

The regular monthly meeting of the Altoona Water Authority Board of Directors was held on Monday, March 25, 2019 in the Board room at the Administrative Office. Vice-Chairman Strohm called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Attendance:

Mr. Neugebauer (by phone), Mr. Ake, Mrs. Marcinko, Mr. Strohm and Mr. Gehret were present, constituting a quorum in accordance with AWA Bylaws. All AWA Board of Directors meetings are conducted in accordance with the PA Sunshine Laws. Also in attendance were Consulting Engineer, Mark Glenn, Solicitor, David Gaines, AWA Staff, Mark Perry, Mike Sinisi, Gina DeRubeis, Todd Musser, Susan Englehart, Tobias Nagle, and Kathy Gabella.

Guest: Richard Sutter

Public Comment:

None

Approval of the Minutes:

Mrs. Marcinko moved to approve the minutes of the February 21, 2019 meeting. Mr. Ake seconded the motion. Mr. Strohm called the question. The motion passed with a unanimous vote of 5-0. The minutes were approved as submitted.

Unfinished Business:

1. Guaranteed Energy Savings Project – Energy Savings Group, LLC (ESG) is continuing with the preliminary audit. A draft of the preliminary audit should be available at the end of this month. Several people went to tour the Frederick Winchester Service Authority. This facility is approximately the same size as the Authority and is already operating. Mr. Ake and Mr. Gehret attended a workshop with ESG and staff on March 6, 2019. Another workshop will be made available for other board members to attend. Mr. Perry and Mr. Musser met with the PA Treasury to see how the funding process works under the Guaranteed Energy Savings Act (GESA) Law and if this is the funding avenue the Authority would like to pursue. The staff has also reached out to PennVest to see if they are able to fund the project under the GESA Law. To date PennVest has not done one and seemed to be a little hesitant.
2. DCNR 50% Matching Grant Application for the acquisition of 2459.052 acres located at Kittanning Point – this grant is for the Cooney Bros. Property with the asking price starting out at \$1,050.00 per acre. After negotiations, the price was reduced to \$750.00 per acre which results in a savings of approximately \$750,000.00. The Authority would have to obligate 50% (\$960,000.00) to show the commitment to the project. The Authority will also apply for the

Abandon Mine Drainage, Abatement and Treatment Program grants.

Mr. Sutter explained the different stages of the application and the April 10th deadline for submittal. The C2P2 grant awards are announced in October or November; therefore the Authority would be looking to go under contract in January 2020. The purchase of the property is contingent on the Authority receiving the grant.

3. 2019 Sanitary Sewer Lining Project Update – the sprayed-on- lining has not begun. The cured-in-place lining has already started with the televising and cleaning of the lines. The actual lining is scheduled to begin the second full week of April. Staff is working with the railroad to obtain all the accesses and rights-of-way. A large portion of both projects are in the railroad right-of-way or under or near the railroad.

Requisition Approval:

Mr. Strohm asked Mrs. DeRubeis for the Financial Report and the Requisitions/Authorizations. Mrs. DeRubeis gave her report and then asked for approval of the following requisitions.

Requisitions #98 - 99 Water Division Construction Fund totaling - \$14,189.33

Requisition #14 Water Project Construction Fund totaling - \$33,206.64

Requisition #5 Sewer Division Construction Fund totaling – \$6,003.81

Mrs. Marcinko moved to approve the requisitions. Mr. Neugebauer seconded. Mr. Strohm called the question. Motion passed with a unanimous vote of 5-0.

New Business:

1. Easement Agreement between Mary S. Gregg, Living Trust C/O Larry W. Jackley and the Altoona Water Authority. The Authority needs access through this property to connect 4,500 feet of an 8-inch water line located at 161 Dysart Road, Tyrone, PA
2. Ag Spreader Bid – the Authority utilizes a Pik Rite manure spreader for land applying sludge. Bids were sent to LandPro Equipment and West Central Equipment. The only bid received was from West Central Equipment with a price of \$32,630.00.
3. Norfolk Southern License Agreement – this is part of the Sanitary Sewer Lining project. There is a resolution for the execution of the License Agreement and Risk Financing Fee. The Authority is expecting at least one more License Agreement.
4. Purchase of a Boom Lift – the Authority has been renting a boom lift for many months each year to complete various jobs. It is more cost effective to purchase a certified reconditioned boom lift at this time. The purchase price is \$39,899.10 with a certification renewal every three (3) years.

A new boom lift would be approximately \$120,000.00. Mrs. DeRubeis explained although this was not budgeted; there are maintenance funds which can be allocated to the partial purchase of this equipment. The Leachate revenue has also done very well and funds are available for this capital expense. This purchase will be made through Sourcewell which is similar to the Co-Stars program.

1. Resolution #19-03-902 to authorize the Chairman or Vice-Chairman and the Secretary or Assistant Secretary to execute the Easement Agreement between Mary S. Gregg, Living Trust C/O Larry W. Jackley and the Altoona Water Authority for 161 Dysart Road, Tyrone, PA
2. Resolution #19-03-903 to authorize the Chairman to sign the "Signature Page" and the Secretary to sign the "Resolution Page" for the Kittanning Point Land Acquisition DCNR C2P2 Grant Application
3. Award Bid for Pik Rite Ag Spreader to lowest responsible bidder, West Central Equipment for a bid price of \$32,630.00
4. Resolution #19-03-904 to authorize the Chairman or Vice-Chairman and the Secretary or Assistant Secretary to execute the License Agreement between Norfolk Southern and the Altoona Water Authority
5. Motion to approve the purchase of a boom lift through Sourcewell Cooperative Purchasing Contracts for the Wastewater Division at a price of \$39,889.10

Mr. Ake moved to approve all of the above resolutions, motions and bid awards. Mrs. Marcinko seconded. Mr. Strohm called the question. Motion passed with a unanimous vote of 5-0.

Other Business:

Mr. Strohm thanked Mrs. Marcinko for dedication and service and wished her well at her new job. Mr. Perry also thanked Mrs. Marcinko and presented her with a picture of the Horseshoe Curve Reservoir System.

Media Questions

The board and staff addressed questions from Bill Kibler of the Altoona Mirror.

Executive Session:

An Executive Session was called at 9:38 for legal issues.

Adjournment:

There being no further business to be brought before the Board, the meeting was adjourned at 10:03 a.m. The next meeting will be held on Thursday, April 18, 2019 at 9:00 a.m. in the Board Room at the Administrative Office Building located at 900 Chestnut Avenue.

Date of Approval: 4-18-19



Secretary/Assistant Secretary

/klg