

AMTRAN

The regular monthly meeting of the AMTRAN Board of Directors was held on Wednesday March 30, 2016, at 8:00 a.m., at the TrolleyWorks Conference Room, 3316 Fifth Avenue, Altoona, Pa.

Vice-Chairman Dick Moran called the meeting to order at 8:00 a.m.

At Dick's request, a roll call was taken.

Board members present: Dick Moran, Bob Reifsteck, Denny Stewart, Mike Robinson, and Tony Roscia.

Board members absent: Bruce Kelly and Scott Cessna

Others present: Eric Wolf, Attorney Andrews (Andrews & Beard), Gary Williams, Ray Kennedy, Mandy Murphy, and Bill Kibler (Altoona Mirror).

Public Comment Period: There were no public comments to record.

Approval of Minutes:

Dick Moran requested a motion to approve the minutes for February 2016. This motion was made by Denny Stewart and seconded by Bob Reifsteck. The motion passed unanimously.

Treasurer's Report:

Mandy reported on the February financial statement for the board meeting.

Total disbursements from February 18, 2016 through March 30, 2016 were \$1,531,956.91.

Total budgeted operating and Paratransit expenses year to date through February 29, 2016 were \$3,506,630.32.

Actual operating and Paratransit expenses year-to-date through February 29, 2016 were \$3,033,759.85.

Year to date we are \$472,870.47 under budget.

Insurance is paid through March 2016.
Pension will be paid with the March 31st payroll.
Operating payables are current through March 31, 2016.

Federal Electronic Transfer – Employer Taxes and Federal Withholding

| | |
|-----------------------------------|------------------------------|
| Feb. 18, 2016 (Federal) | 24,612.38 |
| Feb. 18, 2016 (State) | 2,645.64 |
| Feb. 18, 2016 (457 Transfer) | 932.30 |
| Feb. 18, 2016 (Payroll Transfer) | 51,985.87 |
| Feb. 24, 2016 (TPA Transfer) | 3,333.00 |
| March 3, 2016 (Federal) | 25,289.82 |
| March 3, 2016 (State) | 2,750.53 |
| March 3, 2016 (457 Transfer) | 932.30 |
| March 3, 2016 (Payroll Transfer) | 52,552.29 |
| March 17, 2016 (Federal) | 24,566.63 |
| March 17, 2016 (State) | 2,674.08 |
| March 17, 2016 (457 Transfer) | 932.30 |
| March 17, 2016 (Payroll Transfer) | 53,227.29 |
| Add Check Register Total | <u>\$1,285,522.48</u> |
| Total Expenses | <u>\$1,531,956.91</u> |

Dick asked if there were any questions and requested a motion to adopt the treasurers' report. The motion was made by Denny Stewart and seconded by Tony Roscia. It passed unanimously.

Mandy then requested a motion to approve the bills paid since the previous board meeting. Bob Reifsteck made the motion to approve the bills paid with Tony Roscia making the second, it then passed unanimously.

General Managers Report

Eric began by informing the board on the latest on PennDOT's project for natural gas bus facilities and public fueling stations. The biggest news is that seven out of the 29 transit providers will have public stations, but AMTRAN is not in the seven.

Trillium is the PennDOT-selected contractor for the project. They have been in touch with Eric and will be working with Amtran and The EADS Group to move our part of the project forward.

Brent Cartwright will be here for May meeting to discuss the Transit Center renovation for which we applying for a Bus & Bus Facilities grant under the new FAST Act.

AMTRAN has projects scheduled this year for security project, outside lighting, and parking lot seal-coating. EADS will also be involved in these projects and will be attending our May and June meetings.

Crystal Pools lease is up end of April, and AMTRAN will be advertising to lease it out.

Fare Increase

As required by Act 89, AMTRAN is proposing a fare increase, specifically an increase of five cents a year for five years, which will take us from \$1.50 to \$1.75 by 2020. We will schedule public meetings in May for customer input. We will bring that input to the May 18 board meeting with a recommendation from staff on how to proceed.

Federal Certifications & Assurances

Each year, AMTRAN is required to submit a list of certifications and assurances to the Federal Transit Administration stating that we are in compliance with applicable regulations. This year's certs and assurances were just published in the Federal Register.

Eric respectfully requested a resolution approving the certifications and assurances for the 2016 federal fiscal year that began October 1.

Bob Reifsteck made the motion to approve the certifications and assurances with Tony Roscia making the second, it then passed unanimously.

Draft Operating Budget- 2016-17

AMTRAN is working on an operating budget for the fiscal year beginning July 1. Board will review the draft budget and will vote for adoption at the May 18 board meeting.

Eric and Mandy reviewed the budget. There was a short discussion.

The board adjourned with no further business.

Respectfully submitted by
Susan C. McKelvey, Administrative Assistant