

The regular monthly meeting of the Altoona Water Authority Board of Directors was held on Thursday, June 23, 2016 in the board room at the Administrative Office. The Chairman, Mr. Lawruk called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Attendance:

Mr. Lawruk, Mr. Ake, Mr. Schirf, Mr. Neugebauer, and Ms. Marcinko were present, constituting a quorum in accordance with AWA Bylaws. All AWA Board of Directors meetings are conducted in accordance with the PA Sunshine Laws. AWA Staff representatives attending were, Mark Perry, Mike Sinisi, Ron Becher, Todd Musser and Kathy Gabella

Guests: Mayor Matt Pacifico, Amy Sipes, Tobias Nagle

Approval of the Minutes:

Mr. Ake moved on the motion to approve the minutes for the May 19, 2016 meeting. Ms. Marcinko seconded the motion. Mr. Lawruk called the question. The motion passed with a unanimous vote of 5-0.

Unfinished Business:

1. Tipton 16-inch Transmission Main Cleaning & Lining – This project was put in the 2015 budget for 1.2 million dollars. All the in-house preparation work is complete. This project was bid June 6, 2016 with the low bidder being Mainlining USA. After starting the project it was decided the project needed to be done in two (2) phases. Phase one (1) was completed in 2015 for \$297,712.00. Additional costs of approximately \$20,000.00 were incurred earlier this year and the bid price was higher than estimated by approximately \$2,300.00. The estimated carryover was \$416,238.00 however with additional costs of approximately \$38,400.00 and a contingency; staff is asking for an additional \$50,000.00 to be carried over from the 1.2 million budgeted for the project. This project will still come in under budget partially due to 40% - 50% of the work being completed in-house.

Mrs. DeRubeis asked for a motion to approve an additional \$50,000.00 carryover for the Tipton Cleaning and Lining from the original \$1,200,000.00 Project.

Ms. Marcinko made a motion to approve. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion was approve with a unanimous vote of 5-0.

2. Maintenance Storage Facility (Russo Property) – the land development permit will be recorded today. Blair County Conservation District is doing a technical review and it should be sent back soon.
3. Bellwood Reservoir – The design is proceeding on the spillway. There is a design

review meeting scheduled for June 30th.

4. Grazierville Road Project – In 2013 a total of four thousand feet (4,000') of pipe was replaced. In 2014 staff talked with PennDOT concerning traffic control on Grazierville Road which is a state road. PennDOT had made new policies where they want an inspector on site throughout the project at a cost of \$50.00 to \$60.00 per hour. Restoration has to be done to PennDOT specs which include a complete pavement overlay on the entire lane paralleling the project site. It was decided to replace another two thousand feet (2,000') on side streets. So far in 2016 there have been nine (9) breaks. There are two (2) projects that are budgeted for in 2016. The first project was North 4th Avenue from Greeley Street to 14th Street at a cost of \$80,000.00 and the other project was 59th Street to Oak Avenue at a cost of \$30,000.00. Staff would like to use this money (\$110,000.00) for the Grazierville project. The cost for material is approximately \$45,000.00 plus the PennDOT inspection is another \$20,000.00. Staff had Cottles Asphalt give an estimate which came in at \$116,000.00. This was done only to have a figure to give to the board and will go out for bid soon. Staff is asking for additional \$65,000.00.

Mr. Schirf made a motion to approve to use surplus funds not to exceed \$65,000.00 to complete the Grazierville Project and reallocate budget items #1 and #4 in the 2016 capital budget. Ms. Marcinko seconded the motion. Mr. Lawruk called the question. Motion passed with a unanimous vote of 5-0.

After further discussion it was decided the additional \$65,000.00 would not be sufficient; therefore staff is asking for \$75,000.00.

Ms. Marcinko amended the motion to approve surplus funds not to exceed \$75,000.00 to complete the Grazierville Project. Mr. Schirf seconded the motion. Mr. Lawruk called the question. Motion passed with a unanimous vote of 5-0.

5. Sewer Lining Project – there was a carryover budget amount of \$185,000.00 to do sewer slip lining work however there is bond money (approximately \$250,000.00) to use for capital projects. Staff would like approval to allocate remaining bond fund money for slip lining project on the sewer system

Mr. Neugebauer made the motion to approve the allocation of the remaining bond fund money. Mr. Schirf seconded the motion. Mr. Lawruk called the question. Motion passed with a unanimous vote of 5-0.

6. Pre-Treatment Rules & Regulations – EPA mandates an industrial waste survey be sent to anyone who is a commercial user on property other than residential commercial. After the surveys and any follow-up is complete the Authority will be able to permit new customers in an enforceable manner.
7. Easement Condemnation Settlement Agreement – there are three (3) settlement agreements for the 58th street project and one (1) for the Pleasant Valley Blvd. project. The total of the easement settlement agreements is \$68,300.00. This figure includes

the 710 fees. This will be paid from the East Plant Bond money.

8. Salvation Army – LG Plank Associates, LLC – Altoona NCPA Limited Partnership Easements – due to time constraints these easements needed signed prior to the meeting. Therefore there are resolutions to ratify the actions of the board. These easements are for the Convention Point development.
9. Bellmeade Civic Association Easement - this waterline extension has been in the works for a very long time. The waterline extension and connection to the AWA system is for an emergency back up supply for the Bellmeade Civic Association. There is no cost to the Authority for this easement.
10. HomeServe – an update was given to inform the board that HomeServe has done a total of three (3) mailings. Each mailing contained fourteen thousand (14,000) mailers to single service line customers. HomeServe is hoping for a ten percent (10%) participation rate. So far they are at five to six percent (5-6%). HomeServe has handled twelve (12) claims averaging \$1,135.00 per repair. The Authority has received an initial \$25,000.00 and a monthly payment from January through May that totaled \$3,671.42.

Requisition Approval:

Mr. Lawruk asked Ms. DeRubeis for the Financial Report and the Requisitions/Authorizations. Mrs. DeRubeis gave her report and then asked for approval of the following requisitions.

1. Requisitions #51 & 52 Water Division Construction Fund totaling – \$20,901.58

This requisition is for the system wide meter replacement project.

2. Requisition #2015-17 Water Division Capital Project Fund totaling - \$37,131.29
3. Requisition #2016-5 Water Revenue Surplus Fund totaling - \$63,928.20
4. Requisition #1 2010C Sewer Indenture Construction Fund Capital Addition totaling \$68,300.00

Mr. Schirf made a motion to approve the requisitions. Mr. Ake seconded the motion. Mr. Lawruk called the question. Motion passed with a unanimous vote of 5-0.

New Business:

1. Resolution #16-06-819 establishing an industrial pretreatment program and providing regulations limiting and controlling the quality of wastewater discharged into the public sewer system, defining certain words and phrases, providing procedures and systems for the administration of the program, creating enforcement procedures for violations of the program and its regulations, establishing technical requirements and prohibitions on discharges, providing for the setting of certain fees, providing penalties, providing

severability of provisions hereof, and providing for repeal of all inconsistent resolutions or parts of resolutions.

Ms. Marcinko made a motion to approve Resolution #16-05-819. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a unanimous vote of 5-0.

2. Resolution #16-06-820 to approve the easement condemnation settlement agreements for the 58th Street Sanitary Sewer Improvements.

Ms. Marcinko made a motion to approve Resolution #16-05-820. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a unanimous vote of 5-0.

3. Resolution #16-06-821 to authorize, ratify and confirm the actions of the officers for the easement between the Salvation Army and the Altoona Water Authority.

Ms. Marcinko made a motion to approve Resolution #16-05-821. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 4-0. Mr. Lawruk abstained from the vote.

4. Resolution #16-06-822 to authorize, ratify and confirm the actions of the officers for the easement between LG Plank Associates, LLC and the Altoona Water Authority.

Ms. Marcinko made a motion to approve Resolution #16-05-822. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 4-0. Mr. Lawruk abstained from the vote.

5. Resolution #16-06-823 to authorize, ratify and confirm the actions of the officers for the easement between NCPA Limited Partnership and the Altoona Water Authority.

Ms. Marcinko made a motion to approve Resolution #16-05-823. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a vote of 4-0. Mr. Lawruk abstained from the vote.

6. Resolution #16-06-824 to authorize the Chairman or Vice-Chairman and the Secretary, Assistant Secretary or Treasurer to execute the Right-Of-Way Agreement between DMPT and the Altoona Water Authority for tax parcel #3-23-8H for the purpose of developing a waterline interconnection for the Bellmeade Civic Association Inc.

Ms. Marcinko made a motion to approve Resolution #16-05-824. Mr. Neugebauer seconded the motion. Mr. Lawruk called the question. Motion passed with a unanimous vote of 5-0.

7. Bid Award – Mr. Schirf made a motion to award Phase II Tipton Transmission Cleaning & Lining to the low bidder, Mainlining USA, for a bid price of \$418,520.00. Mr. Ake seconded the motion. Mr. Lawruk called the question. Motion passed with a unanimous vote of 5-0.

Other Business:

Amy Sipes gave a presentation on Source Water Protection. She explained watersheds and (AMD) abandon mine drainage. Her presentation went through the different watersheds affected by the abandon mine drainage and how you can treat the seeps from those mines in different ways.

Media Questions and Public Comment

The board and staff addressed questions from Bill Kibler from the Altoona Mirror.

Executive Session:

An executive session was called at 11:04 for legal and personnel issues.

Adjournment:

No further business was brought before the Board. The meeting was adjourned at 11:32 a.m. The next meeting will be held on Thursday, July 21, 2016 at 9:00 a.m. in the Board Room at the Administrative Office Building located at 900 Chestnut Avenue.

Secretary/Assistant Secretary

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