



**APPLICATION FOR PERMIT TO TRIM, REMOVE, SPRAY, PLANT TREE(S)  
In Specially Designated Area(s)**

Shade Tree Ordinance 5572 which amended Ordinance 5223 requires a permit for pruning, trimming, removing, spraying and/or planting any 'public shade tree' in 'specially designated areas'. These areas are stated in Exhibit A of the Ordinance.

**Applicant name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant's address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Tree Location(s) if different from above address:** \_\_\_\_\_

**Purpose of application:**

**Trim Tree Branches** \_\_ **Remove Tree** \_\_ **Remove Tree Roots** \_\_ **Spray Tree** \_\_ **Plant New Tree** \_\_

Please draw or attach a small site plan with tree locations, distance to property line, structure, driveway(s), and intersection(s).

**If Removal(s) requested:**

Species:	Size:	Reason for Removal:

What professional tree service will be used? \_\_\_\_\_. Does this firm hold an Arborist License in addition to a Business License issued by the City of Altoona? \_\_ Arborist licenses are free upon proof of insurance. Business Licenses carry a fee. Both license applications are obtained at City Hall.

**PERMIT APPROVED** \_\_ **PERMIT DENIED** \_\_

**Conditions of Approval (or Reason for Denial):** \_\_\_\_\_

**Name & Signature of Site Inspector:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name & Signature of Shade Tree Commissioner:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Permit issued on:** \_\_\_\_\_

**Permit must be posted to be visible to the public.**

A 'public shade tree' shall include all shade and ornamental trees now or hereafter growing on any street or any public areas otherwise indicated. 'Tree lawn' is that part of the street or highway not covered by sidewalk or other paving lying between the property line and that portion of the street or highway usually used for vehicular traffic.