

Minutes of a Regular Meeting  
of the Altoona Housing Authority  
held on August 10, 2016

The regular meeting of the Board of Directors of the Altoona Housing Authority was called to order by the Chairperson, Mrs. Robin Beck, at 8:15 a.m. on Wednesday, August 10, 2016, in the Boardroom at 2700 Pleasant Valley Boulevard.

Board Members in attendance: Mr. Chris Kirwin, Mr. Howard Ermin, Mr. Mitch Cooper and Mrs. Robin Beck. Mr. Scott Brown was absent.

Legal representation: Attorney Terressa E. George, Esq. was present.

Staff members in attendance: Ms. Kathi Ardizzone and Mrs. Kim Palmer. Mrs. Cheryl Johns was absent.

Other individuals in attendance: Mr. Bill Kibler, *Altoona Mirror*.

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Public Commentary

There was no public commentary.

Minutes of Previous Meeting

The minutes for a regular meeting held on July 13, 2016 were presented.

Mr. Cooper moved for approval, Mr. Ermin seconded, all approved.

Review of Financial Reports

The Expenditures Register, Capital Expenditures Register, Adjustment Sheet and the Public Housing Program, Section 8 Program and Pleasant Village Income & Expense Report covering the period of July 1, 2016 through July 31, 2016, and the Investment Analysis for August 2016, were provided to the Board of Directors for their review.

Mr. Kirwin made a motion to approve the financial reports, Mr. Cooper seconded, all approved.

Resolutions

**Approval and Adoption of Resolution 16-28** – This Resolution authorizes the Certification of the Executive Director and Chairperson concerning the required submission of the Section 8 Management Assessment Program (SEMAP).

Ms. Ardizzone stated that this is an annual housekeeping resolution.

Mr. Kirwin moved for approval, Mr. Cooper seconded, all approved.

**Approval and Adoption of Resolution 16-29** – This Resolution approves a modification in the utility allowances for public housing effective October 1, 2016.

Ms. Ardizzone stated that this is an annual housekeeping resolution. She stated that Mr. Brad Kanuch, Administrative Officer for Fairview Hills, worked with Northwestern Utility Consultants, LLC to update the utility allowances for public housing. She added that the utility allowances are going up this year.

Mr. Cooper moved for approval, Mr. Ermin seconded, all approved.

#### Solicitor's Report

Attorney George discussed the activities that she and Attorney Haberstroh have been working on.

#### Staff Reports

There were no questions regarding the staff reports.

#### Committee Reports

No meetings have been held between the date of the last board meeting (July 13, 2016) and the August board meeting.

#### New Business

There was no new business.

#### Old Business

There was no old business.

#### Media Questions/Comments

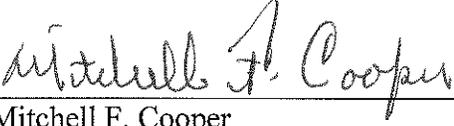
Mr. Bill Kibler, *Altoona Mirror*, was in attendance. He asked about the utility allowances for public housing.

#### Adjournment

There being no further business to come before the Authority, Mr. Cooper made a motion to adjourn, Mr. Kirwin seconded, all approved. The regular meeting was adjourned at 8:24 a.m.

The next regular meeting will be held at 8:15 a.m. on Wednesday, September 14, 2016 in the Boardroom at 2700 Pleasant Valley Boulevard.

Secretary,

  
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Mitchell F. Cooper