

AMTRAN

The regular monthly meeting of the AMTRAN Board of Directors was held on Wednesday July 18, 2018, at 8:00 a.m., at the TrolleyWorks Conference Room, 3316 Fifth Avenue, Altoona, Pa.

Vice-Chairman Dick Moran called the meeting to order at 8:00 a.m.

At Dick's request, a roll call was taken.

Board members present: Dick Moran, Denny Stewart, Mike Robinson, Tony Roscia, Bob Reifsteck and Bruce Kelly.

Board members absent: Scott Cessna

Others present: Eric Wolf, Attorney Benjamin (Beard Legal Group), Josh Baker, Mandy Murphy, Sue Mckelvey and Brent Cartwright (EADS)

Public Comment Period: There were no public comments to record.

Approval of Minutes:

Dick Moran requested a motion to approve the minutes for May 2018. This motion was made by Denny Stuart and seconded by Bob Reifsteck. The motion passed unanimously.

Treasurer's Report:

Financial Statement for July 18, 2018 Board Meeting

Total disbursements from April 19, 2018 through July 18, 2018 were \$4,363,292.82.

Total budgeted operating and paratransit expenses year to date through June 30, 2018 were \$5,409,540.00.

Actual operating and paratransit expenses year to date through June 30, 2018 were \$5,146,126.42.

Year to date we are \$263,413.58 under budget.

Insurance is paid through July 2018.
Pension will be paid with the July 19th payroll.
Operating payables are current through July 18,
2018.

Federal Electronic Transfer – Employer Taxes and Federal Withholding

April 26, 2018	(Federal)	24,348.81
April 26, 2018	(State)	2,810.00
April 26, 2018	(Payroll Transfer)	58,536.14
April 30, 2018	(TPA Transfer)	1,033.00
April 30, 2018	(Medical TPA Transfer)	2,933.09
April 30, 2018	(Quarterly Locals)	10,693.69
April 30, 2018	(PA Unemploy)	404.40
May 10, 2018	(Federal)	25,993.80
May 10, 2018	(State)	2,983.99
May 10, 2018	(Payroll Transfer)	62,727.52
May 24, 2018	(Federal)	26,406.70
May 24, 2018	(State)	3,024.61
May 24, 2018	(Payroll Transfer)	63,712.63
May 31, 2018	(TPA Transfer)	1,863.95
May 31, 2018	(Medical TPA Transfer)	110,277.06
June 7, 2018	(Federal)	26,065.94
June 7, 2018	(State)	2,985.60
June 7, 2018	(Payroll Transfer)	62,715.39

June 21, 2018	(Federal)	23,294.97
June 21, 2018	(State)	2,667.43
June 21, 2018	(Payroll Transfer)	55,506.06
June 30, 2018	(TPA Transfer)	1,565.20
June 30, 2018	(Medical TPA Transfer)	33,024.41
July 5, 2018	(Federal)	24,593.51
July 5, 2018	(State)	2,799.11
July 5, 2018	(Payroll Transfer)	58,392.28
Add	Check	
Register Total		\$3,671,933.53
		<hr/>
<i>Total Expenses</i>		<u>\$ 4,363,292.82</u>

Dick asked if there were any questions and requested a motion to adopt the treasurer's report and the payables. The motion was made by Denny Stewart and seconded by Bob Reifsteck. It passed unanimously.

General Managers Report

Eric began by thanking Denny for two historical pictures.

He then went on to informing the board that AMTRAN has a solid tenant for suite #100. Business Before Hours is in the planning stage for September, so AMTRAN can showcase rental suite #200.

Eric stated AMTRAN has three hires: Mike Marshall and John Ciccorella part-time hires as drivers, a fulltime mechanic Jamason Stohan and one resignation of a driver Jim Sanker.

Ray and Don are away at fixed route training.

Capital projects update

AMTRAN has made real progress on their project punch lists in the last 30-60 days. As a result, the majority can be wrapped up. In addition, the RRM parking lot project will be underway shortly. Brent Cartwright from The EADS Group provided an update.

- AMTRAN parking lot – punch list completed
- Battery Barn – Revival Fitness – punch list completed
- Admin lighting & insulation project – punch list completed (See electrical panel replacement project in agenda item #2.)
- Downtown Transit Center – punch list progress but not completed
- Roaring River Mills parking lot – new bollards & chain, repairs, crack sealing, seal-coating, striping – awarded, to be completed by mid-August

After a few questions from the board and no vote they moved onto the next business items.

Electric panel replacement- Admin Building

Brent went over the project stating that the price went up due to grounding. He informed the board that a request of 6 bids on the electrical panel went out, but only 2 came back. Biter Electric bid was \$4,270.00 and Litz Electric \$5,600.00 and Eric respectfully requested the board's approval on the bid from Biter Electric.

Denny Steward made the motion to approve the bid from Biter Electric for \$4,270.00 with Bob Reifsteck making the second it then passed unanimously.

Quarterly Performance Standards

The board was given quarterly performance packets that AMTRAN staff went over with them. AMTRAN is meeting the goals that were set, there were a few questions from the board and no vote was required on this.

Transit Performance Review

PennDOT is wrapping up the narrative for our 2017 Transit Performance Review (as required by Act 44 of 2008). When it is complete, AMTRAN will distribute it to the board. In addition, PennDOT will be onsite here at AMTRAN to review the findings at the board meeting in September or October.

Supreme Court decision -Janus vs. AFSCME

On June 27, the U.S. Supreme Court handed down a decision that has already had an impact at AMTRAN. A letter from ATU Local 801 President, Dave James was enclosed in the board packet.

Although some of the effects of the decision are still in flux, Attorney Liz Benjamin briefed the AMTRAN board on what we know so far.

There was a short discussion and questions for Attorney Benjamin and no action was needed on this topic.

The board adjourned with no further business.

Respectfully submitted by
Susan C. McKelvey, Administrative Assistant