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DEPARTMENT OF COMMUNITY DEVELOPMENT

Carl Fischer
Deputy Director

* Planning and Zoning
* Community Development
* Housing Rehabilitation
* Fair Housing
* Shade Tree
* GIS

ZONING APPLICATION OR APPEAL FORM

FOR SPECIAL EXCEPTIONS, VARIANCES, OR APPEALS

This form must be completed for any action before the City of Altoona Zoning Hearing Board. In addition to this form, a narrative must be submitted at least one week prior to the hearing that explains the request, along with any needed drawings, photographs, and supporting materials. For special exception applications, this narrative must explain how the project meets each condition for the special exception listed in the involved zoning district's regulations. For variance applications, this narrative must explain how the project meets the requirements of Section 910.2 of the *Pennsylvania Municipalities Planning Code* (Act of 1968, P.L. 805, No. 247). The applicant should work with the Zoning Officer to develop a complete submission, as incomplete submissions will not be placed on an agenda. All required fees must be paid before the hearing will be scheduled. **Please print neatly**.

Project Description:_____

_____

_____

_____Special Exception ($450) _____Variance ($300) _____Appeal ($300) _____Previous Appeal at This Location?

Zoning ordinance section being appealed or applied for (special exception): §800-_____

Address of Property:_____

Zoning District:_____

Applicant: Name:_____

Address:_____

Phone #:_____

E-mail: _____

Property Owner: Name: _____

Address:_____

Phone #:_____

E-mail: _____

Owner's Signature: _____ Date: _____

Design Professional: Name: _____

Address:_____

Phone #:_____

E-mail: _____