

The regular monthly meeting of the Altoona Water Authority Board of Directors was held on Thursday, October 18, 2018 in the Board room at the Administrative Office. Chairman Neugebauer called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Attendance:

Mr. Neugebauer, Mr. Ake, Mrs. Marcinko, Mr. Strohm and Mr. Gehret were present, constituting a quorum in accordance with AWA Bylaws. All AWA Board of Directors meetings are conducted in accordance with the PA Sunshine Laws. Also in attendance were Consulting Engineer, Mark Glenn, Solicitor, David Consiglio, AWA Staff, Mark Perry, Mike Sinisi, Gina DeRubeis, Todd Musser, Ron Becher and Kathy Gabella.

Public Comment:

None

Approval of the Minutes:

Mrs. Marcinko moved to approve the minutes of the September 20, 2018 meeting. Mr. Strohm seconded. Mr. Neugebauer called the question. The motion passed with a vote of 5-0. The minutes were approved as submitted.

Guests:

Jim Balliet – of Gwin, Dobson & Foreman, Inc

Brian Book – representing FREE (Foundation of Renewable Energy & Environment)

Unfinished Business:

1. Bellwood Treatment Plant Update - Submission of the Public Water Supply Permit is expected to be done by the end of the month. This will include provisions for improvements to the ozone system and the new membrane filtration.
2. Lake Altoona and Impounding Dam Installation of Rubber Dams – the rubber dams arrived a couple weeks ago. The rubber dam was inflated Tuesday on the Impounding Dam. They are now installing the rubber dam at Lake Altoona. This is expected to be complete next week weather permitting.
3. Guaranteed Energy Savings – Mr. Balliet gave a brief overview of the companies that responded to the RFQ to do a preliminary audit. After reviewing the qualifications, the recommendation of staff and Mr. Balliet is to authorize Energy Savings Group, LLC to complete the preliminary audit. The Authority is under no cost or obligation for the preliminary audit. Mr.

Balliet stated that written expectations of the Authority should be given for the preliminary audit. This audit will take two (2) to three (3) months.

4. Sanitary Sewer Rehabilitation Project – this project consists of approximately twenty thousand (20,000) feet. The bulk of this project will be cured-in-place lining located within the city limits and the balance will be spray-on lining. The breakdown is attached hereto and made a part hereof.
5. Sanitary Sewer Rehabilitation Professional Services Agreement – the agreement between the Consulting Engineer and the Authority was reviewed and approved by the solicitor. There is a resolution to be executed today for this agreement.
6. Steel Structure Erection for 31st Street Building Roof - a pre-bid for the equipment storage building roof was held Wednesday, October 17, 2018. There has been approximately Forty Five Thousand dollars (\$45,000.00) spent to date. There is another Fifty Five Thousand dollars (\$55,000.00) budgeted for this however it appears the project will exceed the budgeted amount.

Blair Gap Dam improvements were not approved by DEP therefore the project will not be completed this year. Since a Hundred Thousand dollars (\$100,000.00) was budgeted for and will not be used for the Blair Gap Dam project; staff will use some of this money for the Equipment Storage Building Roof project.

7. Customer Service Hours Update – Mr. Becher explained that after a six (6) month review of the changed hours for customer service everything has been going well. The customer service personnel have informed customers of the other options available to them. Many are now taking advantage of those other options. Personnel have also taken advantage of the new hours, giving them time to do daily tasks for the first hour in the morning without interruptions and a smaller staff.

Requisition Approval:

Mr. Neugebauer asked Mrs. DeRubeis for the Financial Report and the Requisitions/Authorizations. Mrs. DeRubeis gave her report and then asked for approval of the following requisitions.

Requisitions #91 Water Division Construction Fund totaling - \$34,276.00

Requisition #2015-45 Water Division Capital Project Fund totaling - \$39,277.79

Requisition #9 Water Project Construction Fund totaling - \$75,447.80

Mr. Strohm moved to approve the requisitions. Mrs. Marcinko seconded. Mr. Neugebauer called the question. Motion passed with a vote of 5-0.

New Business:

Resolution #18-10-886 to authorize the Chairman or Vice-Chairman and the Secretary or Assistant Secretary to approve and execute the Professional Services Agreement for the Sanitary Sewer Rehabilitation Project between Gwin, Dobson & Foreman, Inc. and the Altoona Water Authority as reviewed and approved by the solicitor.

Mrs. Marcinko moved to approve Resolution #18-10-886. Mr. Ake seconded. Mr. Neugebauer called the question. Motion passed with a vote of 5-0.

Other Business:

1. Staff will schedule budget meetings with each board member the last week of October or the first week of November.

Media Questions

The board and staff addressed questions from Bill Kibler from the Altoona Mirror.

Executive Session:

An Executive Session was called at 9:55 for legal issues.

Adjournment:

After the executive session no further business was brought before the Board. The meeting was adjourned at 10:25 a.m. The next meeting will be held on Thursday, November 15, 2018 at 9:00 a.m. in the Board Room at the Administrative Office Building located at 900 Chestnut Avenue.

Date of Approval: _____



Secretary/Assistant Secretary

/klg