

AMTRAN

The regular monthly meeting of the AMTRAN Board of Directors was held on Wednesday October 19, 2016, at 8:00 a.m., at the TrolleyWorks Conference Room, 3316 Fifth Avenue, Altoona, Pa.

Chairman Scott Cessna called the meeting to order at 8:00 a.m.

At Scott's request, a roll call was taken.

Board members present: Denny Stewart, Bruce Kelly, Tony Roscia , Mike Robinson, Dick Moran and Scott Cessna.

Board members absent: Bob Reifsteck

Others present: Eric Wolf, Attorney Benjamin (Beard Legal Group), Gary Williams, Josh Baker, Ray Kennedy, Mandy Murphy, Bill Kibler (Altoona Mirror) and Brent Cartwright (EADS Group).

Public Comment Period: There were no public comments to record.

Approval of Minutes:

Scott Cessna requested a motion to approve the minutes for September 2016. This motion was made by Denny Stewart and seconded by Tony Roscia. The motion passed unanimously.

Treasurer's Report:

Mandy reported on the October financial statement for the board meeting.

Total disbursements from September 22, 2016 through October 19, 2016 were \$600,857.92.

Total budgeted operating and Paratransit expenses year to date through September 30, 2016 were \$1,371,012.50.

Actual operating and Paratransit expenses year-to-date through September 30, 2016 were \$1,119,018.86.

Year to date we are \$251,993.64 under budget.

Insurance is paid through October 2016.
Pension will be paid with the October 27th payroll.
Operating payables are current through October 19, 2016.

Federal Electronic Transfer – Employer Taxes and Federal Withholding

Sept. 29, 2016 (Federal)	25,290.39
Sept. 29, 2016 (State)	2,728.57
Sept. 17, 2016 (457 Transfer)	932.31
Sept. 29, 2016 (Payroll Transfer)	58,312.64
Sept. 30, 2016 (TPA Transfer)	1,619.95
Oct. 13, 2016 (Federal)	26,479.03
Oct. 13, 2016 (State)	2,842.20
Oct. 13, 2015 (457 Transfer)	932.31
Oct. 13, 2016 (Payroll Transfer)	55,735.11
Add Check Register Total	<u>\$425,985.41</u>
Total Expenses	<u>\$600,857.92</u>

Scott asked if there were any questions and requested a motion to adopt the treasurers' report for September and October. The motion was made by Denny Stewart and seconded by Dick Moran. It passed unanimously.

Scott then requested a motion to approve the bills paid in September and October. Bruce Kelly made the motion to approve the bills paid with Tony Roscia making the second, it then passed unanimously.

General Managers Report

Eric began by informing the board AMTRAN now has its third Operation Our Town bus wrap. It's very bright and colorful.

AMTRAN staff has been attending quite a few training sessions the past 30 days.

Retirees this summer were Rita Albright, Bob Hopfl and Rick Strasser. This fall and winter Karen McKinney and Joe Harella will be retiring. AMTRAN is in the process of hiring 2 more drivers due to the retiring of employees.

Eric went over the performance measure packet with the board and there were a few questions from the board on this subject.

Compressed Natural Gas Project Update

Eric went over the three issues that are coming together on AMTRAN's potential to move to CNG-powered buses.

1. The FTA awarded AMTRAN \$864,000 in a Bus & Bus Facilities grant. This level of funding would allow us to purchase six used diesel buses to replace the last six 1975 GMC buses. Meanwhile, PennDOT has made a commitment to leverage the FTA's \$864K with additional state funding to make it possible for AMTRAN to purchase six new CNG-powered buses for a total project cost of almost \$3 million.
2. In addition, we have reviewed the 90% drawings for the new CNG fueling station and the garage renovations with The EADS Group. We do not see any deal-breakers. Brent attended this board meeting to discuss and present the drawings.
3. Finally, the statewide 20-year agreement between PennDOT and the participating transit authorities has been completed and turned over to the individual organizations. The Beard Legal Group has reviewed the agreement on behalf of not only AMTRAN, but also CamTran in Johnstown and COLTS in Scranton who are also BLG clients.

After a discussion on these subjects, Scott Cessna then requested a board vote to purchase six new Compressed Natural Gas buses as described in the Price Variance document from Gillig dated October 13, 2016 at a unit price of \$481,452.00 and a total project price of \$2,888,712.00 contingent upon grant approvals from PennDOT and FTA.

Tony Roscia made the motion to approve this with Mike Robinson making the second, it then passed unanimously.

CNG bus purchase, CNG operating agreement

Eric reiterated that AMTRAN has not signed anything that commits us to this project. However many of the outstanding issues have now been settled.

The September 21 Board of Directors meeting was used to review the issues and answer questions with the intention of a final discussion and a possible yes or no vote on both the bus purchase and the operating agreement at the October 19 board meeting.

Brent Cartwright went over the work that was to be done and fielded questions.

Scott Cessna then ask for a motion to approve and to authorize AMTRAN's General Manager to execute the Transit Agency Agreement between Amtran and PennDOT to move the Transit Authority to compressed natural gas powered buses contingent upon a final legal

review of last minute changes by PennDOT and contingent upon the grant approvals from PennDOT and FTA to fund the purchases of new buses.

Tony Roscia made the motion to approve this with Denny Stewart making a second it then passed unanimously.

FTA Triennial Review

AMTRAN's Triennial Review is now complete. We received five findings with no repeats from our 2013 Triennial Review which had nine findings. A copy of the FTA correspondence was distributed. Eric went into more detail at the board meeting, and after a short discussion there was no voting on this subject.

The board adjourned with no further business.

Respectfully submitted by
Susan C. McKelvey, Administrative Assistant