

**ALTOONA-LOGAN TOWNSHIP MOBILE MEDICAL  
EMERGENCY DEPARTMENT AUTHORITY**

**MEETING MINUTES**

**Date:** February 17, 2020  
**Time:** 12:00 pm  
**Location:** AMED administrative offices 1012 7<sup>th</sup> Avenue Altoona PA 16602

**I. Executive Session**

Executive session 12:00 pm until 12:13 pm.

**II. Call to Order**

Chairman Dr. David Cowger called the meeting of the AMED Board of Directors to order at 12:13 PM.

**III. Roll Call**

Board Members:

Dr. David Cowger	Present
Thomas Farrell	Present
Raymond Hess	Present
Brad Kissell	Absent
Jordan Settle	Absent
Eileen Twardon	Present

Staff:

Gary Watters, Executive Director	Present
Dan Stants, Solicitor	Present

**IV. Public Comment:**

None

**V. Approval of minutes from last meeting**

Upon motion by Mr. Hess, second by Mrs. Twardon and carried unanimously by the Board, approving the minutes of the January 20, 2020 Board of Directors meeting.

**VI. Financial Reports**

The Board of Directors reviewed and discussed the presented financial reports. Mr. Farrell made a motion, seconded by Mr. Hess, approving the financial reports and the write-off of those patient accounts contained within the presented report and further approved the assignment of the identified patient accounts to Credit Control, of Altoona, for further collection measures. The motion passed unanimously.

**VII. Unfinished Business**

- a. Lakemont Construction Project: PennDot has approved AMED's Point of Access study, which was required to grant access to Park Avenue from the new Lakemont Site. The next step is to obtain a Highway Occupancy Permit.

\$1.2 million has been spent on the project to date and the project is still within budget. Mr. Watters does anticipate there will be a construction delay. However, no formal request for an extension has been received yet from any contractor.

- b. Reade Township Service Agreement: No additional follow up at this time.

**VIII. New Business**

- a. Mr. Watters recommended the Board donate a 2005 Ford Ambulance that has ended its useful life span to the United States Coast Guard Auxiliary. The USCGA will use the ambulance for Auxiliary operations. Motion made by Mr. Farrell, second by Mr. Hess, to approve the donation. Motion carried unanimously.
- b. Mr. Hess made a motion, second by Mrs. Twardon, authorizing AMED to participate in a regional radio grant through the Assistance to Firefighters grant program. The grant match is currently 20%. Motion passed unanimously.
- c. Mr. Farrell made a motion, second by Mr. Hess, authorizing up to an expenditure of \$8,000 for website redesign. Motion passed unanimously.
- d. Mr. Farrell made a motion, second by Mr. Hess, to enter into a service agreement to provide quick response level service with Pavia Township Bedford County and Kimmel Township Bedford County. Motion passed unanimously.
- e. Mr. Hess made a motion, second by Mrs. Twardon, to enter into a service agreement to provide all levels of service with Juniata Township Blair County. Motion passed unanimously.
- f. Mr. Farrell made a motion, second by Mr. Hess, adopting a resolution authorizing David Cowger, Raymond Hess, Jordan Settle and Thomas Farrell as Officers, and Gary Watters as the Executive Director, the authority to conduct banking and sign banking documents on behalf of AMED. Motion passed unanimously.

**IX. Adjournment**

With no further business to come before the Board, Mr. Hess motioned, seconded by Mr. Farrell, and declared the meeting adjourned at 13:11 pm upon motion.

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Thomas Farrell, Secretary