

MINUTES
ALTOONA CITY PLANNING COMMISSION
Tuesday, August 7, 2018

MEMBERS PRESENT

Bob Gutshall, Chairperson
Dave Albright
James Dixon
Chuck Meyers
Jennifer Mikolajczk

MEMBERS ABSENT

Michael Haire
Randy Isenberg

COMMUNITY DEVELOPMENT STAFF PRESENT

Lee Slusser, Director Community Development

GUESTS PRESENT

Bill Kibler, Altoona Mirror

The Altoona City Planning Commission held its monthly meeting on August 7, 2018 at 3:00 P.M. in the Public Meeting Room, City Hall 1301 12th Street, Altoona. Bob Gutshall, Chairperson, called the meeting to order at 3:00 p.m.

ADMINISTRATIVE ITEMS

1. **Approval of meeting minutes of June 5, 2018.**
The meeting minutes of July 3, 2018 were approved by a motion made by Jennifer Mikolajczk. Motion seconded by James Dixon. Motion carried unanimously.
2. **Public Comment Period**
None at this time

SUBDIVISION AND LAND DEVELOPMENT ITEMS

3. Mr. Slusser reported to the Commission that the Carnegie Equipment Storage Building project has been removed from the Agenda due to a few questions that have not been responded to regarding Stormwater, but it should be coming through soon.

Mayer, Hite & Montgomery Lot Line Relocation – The Commission reviewed a lot line relocation application from Mayer Electric Supply Company, Inc., Hite Realty, LP and Montgomery Plumbing Supply Company. The owners of adjoining parcels of land located along Beale Avenue and 31st Street within the City of Altoona. In performing a boundary survey of the former Hite Electric Building property, it was discovered that a portion of the building encroaches off the property onto adjoining lands for Hite Realty, LP. It is the intention of the above referenced property owner to reconfigure the lot lines and acreages between the above referenced properties to alleviate these encroachments over the boundary lines. This will also provide the proper setback distance for the existing Hite building. Mr. Slusser introduced Attorney Sean Burke who presented the requested the following waiver:

§640-30 b. (4): Lots shall abut on public streets (including new streets intended to be public). Developer is requesting a waiver to this section because an easement for ingress and egress of public access has been recorded by Deed Book 871, Page 217, Deed Book 884, Page 677, and Deed Book 1150, Page 837, therefore under §640-33 A. (1): All traffic shall be provided access to the public street system.

The motion was made by Jennifer Mikolajczyk. Motion was seconded by Dave Albright. Motion passed unanimously.

4. **Staff Level Reviews** – Staff has been working on the following subdivision/land development applications since the July 3, 2018 regular meeting.
1. Dazzling Realty, Inc. – Land Development – 2309 Broadway – On Hold
 2. Carnegie – Land Development – 5930 6th Avenue – Under Review
 3. Elizabeth Apartments – Land Development – 2100 Beale Avenue – Final Approval-Developers Agreement out for Signatures
 4. South Beckman Drive – Land Development – 108 S Beckman Drive – Under Review
 5. Quarello – Subdivision – 221 23rd Avenue – Recorded
 6. Mayer, Hite & Montgomery – Subdivision – Under Review

URBAN REDEVELOPMENT

5. Spot Blight Declaration

No report

INFORMATIONAL ITEMS

6. Planning Reports

- a. Grantsmanship activities (CDBG and HOME) - CAPER Public Hearing will be held.
- b. Shade Tree Commission – No meeting last month
- c. Zoning Hearing Board - No Report
- d. GAEDC – No Report
- e. Blair County Planning Commission – Jim Dixon reported that they are still looking for a place to meet.

7. Commissioners Forum – No report

8. Questions from the Media and Public

9. Adjournment – Motion to adjourn by James Dixon.

Jennifer Mikolajczk, Secretary