	1	5	14	1	1	16

**\*Represents single non-elderly**

**2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.**

Providing affordable housing options is accomplished through the activities listed below. Proposed goals and actual outcomes for each objective have been included. Beneficiary income detail, **including section 215**, can be found in the Housing Needs portion of this report.

**14B Rehab; Multi-Unit Residential 570.202**

The City will continue to assist in the preservation of the existing public and publicly-assisted high quality housing units owned and operated by the Altoona Housing Authority and Improved Dwellings for Altoona. Twelve (12) units were placed under rehabilitation contract this year.

**HOME funds**

<b>Objective: Decent Housing</b>	<b>Outcome: Affordability</b>
<b>Proposed: 12 unit(s)</b>	<b>Outcome: 0 unit(s)</b>

**14A Rehab; Single-Unit Residential 570.202**

Acquisition and rehabilitation of existing structures and construction of new units for resale in homeownership program for low-income families. Activities this reporting period consist of the completion of one homebuyer unit. **HOME funds**

<b>Objective: Decent Housing</b>	<b>Outcome: Affordability</b>
<b>Proposed: 1 unit(s)</b>	<b>Outcome: 1 unit(s)</b>

**14B Rehab; Multi-Unit Residential 570.202**

Conduct a rental rehabilitation program to continue to provide affordable housing units for low-income renters. The high costs of lead-based paint remediation and tenant relocation has negatively impacted this program. The five (5) units completed resulted from contracting with landlords having prior experience with the program. These landlords/contractors have received certified training to address lead-based paint, thereby minimizing remediation costs. **HOME funds**

<b>Objective: Decent Housing</b>	<b>Outcome: Affordability</b>
<b>Proposed: 8 unit(s)</b>	<b>Outcome: 5 unit(s)</b>

**14A Rehab; Single-Unit Residential 570.202**

Provide a housing rehabilitation program to meet the needs of low-income homeowners. Fourteen (14) units were completed this year. These low and deferred interest loans were originated for single family homeowners. Five (5) of the fourteen (14) loans are deferred. **CDBG funds**

<b>Objective: Decent Housing</b>	<b>Outcome: Affordability</b>
----------------------------------	-------------------------------

**Proposed: 10 unit(s)**

**Outcome: 14 unit(s)**

***3. Describe efforts to address "Worst-Case" housing needs and housing needs of persons with disabilities***

Addressing the needs of physically disabled individuals by modifying their living space is incorporated into the City's owner and tenant occupied rehab programs.

The units completed in the East Cherry Avenue Project (1) and the Lexington Avenue Project (1) have been designed specifically to address persons with disabilities.

***Public Housing Strategy***

***1. Describe actions taken during the last year to improve public housing and resident initiatives.***

The Altoona Authority has contracted to create an additional homebuyer opportunity by placing the 2514 W. Chestnut Avenue parcel under a new construction contract. This unit will be made available to a low income household through the Authority's Home Choice Program. The Housing Authority also continues phases of a \$1,000,000 accessibility project to address the needs of the public housing developments under their control.

A continuing resident initiative is housing counseling for Family Self-Sufficiency participants through the Blair County Community Action Agency. Continuing efforts include the Healthy for Life program for the elderly and an After School Program for the youth at the Fairview Hills and Evergreen Manors developments. Residents are surveyed by mail to ensure that the needs and expectations of these residents are being met.

Improved Dwellings for Altoona has secured funding through the City to rehabilitate a twelve unit structure known as the Harmony House. This multi-year funding activity will be completed in PY 2011.

***Barriers to Affordable Housing***

***1. Describe actions taken during the last year to eliminate barriers to affordable housing.***

An identified barrier to affordable housing is a financing gap for first-time homebuyers. First-time homebuyers are having difficulty with closing costs. The private sector continues to address the issue. The City does not use federal funds to help close this gap because once the City uses those funds, the lead-based paint requirements apply. The cost associated with mitigation will often put the total cost of the house beyond reach of the average purchaser.

That being said, several changes were made to our zoning regulations to allow a wider variety of housing types to be constructed in the City, including more dense types such as townhomes. This mitigated a regulatory barrier to affordable housing.

## ***HOME/American Dream Downpayment Initiative (ADDI)***

### ***1. Assessment of Relationship of HOME Funds to Goals and Objectives***

***a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.***

Total HOME expenditures by eligible activity for the reporting period.

Program Administration	\$ 41,764.68
Rental Rehab	\$ 72,293.18
Homeownership/CHDO*	\$119,948.00
Rental Rehab/CHDO*	<u>\$ 37,307.47</u>
Total	\$271,313.33

\* Includes required CHDO Set aside funds.

Evaluation of objectives and progress made toward meeting goals for providing affordable housing with HOME funds has been included in the Affordable Housing and Specific Housing Objectives section of this report.

### ***2. HOME Match Report***

***a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.***

See attached HUD Form 40107-A

### ***3. HOME, MBE and WBE Report***

***a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).***

See attached HUD Form 40107

#### **4. Assessments**

##### ***a. Detail results of on-site inspections of rental housing.***

In accordance with the HOME Program regulations, the City conducted several on-site inspections of affordable rental housing units during this Program Year. Inspections of these units have been reported in the Monitoring section of this report.

##### ***b. Describe the HOME jurisdiction's affirmative marketing actions.***

In accordance with the City's commitment of non-discrimination and equal opportunity in housing, it has established procedures to affirmatively market units rehabilitated or assisted under the HOME Investment Partnership Program. These procedures are intended to further the objectives of Title VIII of the Civil Rights Act of 1968 and Executive Order 11063.

The City believes that individuals of similar economic levels in the same housing market area should have available to them a like range of housing choices regardless of their race, color, religion, sex, familial status, handicap or national origin. Individuals eligible for public housing assistance or who have minor children should also have available a like range of housing choices. The City will carry out this policy through affirmative marketing procedures designed for the HOME Program.

Participating landlords and property managers are required to agree to the following Affirmative Market requirements.

The Borrower/Property Owner certifies that, to the extent that there are vacant units in properties being rehabilitated through the HOME Program, those units will be marketed in an affirmative manner to attract tenants, regardless of race, color, religion, sex, familial status, handicap, and national origin. In soliciting tenants and buyers, the Borrower/Property Owner agrees to: use the Equal Housing Opportunity logo, slogan, or statement in all advertising; where appropriate to advertise, use media, including minority outlets, likely to reach persons least likely to apply for the housing; maintain a nondiscriminatory hiring policy; adopt a fair housing policy; display a Fair Housing poster in the rental and sales office, where appropriate; and where there is a project sign, display the Equal Housing Opportunity logo, and to follow the City of Altoona's Affirmative Marketing Plan.

##### ***c. Describe outreach to Minority and Women Owned Businesses***

The City's Minority/Women Business Outreach Program is designed to ensure the inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women, in all contracts entered into by the City in order to facilitate the activities of the City to provide affordable housing authorized under the Cranston-Gonzalez National Affordable Housing Act and any other fair housing law applicable to the City. In addition, the Program implements 24 CFR Part 85.36 (e)

which outlines the actions to be taken to assure that minority business enterprises and women business enterprises are used when possible in the procurement of property and services.

The City of Altoona placed ads in the *Altoona Mirror*, *Johnstown Tribune-Democrat*, and the *Tyrone Herald*. The ad informed everyone that if they would like additional information, they should contact our office. Also, general information was placed on our local public access channel which runs periodically throughout the year. The City's website provides information and a contact person for additional information.

All subrecipients were notified of their responsibility to allow for participation by WBE/MBE vendors, suppliers, contractors etc. and to document efforts made to reach these businesses.

For this program year, two (2) responses were received from firms who were already an MBE/WBE, but wanted to be placed on our list. No MBE/WBEs bid for any contracts this fiscal year. As usual, our initial MBE/WBE list is acquired through the PA Unified Certification program, NAICS codes, and the PA Department of General Services.

As required by law, the City of Altoona includes CDBG, HOME and ESG programs in their outreach and bidding process for MBE/WBE's participation.

## HOMELESS

### *Homeless Needs*

#### *1. Identify actions taken to address needs of homeless persons.*

The City takes an active role in supporting the Continuum of Care approach to addressing homelessness and breaking the cycle. This organizational structure provides a variety of local services ranging from outreach and assessment, to emergency and transitional housing, to permanent housing.

#### *2. Identify actions to help homeless persons make the transition to permanent housing and independent living.*

The human services agencies receiving funding from the City have implemented the Homeless Management Information System (HMIS) into their programs. This system is Congress mandated and is used to track homelessness nationally as a State-wide coordinated data sharing system.

The locally limited resources to deal with homelessness encouraged the City of Altoona to participate in a multi-county organizational structure in Pennsylvania called the Central/Harrisburg Regional Advisory Board (RHAB). The goal of the RHAB is to secure additional resources to help meet the needs of homeless individuals and families and move them through a continuum of services to permanent housing. While the local

efforts to prevent homelessness and provide short term assistance are effective, chronic homelessness and the coordination of services for the homeless into a Continuum of Care are best addressed through this state incentive.

## **PROJECTS**

The City received \$87,884.00 in Emergency Shelter Grant Funds in 2010. The money was distributed to various agencies to perform the following:

ESG Administration - \$4,253.10 was expended during the 2010 program year to manage and monitoring all ESG projects.

Family Services, Inc. - provides shelter and various services to meet the essential needs of men, women and children, while assisting them in obtaining employment, housing, social services, etc., in order to move toward self-sufficiency. They also provide emergency and transitional shelters for victims of domestic abuse and transitional housing. The Agency has expended \$49,215.19 during Program Year 2010.

**Objective: Suitable Living Environment Outcome: Availability/Access.**  
**Proposed: 442 People Outcome: 511 People**

Home Nursing Agency Blair House/Tartaglio House has expended \$5,267.10 in 2010. Blair House shelter provides housing assistance and support to individuals for up to 4 months at a time. Supportive services are offered to individuals to assist them in locating permanent housing. Tartaglio House provides specialized supportive housing services to individuals who are being discharged from the State Mental Health Hospital or diverted from going to the State Mental Health Hospital. It is a licensed personal care facility that assists in a continuum of care for mental health consumers in cooperation with other services.

**Objective: Suitable Living Environment Outcome: Availability/Access.**  
**Proposed: 64 People Outcome: 53 People**

Skills of Central PA has expended \$10,000, in 2010 for operating costs for their facility. Tyler Hall is a non-subsidized 20 unit single room occupancy facility for very low income, homeless and special needs population. The project provides emergency and transitional housing and supportive services to people with special needs. Out of the 75 people served, Skills served 28 unduplicated individuals.

**Objective: Suitable Living Environment Outcome: Availability/Access.**  
**Proposed: 22 People Outcome: 75 People**

Homeless consumers most often move through these facilities in step-by-step order, starting with crisis or emergency housing, moving next to a transitional facility and then progressing to a permanent location.

### ***3. Identify new Federal Resources obtained from Homeless SuperNOFA***

Blair County Community Action has applied for funding to renew an existing project for the 13<sup>th</sup> year from the Support Housing Grant Program which will identify 30 homeless individuals and families per year and provide assistance through supportive services.

Home Nursing Agency will be renewing an existing project with Juniata House, which is a 7 bed SRO for homeless individuals with a mental health diagnosis and the Supportive Housing for the Housing Assistance and Rental Project (HARP) to serve 20 people with rental subsidies.

### ***Specific Homeless Prevention Elements***

#### ***1. Identify actions taken to prevent homelessness.***

The City continues to participate in the Pennsylvania Homeless Assistance Process with the Central Harrisburg Region as part of the Continuum of Care, and also funds the Human service agencies in their ongoing efforts to provide services to prevent homelessness:

Blair Senior Services, Inc. has expended \$5,590.24, to serve 44 clients in danger of becoming homeless. The homeless prevention program provides rent, mortgage and utility assistance for eligible households within the City of Altoona. In addition to eligibility screening for financial assistance, all consumers receive fundamental budget counseling at their initial visit.

**Objective: Decent Housing**  
**Proposed: 100 people**

**Outcome: Affordability**  
**Outcome: 44 people**

Home Nursing Agency–HIV Homeless Services has expended \$1,705.70 in 2010 for their Homeless Prevention Project. This Project provides emergency housing assistance to individuals who have been diagnosed with HIV. Homeless prevention is provided through rent, security deposits, utilities and emergency short-term housing at motels or shelters. Funds were incurred in Program Year 2009, but were not invoiced until the beginning of Program Year 2010.

**Objective: Decent Housing**  
**Proposed: 12 people**

**Outcome: Affordability**  
**Outcome: 0 people**

### ***Emergency Shelter Grants (ESG)***

#### ***1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets.***

Emergency Shelter Grant funds play a significant role in the initial steps of the continuum of care process. These funds provide the entry level access to homeless shelters and transitional housing. Four agencies receiving ESG funds and various other

State and Federal funding provide homeless prevention services and emergency shelters and transitional housing for homeless individuals and those with special needs.

**2. *Assessment of Relationship of ESG Funds to Goals and Objectives***

***a. Evaluate progress made in using ESG Funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.***

The City received \$87,884.00 in Emergency Shelter Grant funds in 2010. This money was distributed to four agencies who provide shelters and homeless prevention activities to homeless individuals and families. Through the continued support the City provides these agencies with ESG funds, and their excellent coordination and relationships with other human service organizations, the City is constantly striving to adequately address homelessness.

***b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.***

The priority of each agency is to first provide shelter, secondarily to arrange for supportive services such as case management and treatment services and ultimately facilitating the progression to a permanent location. Four Agencies receiving ESG funding during 2010 provided shelter and homeless prevention services to 152 individuals with mental illness, 111 people with drug and alcohol abuse, 139 victims of domestic violence, and 36 people with others associated disabilities. Other categories included 22 veterans, 3 person with HIV/AIDS and 7 elderly.

### 3. Matching Resources

a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated, materials, or volunteer time.

See the table below.

**Table 1  
EMERGENCY SHELTER GRANT RECIPIENTS  
Match Requirements**

RECIPIENT	GRANT TITLE	GRANT SOURCE	AMOUNT RECEIVED
Skills of Central PA, Inc	Housing Staff Support	County	\$135,906
RECIPIENT	GRANT TITLE	GRANT SOURCE	AMOUNT RECEIVED
Blair Senior Services	Housing Assistance Program	State	\$226,539
	Drug & Alcohol	County	\$ 327
	Emergency Food & Shelter Program	Federal	\$34,038
RECIPIENT	GRANT TITLE	GRANT SOURCE	AMOUNT RECEIVED
Home Nursing Agency	Self-Pay	Local	107,035.00
	Blair MH/MR	County	\$233,777.00
	TPCH	Federal	\$1,267.00
RECIPIENT	GRANT TITLE	GRANT SOURCE	AMOUNT RECEIVED
Family Services, Inc.	Runaway Homeless Youth Basic & Street Outreach	Fed/State	\$276,908.00
	PA Coalition Domestic Violence		\$253,518.00
	D & A / IPP Homeless Assistance	State	\$25,000.00
	Homeless Assistance- ESP		\$28,752.00
			\$35,042.00
Total matching funds			\$1,358,109.00

A breakdown of ESG matching funds is as follows: Homeless Prevention activities - \$602,982.00, and Emergency Shelters Operating Costs category - \$755,127.00.

#### **4. State Method of Distribution**

***a. States must describe their method of distribution and; how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.***

Does not apply to the City of Altoona

#### **5. Activity and Beneficiary Data**

***a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.***

Total expenditures for this reporting period for Emergency Shelter Grant Program are: Homeless Prevention Activities – \$7,295.94; Operating Costs - \$69,758.51. See attached ESG Expenditure Chart Document 3-E.

The City has no problem obtaining this information from its subrecipients. The data proves to be reliable and the City has no problems evaluating and reporting the statistics.

#### ***b. Homeless Discharge Coordination***

The City provides the fiscal support to the human service agencies, through the Emergency Shelter Grant Program, to deliver services to meet the needs of those individuals being released from publicly funded institutions. These agencies meet regularly on a county-wide basis and, at this point in time, their discharge policy is a simple interagency agreement specific to services. There are also agreements in place with the State Hospitals and the State Prisons, which have their own plans in place.

***c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.***

The Central Harrisburg Regional Advisory Board, which is a component of the State's Continuum of Care, has been charged with looking at institutions and hospitals discharging people into homelessness. The State's continuum of Cares' Regional Homeless Advisory Board continues its efforts for discharge planning which follows the PA 10-year Plan to End Homelessness. The goal is to prevent people from becoming homeless through improved discharge planning and better utilization and coordination of mainstream and other sources.

The continual interagency communications, coupled with the State's continuum of care efforts and the institution of the Homeless Management Information System (HMIS), has evolved into a more cohesive program to address the homeless population.

## COMMUNITY DEVELOPMENT

### 1. *Assessment of Relationship of CDBG Funds to Goals and Objectives*

*a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.*

The City of Altoona identified the following objectives as it relates to the Community Development Block Grant Program.

#### HOUSING PRIORITY:

Housing Objective: Maintain low/moderate income persons in the housing that they own. This is accomplished through the housing rehab program for eligible homeowners. Two thirds of the city residents are homeowners. Also the removal of all blighted property in such a time frame as to discourage the spread of blight in any neighborhood. The projects that fall under this objective are discussed below.

Lexington Avenue Project: The City had changed their strategy with this project. The City sold the ground to a developer to build 10- housing units one being handicapped accessible. Properties transferred by quit-claim deed to Calibre Lexington Development LLC, the developer. Project is complete, all units are complete and rented to low/moderate income households. PY 2010 expenditure \$ 0.00

**Objective: Decent Housing**  
**Proposed: 10 housing units**

**Outcome: Affordability**  
**Outcome: 11 housing units**

East Cherry Avenue New Home Construction: Project eliminated two dilapidated vacant residential properties owned by Improved Dwellings for Altoona to construct three single family homes to sell to low/moderate income families. Two units were completed in PY 2009. Third unit is complete but not occupied. We are currently marketing the property to low/moderate income families. Expended \$0.00 during PY 2010.

**Objective: Decent Housing**  
**Proposed: 1 Housing Units**

**Outcome: Affordability**  
**Outcome: 1 Housing Units**

Single Family Homeowner Rehabilitation: The City operates a city-wide low interest rehabilitation loan program for low income households. During PY 2010 fifteen (15) new units were placed under contract and fourteen (14) units were completed with a total CDBG expenditure of \$527,174.44.

**Objective: Decent Housing**  
**Proposed: 10 Housing Units**

**Outcome: Affordability**  
**Outcome: 14 Housing Units**

Blighted Property Program: The City has demolished twenty-six (26) vacant dilapidated structures. The project expended \$385,717.90 during 2010 Program Year.

**Objective: Suitable Living Environ.**

**Outcome: Sustainability**

**Proposed: 20 Housing Units**

**Outcome: 26 Housing Units**

Blighted Property Safeguarding Program: The City has boarded, cleaned up debris and provided safeguarding activities for 10 vacant, blighted properties located in various areas of the City. Project expended \$1,960.61 during 2010 Program Year.

**Objective: Suitable Living Environ.**

**Outcome: Sustainability**

**Proposed: 10 Housing Units**

**Outcome: 10 Housing Units**

Blighted Property Disposition Program: This includes the disposition of property acquired through the Blighted Property Program with CDBG funds to be resold. Project expended \$395.96 for staff wages during 2010 Program Year with the balance of funds amended to the demolition program. Eighteen properties were sold this program year.

**Objective: Suitable Living Environ.**

**Outcome: Sustainability**

**Proposed: 0 Housing Units**

**Outcome: 18 Housing Units**

Safe Housing/Healthy Living Program: This is a pro-active program in low/moderate income neighborhoods of the City with educational and informational services provided through the Code Enforcement Department. The project is limited to the low/mod areas of the City providing assistance to 12,804 LMI people in these areas. Project has expended \$78,785.50 during PY 2010.

**Objective: Suitable Living Environ.**

**Outcome: Sustainability**

**Proposed: 17,175 People**

**Outcome: 17,175 People**

#### ECONOMIC DEVELOPMENT PRIORITY:

*Economic Objective*: To encourage the development of new economic activity and the retention and expansion of existing businesses, provide additional tax revenues, expand employment opportunities to low and moderate income persons, and diversify the economy to make it stable over the long term. This program also keeps the City open to entrepreneurial type business by providing staff support for a microenterprise development program.

Economic Development Loan Fund: This activity was not funded in Program Year 2010 but 5 jobs were created from a prior year loan 3 being held by low/moderate income individuals.

**Objective: Economic Opportunity**

**Outcome: Sustainability**

**Proposed: 0 Jobs**

**Outcome: 5 Jobs**

INFRASTRUCTURE PRIORITY:

Infrastructure Objective: The City will continue to obligate funding to replace aging water, flood drainage and sanitary sewer systems with a combined effort from the Altoona City Authority in qualifying low/moderate income areas of the City. The City will also continue to fund street improvements projects and physically disabled accessibility projects as they are submitted to the city for funding along with upgrading of neighborhood community centers and neighborhood parks.

Lower Altoona Urban Renewal Area/7<sup>th</sup> Street Passive Park Project: Construction of the park is approximately 97% complete. PY 2010 expenditure was \$141,543.35 for construction. 65.4% I/m

**Objective: Suitable Living Environ. Outcome: Sustainability**  
**Proposed: 1 public facility Outcome: 0 public facilities**

Street Resurfacing Project: During the 2010 program year, \$111,788.97 was expended in re-paving streets in low/moderate income areas of the City. 69.3% I/m

**Objective: Suitable Living Environ. Outcome: Sustainability**  
**Proposed: 12,853 people Outcome: 12,804 people**

6<sup>th</sup> Avenue Curb and Sidewalk Project: Installation of curb and sidewalk along 6<sup>th</sup> Avenue from 31<sup>st</sup> Street to Union Avenue. This project is to improve the gateway into the City. Project will be administered by the City's Department of Engineering. The last phase of the project is currently underway. PY 2010 expenditures \$170,397.83. 63.5% I/m

**Objective: Suitable Living Environ. Outcome: Sustainability**  
**Proposed: 96 people Outcome: 0 people**

City Wide Stop Sign Upgrade: Upgrade of stop signs to conform to new federal standards for reflectivity within the low/mod areas of the City. 304 signs have been installed in the project area during PY 2009. The invoice for staff wages was \$691.06 to complete the project in PY 2010. 64% I/m

**Objective: Suitable Living Environ. Outcome: Sustainability**  
**Proposed: 0 People Outcome: 0 People**

7<sup>th</sup> & 8<sup>th</sup> Street Tree Planting: This project installed 54 shade trees along 7<sup>th</sup> and 8<sup>th</sup> Street between 6<sup>th</sup> Avenue and Bell Avenue during PY 2009. During PY 2010, \$6,263.62 was expended for staff wages, the final payment to the contractor and the installation of signs. 72.4% I/m

**Objective: Suitable Living Environ. Outcome: Sustainability**  
**Proposed: 0 People Outcome: 0 People**

City Hall Accessible Door Opener: Power door openers for ADA Accessibility were installed at City Hall. The project is complete. The PY 2010 expenditure was \$10,717.54.

**Objective: Suitable Living Environ. Outcome: Avail/Access**  
**Proposed: 19,366 People Outcome: 19,366 People**

9<sup>th</sup> Avenue Handicapped Ramps: This included the installation of 5 surface mounts and 7 handicapped ramps with truncated domes. PY 2010 expenditure \$3,155.86. The project is complete.

**Objective: Suitable Living Environ.**                      **Outcome: Avail/Access**  
**Proposed: 19,366 People**    **Outcome: 19,366 People**

Fire Rescue Equipment: Purchase of fire station rescue equipment for Fire Station #1 and #2 serving low/moderate income areas of the City of Altoona. Also training of city firefighters on the use of the rescue equipment. This project was completed and accomplishments reported in PY 2009. However, when invoiced during the first month of the PY 2010 the invoice was marked prior year but the closing of the project was dated July 2010 so this project appears in our PR03 reported for PY 2010. No funds were expended in PY2010. 51.7% I/m

**Objective: Suitable Living Environ.**                      **Outcome: Avail/Access**  
**Proposed: 0 People**    **Outcome: 0 People**

Booker T. Washington Playground Installation: Installation of playground equipment, seating and pavilions for neighborhood children and families. This playground is in a low/moderate income neighborhood of the City. The PY 2010 expenditure was \$137,814.42. The neighborhood is 54.20% low/mod. The project is complete.

**Objective: Suitable Living Environ.**                      **Outcome: Sustainability**  
**Proposed: 1,878 People**    **Outcome: 1,878 People**

Booker T. Washington Passive Park: Acquisition and demolition of property to develop a passive park, including the installation of exercise equipment donated and installed by Leadership of Blair County. Also the installation of park benches, a walking path, curbing and sidewalks. This passive park is in a low/moderate income neighborhood of the City. The PY 2010 expenditure was \$70,000.00. Neighborhood is 54.20% low/mod. Project is complete.

**Objective: Suitable Living Environ.**                      **Outcome: Sustainability**  
**Proposed: 1,878 People**    **Outcome: 1,878 People**

**PUBLIC SERVICE PRIORITY:**

Public Service Objective: Continue support of social service activities in the City of Altoona for low/moderate income individuals and families.

Neighborhood Bicycle Patrol: The community policing program operates in the low/moderate income areas of the City. This program provides one-on-one encounters with police officers on bicycles, making them more approachable by the public. The PY 2010 expenditure was \$281,045.16. 65.1% I/m

**Objective: Suitable Living Environ.**                      **Outcome: Sustainability**  
**Proposed: 19,682 people**    **Outcome: 19,682 people**

Altoona Area Public Library Intergenerational Outreach Program: This project involves providing library services to senior residences and head start programs. The program has assisted 374 people and has provided library services to segments of the population that would otherwise go unserved. The PY 2010 expenditure \$2,500.00. Project complete.

**Objective: Suitable Living Environ.**

**Proposed: 301 people**

**Outcome: Avail/Access**

**Outcome: 374 people**

SUPPORT NEED:

Planning and Administration Objective: The preparation of the Comprehensive Plan, Consolidated Plan, Actions Plans, IDIS, and CAPER is vital to ensuring compliance with HUD regulations and for providing funding for needed services for low/moderate income areas. Additional studies may also need to be undertaken in order to determine future needs of residents in eligible areas. This program year, the City initiated a new comprehensive plan project. Also two series of changes to the *Altoona Planning Code*, including literally thousands of edits, were prepared. As a recipient of HUD funding, the City of Altoona will affirmatively further fair housing by identifying impediments and take appropriate actions to eliminate housing discrimination through the promotion of using education programs, research and community involvement.

Housing & Community Development Program Administration: This includes the operational budget for the Planning and Community Development for general management, monitoring, coordination, oversight and evaluation of projects. The PY 2010 expenditure was \$420,965.87.

Fair Housing Administration: The Fair Housing Administrator (FHA) continues to promote fair housing choice for all persons through community education and outreach. The FHA works with all organizations who deal with housing such as Realtors, Landlords, Emergency Shelters, Contractors, Lenders, and Housing Managers. Total expended during PY 2010 \$39,085.08.

Planning Department Administration: This includes the preparation of the 2010-14 Consolidated Plan and analysis of the City's housing stock. The City also advertised and hired a consultant to rewrite the Comprehensive Plan for the City of Altoona. Total expended during PY 2010 \$12,212.16.

*b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including number and types of households served.*

See Affordable Housing Section.

***c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons***

The City expended \$1,541,877.75 or 79.99% of its grant on activities that benefited these categories.

## ***2. Changes to Program Objectives***

***a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.***

No changes to the program objectives occurred during Program Year 2010.

## ***3. Assessment of Efforts in Carrying Out Planned Activities***

***a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.***

Funding resources identified in the Consolidated Plan were CDBG, ESG and HOME funds. These funds were used to implement the activities identified in the Consolidated Plan.

***b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.***

One request was submitted this year by the Altoona Housing Authority. Our staff responded immediately and it was clearly consistent with the City Consolidated Plan. Each such certification is reviewed individually amongst staff.

***c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.***

The City did not hinder implementation of the Consolidated Plan by action or willful inaction by conducting the following:

- Adoption of the Annual Plan that was part of a public process by holding public hearing/neighborhood meetings to keep the public informed through the process of the application.
- Monitoring the progress of subgrantees in accordance with their subrecipient agreements and project proposals.

#### **4. Funds Not Used for National Objectives**

**a. Indicate how use of CDBG funds did not meet national objectives.**

Funds not used to meet National Objectives were for administrative costs, which are a permitted expenditure of CDBG funds.

**b. Indicate how the grantee did not comply with overall benefit certification**

Grantee has complied with overall benefit certification.

#### **5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property.**

**a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.**

Projects funded during the 2010 Program Year did not require any displacements.

**b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.**

Projects funded during the 2010 Program Year did not require any displacements.

**c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.**

During the 2010 Program Year no households, businesses, farms or non-profit organizations were displaced.

#### **6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons.**

**a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.**

Economic Development Loan Program requirements state that for every \$35,000.00 loaned, 1 job will be created and 51% of those will be made available to low/moderate income individuals. This is evidenced by the collection of income verification of each individual hired using prior year income tax returns.

***b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.***

During the 2010 Program year under the Economic Development Loan Fund Program five (5) jobs were created from prior year loans.

Loan Recipient	Service Worker	Laborer Unskilled	Office clerical	Professional	Sales	Officials & Managers	Craft Workers (Skilled)
Bill Sell's Bold	5						
TOTAL	5						

***c. If any jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.***

During the program year 0 jobs reported as made available requiring special skills, work experience or education.

***7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit.***

***a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of who are low- and moderate-income.***

During PY 2010 low/mod limited clientele activities benefits were a presumed benefit.

***Program Income Received***

***a. Detail the amount of program income reported that was returned to each individual revolving fund.***

During the 2010 Program Year \$152,773.13 was received from the City's revolving loan fund. The table below shows the category for which this income was received.

<b>Program Income – Revolving Loan</b>	
Single Family Homeowner Rehab Program Repayments	\$152,773.13

***b. Detail the amount repaid on each float funded activity.***

During Program Year 2010 there were no float-funded activities.

*c. Detail all other loan repayments broken down by the categories, of housing, rehabilitation, economic development or other.*

<b>Program Income – Not Revolving Loan</b>	
Economic Development Loan Fund Repayments	\$246,662.35
Blighted Property Program	\$ 5,315.35
7 <sup>th</sup> Street Passive Park Project	\$ 43.30

*d. Detail the amount of income received from the sale of property by parcel.*

The following properties were sold during the 2010 Program Year.

Property Address	Disposition Price Blighted Property	Disposition Price Single Family Rehab
1301-05 2 <sup>nd</sup> Street	\$101.00	
201-203 Lexington Avenue		
205-07 Lexington Avenue		
209 Lexington Avenue		
209 ½ Lexington Avenue		
211 Lexington Avenue		
211 ½ Lexington Avenue		
213 Lexington Avenue		
213 ½ Lexington Avenue		
215 Lexington Avenue		
215 ½ Lexington Avenue		
217 Lexington Avenue		
217 ½ Lexington Avenue		
1019 Highland Place	\$101.00	
319 N. 5 <sup>th</sup> Avenue	\$101.00	
1516 10 <sup>th</sup> Street	\$101.00	
619-23 8 <sup>th</sup> Avenue	\$101.00	
1219 19 <sup>th</sup> St. aka 1901-05 13 <sup>th</sup> Ave.	\$1.00	
728 - N. 6th Avenue		\$56,405.50
<b>TOTAL</b>	<b>\$506.00</b>	<b>\$56,405.50</b>

Under the Subrecipient Agreement between the City of Altoona and the Altoona Redevelopment Authority for the Blighted Property Program, income generated totaling \$506.00 from the sale of vacant ground is retained under the Altoona Redevelopment Authority accounts to be reused for the Blighted Property Program. If the Altoona Redevelopment Authority does not operate this Program in future program years, then the money generated and not used will be returned to the City and receipted as program income.

***9. Prior period adjustments – reimbursements for disallowed expenditures***

During the 2010 Program Year no adjustments were necessary.

**10. Loans and other receivables**

***a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period.***

No float funded activities during PY 2010

***b. List the total number of loans outstanding and the principal balance owed as of the end of the reporting period.***

Economic Development Loan Fund: At the end of the 2010 program year there were 20 economic development loans with an outstanding principal balance of \$1,439,997.21.

Single Family Homeowner Rehabilitation: At the end of the 2010 program year there were 101 loans with an outstanding principal balance of \$1,781,867.70.

***c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.***

Forty-six (46) rehab loans, representing \$1,002,128.60 of the outstanding principal balance are deferred. These loans are deferred until ownership is transferred and at that point loans are due and payable.

***d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.***

During the 2010 Program Year one loan was written off from the Single Family Rehabilitation Loan Program:

312 N. 7<sup>th</sup> Avenue \$22,480.50.

***e. Provide a list of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.***

During the 2010 program year the following properties were acquired for the Booker T. Washington Passive Park Project:

1211-13 19<sup>th</sup> Street  
1215-17 19<sup>th</sup> Street Rear  
1219 19<sup>th</sup> Street

One grantee owned property was sold during the PY 2010 program year. 728 - N. 6th Avenue

**11. Lump Sum Agreements**

No lump sum agreements undertaken during PY 2010.

**12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year**

**a. Identify the type of program and number of projects/units completed for each program.**

Single Family Homeowner Loan Program – 14 units completed  
0 or 3% interest loans are originated for income eligible homeowners to address livability and code issues. A grant is provided in conjunction with each loan to address lead-based paint remediation.

- b. Provide the total CDBG funds involved in the program**
- c. Detail other public and private funds involved in the project.**

Total expenditures this reporting period:	
CDBG	\$507,342.20
Public	\$ 0.00
Private	\$ 0.00

**13. Neighborhood Revitalization Strategies**

**a. Describe progress against benchmarks for the program year.**

Not applicable

**Antipoverty Strategy**

**1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.**

Virtually every CDBG, HOME, ESG, HPRP, or CDBG-R funded activity is part of Altoona's anti-poverty strategy. Our main thrust, however, consists of providing safe, decent and affordable housing for the low-to-moderate income population, participating in the Pennsylvania Homeless Prevention Project, and providing financial support to two local agencies assisting individuals and families in avoiding homelessness.

The housing rehabilitation assistance provided to homeowners and renters is detailed in the Specific Housing Objectives of this report.

Assistance provided to Improved Dwellings for Altoona in meeting the needs of the low-to-moderate income population is also specified in the Public Housing Strategy.

The City participates in the Pennsylvania Homeless Assistance Program and provides direct financial assistance to The Blair Senior Service, Inc; and the Home Nursing Agency to alleviate homelessness. These activities are detailed under Homeless: Specific Homeless Prevention Elements.

The other thrusts of our anti-poverty strategy revolve around supporting economic development, building infrastructure, improving neighborhood facilities, and providing critical police and code enforcement services in low to moderate income areas of the City.

## **NON-HOMELESS SPECIAL NEEDS**

### **Non-homeless Special Needs**

*1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).*

The City provides the fiscal support to the human service agencies, through the Emergency Shelter Grant Program, to deliver an array of services to meet the needs of those individuals who require supportive housing. Through a well coordinated networking between agencies, the special needs of persons and households are met.

### ***Specific HOPWA Objectives***

The City does not receive HOPWA Funding.



E. CALCULATION OF BALANCE OF UNPROGRAMMED FUNDS

Amount of funds available During the reporting period (from line 8 of CDBG Financial Summary)	<u>\$3,583,778.13</u>
Add: Income expected but Not yet realized**	\$ _____
SUBTOTAL:	\$ _____
Less: Total Budgeted amount On HUD-4949.2/a	(\$ _____)
UNPROGRAMMED BALANCE	<u>\$3,583,778.13</u>

\*\* This amount should reflect any income considered as a resource in the final statement (and any amendments) for the period covered by this report, as well as that identified in prior final statements (including and amendments), that was expected to be received as of the end of the reporting period but had not been received, e.g., program income or Section 108 proceeds not yet received from an approved 108 loan.

**Table 2 – CDBG, ESG & HOME Projects**

<b>Community Development Block Grant Program - \$2,399,858.76</b>					
HUD Activity #	Grantee Activity #	Project	Location	PY2010 Expenditure	Status
<b>HOUSING – \$527,174.44</b>					
915	10-02	Single Family Homeowner Rehab	City-Wide Availability – Income Eligible Clientele	\$294,754.11	Underway
828	09-02	Single Family Homeowner Rehab	City-Wide Availability – Income Eligible Clientele	\$232,420.33	Complete
<b>CLEARANCE AND DEMOLITON - \$385,717.90</b>					
917	10-04	Blighted Property Program (Demo)	City-Wide Availability – Slum/Blight Spot	\$280,726.15	Underway
830	09-04	Blighted Property Program (Demo)	City-Wide Availability – Slum/Blight Spot	\$102,635.18	Complete
857	09-04	Blighted Property Disposition	City-Wide Availability	\$ 395.96	Complete
858	09-04	Blighted Property Safeguarding	City-Wide Availability – Slum/Blight Spot	\$ 748.67	Complete
918	10-04	Blighted Property Safeguarding	City-Wide Availability – Slum/Blight Spot	\$ 1,211.94	Underway
714	05-08	Lexington Avenue Project	Lexington Avenue between 1 <sup>st</sup> and 2 <sup>nd</sup> Streets	\$ 0.00	Complete
725	03-26	East Cherry Avenue New Home Construction	114-16 E. Cherry Avenue 118-26 E. Cherry Avenue	\$ 0.00	Underway
<b>CODE ENFORCEMENT - \$78,785.50</b>					
916	10-03	Safe Housing/Healthy Living Program	Low/Moderate Income Areas C.T. 1003 BG 01; C.T. 1004 BG 04; C.T. 1005 BG 01,02,03; C.T. 1007 BG 01,02; C.T. 1014 BG 01,02; C.T. 1016 BG 01,02,03; C.T. 1017 BG 01,02,03,04; C.T. 1019 BG 01,02	\$ 55,046.68	Underway
829	09-03	Safe Housing/Healthy Living Program	Low/Moderate Income Areas C.T. 1003 BG 01; C.T. 1004 BG 04; C.T. 1005 BG 01,02,03; C.T. 1007 BG 01,02; C.T. 1014 BG 01,02; C.T. 1016 BG 01,02,03; C.T. 1017 BG 01,02,03,04; C.T. 1019 BG 01,02	\$ 23,738.82	Complete

<b>ECONOMIC DEVELOPMENT - \$0.00</b>					
721	04-09	H&M Tire Service Inc.	City-wide availability based on Low/Mod Jobs	\$ 0.00	Underway
751	04-09	ATR	City-wide availability based on Low/Mod Jobs	\$ 0.00	Underway
905	06-04	Bill Sells Bold	City-wide availability based on Low/Mod Jobs	\$0.00	Complete
<b>INFRASTRUCTURE/PUBLIC IMPROVEMENTS - \$652,372.65</b>					
644	07-11	Lower Altoona URA (aka 7 <sup>th</sup> St Bridge Passive Park)	Low/Moderate Income Area C.T. 1007 BG 01,02,03; C.T. 1016 BG 01,02,03,04; C.T. 1017 BG 01,02,03,04,05; C.T. 1019 BG 01,02	\$ 44,527.04	Complete
836	09-10	7 <sup>th</sup> St. Bridge Passive Park	Low/Moderate Income Area C.T. 1007 BG 01,02,03; C.T. 1016 BG 01,02,03,04; C.T. 1017 BG 01,02,03,04,05; C.T. 1019 BG 01,02	\$ 97,016.31	Underway
800	08-06	Street Resurfacing Project	Low/Moderate Income Area	\$ 7,539.18	Complete
803	08-09	Citywide Stop Sign Upgrade	Low/Mod Income Areas of the City	\$ 691.06	Complete
874	08-37 09-27	6 <sup>th</sup> Avenue Curb & Sidewalk Installation	Low/Moderate Income Area	\$141,245.09	Complete
922	10-08	6 <sup>th</sup> Avenue Curb and Sidewalk Installation	Low/Moderate Income Area	\$ 29,152.74	Underway
831	09-05	Street Resurfacing	Low/Moderate Income Area	\$104,249.79	Underway
832	09-06	City Hall Accessible Door Opener	1301 12 <sup>th</sup> Street	\$ 10,717.54	Complete
837	09-11	9 <sup>th</sup> Avenue Handicapped Ramp	9 <sup>th</sup> Avenue between 12 <sup>th</sup> and 15 <sup>th</sup> Streets	\$ 3,155.86	Complete
897	08-38	BTW Playground Installation	Low/Moderate Income Area	\$137,814.42	Complete
921	10-07	BTW Passive Park	Low/Moderate Income Area	\$ 70,000.00	Complete
907	09-37	7 <sup>th</sup> & 8 <sup>th</sup> Street Tree Planting	Low/Moderate Income Area	\$ 6,263.62	Complete
909	09-39	Fire Rescue Equipment	Low/Moderate Income Area	\$ 0.00	Complete
<b>PUBLIC SERVICES - \$283,545.16</b>					
833	09-07	Neighborhood Police Bicycle Patrol	Low/Moderate Income Area C.T. 1003 BG 01; C.T. 1004 BG 01,02; C.T. 1005 BG 01,02,03; C.T. 1007 BG 01,02; C.T. 1009 BG 03; C.T. 1012 BG 04; C.T. 1014 BG 01,02; C.T. 1016 BG 01,02,03; C.T. 1017 BG 01,02,03,04; C.T. 1019 BG 01,02	\$32,325.99	Complete

924	10-10	Neighborhood Police Bicycle Patrol	Low/Moderate Income Area C.T. 1003 BG 01; C.T. 1004 BG 01,02; C.T. 1005 BG 01,02,03; C.T. 1007 BG 01,02; C.T. 1009 BG 03; C.T. 1012 BG 04; C.T. 1014 BG 01,02; C.T. 1016 BG 01,02,03; C.T. 1017 BG 01,02,03,04; C.T. 1019 BG 01,02	\$248,719.17	Underway
923	10-09	AAPL Intergenerational Outreach	IDA's Blair Tower senior residence, After School Program at Fairview Hills and to Head Start classrooms in the Steven's School, Fairview Hills, Juniata Elementary, Wright Elementary, Washington - Jefferson Elementary	\$ 2,500.00	Complete
<b>ADMINISTRATION - \$472,263.11</b>					
827	09-01	HCD Administration	1301 12 <sup>th</sup> Street	\$149,009.50	Complete
912	10-01	HCD Administration	1301 12 <sup>th</sup> Street	\$271,956.37	Underway
913	10-01	Planning Administration	1301 12 <sup>th</sup> Street	\$ 12,212.16	Underway
840	09-14	Fair Housing Administration	1301 12 <sup>th</sup> Street	\$ 27,668.60	Complete
914	10-01	Fair Housing Administration	1301 12 <sup>th</sup> Street	\$ 11,416.48	Underway

**EMERGENCY SHELTER GRANT - \$81,307.55**

852	09-26	ESG Program Administration	1301 12 <sup>th</sup> Street	\$ 1,100.50	Complete
845	09-19	Family Services Domestic Abuse	2022 Broad Avenue	\$ 5,276.22	Complete
927	10-16	Family Services Domestic Abuse	2022 Broad Avenue	\$ 38,146.56	Underway
847	09-21	ESP – Family House Homeless Shelter	2700 8 <sup>th</sup> Avenue	\$ 11,068.63	Complete
848	09-22	HNA HIV Homeless Prevention	201 Chestnut Avenue	\$ 1,705.70	Complete
928	10-17	HNA Blair House/Tartaglio	201 Chestnut Avenue	\$ 5,267.10	Underway
850	09-24	BSS – Homeless Prevention Program	1320 12 <sup>th</sup> Avenue	\$ 5,590.24	Complete
930	10-19	Skills of Central PA Tyler Hall	1731 N. 4 <sup>th</sup> Avenue	\$ 10,000.00	Complete
926	10-15	ESG Administration	1301 12 <sup>th</sup> Street	\$ 3,152.60	Underway

**HOME INVESTMENT PARTNERSHIP PROGRAM - \$271,313.33**

842	09-16	HOME Program Administration	1301 12 <sup>th</sup> Street	\$ 25,185.44	Complete
925	10-11	HOME Program Administration	1301 12 <sup>th</sup> Street	\$ 16,579.24	Underway
844	09-18 10-13	IDA-CDC Harmony House	1909 5 <sup>th</sup> Street	\$ 3,897.26	Underway
604	98-39	Lexington Avenue Rowhouses	Lexington Avenue between 1 <sup>st</sup> and 2 <sup>nd</sup> Streets	\$ 0.00	Complete
825 931 932 934 910 911	08-14 09-17 10-14	Rental Rehabilitation Program	428 Cherry Avenue 871 24 <sup>th</sup> Street 1312 14 <sup>th</sup> Street 918 N. 4 <sup>th</sup> Avenue 419 Cherry Avenue 426 Cherry Avenue	\$ 72,293.18	Underway
933	10-12 08-40	IDA-CDC Homeownership Program	Citywide	\$119,948.00	Complete
538	08-17	IDA-CDC Fairview & Taylor	331 22 <sup>nd</sup> Avenue 1115 13 <sup>th</sup> Avenue	\$33,410.21	Complete

TABLE 2B

## ASSESSMENT OF FIVE-YEAR GOALS AND OBJECTIVES

<b>CONSOLIDATED Plan FY 2010-2014</b>	<b>Fund source</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Actual</b>	<b>5-YR GOAL</b>
<b>HOUSING</b>								
Homeowner Rehab	CDBG	14 units	units	units	units	units	14 units	50 units
Blight Removal – demolition	CDBG	26 units	units	units	units	units	26 units	100 units
Blight Removal – Securing	CDBG	10 units	units	units	units	units	10 units	50 units
Blight Removal – Disposition	CDBG	18 units	units	units	units	units	18 units	50 units
Code Enforcement	CDBG	17,175 (p)	0 (p)	0 (p)	0 (p)	0 (p)	17,175(p)	85,875 (p)
Rental Rehab Multi Unit	HOME	5 units	units	units	units	units	5 units	40 units
Direct Homeownership	HOME	2 (hh)	0 (hh)	0 (hh)	0 (hh)	0 (hh)	2 (hh)	5 (hh)
Accessible Housing	CDBG	1 unit	units	units	units	units	1 unit	1 unit
Homeless Prevention	ESG	44 (p)	0 (p)	0 (p)	0 (p)	0 (p)	44 (p)	70 (p)
Transitional Housing (Operating Costs)	ESG	639 (p)	0 (p)	0 (p)	0 (p)	0 (p)	639 (p)	1,765 (p)
Construction of Housing	CDBG	10 units	units	units	units	units	10 units	10 units
<b>PUBLIC SERVICE</b>								
Library Services	CDBG	301 (p)	0 (p)	0 (p)	0 (p)	0 (p)	374 (p)	5,000 (p)
Senior Recreation	CDBG	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)
Senior Services	CDBG	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	5,000 (p)
Youth Services	CDBG	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	5,000 (p)
Transportation Services	CDBG	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)
Crime Awareness	CDBG	12,804 (p)	0 (p)	0 (p)	0 (p)	0 (p)	12,804(p)	5,000 (p)
Child Care Services	CDBG	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)	0 (p)
<b>ECONOMIC DEVELOPMENT</b>								
Micro Enterprises	CDBG	0 jobs	0 jobs	0 jobs	0 jobs	0 jobs	0 jobs	0 jobs
Economic Services	CDBG	0 jobs	0 jobs	0 jobs	0 jobs	0 jobs	0 jobs	5 jobs
Economic Development Loan Program	CDBG	5 jobs	0 jobs	0 jobs	0 jobs	0 jobs	5 jobs	20 jobs
<b>INFRASTRUCTURE/PUBLIC FACILITY IMPROVEMENTS</b>								
Public Facilities (General)	CDBG	\$ 11,408.60	\$	\$	\$	\$	\$ 11,408.60	\$ 50,000
Homeless Facility	CDBG	\$ 0	\$	\$	\$	\$	\$ 0	\$ 0
Neighborhood Facilities	CDBG	\$ 0	\$	\$	\$	\$	\$ 0	\$
Parks, Recreational Facilities	CDBG	\$349,357.77	\$	\$	\$	\$	\$349,357.77	\$ 750,000
Tree Planting	CDBG	\$ 6,263.62	\$	\$	\$	\$	\$ 6,263.62	\$ 0
Fire Stations/Equipment	CDBG	\$ 0	\$	\$	\$	\$	\$ 0	\$ 0
Flood Drain Improvements	CDBG	\$ 0	\$	\$	\$	\$	\$ 0	\$ 0
Water/Sewer Improvements	CDBG	\$ 0	\$	\$	\$	\$	\$ 0	\$ 0
Street Improvements	CDBG	\$111,788.97	\$	\$	\$	\$	\$111,788.97	\$ 875,000
Sidewalk Improvements	CDBG	\$173,553.69	\$	\$	\$	\$	\$173,553.69	\$1,425,000
<b>ADMINISTRATION</b>								
HCD Administration	CDBG	\$472,263.11	\$	\$	\$	\$	\$472,263.11	\$2,400,000
HOME Administration	HOME	\$ 45,131.30	\$	\$	\$	\$	\$ 45,131.30	\$ 225,000
ESG Administration	ESG	\$ 4,253.10	\$	\$	\$	\$	\$ 4,253.10	\$ 22,125

SUMMARY OF ANNUAL OBJECTIVES (Table 1C, 2C, 3A)

<b>DECENT HOUSING</b>						
Objective: *To maintain low/mod income persons in the housing that they own. *Provide affordable housing units *Assist in the preservation of the existing public and publicly assisted high quality housing units *Acquisition and rehab of existing structure and construction of new units for resale to low-income families *Seek opportunity to develop funding proposals to encourage new housing and rehab for low to middle income families						
	Funding Source	Performance Indicator	Program Year	Expected Number	Actual Number	Percent Achieved
<b>DH-1 Availability/Accessibility of Decent Housing</b>						
No Activities under this Performance Measure						
<b>DH-2 Affordability of Decent Housing</b>						
Lexington Avenue Project	CDBG	Units Created	2010	10	11	100%
East Cherry Avenue New Home Construction	CDBG	Units Created	2010	3	2	75%
Single Family Homeowner Rehabilitation	CDBG	Units Rehabbed	2010	10	14	100%
Rehab Multi Unit Residential	HOME	Units Rehabbed	2010	20	5	25%
Homeless Prevention	ESG	People Assisted	2010	112	44	39%
<b>DH-3 Sustainability of Decent Housing</b>						
No Activities under this Performance Measure						
<b>ECONOMIC OPPORTUNITY</b>						
Objective: *Encourage the development of new economic activity and the retention and expansion of existing businesses, provide additional tax revenues, expand employment opportunities to low an moderate income persons and diversify the economy to make stable over the long-term. *Work to strengthen the downtown with a balanced mix of office, retail, service, entertainment, cultural residential, and institutional uses. *Provide low interest loans to make available jobs to low/moderate income individuals						
	Funding Source	Performance Indicator	Program Year	Expected Number	Actual Number	Percent Achieved
<b>EO-1 Availability/Accessibility of Economic Opportunity</b>						
No Activities under this Performance Measure						
<b>EO-2 Affordability of Economic Opportunity</b>						
No Activities under this Performance Measure						
<b>EO-3 Sustainability of Economic Opportunity</b>						
Economic Development Loan Fund	CDBG	Jobs Created	2010	0	5	100%

**SUITABLE LIVING ENVIRONMENT**

Objective: \*Continue to obligate funding to replace aging water, flood drainage and sanitary sewer systems  
 \*Continue to obligate funding for street improvement projects and physically disabled accessibility projects  
 \*Upgrading of neighborhood community centers and neighborhood parks  
 \*Continue to support social service activities for low/moderate income individuals and families

	Funding Source	Performance Indicator	Program Year	Expected Number	Actual Number	Percent Achieved
<b>SL-1 Availability of Suitable Living Environment</b>						
Fire Rescue Equipment	CDBG	People assisted with improved infrastructure	2010	29,057	29,057	100%
City Hall Accessible Door Opener	CDBG	People assisted with improved infrastructure	2010	19,366	19,366	100%
Altoona Area Public Library Intergenerational Outreach	CDBG	People assisted with new access to a service	2010	301	374	100%
9 <sup>th</sup> Avenue Handicapped Ramp Installation	CDBG	People assisted with new access to a service	2010	19,366	19,366	100%
Homeless Shelters	ESG	People assisted	2010	528	639	100%
<b>SL-2 Affordability of Suitable Living Environment</b>						
No Activities under this Performance Measure						
<b>SL-3 Sustainability of Suitable Living Environment</b>						
Blighted Property Program	CDBG	Housing Units Demolished/Safeguarded	2010	30	54	100%
9 <sup>th</sup> Avenue Handicapped Ramp	CDBG	People assisted with new access to a facility	2010	19,366	19,366	100%
7 <sup>th</sup> Street Bridge Passive Park	CDBG	People assisted with improved infrastructure	2010	11,509	0	0%
6 <sup>th</sup> Avenue Curb and Sidewalk	CDBG	People assisted with improved infrastructure	2010	96	96	100%
Street Resurfacing Project	CDBG	People assisted with improved infrastructure	2010	12,804	0	0%
Booker T. Washington Playground Installation	CDBG	People assisted with new access to a facility	2010	1,878	1,878	100%
Booker T. Washington Passive Park	CDBG	People assisted with new access to a facility	2010	1,878	1,878	100%
7 <sup>th</sup> & 8 <sup>th</sup> Street Tree Planting Project	CDBG	Public Facilities Improvement	2010	0	0	100%
Neighborhood Bicycle Patrol	CDBG	People accessing continued service	2010	19,682	19,682	100%
Safe Housing/Healthy Living Program	CDBG	People accessing continued service	2010	17,175	17,175	100%

City of Altoona  
PY 2010  
Consolidated Annual Performance  
and Evaluation Report (CAPER) Public Hearing  
Minutes

City Hall Conference Room  
1301 12<sup>th</sup> Street, 4<sup>th</sup> Floor  
Friday, September 19, 2011  
5:00 P.M.

Staff Present: Lee Slusser, Deputy Director, Carl Fischer, Housing Program Manager, and Paulette Cornet, ESG/Fair Housing Coordinator

No one from the public was in attendance. Therefore, the hearing was adjourned.

**Annual Housing Goals –Table 3B**

Grantee Name: City of Altoona, PA Program Year: 2010	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>						
Homeless households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)</b>						
Acquisition of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	22	5	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>	22	5	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)</b>						
Acquisition of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	1	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units	10	14	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>	11	15	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)</b>						
Acquisition of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	1	1	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	32	19	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Housing</b>	33	20	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANNUAL HOUSING GOALS</b>						
Annual Rental Housing Goal	22	5	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	11	15	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Annual Housing Goal</b>	33	20	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**ATTACHMENT 3**  
**Exhibit E**

**State and Local Government ESG Expenditures Form**

**Grantee Government:** CITY OF ALTOONA BLAIR CO  
**Official:** JEAN CUPP, ACCOUNTING MANAGER

	FY2008		FY 2009		FY 2010	
	PLANNED	ACTUAL	PLANNED	ACTUAL	PLANNED	ACTUAL
<b>Major Rehabilitation/ Renovation/Conversion</b>						
<b>Homeless Prevention</b>			15,483.15	7295.94	3,000.00	0
<b>Essential Services</b>						
<b>Operations</b>			68,000.00	16,344.85	80,489.80	53,413.66
<b>Administration</b>			4,393.89	1100.50	4,394.20	3,152.60
<b>TOTAL</b>			87,877.00	24,741.29	87,884.00	56,566.26

NOTES:

As of: 6/30/11

INSTRUCTIONS: This sheet is a supplement for reporting the uses of ESG funds for annual reporting purposes in IDIS and the CAPER.

PLANNED: Proposed ESG activity amounts from the governmental grantee's Consolidated Plan.

ACTUAL: Final ESG activity amounts as reported by the governmental grantee in its annual report.