

AMTRAN

The regular monthly meeting of the AMTRAN Board of Directors was held on Wednesday February 17, 2016, at 8:00 a.m., at the TrolleyWorks Conference Room, 3316 Fifth Avenue, Altoona, Pa.

Chairman Scott Cessna called the meeting to order at 8:00 a.m.

At Scott's request, a roll call was taken.

Board members present: Dick Moran, Bob Reifsteck, Mike Robinson, Scott Cessna, Denny Stewart, and Bruce Kelly.

Board members absent: Tony Roscia

Others present: Eric Wolf, Attorney Andrews (Andrews & Beard), Gary Williams, Josh Baker, Mandy Murphy and Sue McKelvey.

Public Comment Period: There were no public comments to record.

Approval of Minutes:

Scott Cessna requested a motion to approve the minutes for January 2016. This motion was made by Denny Stewart and seconded by Bob Reifsteck. The motion passed unanimously.

Treasurer's Report:

Mandy reported on the January financial statement for the board meeting.

Total disbursements from January 21, 2016 through February 17, 2016 were \$367,770.34.

Total budgeted operating and Paratransit expenses year to date through January 31, 2016 were \$3,068,301.53.

Actual operating and Paratransit expenses year to date through January 31, 2016 were \$2,674,897.20.

Year to date we are \$393,404.33 under budget.

Insurance is paid through February 2016.

Pension will be paid with the February 18th payroll.

Operating payables are current through February 17, 2016.

Federal Electronic Transfer – Employer Taxes and Federal Withholding

January 21, 2016	(TPA Transfer)	\$ 60.00
January 21, 2016	(Federal)	\$ 24,515.58
January 21, 2016	(State)	\$ 2,657.78
January 21, 2016	(457 Transfer)	\$ 932.30
January 21, 2016	(Payroll Transfer)	\$ 52,419.15
January 27, 2016	(TPA Transfer)	\$ 78.00
February 4, 2016	(Federal)	\$ 24,709.53
February 4, 2016	(State)	\$ 2,661.78
February 4, 2016	(457 Transfer)	\$ 932.30
February 4, 2016	(Payroll Transfer)	\$ 50,940.98
February 5, 2016	(TPA Transfer)	\$ 1,360.00
Add Check Register Total		<u>\$ 206,502.94</u>
<i>Total Expenses</i>		<u>\$ 367,770.34</u>

Scott asked if there were any questions and requested a motion to adopt the treasurer's report. The motion was made by Dick Moran and seconded by Mike Robinson. It passed unanimously.

Mandy then requested a motion to approve the bills paid since the previous board meeting. Bruce Kelly made the motion to approve the bills paid with Bob Reifsteck making the second, it then passed unanimously.

General Managers Report

Eric began by informing the board that the inclement weather has had some effect on AMTRAN. Saturday February 13, the buses didn't start till 10:00 a.m. On Tuesday, February 16, the buses were on winter detours. Ridership was low for those days.

2015 Achievements and 2016 Goals

For the past 16 years, AMTRAN's Management Team has developed a set of goals for the calendar year. At the end of each year, they review the goals and document their achievements.

The board received an email copy of both the 2015 Achievements and 2016 Goals prior to the board meeting. After a brief overview by Eric, he respectfully requested approval on the 2015 Achievements and 2016 Goals.

Denny Stewart made the motion to approve this and Mike Robinson came in with the second, it then passed unanimously.

Grant Authorization

AMTRAN respectfully requested the board's authorization to apply for grants for fiscal 2016-2017 including federal operating and capital grants as well as state operating and capital grants.

Bob Reifsteck made the motion to approve the authorization to apply for grants with Dick Moran making the second it then passed unanimously.

The board adjourned with no further business.

Respectfully submitted by
Susan C. McKelvey, Administrative Assistant