

AMTRAN

The regular monthly meeting of the AMTRAN Board of Directors was held on Wednesday May 16, 2018, at 8:00 a.m., at the TrolleyWorks Conference Room, 3316 Fifth Avenue, Altoona, Pa.

Chairman Scott Cessna called the meeting to order at 8:00 a.m.

At Scott's request, a roll call was taken.

Board members present: Dick Moran, Denny Stewart, Mike Robinson, Tony Roscia, Bob Reifsteck and Scott Cessna.

Board members absent: Bruce Kelly

Others present: Eric Wolf, Attorney Benjamin (Beard Legal Group), Josh Baker, Mandy Murphy, Sue Mckelvey and Brent Cartwright (EADS)

Public Comment Period: There were no public comments to record.

Approval of Minutes:

Scott Cessna requested a motion to approve the minutes for April 2018. This motion was made by Denny Stuart and seconded by Dick Moran. The motion passed unanimously.

Treasurer's Report:

No report given for the board meeting

General Managers Report

Eric began by stating AMTRAN has three hires: Holly Kemper part-time cleaner, Mike Marshall and John Ciccorella part-time hires as drivers.

There is serious intent for rental on the smaller portion of the TrolleyWorks building from a realty company. Revival Fitness has been open for 2 months and seems to be doing well.

Combine Oct & November Board Meetings

AMTRAN had asked Mark Zettlemyer if RKL could move up the completion of our annual audit to meet FTA deadline. He agreed to have everything completed by October 31. As a result, Eric respectfully requested that the AMTRAN Board of Directors combine the Oct 17 and November 14 meetings into one meeting on Wednesday, October 31.

Bob Reifsteck made the motion to combine the October and November board meeting and the date for this will be Wednesday October 31, 2018. Denny Stewart making the second and it then passed unanimously.

Parking Lot Project

The board directed Eric and Brent to bid out a project to improve the appearance of the former Roaring River Mills and Battery Barn parking lots. An overview of this was given at today's board meeting.

Brent Cartwright gave a summarization on this project. The result on the bids for this was of the five proposals solicited only one quote was received. This quote was from J.W. Fleming Asphalt Maintenance with a base bid of \$16,185.00 with a sealcoating bid of \$9,810.00 then full depth pavement \$7,936.00.

Brent went over the bids saying the time line needed to complete this project stopped the others from submitting a bid. He talked about Fleming's bids and the work that would be done and it went into a discussion.

Denny Stewart made the motion to accept J.W. Fleming base bid of \$16,185 and the sealcoating bid of \$9,810 totaling \$25,995 for the project. Dick Moran made the second it then passed unanimously.

Capital Project update

Brent went over several projects that are near completed. The admin lighting project has a small punch list: the Battery barn has one item to be done. He then mentioned the punch list for the transit center has been hard to pin down and get completed.

There was a short discussion on future projects and no action was needed on this topic.

The board adjourned with no further business.

Respectfully submitted by
Susan C. McKelvey, Administrative Assistant