

The regular monthly meeting of the Altoona Water Authority Board of Directors was held on Thursday, December 22, 2016 in the board room at the Administrative Office. The Chairman Mr. Lawruk called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Attendance:

Mr. Lawruk, Mr. Schirf, Mr. Ake, Mr. Neugebauer, & Mrs. Marcinko were present, constituting a quorum in accordance with AWA Bylaws. All AWA Board of Directors meetings are conducted in accordance with the PA Sunshine Laws. AWA Staff representatives attending were, Mark Perry, Mike Sinisi, Gina DeRubeis, and Kathy Gabella

Executive Session:

An executive session was called at 9:01 for legal issues.

Open Session:

Open Session reconvened at 9:50 a.m.

Approval of the Minutes:

Mrs. Marcinko made a motion to approve the minutes of the November 17, 2016 meeting. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. The motion passed with a vote of 5-0.

Unfinished Business:

1. Bellwood Reservoir - The engineering and design for this project is 75% to 80% complete. There are still some design issues that are being worked on. A pilot study to test several membrane systems has been submitted to DEP for the treatment plant. This is under review by DEP.
2. 31st Street Maintenance Storage Yard Foundation –All the concrete work has been completed. Next year the design work for the building will be started.
3. First Amendment to License Agreement, GTE, SKF & Berwind – This is for three additional wells that need to be placed by the Easterly Plant. This is to give access to the Authority's property to monitor the wells.
4. Water & Sewer Developer's Agreement – There is a proposal to build two new houses located at unopened 23rd Avenue and 20th Street. The extensions for water and sewer will be within the city however the houses will be in Logan Township. Since there is no future potential, the Authority will allow a 2" extension with a blow off.

Requisition Approval:

Mr. Lawruk asked Mrs. DeRubeis for the Financial Report and the Requisitions/Authorizations. Mrs. DeRubeis gave her report and then asked for approval of the following requisitions.

Requisitions #59 Water Division Construction Fund totaling – \$1,182.00

Requisition #2015-23 Water Division Capital Project Fund totaling - \$125,090.21

Requisition #2016-9 Water Revenue Surplus Fund totaling \$5,588.10

Requisition #1 2010C Sewer Indenture Construction Fund Capital Addition totaling \$255,500.00

Requisition #1 Easterly WWTF BNR Upgrade Construction Fund totaling \$303,256.00

Mrs. Marcinko made a motion to approve the requisitions. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

New Business:

1. Resolution #16-12-832 – to adopt the 2017 Water Division Water Revenue Fund Budget

Mr. Schirf made a motion to approve resolution #16-12-832. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

2. Resolution #16-12-833 – to adopt the 2017 Water Division Capital Expenditures Budget using Surplus and Reserve Funds

Mrs. Marcinko made a motion to approve resolution #16-12-833. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

3. Resolution # 16-12-834 - to adopt the 2017 Wastewater Division Sewer Revenue Fund

Mr. Neugebauer made a motion to approve resolution #16-12-834. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

4. Resolution #16-12-835 to adopt the 2017 Wastewater Division Sewer Capital Expenditures Budget using Surplus & Reserve Funds

Mr. Schirf made a motion to approve resolution #16-12-835. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

5. Resolution #16-12-836 - that the rates for water sales be raised by three percent (3%) effective with the January 1, 2017 billing

Mr. Neugebauer made a motion to approve resolution #16-12-836. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

6. Resolution #16-12-837 – that the rates for sewer sales be raised by eight percent (8%) effective with the January 1, 2017 billing

Mr. Schirf made a motion to approve resolution #16-12-837. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

7. Resolution #16-12-838 – to authorize Mark A. Perry, General Manager to execute the First Amendment to the License Agreement between GTE Operations Support Inc., SKF USA, Inc. and Berwind Natural Resources Corp. and the AWA

Mr. Neugebauer made a motion to approve resolution #16-12-838. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

8. Resolution #16-12-839 to authorize the Chairman or Vice-Chairman and the Secretary, Assistant Secretary or Treasurer to execute the Developer's Agreement between Charles D. Riley, Inc and the AWA for a water line extension

Mrs. Marcinko made a motion to approve resolution #16-12-839. Mr. Schirf seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

9. Resolution #16-12-840 to authorize the Chairman or Vice-Chairman and the Secretary, Assistant Secretary or Treasurer to execute the Developer's Agreement between Charles D. Riley, Inc. and the AWA for a sanitary sewer line extension

Mrs. Marcinko made a motion to approve resolution #16-12-840. Mr. Ake seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

10. Resolution #16-12-841 to ratify the proposed tentative collective bargaining agreement between the Altoona Water Authority and AFSCME, DC83 as recommended. Further, approval of said agreement shall be dependent upon final review by the solicitor, consultants, administrative staff and the executive director of AFSCME, DC83. After said review has been completed and executed, a copy of the final agreement with detailed explanation shall be made available to the public.

Mr. Neugebauer made a motion to approve resolution #16-12-841. Mr. Schirf seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

11. Mrs. Marcinko made a motion to approve the Management/Administrative Agreement. Mr. Ake seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

12. Award Timber Bid to Highest responsible bidder, E-Forestry with a bid price of \$142,007.00

Mr. Schirf made a motion to accept the bid from E-Forestry. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

13. Award Water Treatment Chemicals to lowest responsible bidder – as per attached

Mr. Neugebauer made a motion to accept the lowest responsible bidder. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

14. Award Ductile Iron Pipe & Fittings to lowest responsible bidder – as per attached

Mr. Neugebauer made a motion to accept the lowest responsible bidder. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

15. Award Brass Fittings to lowest responsible bidder – as per attached

Mr. Neugebauer made a motion to accept the lowest responsible bidder. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

16. Award Fire Hydrants to lowest responsible bidder – as per attached

Mr. Neugebauer made a motion to accept the lowest responsible bidder. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

17. Award Stone & Concrete to lowest responsible bidder – as per attached

Mr. Neugebauer made a motion to accept the lowest responsible bidder. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

18. Award Manhole Castings to lowest responsible bidder – as per attached

Mr. Neugebauer made a motion to accept the lowest responsible bidder. Mrs. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

19. Mrs. Marcinko made a motion to approve 2017 Board Meeting Schedule. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 5-0.

Other Business:

Mrs. Marcinko wanted to commend the maintenance employees for fixing the water break near her home. The compliment has already been passed on to the employees.

Media Questions and Public Comment

The board and staff addressed questions from Bill Kibler from the Altoona Mirror.

Adjournment:

No further business was brought before the Board. The meeting was adjourned at 10:31a.m. The next meeting will be held on Thursday, January 19, 2017 at 9:00 a.m. in the Board Room at the Administrative Office Building located at 900 Chestnut Avenue.

Secretary/Assistant Secretary

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