

ADOPT-A-SPOT INFORMATION SHEET

Dear Community Member,

Thank you for your interest in the Adopt-a-Spot Program. The City of Altoona offers this program, which encourages individuals, groups and businesses to take an active role in beautifying and maintaining their neighborhoods.

WHAT IS IT?

Under the program, an individual or a group of volunteers may select an unsightly area such as a graffitied wall or littered sidewalk and agree to maintain it graffiti free and/or litter-free for an indefinite period of time. No plantings or improvements are authorized under the Adopt-a-Spot Program.

WHO CAN ADOPT?

Anyone can adopt a spot! Individuals, neighborhood watch groups, organizations, community beautification groups, schools, businesses, etc... can participate in the program.

WHAT IS THE COST TO ADOPT-A-SPOT?

There is NO cost. It is absolutely FREE to adopt-a-spot.

HOW DO I GET STARTED?

Please fill out the Adopt-A-Spot Neighborhood Beautification Partnership Agreement. The City will facilitate the adoption of these areas by providing the necessary permission(in the case of City property), waiver forms (for private property), and instructions on appropriate maintenance procedures. The City will also furnish the supplies needed to maintain the area. Supplies include paint, rollers, rakes, brooms, shovels, trash bags, etc... (some of which will be on a LOAN-ONLY basis).

If there is an unsightly area in your neighborhood or vicinity that you would like to assist in maintaining, please contact the Department of Public Works at 814-949-2447 for more information and assistance.

**“ADOPT-A-SPOT”
NEIGHBORHOOD BEAUTIFICATION
PARTNERSHIP AGREEMENT**

The City of Altoona genuinely appreciates the efforts of community-minded businesses, individuals, or community organizations committed to a cleaner Altoona. This agreement between the City of Altoona and

(Adopter)

is to provide a means of beautifying and maintaining a specific area located at

(Name of and/or specific address or location of spot to be adopted)

TERMS:

The Adopter agrees to:

For general cleanup:

- Clean and maintain the adopted area(s) on a regular basis.
- Follow all rules of safety and use common sense. Pay special attention to the safety of other pedestrians and automobile traffic. Never impede any pedestrian traffic on the public area.
- Obtain approval for any plaques that may be affixed at the site. The language shall not offer for sale or solicit the sale of any animate or inanimate objects, any goods, wares or merchandise which the public may purchase at any time. Neither shall said language make reference to any commercial establishment, place of business, event or entertainment. Only the program name and the name of the organization/individual responsible for maintenance shall be used on any plaque.
- Obtain a completed Waiver and Release of Claims from each participant.
- **Contact the City of Altoona, to end the agreement if I can no longer maintain the specified location.**

For graffiti removal:

- Obtain permission from the property owner prior to removing any graffiti on private property.
- Match the color of paint as closely as possible to the existing color.
- Clean up any mess left behind, being especially cautious of spilling paint on the sidewalk.

The City of Altoona/Department of Public Works agrees to:

- Obtain necessary permission for any work occurring on public property.
- Loan hand tools to the group working on the beautification project. Such items may include rakes, brooms, shovels, hoes, etc.
- When appropriate, arrange extra City resources for clean-up day.

Adopter

Date

Contact Phone#

Email Address

City of Altoona Authorizing Representative

Date