

# APPLICATION FOR HOME-BASED BUSINESS

	ALTOONA CITY BLAIR COUNTY
	<b>ONE TIME \$25.00 FEE</b>

New Licenses

Payable To: City of Altoona  
 Mail To: City of Altoona  
 1301 12<sup>th</sup> Street Suite 400  
 Altoona PA 16601  
 Phone Number: (814) 949-2470

**DOES YOUR PROPOSED HOME-BASED BUSINESS:**

**YES    NO**

- 1) Receive and ship any goods, chattels, materials, supplies or items of any kind more than once a day?
- 2) Receive and ship any goods, chattels, materials, supplies or items of any kind in a vehicle other than the resident's passenger vehicle or a parcel courier (i.e. Federal Express, UPS, etc.)?
- 3) Have employees who do not reside in the dwelling?
- 4) Have exterior or interior displays of goods which can be seen from a public right-of-way?
- 5) Have a sign, lights, parking, or other evidence on the exterior of the building demonstrating that a business is being conducted on the inside?
- 6) Have pieces of equipment or processes that create noise, vibration, glare, fumes, odors, visual or audio television or radio signal interference, or electrical interference which is detectable to normal senses in neighboring homes?
- 7) Have a volume or type of any solid waste or sewage discharge generated which is not normally associated with residential use in the neighborhood?
- 8) Use more than twenty-five percent of the ground floor area of the involved dwelling unit?
- 9) Use garages, sheds, and other accessory structures?
- 10) Use equipment or appliances other than those that are customarily used in common residences or offices?
- 11) Conduct retail sales directly to customers on the premises in any fashion other than through the mail, telephone, or internet?
- 12) Create a volume of traffic and a demand for parking spaces that is greater than would normally be expected in its neighborhood of Altoona?
- 13) Store equipment, vehicles, and supplies related to the business on the property?
- 14) Have off-street parking or loading berths beyond what is required for the involved residential dwelling?
- 15) Will your business have any customers or clients at your house? Is it a nursery school, daycare center, tutoring or teaching service, dancing school, exercise or health center, funeral home, mortuary, eating or drinking establishment, animal kennel, animal hospital, veterinarian office, boarding house, medical or dental clinics or office, transportation vehicle repair or veterinarian office, boarding house, medical or dental clinics or office, transportation vehicle repair or rental facility or theater?

**PLEASE INCLUDE AN EXPLANATION / DESCRIPTION OF THE BUSINESS:**

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I hereby certify that I am the person who completed this application and that the above information provided is true and correct to the best of my knowledge.

\_\_\_\_\_  
Resident and Business Owner                      Date

**NOTARY PUBLIC**

Then personally appeared before me the above-named covenanter(s) and acknowledged the foregoing instrument to be his/their free act and deed. Attest:

\_\_\_\_\_  
Signature

Stamp:

Seal:

\_\_\_\_\_  
Zoning Officer    Date