

The regular monthly meeting of the Altoona Water Authority Board of Directors was held on Thursday, December 20, 2018 in the Board room at the Administrative Office. Chairman Neugebauer called the meeting to order at 9:00 a.m.

### **Pledge of Allegiance**

### **Attendance:**

Mr. Neugebauer, Mr. Ake, Mrs. Marcinko, Mr. Strohm and Mr. Gehret were present, constituting a quorum in accordance with AWA Bylaws. All AWA Board of Directors meetings are conducted in accordance with the PA Sunshine Laws. Also in attendance were Consulting Engineer, Mark Glenn, Solicitor, David Consiglio, AWA Staff, Mark Perry, Mike Sinisi, Gina DeRubeis, Todd Musser, Ron Becher and Kathy Gabella.

### **Public Comment:**

None

### **Approval of the Minutes:**

Mrs. Marcinko moved to approve the minutes of the November 15, 2018 meeting. Mr. Strohm seconded. Mr. Neugebauer called the question. The motion passed with a vote of 5-0. The minutes were approved as submitted.

### **Unfinished Business:**

1. Bellwood Dam and Treatment Plant Update – Both projects are under review by DEP. They have been accepted as administratively complete. A response from DEP is expected within the next month for the dam project and within ninety (90) days for the treatment plant project.
2. 31<sup>st</sup> Street Storage Building Roof –The contractor has been on site for a couple of weeks. The trusses are installed, the purlins are on. They are working on the fascia.
3. Sanitary Sewer Main Rehabilitation Project – work is being done on settlement items for the closing on January 3, 2019. All information has been uploaded to PennVest. Resolution 18-11-887 is one of the items that needed to be reworded for PennVest.

The Change of Scope is now being reviewed by DEP and the Authority is awaiting their approval. Upon recommendation of Bond Council, Change Orders will need to be signed by the Chairman and the Secretary.

Mr. Ake made a motion to authorize the Chairman and the Secretary to execute at such time as the Change Order is approved. Mrs. Marcinko seconded the motion. Mr. Neugebauer called the question. Motion passed with a 5-0 vote.

4. Grant Writing & Related Professional Community Planning Services Agreement between Richard C. Sutter and the Altoona Water Authority – the Authority would like hire the Richard C. Sutter Company for the pursuit of grants to purchase the Cooney property. This property houses Kittanning Run so it would be in the best interest of the Authority to make the purchase.
5. Rate Structure/Fee List – Mr. Becher went over the changes to be made to the Rates, Rules and Regulations and the fee list for water. Changes are attached to resolution (18-12-892).

Mr. Musser went over the changes to be made to the Wastewater Rates, Rules and Regulations and the fee list. Changes are attached to resolution (18-12-895).

**Requisition Approval:**

Mr. Neugebauer asked Mrs. DeRubeis for the Financial Report and the Requisitions/Authorizations. Mrs. DeRubeis gave her report and then asked for approval of the following requisitions.

Requisitions #93 - 94 Water Division Construction Fund totaling - \$61,179.45

Requisition #2015-47 Water Division Capital Project Fund totaling - \$75,117.39

Requisition #11 Water Project Construction Fund totaling - \$203,948.62

Mr. Strohm moved to approve the requisitions. Mr. Ake seconded. Mr. Neugebauer called the question. Motion passed with a vote of 5-0.

Mrs. DeRubeis added Moody's affirmed the Authority's "A2" rating.

**New Business:**

Resolution #18-12-892 to amend the Water Rates, Rules and Regulations (as attached) to be effective January 1, 2019

Resolution #18-12-893 to approve the 2019 Water Division Water Revenue Fund Budget

Resolution #18-12-894 to approve the 2019 Water Division Capital Expenditures Budget

Resolution #18-12-895 to amend the Wastewater Rates, Rules and Regulations (as attached) to be effective January 1, 2019

Resolution #18-12-896 to approve the 2019 Wastewater Division Sewer Revenue Fund Budget

Resolution #18-12-897 to approve the 2019 Wastewater Division Capital Expenditures Budget

Resolution #18-12-898 to approve and authorize the Chairman or Vice-Chairman and the Secretary or Assistant Secretary or Treasurer to execute the Grant Writing & Related Professional Community Planning Services Agreement between Richard C. Sutter & Associates, Inc. and the Altoona Water Authority for 2019

Resolution #18-12-899 to rescind resolution #18-11-887 and to authorize the increase of sewer rates to conform to the rate covenants in connection with the Pennvest funding agreement

Mrs. Marcinko motioned to approve resolutions #18-12-892 through #18-12-899. Mr. Strohm seconded the motion. Mr. Neugebauer called the question. Motion passed with a vote of 5-0.

Mrs. Marcinko motioned to approve the 2019 Board Meeting Schedule. Mr. Ake seconded the motion. Mr. Neugebauer called the question. Motion passed with a vote of 5-0.

**Other Business:**

None

**Media Questions**

The board and staff addressed questions from Bill Kibler of the Altoona Mirror.

**Executive Session:**

An Executive Session was called at 9:35 for legal issues.

**Adjournment:**

There being no further business to be brought before the Board, the meeting was adjourned at 10:08 a.m. The next meeting will be held on Thursday, January 24, 2019 at 9:00 a.m. in the Board Room at the Administrative Office Building located at 900 Chestnut Avenue.

Date of Approval: 1-24-19

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Secretary/Assistant Secretary