

**ALTOONA REDEVELOPMENT AUTHORITY AND ALTOONA LAND BANK
Minutes of Friday September 20, 2019**

The Redevelopment Authority of the City of Altoona and the Altoona Land Bank Board held their regular monthly meeting on Friday September 20, 2019 in the Fourth Floor Conference Room in City Hall.

Board Members Present: Ron Beatty, Richard Fiore, Matt Pacifico, Frank Wiley

Staff Present: Lee Slusser, Nick Ardizzone, Jean Cupp, Attorney Elizabeth Benjamin

Guests Present: Bill Kibler – Altoona Mirror

1. Call To Order

The meeting was called to order by Chair, Richard Fiore, at 8:30 a.m.

2. Approval of the Minutes

The Minutes of the Friday, June 21, 2019 meeting were reviewed. A motion was made to approve the minutes as read by Ron Beatty and seconded by Frank Wiley, which passed unanimously.

3. Approval of Financial Reports

Jean Cupp presented the June, July & August 2019 Financial Reports. Motion to approve the financial statement was made by Ron Beatty and seconded by Matt Pacifico which passed unanimously.

4. Public Comment

None at this time.

5. Solicitor's Report

No regular business report.

6. Other Business

a. Vacant Land Disposition - Mr. Ardizzone presented an application for Vacant Land – 1306-08 22nd Street. This is a 66.50' x 25.0' lot acquired in 1991. The applicant Michael Colombo, individual, of Hollidaysburg, PA desires to acquire this property for "Single Household Residential, Open Space and Side Yard Beautification" use. A motion to sell the land was made by Frank Wiley and seconded by Ron Beatty, which passed unanimously.

b. Tree Removal Quote – Mr. Slusser presented a Tree Removal Quote for 1106 4th Avenue. A tree limb fell and took out the Electrical Service to a neighboring properties at 1104 and 1102 4th Avenue. We did an onsite inspection with Bennetti Tree Service, Inc. Mr. Bennetti confirmed that the whole tree needed to be removed. Since, it was an emergency Mr. Slusser approved the removal and is now asking for a retroactive motion of approval. A motion was made by Matt Pacifico for a retroactive approval to take down the tree and seconded by Ron Beatty, which passed unanimously.

c. Memorandum of Understanding – Mr. Slusser presented the Memorandum of Understanding, which is an agreement between the Altoona Redevelopment Authority, The City of Altoona, The County of Blair, and the Altoona Area School District. This agreement authorizes the Altoona Redevelopment Authority is act as a Land Bank. A motion was made by Frank Wiley to adopt the "Intergovernmental Cooperation Agreement and Memorandum of Understanding by and among the Redevelopment Authority of Altoona, The County of Blair, The City of Atoona, and the Altoona Area School District and was seconded by Ron Beatty, which passed unanimously.

d. Elevator Inspection Contract – Mr. Slusser presented the Altoona Station Elevator Contract. AMTRAK forwarded to us the Elevator Inspection Invoice and Test Report along with a request, that since it has been determined that the City of Altoona owns the elevators at the station, would the City of Altoona be taking over the inspection and testing contract? The Redevelopment Authority will be taking over the contract, paying the invoice and AMTRAK's rent will be raised accordingly to correspond with the increase in expenses. No action was needed at the present time.

e. Tank Repair – The Auto Scrubber at the Transportation Center is in need of a new tank at the cost of \$2,500. The machine is well over its life expectancy. We can't be sure that replacing the tank will give us any more life time. A new machine of the same size is around \$3,000. A discussion ensued and it was decided that Ron Beatty would look over the specs of the machine that our supplier CWP gave us. Ron feels that this machine is way more than is needed for the area that it is used in. Mr. Slusser is also to talk with our cleaning company and tell them that we may not be replacing the scrubber and ask them how they want to handle the scrubbing if we don't. Ron suggested that a broom and mop would actually not take any longer then filling, mixing chemicals, and cleaning the machine after use. There is also a possibility that there may be a smaller unit available. All of this will be brought back to the next meeting.

7. Adjournment

There being no other business, a motion was made to adjourn the meeting at this time and to go into Executive Session. Ron Beatty seconded the motion. Motion passed at 9:15 a.m.

Approved by