

The regular monthly meeting of the Altoona Water Authority Board of Directors was held on Thursday, July 23, 2020 in the Board room at the Administrative Office. Chairman Neugebauer called the meeting to order at 9:00 a.m.

### **Pledge of Allegiance**

### **Attendance:**

Mr. Neugebauer, Mr. Ake, Mr. Strohm, Mr. Gehret and Mrs. Kooman were present, constituting a quorum in accordance with AWA Bylaws. All AWA Board of Directors meetings are conducted in accordance with the PA Sunshine Laws. Also, in attendance were Solicitor, David Consiglio, Consulting Engineer, Mark Glenn AWA Staff, Mark Perry, Mike Sinisi, Gina DeRubeis, Todd Musser, and Kathy Gabella.

### **Public Comment:**

None

### **Approval of the Minutes:**

Mr. Gehret moved to approve the minutes of the June 18, 2020 meeting. Mr. Ake seconded the motion. Mr. Neugebauer called the question. The motion passed with a vote of 5-0.

### **Guests:**

Dan Bradley from Young, Oakes, & Brown and Larry Doyle of Energy Savings Group

Mr. Bradley gave a brief summation of the Audit Report for years ending December 31, 2019 and 2018. He stated there were no material findings. Mr. Strohm made a motion to accept the 2019 Audit Report as presented. Mrs. Kooman seconded the motion. Mr. Neugebauer called the question. The motion passed with a vote of 5-0.

### **Unfinished Business:**

1. Bellwood Dam/Water Treatment Plant Modifications – The Authority has received the permit for the Water Treatment Plant on July 9<sup>th</sup>. The permit for the dam should be received by August 6<sup>th</sup>.
2. Tipton, Plane Nine, Mill Run Water Treatment Facility Ozone System Upgrades/PennVest funding – Tipton, Mill Run and Plane Nine have been grouped together for ozone replacements. Xylem is the manufacturer of the existing ozone system. Staff would like to stay with this company to provide the new ozone systems. Xylem has also extended the pricing for the Bellwood Treatment Plant. Although the system will come from Xylem the installation will be bid. Staff had a planning consultation meeting with PennVest earlier this month. Since there is only a purchase of equipment and no installation PennVest does not require a “Letter of No

Prejudice". Staff is working with Gwin, Dobson & Foreman for the submission of the PennVest application which is due by August 5 for their October 21 board meeting.

The pricing of the equipment is \$3,768,000.00; the payment terms are thirty days after submittal one approval: fifteen percent (15%) which is \$565,200.00 then thirty days after submittal two is approved: ten percent (10%) which is \$376,800.00. The next stepping stone in payment terms would be thirty days after the equipment delivered and well after closing on the PennVest loan; sixty five percent (65%) which equates to \$2,500,000.00. The Authority would need approximately \$900,000.00 before closing with PennVest. The permit for this project has been received.

3. Rubber Dams Update – Lake Altoona & Impounding Dams – the bladders were shipped on June 24<sup>th</sup> and there is a thirty five (35) day sailing time and another five (5) days to clear customs. They should be received the first full week of August.
4. Goods Lane Water Main Replacement Project – The project consists of six thousand five hundred feet (6,500 ') of twelve-inch (12") water main. To date four thousand feet (4,000') of water main has been installed. The contractor is doing an excellent job so far. This project was in conjunction with a PennDOT repaving project. It has since been learned PennDOT will not repave this until next year.
5. Biosolids Treatment Improvement Project – Mr. Doyle gave a presentation as an update for this project. The presentation is attached hereto and made a part thereof.
6. Sanitary Sewer Rehab Lining Projects – The contractor for the spray-on-lining is approximately 36% complete. The contractor for the cure-in-place lining is approximately 77% complete.
7. West Plant Remediation RFP – the Authority received three (3) responses to the RFP. Interviews will be held August 4. While remediation of the PCB site is paramount the Authority is also looking to maximize the solar array part of the project. Recommendations will be presented to the board in the near future.
8. Keystone/South Jaggard Pump Stations – the Keystone pump station was bid and low bidder was Ferri Construction. A pre-construction meeting was held in June; and the project is moving forward and should be completed by the end of the year.

The South Jaggard Pump Station water quality permit was received July 21. This project should be bid within the next month and started by fall.

### **Requisition Approval:**

Mr. Neugebauer asked Mrs. DeRubeis for the Financial Report and the Requisitions/Authorizations. Mrs. DeRubeis gave her report and then asked for approval of the following requisitions.

Requisitions #1-4 Water Division Construction Fund totaling - \$315,317.62

Requisition #1 is all engineering and has already been paid

Requisitions #42 - 44 Sewer Division Construction Fund totaling –\$438,564.29

Sewer Division Capital Fund invoice 84332 totaling – \$7,813.54

Keystone Pump Station invoice 84331 totaling - \$2,651.07

Mr. Strohm moved to approve the requisitions. Mr. Ake seconded. Mr. Neugebauer called the question. Motion passed with a unanimous vote of 5-0.

The Authority will start re-issuing notices on the customer's bills for the past due amounts. No penalties will be charged. The board will be kept updated.

### **New Business:**

1. Laurel Lane Project –Garvey Manor Nursing Home is building cottages. The Authority needs an easement to extend the water line for their project. By extending the line this will also create a loop in the system eliminating a dead-end.
2. Helsel Property Agreement of Sale – the actual agreement of sale for 302.64 acres still needs some language concerning the wind turbines located on the property. However, to keep the purchase on tract a motion is needed to approve the purchase and to execute the Agreement of Sale.

Mrs. Kooman made a motion to authorize the Chairman or Vice-Chairman and the Secretary or Assistant Secretary to ratify and execute the Agreement of Sale for the purchase of 302.64 acres of land known as the "Helsel" property upon approval of staff and the solicitor. Mr. Gehret seconded the motion. Mr. Neugebauer called the question. Motion passed with a unanimous vote of 5-0.

3. Developer's Agreement and Easement between Joyce Weakland and the AWA – this is to extend the water main to the Weakland property.

### **Resolutions/Motions/Bid Awards**

1. Resolution 20-07-944 to authorize the Chairman or Vice-Chairman and the Secretary or Assistant Secretary to execute the Easement Agreement between Garvey Manor Nursing Home and the Altoona Water Authority for the Laurel Lane Project
2. Resolution 20-07-945 to authorize the Chairman or Vice-Chairman and the Secretary or Assistant Secretary to apply for PennVest Funding and execute the Letter of Responsibility for the Tipton, Plane Nine and Mill Run Water Treatment Facilities Ozone System Upgrades.
3. Resolution 20-07-946 to authorize the Chairman or Vice-Chairman and the Secretary or Assistant Secretary to execute the Developer's Agreement and Easement between Joyce

Weakland and the Altoona Water Authority; and the Authority shall assume ownership of said water line upon completion and approval of the proposed extension

Mr. Strohm made a motion to approve resolutions 20-07-944, 20-07-945 & 20-07-946. Mr. Gehret seconded the motion. Mr. Neugebauer called the question. Motion passed with a vote of 5-0.

**Other Business:**

1. Mr. Perry informed the board the reservoir levels are at 85% which is equivalent to 218 days of capacity. The reservoirs are in good shape at this point.

**Media Questions**

The board and staff addressed questions from Bill Kibler of the Altoona Mirror.

**Executive Session:**

An Executive Session was called at 10:45 for personnel and legal issues.

**Adjournment:**

There being no further business to be brought before the Board, the meeting was adjourned at 11:32 a.m. The next meeting will be held on Thursday, August 20, 2020 at 9:00 a.m. in the Board Room at the Administrative Office Building located at 900 Chestnut Avenue.

Date of Approval: August 20, 2020

  
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Secretary/Assistant Secretary

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