



Fifth Program Year Action Plan

Fifth Program Year

Action Plan

**CITY OF ALTOONA, PENNSYLVANIA
PROGRAM YEAR 2009**

**ADOPTED BY CITY COUNCIL
April 22, 2009**

**CITY OF ALTOONA, PENNSYLVANIA
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Altoona City Council

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Attachments

- 424 Forms
 - Non-State Certifications
 - Altoona City Council Resolution to Adopt
 - 2009 Table 3A Summary of Specific Annual Objectives
 - 2009 Table 3B Annual Housing Completion Goals
 - 2009 Table 3C Proposed List of Projects
 - Low/Mod Project Map
 - 2009 Budget Worksheet
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2009 Newspaper Notices
Minutes/Attendance Sheets of Public Meetings

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The CPMP Fifth Annual Action Plan includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

Narrative Responses

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GENERAL

Executive Summary

The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Program Year 5 Action Plan Executive Summary:

The City of Altoona entitlement program has been successful in its three decades of providing support for the City and its low to moderate income residents. A review of the program has revealed to the City that the direction taken in the past nine years is a viable route for an entitlement program of this size in the socioeconomic conditions experienced by Altoona.

Keeping in line with what the City has learned, the Consolidated Plan covering the program years from 2005 through 2009, proposes a steady course in overall program priorities and project type. An annual project by project assessment reviewed in

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the light of the Consolidated Plan direction permits the City to reevaluate and adjust its entitlement program to insure the most effective use of the assistance available. The City of Altoona proposes to continue activities in these priority areas:

DECENT HOUSING:

The City of Altoona's programmatic approaches to accomplish the Decent Housing objective of its Annual Plan are activities that have proven successful for the City in the past. The activities include:

A. CDBG Funded Activities

Single family homeowner rehabilitation, including the remediation of lead based paint issues. The outcomes of these activities are to create affordable living units. The experience of the past year resulted in ten (10) units rehabilitated.

B. HOME Funded Activities. *These are multi-year funded activities with a local track record of success in generating and sustaining decent housing units.*

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Improved Dwellings for Altoona will strive to provide new single family homes as part of a multi year program to create affordable living units to low-to moderate income homebuyers. 0 units were completed during last year.

The City's deferred loan rental rehabilitation program is designed to provide affordable rental units in the City by renovating existing housing units for low-to moderate income individuals and families. 4 units were completed last year.

Improved Dwellings for Altoona CDC Rental Rehabilitation activities will improve existing rental units so they can remain affordable to low-to moderate income individuals. 39 units were completed last year.

C. Emergency Shelter Grant (ESG) Activities. The outcome of these activities is to make services, housing or shelter available for short durations until the human service support services can provide more permanent housing solutions.

The Family Services Domestic Abuse/Transitional Housing Project assists in the provision of temporary housing for domestic abuse, and runaway/homeless youth. This agency has served 222 clients during the past year.

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The Emergency Shelter Project is the only facility that assists intact families and individuals that are without shelter. This agency has served 153 clients during the past year.

The Home Nursing Agency HIV Homeless Program, provides emergency housing assistance to Altoona residents diagnosed with HIV. This agency has served 11 clients during the past year.

The Blair Senior Services Homeless Prevention Program, provides temporary rent, mortgage and utility assistance for eligible households. This agency has served 105 clients during the past year.

Family Services Inc., operates Odyssey House, a shelter which can accommodate eleven homeless adult males. It has been in operation since the Fall of 2006. This agency has served 102 clients during the past year.

The Home Nursing Agency Blair/Tartaglio House is a personal care boarding home and crisis intervention for homeless persons with mental health problems. This agency has served 53 clients during the past year.

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The Skills Tyler Hall Shelter provides emergency and transitional housing for very low income, homeless and special needs population. This agency has served 20 clients during the past year.

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SUITABLE LIVING ENVIRONMENT

A. CDBG Funded Activities

The safeguarding and demolition of vacant blighted properties are ongoing activities and will continue into the 2009 Program Year. The units are secured and maintained until the demolition and stabilizing of the properties are completed. The outcome of these activities is to create sustainability by removing blighting influences. The City is now the project administrator. Nine (9) properties were safeguarded and fifteen (15) were demolished during the last year.

The Safe Housing/Healthy Living program is designed to support the sustainability of low-to moderate income neighborhoods by providing focused enforcement of the property maintenance and waste accumulation ordinances in order to minimize any blighting conditions. Code officers responded to 92 complaints from City residents and 575 violations found by the officers. Last year 813 violations were corrected.

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The City will continue to obligate funding to replace aging water, flood drainage and sanitary sewer systems in qualifying low/moderate income areas of the City. The City will also continue to fund street improvement projects and physically disabled accessibility projects as they are submitted to the city for funding. The past year accomplished making a Community center's bathroom accessible, accessibility improvements to a public transportation building, design work for a passive park, resurfaced streets, installation of a storm sewer, curb and sidewalk installation in the gateway area of the city along with the planting trees, starting construction of an outdoor basketball court, and installed a boiler in a low/modincome area fire station.

The Neighborhood Police Patrol is a community policing program using officers on bicycles to police the low and moderate income neighborhoods. Removed from squad-cars the police have a more direct relationship with the community they patrol, and are better able to sustain the livability of that neighborhood. Police officers are responsible for patrolling the low/mod areas of the city consisting of 12,804 people.

ECONOMIC OPPORTUNITY

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Low Interest loans are available for start up and expanding businesses that provide employment opportunities in the City of Altoona. 51% of the new jobs created by each applicant must be filled by low to moderate income individuals. The City did not make any loans during the last program year. One job has been created and held by low/moderate income individual. This job was created from a loan made in a previous year.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

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4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Program Year 5 Action Plan General Questions response:

Geographic Area:

The City of Altoona covers an area of nearly ten square miles and is nestled in the Allegheny Mountains at the foot of the Allegheny Front in Blair County, Pennsylvania. Caucasians dominate the population of 49,523 at 95%. The majority of the minority races are African-American (4%) with the remaining population Hispanic or Asian.

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The City can be considered two cities in terms of development patterns. The "original" Altoona is the core of the city: a typical late nineteenth century development pattern of single-family detached housing on individual narrow lots built immediately adjacent to the street with alleys running behind. This area holds most of the low and moderate income population. The peripheral Altoona consists of the former suburbs that were annexed in the early twentieth century: the houses are set back from the street a bit, the lots are wider, and alleys were not always present. This area looks more like a Midwestern-style city in terms of development style and spaciousness. Few of these neighborhoods qualify as area-wide low and moderate income areas.

The City of Altoona has some functions focused geographically to the low to moderate income area neighborhoods. The low to moderate income census tracts in the City of Altoona are targeted geographically for the 2009 Program Year to receive CDBG funds for the following activities:

- 1) *.028% percent or \$65,536.00 of PY 2009 funds will be utilized to provide a code enforcement officer to address those physical conditions that contribute to blight. This project is called Safe Housing/Healthy Living. It entails proactive patrolling and quick response to complaints regarding property maintenance problems, the accumulation of derelict automobiles, garbage and other junk at an early stage. This helps prevent blighting conditions.*

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- 2) *15% percent or \$361,577.00 of PY 2009 funds to support a community policing program assigned specifically to the low-to moderate income census tracts. This program puts the patrolling officers in daily close and personal contact with the population they serve. They are also better equipped to maneuver in the inner-city during apprehension operations.*
 - 3) *13% percent or \$299,040.20 of the CDBG funds will be utilized for a playground installation project, street resurfacing, handicapped ramps, an accessible door in a public building, construction of a passive park and curb and sidewalk improvements in low to moderate income areas. Maintaining acceptable standards of infrastructure diminishes the conditions that contribute to blighting influences.*
 - 4) *All other CDBG fund allocations are made on the basis of programmatic rather than geographic eligibility.*

Allocations are made based on the priority of the Consolidated Plan and the merit of the project in meeting the needs of the defined and eligible clientele.

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According to the 2000 U.S. Census Data, there are approximately 2000 minority persons living in the City of Altoona. The minority population is evenly distributed throughout the City according to tract-level data published by the United States Census. The City does not ignore the needs of minorities; however minority need is not a function of geography.

The City works in conjunction with agencies and financial sources with specific expertise in addressing the needs of the handicapped population. Several accessibility projects have been undertaken as a result of this partnership.

The Consolidated Plan contains a fairly comprehensive list of the Federal, State and Local resources allocated to the execution of the activities undertaken in cooperation with other funding and service delivery agencies.

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Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 5 Action Plan Managing the Process response:

1. The lead agency for the development of this document is the Altoona City Planning & Community Development Department, 1301 Twelfth Avenue, Suite 400, Altoona, Pennsylvania. This agency provides the research and development and technical assistance services to the City Council, other City departments and the public. The Department is charged with the development of this document as well as the overall administration of the entitlement funds.

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2. *The Citizen Participation component of this application describes the process by which the plan was developed. Because of the small size of the City, interagency cooperation and coordination is necessary for effective and efficient service delivery. The city routinely communicates with the public housing agencies and participates in the County Human Service Agency meetings and functions. This document was developed with heavy reliance on the framework established during the consolidated planning process used in 2005. Programs were selected using this framework on the basis of providing the most service for the dollar invested. This review enabled the staff to determine which programs are most effective at meeting the basic goals of housing, blight, and economic development.*

3. *We will continue to communicate with the major housing providers, health and social service agencies, and city departments. We will begin the activities for creating a new consolidated plan starting in the spring of 2009.*

Citizen Participation

1. Provide a summary of the citizen participation process.

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2. Provide a summary of citizen comments or views on the plan.
 3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
 4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.
Program Year 5 Action Plan Citizen Participation response:

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1. *Process: The City of Altoona mailed schedules and funding applications to 118 organizations and agencies inviting them to participate in the City's 2009 application process for Community Development Block Grant, Emergency Shelter Grant and HOME Investment Partnership programs. The City of Altoona began the Citizen Participation Process for preparing the 2009 Action Plan for funding from the U.S. Department of Housing and Urban Development on January 7, 2009. The 2009 Program Schedule was advertised in the local newspaper as outlined by the requirements of the Citizen Participation Plan. The schedule outlined the dates and times of various public hearings, City Council meeting, and the neighborhood meeting being held to gain citizen input into the development of the Plan. Program schedules were mailed to 60 area churches as part of an effort to increase citizen awareness of and participation in the development of the Plan. In addition, the program schedule was advertised on the local public access channel starting on January 25, 2009, posted on the City of Altoona's web site and also aired on local radio stations one day prior to each scheduled meeting.*

The Planning and Community Development Department held its first public hearing on the 2009 Action Plan on January 26, 2009. The purpose was to explain the program, announce target dates for the development of the Plan, and review eligible and ineligible project types.

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A neighborhood meeting was held on February 3, 2009 at the Altoona Area Public Library to provide public information on the application process and to receive public testimony.

A public notice was advertised in the local newspaper listing the proposed projects for the 2009 Action Plan and informing the public that a draft copy of the Plan was available for review at the Altoona Area Public Library, Altoona Housing Authority, City's Clerk Office and the Department of Planning and Community Development. This notice was advertised on March 23, 2009 to allow for the required 30 day comment period on the Plan.

The City Planning Department held its 2nd Community-wide Public hearing on April 13, 2009 at City Hall to present and accept comment on the proposed 2009 Action Plan.

The 2009 HCD Action Plan was presented to City Council for adoption at the April 22, 2009 meeting.

2. Comments received:

Lacey Edwards of Blair Senior Services, Inc. said they will request funds to continue the activities at the Altoona Senior Center. Due to the economy, older adults are turning to the Center. It is the mission of the Center to provide these activities

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to the seniors. Between July 2008 and December 2008, the average number of older adults who visited the Center was 1,230 per month. There is an average of 100 events per month.

Heather Withrow of Easter Seals said they will request funds to make their building at 501 Valley View Boulevard more handicapped accessible in order to expand programming.

Tom Stout stated that Vets Field was located in a low/moderate area. Mrs. Johnson asked if the field was open to the general public. She went on to explain how the field could be an eligible project.

3. Broaden Public Participation:

The City continues to utilize computer technology to encourage participation in the application process by making all information available on its web page. Utilization of the public access channel outlet and local news media continues.

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All meetings are held in locations that are accessible to persons with disabilities. Upon request, the City of Altoona will accommodate the needs of participants with hearing or visual impairments and non-English speaking participants who identify those needs in advance. Information will be made available upon request in large print, on audio tape or in Braille. The City sent letters out to the NAACP and the Center for Independent Living formally inviting them to participate in our application process.

4. **Comments Not Accepted:**
All comments received have been accepted and are noted in this plan.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 5 Action Plan Institutional Structure response:

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Interagency Cooperation:

Participating agencies cooperating and coordinating with this program include the Altoona Blair Development Corporation, The Altoona Housing Authority, Central Blair Recreational Commission, The City of Altoona Codes and Inspection Department, The City of Altoona Engineering Department, the Altoona Redevelopment Authority, The Altoona Public Library, Blair Senior Services, City of Altoona Police Department, Emergency Shelter Project, Family Services Inc, Blair County Home Nursing Agency, Skills of Central Pennsylvania, Improved Dwellings for Altoona, Inc..

Additionally, there are other federal, state, county, and regional governmental efforts to meet these needs independent of Altoona's program. Efforts are made to eliminate duplication and to coordinate and/or enhance these services and projects to maximize the impact on the community. The City of Altoona contracts with the agencies most experienced and capable of meeting the identified needs.

The major strength in the delivery system rests in the fact that the human service agencies, housing agencies, and the City of Altoona operate in a small geographic, demographic, and socioeconomic environment. As a direct result of this, routine communication and coordination are relatively easy to accomplish.

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Gaps in delivery of services in Altoona are not related to institutional capabilities, but rather in insufficient funding. Gaps in the provision of services include an insufficient amount of accessible housing for disabled individuals.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 5 Action Plan Monitoring response:

The Planning and Community Department staff engages in monthly meetings to review the status of the program as a whole as well as each individual project. Problems are identified and a plan of action formulated to correct any matters requiring such action.

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The City staff prepares purchase orders prior to the payment of any invoice. Each invoice is reviewed by at least three people in the Department before it is paid, and if an inconsistency is detected, payment is withheld until it is rectified. All invoices submitted must be accompanied by backup documentation so the staff is able to ascertain whether the funds requested are for legitimate expenditures.

In addition to the above review, staff conducts annual monitoring based on program specific requirements. Site visits or desktop monitoring for community development block grant projects that are under subrecipients agreements are conducted at least once per year along with quarterly reports submitted by the subgrantees. Site visits are also conducted if issues arise during the program year requiring more intense supervision. The Planning and Community Development staff conducts monitoring site visits to all CDBG, ESG and HOME subrecipients. These subrecipients are informed in writing before the visit takes place informing them of the areas that will be reviewed. During the review, the areas monitored are project progress, project documentation such as low/moderate income compliance of clients and job creation, regulatory compliance, financial management and audit submissions.

All projects that trigger Davis Bacon Wage Rate compliance are monitored by the City's Labor Compliance Officer.

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The City of Altoona also undergoes an annual audit to ensure compliance with federal and state regulations, local practice, as well as established accounting practices. Issues discovered in the audit are presented to the Department, which then responds with appropriate steps to address the finding.

For the HOME program on-site inspections shall be conducted by City staff to ensure compliance with income and rent requirements as well as local property standards during a project's period of affordability. Inspections will comply with the following schedule

Units Cycle

1-4 Every 3 years

5-25 Every 2 years

26+ Annually

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Where projects may utilize other state or federal funding sources requiring inspections, the City may accept such reports to ensure compliance with applicable standards. Irregardless of the source of funding, all inspections shall uphold local code requirements at a minimum.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Program Year 5 Action Plan Lead-based Paint response:

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The lead paint that was commonly used in the finishing materials of housing in the past is now known to present environmental health hazards. If the materials containing lead become airborne and easily inhaled, or if they are soluble and can leach into other materials where they can be inadvertently ingested, they are dangerous. Lead poisoning is a cumulative and not easily reversible condition which can have serious health consequences. Small children are vulnerable to lead poisoning because the stage of life from fetus to six years of age is the period of rapid growth.

It is anticipated that the age of the housing stock alone indicates a lead hazard in Altoona. Federal regulations established environmental procedures that must be used when rehabilitating a building. The City of Altoona Planning and Community Development Department has integrated lead based paint notification, inspection, testing and abatement or interim control procedures into all of its housing programs. There are no plans to alter this approach to lead remediation. The average cost of this program is \$8,000 per unit.

In addition to the above, the City plans to continue the other two facets of the lead paint program. The first is to provide educational materials explaining the dangers of lead exposure, particularly in children. The second facet is to ensure the City makes proper referrals for health screening and care when lead is discovered in a unit which is being rehabilitated with HUD monies.

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HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

1. ALTOONA HOUSING STRATEGY AND OBJECTIVES

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HIGH FUNDING PRIORITIES:

- *Conduct a rental rehabilitation program to meet the needs of low income renters. (City)*
- *Conduct a rehabilitation program to meet the needs of low income homeowners. (City)*
- *Renovate assisted housing units: IDACON Scattered Sites. (IDA-CDC and City)*

MEDIUM FUNDING PRIORITIES:

- *Acquisition and rehabilitation of existing structures and construction of new units for resale in homeownership program for low income families. (IDA-CDC, Habitat for Humanity, and City)*
- *Conduct first-time homebuyer programs for low income families that include budget counseling. (Housing Opportunities)*

LOW FUNDING PRIORITIES:

- *“End of life-cycle”, needed improvements for 536 Public Housing units over a five year period, as scheduled by the Altoona Housing Authority in its Five year Plan. (Housing Authority)*

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- *Develop mixed funding proposals to encourage new housing construction in Altoona for low-moderate to middle income families. Projects can also address infrastructure additions and improvements. (City et.al.)*

2. HOUSING OBJECTIVES

The following objectives have been set forth to ensure consistency with the National Affordability Housing Act.

*a. The City will continue to rehab 12 public housing units
Improved Dwellings for Altoona CDC/Harmony House.*

*Funds: City HOME Funds: \$196,000
Other Funds: \$0.00*

*b. Provide a housing rehabilitation program to meet the needs of low income homeowners. The City will assist 10 units
City of Altoona*

*Funds: City of Altoona (CDBG)/Program income: \$615,319.80
Other Funds: \$0.00*

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c. Conduct a rental rehabilitation program to provide 10 affordable housing units for low income renters.

City of Altoona (HOME): \$211,340.00

Other Funds: \$211,340.00

d. Seek the opportunity to develop funding proposals to encourage new housing and rehabilitation in Altoona for low to middle income families. Projects can also address infrastructure, additions and improvements. Private funds should be leveraged to participate in the financing for the construction of new units.

Funds: City of Altoona: \$ Unknown

Private Sector: \$ Unknown

The activities listed above do not present a composite view of all the housing activities being funded from multiple years.

Needs of Public Housing

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1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
 2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 5 Action Plan Public Housing Strategy response:

1. Public and Assisted Housing Needs:

For 2009 fiscal year the City of Altoona will not be providing financial assistance to the Altoona Housing Authority but will continue to collaborate with the Authority where possible.

For this annual plan the City of Altoona will assist Improved Dwellings for Altoona in rehabilitating 12 existing units.

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The Altoona Housing Authority involves its residents in the management process of their public housing units in form of a resident advisory board which contains 22 resident members.

2. Public Housing Authority Status:

The Altoona Housing Authority is not considered "troubled" or distressed as designated by HUD and therefore, is able to meet the rental assistance needs of the very low income families of Altoona. Should additional assistance be identified as an unmet need in the future, the Plan may be modified to address that need.

Altoona Housing Authority Cooperation:

Altoona City Council appoints the members to the Altoona Housing Authority Board and receives an annual report on its activities including its capital improvements and proposed development initiatives. There is an informative and cooperative relationship between the City of Altoona, its departments, and the Altoona public housing authority.

The relationships between the Altoona Housing Authority and the City of Altoona is delineated by contract for some projects. The City and the Housing Authority cooperate in providing police protection to the housing projects and funding assistance.

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The City also reviews and comments on capital improvements initiated by the AHA and provides annual inspections on rental units under the City's rental inspection program. The construction of new developments or the demolition or disposition of existing developments is within the exclusive purview of the Housing Authority, although the authority consults routinely with the City of Altoona on these matters.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 5 Action Plan Barriers to Affordable Housing response:

Continue to encourage the development of alternative housing choices through the use of the City's planned residential development (PRD) and transitional neighborhood design (TND) development options.

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The financing gap for first time homebuyers is being addressed through the HOME Program in conjunction with Improved Dwellings for Altoona (CHDO). Habitat for Humanity and the Altoona Redevelopment Authority. This activity will provide the necessary subsidy to provide homeownership opportunity to a modest portion of our population.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:

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- a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
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- b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 5 Action Plan HOME/ADDI response:

1. ***There are no additional forms of investment exclusive of 92.205(b).***

2. ***Affordable Housing: Homeownership Guidelines***
 1. ***The housing must be single-family housing.***
 2. ***The housing must be modest housing as follows:***

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- a. *In the case of acquisition of newly constructed housing or standard housing, the housing has a purchase price for the type of single-family housing that does not exceed 95 percent of the median purchase price for the area.*
- b. *In the case of acquisition with rehabilitation, the housing has an estimated value after rehabilitation that does not exceed 95 percent of the median purchase price for the area.*
3. *The housing must be acquired by a homebuyer whose family qualifies as a low-income family and the housing must be the principal residence of the family throughout the period described in paragraph 4.*
4. *Periods of affordability. The HOME-assisted housing must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. The per unit amount of HOME funds and the affordability period that they trigger are described more fully in paragraph 5 (recapture) of this section.*

Affordability requirements will be incorporated into lease-purchase agreements, lien agreements, and through deed restriction.

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<i>Homeownership assistance HOME amount per-unit</i>	<i>Minimum period of affordability in years</i>
<i>Under \$15,000</i>	<i>5</i>
<i>\$15,000 to \$40,000</i>	<i>10</i>
<i>Over \$40,000</i>	<i>15</i>

5. *Recapture. The participating jurisdiction (PJ) recoups all or a portion of the HOME assistance to the homebuyers, if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. The period of affordability is based upon the total amount of HOME funds subject to recapture.*

a. *Reduction during affordability period. The PJ will reduce the HOME investment amount to be recaptured on a prorata basis for the time the homeowner has owned and occupied the housing measured against the required affordability period.*

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b. Shared net proceeds. If the net proceeds are not sufficient to recapture the reduced amount of HOME investment as provided for in paragraph 5 (a) plus enable the homeowner to recover the amount of the homeowner's downpayment and any capital improvement investment made by the owner since purchase, the PJ will share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds will be divided proportionally as set forth in the following mathematical formulas:

<i>HOME Investment/HOME Investment + homeowner investment</i>	<i>x Net Proceeds =</i>	<i>HOME amount to be recaptured</i>
<i>HOME Investment/HOME Investment + homeowner investment</i>	<i>x Net Proceeds =</i>	<i>Amount to homeowner</i>

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c. Amount subject to recapture. The HOME investment that is subject to recapture is based on the amount of HOME assistance that enabled the homebuyer to buy the dwelling unit. This includes any HOME assistance that reduced the purchase price from fair market value to an affordable price, but excludes the amount between the cost of producing the unit and the market value of the property (i.e. the development subsidy). If the HOME assistance is only used for the development subsidy and therefore not subject to recapture, a resale option must be developed and used.

d. Lease-purchase. The housing must be purchased by a homebuyer within 36 months of signing the lease-purchase agreement. The homebuyer must qualify as a low-income family at the time the lease-purchase agreement is signed. If HOME funds are used to acquire housing that will be resold to a homebuyer through a lease-purchase program, the HOME affordability requirements for rental housing shall apply if the housing is not transferred to a homebuyer within forty-two months after project completion.

e. Contract to purchase. HOME funds that are used to assist a homebuyer who has entered into a contract to purchase housing to be constructed, the homebuyer must qualify as a low-income family at the time the contract is signed.

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6. *Homeownership is defined as ownership in fee simple title or a 99-year leasehold interest in a one-to-four unit dwelling. The ownership interest may be subject only to the restrictions on mortgages, deeds of trust, or other liens or instruments securing debt on the property as approved by the PJ.*

3. *The PJ will not use HOME funds to refinance existing debt secured by multi-family housing.*

4. *The City of Altoona does not receive ADDI funds.*

5. *Due to the distressed status, the City of Altoona is not required to provide match funding.*

6. **AFFIRMATIVE MARKETING POLICIES AND PROCEDURES**

In accordance with the Regulations of the HOME Investment Partnership (HOME) Program, and in furtherance of the City of Altoona's commitment to non-discrimination and equal opportunity in housing, the City of Altoona establishes procedures to affirmatively market units rehabilitated under the HOME Program. These procedures are intended to further the objectives of Title VIII of the Civil Rights Act of 1968, Executive Order 11063, and the City of Altoona's local Fair Housing Resolution.

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The City of Altoona believes that individuals of similar economic levels in the same housing market area, should have available to them a like range of housing choices regardless of their race, color, religion, sex, familial status, handicap, and national origin.

The City of Altoona is committed to the goals of affirmative marketing which will be implemented in our HOME Program through a specific set of steps that the City and participating owners will follow. These goals will be reached through the following procedures.

1. *Informing the public, potential tenants, and owners about Federal fair housing laws and affirmative marketing policies*

Through its Department of Planning and Community Development, the City of Altoona will inform the public, potential tenants, and property owners about this policy and fair housing laws. The City of Altoona's Department of Planning and Community Development will inform the general public by:

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- a. *Placing a special news release and advertisements in the Altoona Mirror;*
 - b. *Inform potential tenants by providing information pamphlets on Federal fair housing laws in buildings scheduled for rehabilitation; and*
 - c. *Inform owners by mailing letters to property owners who will participate in the program.*

The Department of Planning and Community Development will provide the above information as soon as possible after they receive notification the HOME Program has been approved by HUD.

2. *Requirements for owners to inform the general renter public about available rehabilitated units*

It is the City of Altoona's policy to require substantial steps by project owners to carry out affirmative marketing. Owners should provide for costs associated with these requirements in their planned operating costs and City's subsidy decisions, which by necessity, will take these costs into account. Owners of small properties with limited management

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staff may seek waivers of these requirements on a case-by-case basis from the City. The City will carry out the following requirements when waivers are given.

If it is feasible to advertise in advance of selecting a tenant, without holding units off the market, participating property owners will be required to make information on the availability of units known through:

- a. Advertisements in the Altoona Mirror, if, the owner ordinarily advertises available rentals in news media;*
- b. Notifying the Altoona Housing Authority and Improved Dwellings for Altoona requesting that staff inform applicants on its waiting list about upcoming vacancies.*

We will emphasize to owners that to the extent feasible without holding units off the market, they make information about upcoming vacancies to the general public after special outreach efforts are underway (see Procedure 3).

The City of Altoona will require that property owners selected for participation in the program comply with affirmative marketing requirements by means of an agreement which will be applicable for a period of five years. Failure to carry

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out the agreement could make an owner ineligible to participate in the program with future projects, have steps taken to recapture federal funds which were used in the project, or foreclosure.

3. *Special Outreach*

In order to inform as well as solicit applications from persons in the housing market who are not likely to apply for units without special outreach, the City of Altoona has established methods property owners must use in order to reach this objective. The landlords shall provide vacancy information to the Department of Planning and Community Development who in turn, develop renter listings which will be distributed on a regular basis to minority groups and churches, as well as special needs housing providers in the area.

We will also require that owners begin their special outreach activities immediately upon learning that a vacancy will occur. We have asked that owners request a 30-day notification from tenants intending to move so that special outreach to minorities and special needs individuals can begin before notification to the general public. While owners may not always have early notice from tenants, we hope the 30-day period will be the norm.

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4. Recordkeeping

The City of Altoona will require that owners keep records on:

- a. The racial, ethnic, and gender characteristics of tenants and applicants;*
- b. Activities they undertake to inform the general renter public, specifically:
 - 1) Copies of advertisements placed in the Altoona Mirror;*
 - 2) Dates on which the owner contacted the Altoona Housing Authority and Improved Dwellings for Altoona.**

We will also ask property owners to provide us, where possible, the data on how applicants heard about the housing opportunities.

5. Assessment and Corrective Action

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The affirmative marketing efforts of property owners will be assessed by the Department of Planning and Community Development as follows.

To determine if good faith efforts have been made, examine records we have required owners to maintain on actions they have taken, and compare them with the actions we required them to take. If we find that the required actions have been carried out as specified, we will assume that owners have made good faith efforts to carry out these procedures.

To determine results, assess property owners' affirmative marketing efforts in relation to whether or not persons from the variety of racial and ethnic groups in our area and, in particular, African-Americans have in fact applied for and/or become tenants in the rehabilitated units. If we find they have, we will assume that owners have carried out procedures 2 and 3 effectively.

If the representation of racial/ethnic groups is not broad, we will review the affirmative marketing procedures to determine what changes, if any, might be made to make the affirmative marketing efforts more effective in informing persons in all groups about rental opportunities.

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We will also ask property owners, the Altoona Housing Authority and staff of the Department of Planning and Community Development for their analysis and suggestions concerning our affirmative marketing practices.

6. Corrective Action

The City of Altoona will take corrective action if we find that any owner fails to carry out the procedures we required or fails to maintain the records on tenants and applicants in accordance with the HOME Program. If there are problems, we will discuss ways to improve owners' efforts prior to taking corrective actions.

As an initial step, we will require owners with vacancies to notify the Department of Planning and Community Development immediately upon learning that a unit will become vacant. We are asking that owners give us this information as close to 30 days prior to the upcoming vacancy as possible. The Department of Planning and Community Development Staff will then be able to verify on a "spot check" basis if these owners are following the prescribed procedures.

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If an owner continues to fail to meet the affirmative marketing requirements, the City of Altoona, after fair warning and an opportunity to correct identified deficiencies, may disqualify an owner from further participation in future rehabilitation programs administered by the City.

7. **Minority Outreach Program--MBE/WBE POLICIES AND PROCEDURES**

The City of Altoona abides by Section 3 of the Housing and Urban Development Act of 1968 and the applicable regulations 24CFR Part 135 to ensure that MBEs/WBEs are afforded the opportunity to participate in all CDBG, ESG and HOME contracts.

Method for identifying MBE/WBE

The City of Altoona continues to identify MBE/WBE in and around the area and to encourage participation on the bidding of contracts including CDBG, ESG and the HOME Program.

The City of Altoona has in place the following process for reaching MBE/WBE applicants:

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Marketing procedures

The City of Altoona will place an ad in the local paper and surrounding areas. The ad will give a definition of what MBE/WBE is and encourage MBE/WBE to participate. Also, it will include a contact person to call for assistance from the City of Altoona on the procedures necessary to acquire state certification.

The City of Altoona will also place an ad on the local public access channel which will run periodically. This will include the City's website where they will be able to acquire information and a contact name for assistance.

In a combined effort with the Fair Housing Department, the City will include equal housing opportunities information and the Fair Housing Department will also distribute materials on MBE/WBE in their outreach education programs. The Fair Housing Department sends information to contractors, lending institutions, realtors etc. which may reach potential MBE/WBE applicants.

Development of Informational Material

Assistance will include how to apply for an application for certification as a Minority or Women Business Enterprise with the Commonwealth of Pennsylvania or answer any other questions of concerns.

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All sub recipient agreements for CDBG, ESG and HOME Programs will require utilizing the MBE/WBE Program. A list of State Certified MBE/WBE will be available for their use by contacting the Planning and Community Development Office. Also, they will be instructed to use the state website to acquire company names.

Procurement Procedures

As vendors and suppliers of goods and services, a list will be developed and available upon request. Also, the state's website will be included for locating local businesses for a particular service or goods.

Maintaining Records

Records will be kept and documented of all inquiries to the program, the assistance offered and when the certification has been received an updated list will be developed.

8. Distribution of HOME Funds

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<i>CHDO</i>	<i>\$196,000.00</i>
<i>Rental Rehab</i>	<i>\$211,340.00</i>
<i>Administration</i>	<i><u>\$ 45,260.00</u></i>
<i>TOTAL</i>	<i>\$452,600.00</i>

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

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1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
 2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
 3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
 4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
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5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 5 Action Plan Special Needs response:

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SOURCE OF FUNDS:

The City of Altoona receives Emergency Shelter Grant Funding which is specifically applied towards the homeless prevention and emergency shelter service activities. The City provides funds to assist the existing human service agencies in providing these services. The 2009 ESG grant allocation is \$87,877.00. The following are projects to be assisted with these funds:

1. Family Services, Inc., Odyssey House –\$14,000.00

Match Contribution: *Blair County Affordable House \$35,000.00*
 Homeless Assistance Program \$17,000.00
 Contributions \$1,000.00
 United Way \$20,000.00
 Other/Nazareth Family Foundation \$49,429.00

2. Blair Senior Services Homeless Prevention \$10,000

Match Contribution: *Drug and Alcohol \$10,000*
 Case Management – HAP \$133,000.00

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Rental Assistance – HAP \$98,000.00
Emergency Shelter – HAP \$10,000.00
Emergency Food & Shelter Grant \$43,292.00

3. Family Services, Inc., ESP Family House \$20,000.00
Match Contribution: *Blair Co. Homeless Assistance Program \$24,000*
 United Way \$20,000.00
 Emergency Food & Shelter Prog. (FEMA) \$25,000
 Donations & Fundraising \$ 9,984.00

4. Family Services Domestic Abuse and Transitional Housing \$16,000.00
Match Contribution: *Homeless Assistance Funds \$38,000.00*
 Federal Government \$171,174.00
 PA Coalition Against Domestic Violence \$269,344
 Homeless Assistance Funds/D&A/IPP \$38,000
 Contributions \$28,733.00

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United Way of Blair County \$68,238

5. Home Nursing Agency Blair House/Tartaglio Home \$11,000
Match Contribution: MH/MR \$271,000
Self-pay \$113,968
Skills Housing Support Fund \$1,000.00

6. Home Nursing Agency AIDS Intervention Program \$5,483.15
Match Contribution: Family Health Council \$179,549

7. Skills Tyler Hall \$7,000.00
Match Contribution: Rent \$37,608
Laundry\$600

8. ESG Program Administration \$4,393.85

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HOMELESSNESS:

Organizing new homeless services would result in a duplication of effort. Coordinating, expanding, and/or focusing existing human service structures to cope with the homeless population is more appropriate. Human Service functions in Pennsylvania are organized at the County level therefore the City coordinates with them to examine, create, expand, and/or reorganize services to benefit the homeless. Often the City financially participates in providing human services that would benefit the homeless or potentially homeless population within the City limits.

The Emergency Shelter Grant (ESG) Program administered by the City provides annual assistance to the human service efforts to serve the homeless. Generally this assistance is focused in two areas of activity, prevention and the provision of emergency shelter.

CHRONIC HOMELESS:

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The City of Altoona will address the needs of the chronically homeless through its participation in the Central-Harrisburgh Regional Homeless Advisory Board. The Central-Harrisburgh RHAB is one of the four regional continuums of care within the commonwealth of Pennsylvania's Regional Homeless Assistance Process. Therefore, its strategy, goals and action steps for ending chronic homelessness are formulated on the state level.

HOMELESS PREVENTION:

Funds are provided by the City to primarily provide short term emergency assistance with utility and rent payments. These homeless prevention activities are provided by the Home Nursing HIV/AIDS project, and the Blair Senior Services, Inc. The funding of these services is listed above with their match support.

Emergency Shelters: ESG funds are allocated by the City to several existing human service organizations to provide emergency shelter Skills, Inc. provides emergency and transitional shelter for people with disabilities. The Blair House & the Tartaglio House provide emergency and transitional housing for people with mental health problems. Family Services Inc, provides emergency & transitional shelter for victims of domestic abuse and runaway youth; and operates an emergency shelter for homeless adult males and a shelter for intact families and individuals.

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The locally limited resources to deal with homelessness encouraged the City of Altoona to participate in a multi-county organizational structure in Pennsylvania called the Central Harrisburg Regional Advisory Board. The advisory board assumed the responsibility for addressing homelessness on a more regional and/or multi-county level, providing funding for eligible services, and participating in a state-wide effort to address the homeless issues. While the local efforts to prevent homelessness and provide short term assistance are effective, chronic homelessness and the coordination of services for the homeless into a Continuum of Care are best addressed through a state incentive. The City's Emergency Shelter Grant Recipients are participating in the Pennsylvania Homeless Management Information System, a statewide coordinated data sharing system.

DISCHARGE COORDINATION POLICY:

The human service agencies that address homelessness meet regularly on a county-wide basis. At this point in time, their discharge policy is a simple interagency agreement, specific to services. They also have agreements with the state hospitals. The continual local interagency communications, coupled with the continuum of care efforts developing on a regional and statewide basis, including the development of a Homeless Management Information System (HMIS) on a national & statewide basis, is evolving into a more cohesive program.

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Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 5 Action Plan ESG response:

Altoona, being a City Entitlement Community, does not have a response for this section.

COMMUNITY DEVELOPMENT

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Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 5 Action Plan Community Development response:

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Non-Housing Community Development Needs

PRIORITY NEED: Prevention and Elimination of Blight

Objective: The non-housing objective for the City of Altoona is to remove all blighted property in such a time frame so as to discourage the spread of blight in any neighborhood.

04 Clearance the Demolition (570.201(d))

The City of Altoona maintains an aggressive program to remove blighted properties, secure dilapidated buildings and also the stabilization of vacant ground. These blighted properties are a detriment to a neighborhood, adding to unsuitable and unsafe living conditions and causing neighborhood deterioration.

*Funding level: \$458,700.00
Objective: Suitable Living Environment
Outcome: Sustainability
Indicator: 50 housing units per year*

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**CITY OF ALTOONA, PENNSYLVANIA
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**ADOPTED BY CITY COUNCIL
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15 Code Enforcement 570.202(c)

The City through effective code enforcement will improve the quality of life for residences within selected low and moderate income neighborhoods. Daily routine inspections of low/mod areas to identify property maintenance problems, housing violations, health and safety violations and take proactive measures to prevent them.

*Funding level: \$65,536.00
Objective: Suitable Living Environment
Outcome: Sustainability
Indicator: 17,175 people per year*

PRIORITY NEED: Economic Development

Objective: Encourage the development of new economic activity and the retention and expansion of existing businesses, to provide additional tax revenues, expand employment opportunities to low and moderate income persons, and diversify the economy to make it stable over the long-term. Continually work to strengthen the downtown, with a balanced mix of office, retail, service, entertainment, cultural, residential, and institutional uses.

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18B ED Technical Assistance 570.203(b)

Altoona Blair County Development corporation (ABCD) will administer an economic development outreach program to businesses in the City of Altoona to create jobs for low/moderate income individuals.

Funding level: \$35,000.00
Objective: Economic Opportunity
Outcome: Sustainability
Indicator: 1 job per year

RANKED NEED: Infrastructure/Public Improvements

Objective: The City will continue to obligate funding to replace aging water, flood drainage and sanitary sewer systems with a combined effort from the Altoona City Authority in qualifying low/moderate income areas of the City. The City will also continue to fund street improvement projects and physically disabled accessibility projects as they are submitted to the city for funding. The City is projecting the following projects over the next year.

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03 Public Facilities and Improvements (General) 570.201(c)

The City Engineering Department will administer a project for the installation of handicapped ramps along 9th Avenue between 12th and 15th Street. Project proposes to install 5 to 7 ramps with truncated domes.

*Funding level: \$16,000.00
Objective: Suitable Living Environment
Outcome: Availability/Accessibility
Indicator: 10,069 people per year*

03 Public Facilities and Improvements (General) 570.201(c)

The City Engineering Department will administer a project for the supplying and installation of power door openers at Altoona City Hall to make the entrance ADA accessible.

*Funding level: \$8,000.00
Objective: Suitable Living Environment
Outcome: Availability/Accessibility
Indicator: 10,069 people per year*

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03F Parks, Recreational Facilities 570.201(c)

Purchase of playground equipment and the installation of same for a neighborhood park. The park will house two age specific playground structures as well as open play areas. Project will be installed by volunteers and is being funded through various grants and private donations.

*Funding level: \$30,000.00
Objective: Suitable Living Environment
Outcome: Sustainability
Indicator: 5,467 people per year*

03F Parks, Recreational Facilities 570.201(c)

Public park design and public park construction including public art. This project will eliminate slum and blight by creating a city gateway park on the heels of the replacement of an aging city bridge thereby improving the neighborhood streetscape, city view and city entrance. Pedestrian and handicapped accessibility will be greatly increased with this project.

*Funding level: \$70,100.00
Objective: Suitable Living Environment*

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Outcome: Sustainability
Indicator: 7530 people per year

03K Street Improvements 570.201(c)

The City Engineering Department will continue with the Street Resurfacing project in low/moderate income areas of the City to improve existing public roadways, roadway drainage and safe transportation..

Funding level: \$100,000.00
Objective: Suitable Living Environment
Outcome: Sustainability
Indicator: 12,804 people per year

03L Sidewalks 570.201(c)

Installation of curb and sidewalk in a low/moderate income area of the City that is increasingly taking steps to improve and beautify the neighborhood.

Funding level: \$74,940.20

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Objective: *Suitable Living Environment*
Outcome: *Sustainability*
Indicator: *9,931 people per year*

RANKED NEED: *Public Services*

Objective: *Continue support of social service activities in the City of Altoona for low/moderate income individuals and families. These services include senior and youth recreation programs, Library outreach services, and crime awareness. The City will assist in the cost of providing these services to eligible low/moderate individuals and neighborhoods.*

05I Crime Awareness 570.201(e)

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The Altoona Police Department will operate a crime awareness program in the low/moderate income areas of the City. The goal is to execute a proactive approach to law enforcement by instituting traditional and nontraditional bicycle enforcement and patrol techniques with focus on problem solving within designated neighborhoods. Positive and routine personal contact within these designated areas will provide a better working relationship between the residents and the officers. This service will be provided to an estimated 12,804 individuals residing in the low/moderate income areas of the City as designated by the U.S. Census.

*Funding level: \$361,577.00
Objective: Suitable Living Environment
Outcome: Sustainability
Indicator: 12,804 people per year*

05A Senior Services 570.201(e)

Blair Senior Services will provide a personal assistance program to support chronically disabled older individuals who need daily hands on care and help with necessary activities to maintain hygiene and sustainable lifestyle.

*Funding level: \$1,395.00
Objective: Suitable Living Environment*

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Outcome: **Sustainability**
Indicator: **1 person per year**

05 Public Services (General) 570.201(e)

The Altoona Area Public Library will bring library services and programs to the residents/children of senior residences, afterschool programs and head start classes that would otherwise not be served.

Funding level: **\$1,331.00**
Objective: **Suitable Living Environment**
Outcome: **Availability/Accessibility**
Indicator: **301 persons per year**

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SUPPORT NEED: Planning and Administration

Objective: *The Consolidated Plan, Action Plans, IDIS, and CAPER is vital to ensuring compliance with HUD regulations and for providing funding for needed services for CDBG Targeted Areas and residents. Additional studies may also need to be undertaken in order to determine the future needs of residents in eligible areas. Also the continued update of the Comprehensive Plan for Altoona, reviewing and modifying the Zoning and Subdivision/Land Development Ordinances to encourage appropriate development must continue. The City will also continue to provide education and outreach efforts for fair housing activities to eliminate housing discrimination through the promotion of educational programs, monitory and research, and community involvement. The City will continue to be vigilant in monitoring fair housing issues.*

21A General Program Administration (570.206)

These funds will be utilized by the Altoona Planning and Community Development Department to administer the entitlement fund programs and projects for the City of Altoona.

Funding level: \$397,145.28

Objective: N/A

Outcome: N/A

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Indicator: N/A

21D Fair Housing Activities (570.206)

The Department will also provide referral services and education and outreach activities to further the objectives of Altoona's Fair Housing Program. This section describes the specific Fair Housing activities that will be undertaken during the July 1, 2008 through June 30, 2009 Program Year.

Funding level: \$61,973.72

Objective: N/A

Outcome: N/A

Indicator: N/A

The City of Altoona's Fair Housing Office will continue to administer fair housing activities and programs for the City. Established "to eliminate housing discrimination through the promotion of Fair Housing using educational programs, monitoring and research, and community involvement", Altoona is funded annually by the Housing and Community Development Entitlement Program. The City of Altoona will continue to be vigilant in monitoring Fair Housing issues.

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The Fair Housing Office keeps track of all activities that occur and completes an annual evaluation of accomplishments and achievements which are reported in the City's Consolidated Annual Performance Evaluation Report (CAPERS). The Fair Housing Office provides an opportunity to identify new impediments to Fair Housing and to evaluate progress made on eliminating older impediments.

The Fair Housing Program is guided by a series of goals that are established to address identified impediments to Fair Housing in Altoona. The following outline shows actions being undertaken to address Fair Housing in the City of Altoona.

IMPEDIMENT: FAIR HOUSING PUBLIC AWARENESS & EDUCATION

ACTION: Participate at local meetings that are housing related such as emergency shelters, special housing task force etc. to distribute information.

IMPEDIMENT: FAIR HOUSING SALES AND RENTAL DISCRIMINATION ISSUES

GOAL: Continue to strengthen participation and services to landlords and real estate agents

ACTION: Continue to meet with the President of the landlord association and realtors association and discuss possible ways to distribute fair housing materials to new agents.

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IMPEDIMENT: HOMEBUYER EDUCATION & FAIR HOUSING LAWS

GOAL: Coordinate homebuyer training with local organizations for low-moderate income persons and tenants who may be potential homeowners.

ACTION: Meet with other organizations that provide homebuyer training and discuss possible way to have low to moderate income persons attend a free homebuyer training and fair housing workshop.

IMPEDIMENT: FAIR HOUSING WORKSHOPS FOR HOUSING PROFESSIONALS, TENANTS, AND LANDLORDS

GOAL: Include workshops for the housing professionals in updates and changes to the fair housing laws

ACTION: Work with other organizations such as local lenders, contractors, realtors, advocacy groups, non profit organizations to discuss the needs of housing workshops, education needed, for tenants, first time homebuyers, and persons with disabilities on their rights and responsibilities in the sale and rental of housing.

Antipoverty Strategy

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1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 5 Action Plan Antipoverty Strategy response:

1. Safe and Affordable Housing

The City of Altoona's Antipoverty Strategy is inextricably intertwined with its Community Development Block Grant, HOME and Emergency Shelter Grant Programs. The City's low-to-moderate income population of 22,932 represents 47% of the City's total population of 49,523. The Blair County MSA low-to-moderate income population (excluding the City of Altoona's population) is 28,129 or 35% of its total non-Altoona population.

By both happenstance and design, Altoona's subsidized housing program avoided a physical concentration of units. Instead this housing is dispersed throughout the City with the central city containing a large concentration of subsidized elderly housing. Altoona collaborates with the public and private housing agencies to maintain all subsidized housing stock in good condition. This collaboration has resulted in improvements to public and private housing serving the low-to-moderate income population.

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One of the City's primary anti-poverty components of the CDBG program is to provide safe and sanitary housing for the 22,932 (47% of the City's Population) low and moderate income individuals residing in the City. Because 66 % of the City residents own their home, a high percentage in comparison with State and National figures, maintaining low-to-moderate-income residents in their own home is a primary component of the City's antipoverty program. The City currently holds 88 mortgages on housing rehabilitated for homeowners using CDBG funds. 34 of these clients hold a deferred loan and make no monthly mortgage payment to the City, 54 of these notes make a modest principal and interest payment or a non interest bearing loan payment.

In conjunction with the Improved Dwellings for Altoona (IDA), Altoona's CHDO, the City provides financial assistance for this organization's existing housing stock serving the low-to-moderate income population. There are a total of eight projects which contain 449 housing units which the City's HOME funds routinely provide assistance.

The City of Altoona has provided parcels of land and infrastructure improvements to the local chapter of the Habitat for Humanity to construct new housing units to serve low income families.

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The City also provides 50% matching funds through its HOME program for private landlords to upgrade or remodel housing units that are rented to low income families and individuals. The owner must rent to eligible low income individuals for a period of five years in order to meet the loan requirements.

Providing safe and affordable housing opportunity for the low-to-moderate income population is a major deterrent to poverty.

2. Elimination of Slum and Blight

A concentration of blight can have strong negative and cumulative impact on any City. Altoona has maintained a policy of removing vacant blighted properties in a speedy fashion so to keep neighborhoods from deteriorating. The prevention of an accumulation of empty derelict housing is having a measurable positive impact on the City and its living environment.

The City of Altoona has a rental housing licensing and inspection program, scheduling one third of all rental units for annual inspection by the City. This will insure safe housing is being provided for renting families. The City also amended its property maintenance code to include a registration of vacant buildings and the initiation of graduated fees for structures standing vacant beyond one year. Non payment of fees can result in property liens. This program will encourage speedy repair of buildings before they become derelict.

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Improving the visual and physical environment in the neighborhood contributes to the diminishing of poverty. It also contributes to providing incentive for new housing construction.

3. Creation of Employment Opportunities

The City of Altoona, in conjunction with the regional Altoona-Blair County Economic Development Corporation has developed an economic development loan program that creates or retains employment for low-to-moderate income individuals. This program leverages state, regional and private investment funds for economic development. This will be accomplished with prior year funding.

4. Results

The major impetus of the City of Altoona's antipoverty strategy has been to create and maintain affordable housing options, eliminate or diminish the physical impact of substandard or deteriorating housing, and to create employment opportunities for low-to-moderate income individuals. Both HOME and CDBG funds have been leveraged to effect an antipoverty strategy. It has been advantageous and convenient for the City and other agencies to create partnerships to address the social and physical and employment problems.

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5. *Other Services*

Other components of the City's antipoverty strategy have included; reducing barriers for the physically disabled, and providing assistance to the human service agencies that specifically assist the homeless.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to

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address identified needs for the period covered by this Action Plan.

Program Year 5 Action Plan Specific Objectives response:

The best estimate for the number of persons in various sub populations that have a potential for acquiring housing or supportive services can only be gleaned from the US Census and other relevant data.

1. Elderly and Frail Elderly: Medium Need

The elderly are a major portion of the population, (9,507, 60-85+), comprising the largest special needs group in Altoona. The US Census indicates that 5.20% (9,507) of the city's population is over the age of 60. It is unknown what percentage of this population in the future will require housing or supportive services.

Since the health of this population is the mitigating factor that determines the need for health care or other supportive services, it is important that the City have readily available social services. Currently, elderly in need of housing or supportive services are referred to Blair Senior Services and assigned a case manager if appropriate, or directed to other social service

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agencies and housing authorities. This is usually done at the time of discharge from a hospital or institution. The Altoona Hospital, as part of discharge procedures, will make arrangements for housing in nursing homes, rehab hospitals, etc.

2. Persons with Disabilities:

Physical – Medium Need

The 2000 US Census data shows that approximately 20% of the city's population is disabled, taking into consideration sensory and/or physically. Physically disabled individuals require modified living space and the removal of physical barriers.

The City of Altoona will install power door openers on the outer and inner doors of City Hall making them ADA accessible. The City is also installing handicapped ramps to ease access to the City's major medical offices by the nearby multiple story senior residences.

An obstacle is the lack of affordable accessible housing for the physically disabled. The age of the housing stock limits this housing availability because housing built more than thirty years ago tended to contain elevated entrances and multiple stories, which are not compatible with physical disabilities.

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Mental Housing for individuals with mental illness has been identified as a high need in Altoona/Blair County. Due to the nature of mental illness, people frequently have relapses which may result in loss of their ability to maintain their housing and become homeless.

The Blair County MH/MR/D&A Program contracts with Altoona Regional Health Services and Home Nursing Agency to provide a full continuum of care to persons with serious and persistent mental illness. In addition, the County contracts with the Skills Group for vocational and housing services and with Contact Altoona for the Consumer Satisfaction Team.

The most recent added services at Home Nursing Agency is the PATH Housing First project funded by the Blair county MH/MR/D&A Program. Staff work within a housing first model to access housing through mental health housing providers, local shelters, public Section 8 programs, landlords and other housing providers in the community to find the most appropriate and affordable options for consumers. A Local Housing Options Team (LHOT) is critical in supporting the efforts of the PATH project, addressing the housing needs of special populations in the county.

Home Nursing Agency serves approximately 25-40 seriously mentally ill clients in need of supportive housing services each program year.

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Individuals with developmental disabilities are a low need at this point in time since Blair County seems to adequately meet the needs through development of group homes, family living arrangements and independent living with State and Federal funds. However, adequate handicapped accessible housing continues to be a need for the general public and for those experiencing developmental disabilities.

Persons with Alcohol/Drug Addictions – High Need

In terms of alcohol and drug addiction, substance abuse has become a higher priority recently. Pyramid Healthcare in Altoona operates a three-month drug and alcohol rehabilitation program for dually diagnosed persons, providing counseling and supportive services. The Altoona Hospital operates a substance abuse treatment program, and the Salvation Army is also available for shelter and rehabilitation programs.

An obstacle is the lack of available housing for recovering substance abuse addicts. This is partly due to private landlords, along with some housing projects, who are wrestling with the issues of drug abuse, intoxication, drug induced acting out, illegal behavior and disturbances of the peace. This also creates a need for housing for individuals attempting to re-emerge into society through re-entry plans.

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Persons with HIV/AIDS and their families – Low Need

Figures for the number of persons with HIV/AIDS living in Altoona are not available. Home Nursing Agency's Homeless Prevention Project provides rent and utility assistance to HIV/AIDS clients, utilizing the city's Emergency Shelter Grant Funds. They estimate assisting 12-15 individuals this year who are housed, but in danger of becoming homeless. There is a need for single room occupancy housing and other support services for this population.

Other special supportive housing needs have been identified by local focus groups and questionnaires. These include single room occupancy housing for single adult males, and employment and housing for people with addictions reentering the labor force and society from either prison or drug and alcohol centers. Steps have been taken to meet these needs including the reconstruction of a male single room occupancy shelter for 10 individuals and the opening of an adult male shelter housing 11 homeless individuals.

Individuals who are fleeing domestic violence are eligible for services through Family Services, Inc. In addition to sheltering, the agency provides case management services, counseling and supportive services.

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To summarize, services for homeless population and special need non-homeless population categories overlap. By participating in the State's Continuum of Care, all of the Blair County human service agencies work together, networking and making referrals to address the needs of both, whether they are homeless or not. The state of Pennsylvania has initiated a computerized continuum of care reporting system. The City of Altoona is participating in implementing this system through its human service agencies.

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.

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3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
 4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
 5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
 6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.
 7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
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8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
 9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 5 Action Plan HOPWA response:

The City of Altoona does not receive HOPWA funding.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

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Program Year 5 Specific HOPWA Objectives response:

The City of Altoona does not receive HOPWA funding.

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.

No other narratives.

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**CITY OF ALTOONA, PENNSYLVANIA
PROGRAM YEAR 2009**

**ADOPTED BY CITY COUNCIL
April 22, 2009**

RESOLUTION

Resolved by the Council of the City of Altoona, Pennsylvania, that

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the Department of Housing and Urban Development is authorized to make grants to States and units of general local government to help finance Community Development Block Grant (CDBG) Programs approved in accordance with the provisions of this Title, specifically for programs where the projected use of funds has been developed so as to give maximum feasible priority to activities that will carry out one of the broad national objectives of (1) benefit to low/moderate income families, or (2) aid in the prevention or elimination of slums or blight, or (3) meet other Community Development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community and other financial resources are not available to meet these needs; and

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WHEREAS, under the National Affordable Housing Act of 1990, the Secretary of the U.S. Department of Housing and Urban Development is authorized to make grants to States and units of general local government to help finance HOME Investment Partnerships Programs approved in accordance with the provisions of this Act, specifically to expand the supply of decent, affordable housing, primarily rental housing; and

WHEREAS, under the Stewart B. McKinney Homeless Assistance Act of 1987, the Secretary of the U.S. Department of Housing and Urban Development is authorized to make grants to States and units of general local government to help finance Emergency Shelter Grant (ESG) Programs in accordance with the provisions of this Act, specifically to improve the quality of existing emergency shelters, to help with operating costs and with providing certain basic services, and to help create additional shelters so that homeless persons will have safe and sanitary shelter and the support services and assistance needed to improve their life situation, and in addition, to reduce the number of homeless through early intervention; and

WHEREAS, under regulations of the U.S. Department of Housing and Urban Development, entitled *Consolidated Submissions for Community Planning and Development Programs*, (24 CFR Part 91; Federal Register Vol. 60, No. 3, January 5, 1994), the planning and application processes for the CDBG, HOME and ESG Programs, have been consolidated into a single annual submission; and

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WHEREAS, the City of Altoona has furnished citizens with required information concerning the consolidated planning and application process, has developed and made available in accordance with its Citizen Participation Plan the City of Altoona's 2009 HUD Action Plan, has held two public hearings, and one neighborhood meeting and has taken into consideration all comments and views received;

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**ADOPTED BY CITY COUNCIL
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NOW THEREFORE BE IT RESOLVED by the Council of the City of Altoona;

THAT the attached submission, to be known as the *Program Year 2009 HUD Action Plan*, is hereby in all respects approved, and

THAT the Planning & Community Development Department is hereby directed to submit an original and the appropriate number of copies of said Statement, along with the accompanying Certifications and any other necessary documentation to the Department of Housing and Urban Development, and

THAT the City Clerk is hereby directed to file a copy of said Statement along with the accompanying Certifications with the minutes of this meeting.

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**ADOPTED BY CITY COUNCIL
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RESOLUTION

Resolved by the Council of the City of Altoona, Pennsylvania, That

Adopting the 2009 HUD Action Plan for Community Development Block Grant, HOME Investment Partnership and the Emergency Shelter Grant Programs and authorizing City Manager Joseph F. Weakland to execute all documents and certifications and the City Clerk to file appropriate statements, certifications and meeting minutes to the Department of Housing and Urban Development.

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TABLE 3A – SUMMARY OF SPECIFIC ANNUAL OBJECTIVES
 PLAN YEAR 2009
 CITY OF ALTOONA, PA

	Outcome/Objective	Source of Funds	Performance Indicators	Program Year	Expected Number	Actual Number	Percent Completed
	Specific Annual Objectives						
DH—2	Affordability of Decent Housing						
	Address the need for affordable decent housing by offering rehabilitation assistance to low and very low-income homeowner households	CDBG	Total number of units: <ul style="list-style-type: none"> ▪ Number of units brought from substandard to standard condition (HQS or local code) ▪ Number of units brought into compliance with lead safe housing rule (24 CFR part 35) 	2005			
				2006			
				2007	10	9	
				2008	10	10	
				2009	10		
	Address the need to provide first time homebuyers with the opportunity to access an affordable housing unit	HOME	Total number of households: <ul style="list-style-type: none"> ▪ receiving homebuyer counseling 	2005			
				2006			
				2007	6	0	
				2008	0	0	

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				2009	0		
Address the need to rehabilitate public housing units	HOME	Number of housing units:		2005			
			▪ Number brought from substandard to local code	2006			
			▪ Number brought into compliance with lead safe housing rule	2007	91	39	
			▪ Number affordable	2008	62	43	
				2009	22		
First Time Homeownership Opportunities	HOME	Number of housing units:		2005			
			▪ Number brought from substandard to local code	2006			
			▪ Number brought into compliance with lead safe housing rule	2007	5	0	
			▪ Number affordable	2008	3	0	
			▪ New Construction	2009	0		
End chronic homelessness	ESG	Total number of persons:		2005			
			▪ Receiving emergency housing and utility assistance to persons diagnosed with HIV	2006			
				2007	117	112	

Fifth Program Year

Action Plan

**CITY OF ALTOONA, PENNSYLVANIA
PROGRAM YEAR 2009**

**ADOPTED BY CITY COUNCIL
April 22, 2009**

			<ul style="list-style-type: none"> Receiving financial assistance to prevent eviction or termination of utilities 	2008	130	116	
				2009	112		
SL-1	Availability/Accessibility of Suitable Living Environment						
	Address the need of providing accessible projects for the physically disabled	CDBG	Total number of persons: <ul style="list-style-type: none"> Number of persons with improved access to the public facility or receiving a service provided by the public facility that is no longer substandard 	2005			
				2006			
				2007	10,069	0	
				2008	0	10,069	
				2009	10,069		

Fifth Program Year

Action Plan

**CITY OF ALTOONA, PENNSYLVANIA
PROGRAM YEAR 2009**

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	Outcome/Objective	Source of Funds	Performance Indicators	Program Year	Expected Number	Actual Number	Percent Completed
	Specific Annual Objectives						
	Address and support of social service activities for low/moderate income individuals	CDBG	Number of persons assisted: <ul style="list-style-type: none"> with new or improved access to a service 	2005			
				2006			
				2007	30	285	
				2008	0	0	
				2009	307		
	Address activities providing assistance to prevent homelessness	ESG	Number of persons assisted: <ul style="list-style-type: none"> With essential services such as shelter, food and individual support services With emergency and transitional housing 	2005			
				2006			
				2007	427	376	
				2008	339	336	
				2009	645		
SL-1	Affordability of Suitable Living Environment						
	Continue support of social services activities in the City of	CDBG	Number of persons assisted: <ul style="list-style-type: none"> with improved access to a service 	2005			
				2006			

Fifth Program Year

Action Plan

CITY OF ALTOONA, PENNSYLVANIA PROGRAM YEAR 2009

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	Altoona for low/moderate income individuals and families			2007	355	490	
				2008	0	0	
				2009	0		
SL-1	Sustainability of Suitable Living Environment						
	Continue support of social services activities in the City of Altoona for low/moderate income individuals and families	CDBG	Number of persons assisted: <ul style="list-style-type: none"> with improved access to a service 	2005			
				2006			
				2007	12,804	12,804	
				2008	19,682	19,682	
				2009	19,682		
	Improve quality/increase quantity of public improvement for low/moderate income persons	CDBG	Number of persons assisted: <ul style="list-style-type: none"> With new access to a facility or infrastructure benefit With improved access to a facility or infrastructure benefit 	2005			
				2006			
				2007	8,548	0	
				2008	29,389	7,329	
				2009	31,381		
	Obligate funding to replace aging water, flood drainage, and sanitary sewer systems,	CDBG	Number of persons assisted: <ul style="list-style-type: none"> With new access to a facility or infrastructure benefit 	2005			
				2006			
				2007	11,150	11,150	

Fifth Program Year

Action Plan

CITY OF ALTOONA, PENNSYLVANIA PROGRAM YEAR 2009

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	street improvements and accessibility projects		<ul style="list-style-type: none"> ▪ With improved access to a facility or infrastructure benefit 	2008	1,762	1,762	
				2009	12,804		
	Removal of slum and blight in such a time frame as to discourage the spread of blight in any neighborhood.	CDBG	Number of housing units: <ul style="list-style-type: none"> ▪ Acquired, demolished, disposed of ▪ Secured 	2005			
				2006			
				2007	80	62	
				2008	50	20	
				2009	50		

Fifth Program Year

Action Plan

**CITY OF ALTOONA, PENNSYLVANIA
PROGRAM YEAR 2009**

**ADOPTED BY CITY COUNCIL
April 22, 2009**

	Outcome/Objective	Source of Funds	Performance Indicators	Program Year	Expected Number	Actual Number	Percent Completed
	Specific Annual Objectives						
	Removal of slum and blight by using a proactive approach.	CDBG	Number of persons assisted: <ul style="list-style-type: none"> with improved services in low/mod income areas 	2005			
				2006			
				2007	12,804	12,804	
				2008	17,175	17,175	
				2009	17,175		
EO-3 Sustainability of Economic Opportunity							
	Encourage development of economic activity and the retention and expansion of existing businesses to provide additional tax revenues, expand employment to LMI persons, and diversify the	CDBG	Total number of jobs: <ul style="list-style-type: none"> Employer-sponsored health care (Y/N) Type of jobs created Employment status before taking job created Number of unemployed 	2005			
				2006			
				2007	1	3	
				2008	4	1	
				2009	1		

Fifth Program Year

Action Plan

**CITY OF ALTOONA, PENNSYLVANIA
PROGRAM YEAR 2009**

**ADOPTED BY CITY COUNCIL
April 22, 2009**

economy.						
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Fifth Program Year

Action Plan

**CITY OF ALTOONA, PENNSYLVANIA
PROGRAM YEAR 2009**

**ADOPTED BY CITY COUNCIL
April 22, 2009**

Table 3B
ANNUAL HOUSING COMPLETION GOALS

Table 3B
ANNUAL HOUSING COMPLETION GOALS

TABLE 3B

Grantee Name: City of Altoona, PA Program Year: 2009	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)						
Homeless households	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	0		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE RENTAL HOUSING GOALS (SEC. 215)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	22		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	22		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE OWNER HOUSING GOALS (SEC. 215)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	10		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	10		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL AFFORDABLE HOUSING GOALS (SEC. 215)						
Acquisition of existing units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	32		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Homebuyer Assistance	0		<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Housing	32		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ANNUAL HOUSING GOALS						
Annual Rental Housing Goal	22		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	10		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Annual Housing Goal	32		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
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IDIS Project #: 09-01 **National Objective:** ADM

Project Name: Housing and Community Development Administration

Description: Operation budget for the Planning and Community Development Department for general management, monitoring, coordination, oversight and evaluation of projects within the Community Development Block Grant Program.

Location: 1301 12th Street, Altoona, PA 16601

Priority Need Category: Planning/Administration

Explanation: N/A

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: N/A

Matrix Code: 21A General Program Administration 570.206

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	\$397,145.28
<i>HOME</i>	
<i>ESG</i>	

Accomplishment Type: N/A **Proposed Units:** N/A

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
--	-----------------------------------

IDIS Project #: 09-03 **National Objective:** LMA

Project Name: Safe Housing/Healthy Living

Description: Daily routine inspections of low/moderate income areas of the City to identify and address property maintenance, housing violations, health-related violations, etc., in order to prevent slum and blight.

Location: C.T. 1003 BG 1; C.T. 1004 BG 1,2; C.T. 1005 BG 1,2,3; C.T. 1007 BG 1,2;
C.T. 1014 BG 1,2; C.T. 1016 BG 1,2,3; C.T. 1017 BG 1,2,3,4; C.T. 1019
BG 1,2

Priority Need Category: Other

Explanation: Removal of slum and blight by using a proactive approach

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: Improve the services for low/mod income persons

Matrix Code: 15 Code Enforcement 570.202(c)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	65,536.00
<i>HOME</i>	
<i>ESG</i>	

Accomplishment Type: 01 People **Proposed Units:** 17,175

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
--	-----------------------------------

IDIS Project #: 09-04

National Objective: SBS

Project Name: Blighted Property Program

Description: Prevention or elimination of spot blight through property acquisition, relocation, safeguarding, demolition and disposition activities.

Location: Citywide

Priority Need Category: Other

Explanation: Removal of slum and blight in such a time frame as to discourage the spread of blight in any neighborhood

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: Improve the quality of affordable rental and owner housing

Matrix Code: 04 Clearance and Demolition 570.201(d)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	\$458,700.00
<i>HOME</i>	
<i>ESG</i>	

Accomplishment Type: 10 Housing Units

Proposed Units: 50

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
IDIS Project #: 09-08	National Objective: LMC

Project Name: AAPL Intergenerational Outreach Program

Description: This project will bring library services and programs to the residents / children of IDA's Blair Tower senior residence, After School Program at Fairview Hills and to Head Start classrooms in the Steven's School, Fairview Hills, Juniata Elementary, Wright Elementary, Washington - Jefferson Elementary and ten classes in the Greenwood Center.

Location:
 1600 8th Avenue
 118 E. Spruce Court
 319 Sycamore Street
 200 East Crawford Avenue
 418 North Eighth Avenue
 1809 Eleventh Street
 420 First Avenue

Priority Need Category: Public Services

Explanation: Continue support of social services activities in the City of Altoona for l/m income individuals and families. These services include senior and youth recreation programs, library outreach services, and crime awareness. The City will assist in the cost of providing the services to eligible l/m individuals & neighborhoods.

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: Improve the services for low/moderate income persons

Matrix Code: 05 Public Services (General) 570.201(e)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	\$1,331.00
<i>HOME</i>	
<i>ESG</i>	

Accomplishment Type: 01 People **Proposed Units:** 301

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS**

TABLE 3C

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
--	-----------------------------------

IDIS Project #: 09-09

National Objective: LMC

Project Name: Blair Senior Services Personal Care Program

Description: In home support for chronically disabled older individuals who need daily hands-on care and help with necessary activities to maintain hygiene and a sustainable lifestyle.

Location: Citywide

Priority Need Category: Public Services

Explanation: Continue support of social services activities in the City of Altoona for I/m income individuals and families. These services include senior and youth recreation programs, library outreach services, and crime awareness. The City will assist in the cost of providing the services to eligible I/m individuals & neighborhoods

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: Improve the services for low/moderate income persons

Matrix Code: 05A Senior Services 570.201(e)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	\$1,395.00
<i>HOME</i>	
<i>ESG</i>	

Accomplishment Type: 01 People

Proposed Units: 6

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

UOG Code: PA420114 ALTOONA

IDIS Project #: 09-10

National Objective: LMA

Project Name: 7th Street Bridge Passive Park Project

Description: Construction of a passive park at the entrance to the 7th Street Bridge. This project will create a city gateway park on the heels of the replacement of an aging city bridge thereby improving the neighborhood streetscape, city view and city entrance. Pedestrian and handicapped accessibility will be greatly increased with this project.

Location: 7th Street and 7th Avenue
C.T. 1017 BG 1,2,3,4,5; C.T. 1016 BG 1,2,3,4;
C.T. 1019 BG 1,2; C.T. 1007 BG 1,2,3

Priority Need Category: Public Improvement

Explanation: Open space beautification

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: Improved quality/increase quantity of public improvements for lower income persons

Matrix Code: 03F Parks Recreational Facilities 570.201(c)

PROPOSED \$ AMOUNT	
CDBG	\$70,100.00
HOME	
ESG	

Accomplishment Type: 01 People

Proposed Units: 11,519

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

UOG Code:	PA420114 ALTOONA
-----------	-------------------------

IDIS Project #: 09-12 **National Objective:** LMA

Project Name: Nehemiah Sidewalk Installation

Description: Installation of curb, sidewalk in a low/moderate income area of the City that is increasingly taking steps to improve and beautify the neighborhood.

Location: C.T. 1016, BG 3; C.T. 1017 BG 2; C.T. 1007 BG 2, 3; C.T. 1006 BG 2,3,4; C.T. 1005 BG 1,2,3,4; C.T. 1019 BG 1,2

Priority Need Category: Public Improvement

Explanation: The City will continue to obligate funding to replace aging water, flood drainage, and sanitary sewer systems with a combined effort from the city authority in low/mod areas. Also continue to fund street improvements and accessibility projects

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective:

Matrix Code: 03L Sidewalks 570.201(c)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	\$74,940.20
<i>HOME</i>	
<i>ESG</i>	

Accomplishment Type: 01 People **Proposed Units:** 9,931

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
--	-----------------------------------

IDIS Project #: 09-13 **National Objective:** LMA

Project Name: Nehemiah Playground Installation

Description: Purchase of playground equipment and the installation of same for a neighborhood park. The park will house two age specific playground structures as well as open play areas. Project will be installed by volunteers and is being funded through various grants and private donations.

Location: C.T. 1016, BG 3; C.T. 1017 BG 2; C.T. 1007 BG 2, 3; C.T. 1006 BG 2,3,4; C.T. 1005 BG 1,2,3,4; C.T. 1019 BG 1,2

Priority Need Category: Public Improvement

Explanation: The City will continue to obligate funding to replace aging water, flood drainage, and sanitary sewer systems with a combined effort from the city authority in low/mod areas. Also continue to fund street improvements and accessibility projects

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective:

Matrix Code: 03F Parks, Recreational Facilities 570.201(c)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	\$30,000.00
<i>HOME</i>	
<i>ESG</i>	

Accomplishment Type: 01 People **Proposed Units:** 9,931

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
--	-----------------------------------

IDIS Project #: 09-15 **National Objective:** LMJ

Project Name: Economic Development Services

Description: Altoona Blair County Development Corporation (ABCD) will administer an economic development outreach program to businesses in the City of Altoona to create jobs for low/moderate income individuals.

Location: Citywide

Priority Need Category: Economic Development

Explanation: Encourage the development of economic activity and the retention and expansion of existing businesses to provide additional tax revenues, expand employment opportunities to LMI persons, and diversify the economy to make it stable over the long term. To strengthen the downtown with a balanced mix of uses.

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective:

Matrix Code: 18B ED Technical Assistance 570.203(b)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	\$35,000.00
<i>HOME</i>	
<i>ESG</i>	

Accomplishment Type: 13 Jobs **Proposed Units:** 1

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
--	-----------------------------------

IDIS Project #: 09-17

National Objective:

Project Name: HOME Rental Rehabilitation Program

Description: This rehab program consists of a 50/50 financial match. Units will be made available to income eligible tenants and comply with HOME affordable period requirements. Structures located within the City's limits which contain substandard rental units are eligible.

Location: Citywide

Priority Need Category: Rental Housing

Explanation: This is an ongoing medium need affordable housing program

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: Improve the quality of affordable rental housing

Matrix Code: 14B Rehab; Multi-Unit Residential 570.202

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	
<i>HOME</i>	\$211,340.00
<i>ESG</i>	

Accomplishment Type: Housing Units **Proposed Units:** 10

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
--	-----------------------------------

IDIS Project #: 09-18

National Objective:

Project Name: IDA-CDC Harmony House

Description: Renovations to Harmony House, a 12 unit affordable housing development. Upgrade units to comply with local code and to address the potential for water damage at the rear of the building along with other general contracting items.

Location: 1911 5th Street, Altoona

Priority Need Category: Rental Housing

Explanation: This is a high priority affordable housing project administered by the City's CHDO.

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: Improve the quality of affordable rental housing

Matrix Code: 14B Rehab; Multi-Unit Residential 570.202

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	
<i>HOME</i>	\$196,000.00
<i>ESG</i>	

Accomplishment Type: 10 Housing Units

Proposed Units: 12

Expected Completion Date: June 30, 2010

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
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IDIS Project #: 09-22 **National Objective:** LMC

Project Name: Home Nursing Agency-HIV Homeless Prevention Program

Description: Project provides emergency housing assistance to individuals living within the City of Altoona who have been diagnosed with HIV.

Location: 201 Chestnut Avenue, Altoona, PA 16601

Priority Need Category: Homeless/HIV/AIDS

Explanation: This is a high need to address activities providing assistance to prevent homelessness

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: End chronic homelessness

Matrix Code: 03C Homeless Facilities (not operating costs) 570.201(c)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	
<i>HOME</i>	
<i>ESG</i>	\$5,483.15

Accomplishment Type: 01 People **Proposed Units:** 12

Expected Completion Date: June 30, 2011

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
--	-----------------------------------

IDIS Project #: 09-23 **National Objective:** LMC

Project Name: Home Nursing Agency-Blair/Tartaglio House

Description: Costs necessary for the operation of a crisis residence for the area's homeless mental health population and a Personal Care Home.

Location: 230 6th Avenue, Altoona, PA 16602
1911 12th Avenue, Altoona, PA 16601

Priority Need Category: Homeless/HIV/AIDS

Explanation: This is a high need to address activities providing assistance to prevent homelessness

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: End chronic homelessness

Matrix Code: 03C Homeless Facilities (not operating costs) 570.201(c)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	
<i>HOME</i>	
<i>ESG</i>	\$11,000.00

Accomplishment Type: 01 People **Proposed Units:** 64

Expected Completion Date: June 30, 2011

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

**Table 3B
ANNUAL HOUSING COMPLETION GOALS
TABLE 3C**

**City Of Altoona
2009**

Program Year

Proposed List of Projects

	UOG Code: PA420114 ALTOONA
--	-----------------------------------

IDIS Project #: 09-26 **National Objective:** ADM

Project Name: ESG Program Administration

Description: Administrative allocation for staffing to oversee and monitor Emergency Shelter Grant Projects.

Location: 1301 12th Street, Altoona, PA 16601

Priority Need Category: Planning/Administration

Explanation: N/A

Objective category: *Suitable Living Environment* *Decent Housing* *Economic Opportunity*
Outcome category: *Availability/Accessibility* *Affordability* *Sustainability*

Specific Objective: N/A

Matrix Code: 03C Homeless Facilities (not operating costs) 570.201(c)

<i>PROPOSED \$ AMOUNT</i>	
<i>CDBG</i>	
<i>HOME</i>	
<i>ESG</i>	\$4,393.85

Accomplishment Type: N/A **Proposed Units:** N/A

Expected Completion Date: June 30, 2011

The primary purpose of the project is to help: *the Homeless* *Persons with HIV/AIDS* *Persons with Disabilities* *Public Housing Needs*

Table 3B ANNUAL HOUSING COMPLETION GOALS

Meeting Minutes of
City of Altoona
1st Community Public Hearing
2009 Annual Plan and
Review of Five-Year Consolidated Plan
Community Development Block Grant
HOME and Emergency Shelter Grant Programs

City Hall Conference Room
1301 12th Street, 4th Floor
Monday, January 26, 2009
5:00 P.M.

Mr. Larry Carter, Director of the Planning and Community Development Department, welcomed everyone to the hearing. Mr. Carter began by stating the purpose of the hearing is for the preparation of the 2009 Annual Plan. This allows the citizens of the City of Altoona the opportunity to express their concerns and/or needs. It also gives them an opportunity to apply for funding from the various programs. He explained that the proposed activity must meet one of the three National Objectives; 1) must benefit low and moderate income persons; 2) must prevent or eliminate blight; or 3) must meet community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community, and no other resources are available to meet such needs. Mr. Carter discussed the eligible and ineligible activities for the CDBG Program.

The 2009 estimated Annual Plan allocations are as follows:

Community Development Block Grant (CDBG)	\$1,973,724
HOME Investment Partnership Program (HOME)	\$ 406,984
Emergency Shelter Grant Program (ESG)	\$ 88,419
 Total	 \$2,469,127

Larry Carter reviewed the time schedule for preparation of the 2009 Annual Plan. At this time, the hearing was opened for comment.

Lacey Edwards of Blair Senior Services, Inc. said they will request funds to continue the activities at the Altoona Senior Center. Due to the economy, older adults are turning to the Center. It is the mission of the Center to provide these activities to the seniors. Between July 2008 and December 2008, the average number of older adults who visited the Center was 1,230 per month. There is an average of 100 events per month.

Lacey Edwards then introduced Greg Whitaker who will be taking her place.

Heather Withrow of Easter Seals said they will request funds to make their building at 501 Valley View Boulevard more handicapped accessible in order to expand programming.

Mr. Carter thanked all in attendance. At this time, the hearing was adjourned.

Table 3B ANNUAL HOUSING COMPLETION GOALS

Meeting Minutes of
City of Altoona
Neighborhood Meeting
2009 Annual Plan and
Update of Five-Year Consolidated Plan
Community Development Block Grant
HOME and Emergency Shelter Grant Programs

Altoona Area Public Library
1600 Fifth Avenue, Theatre Room
Tuesday, February 3, 2009
3:30 P.M.

Mrs. Mary Johnson, CDBG Manager of the Planning and Community Development Department, welcomed everyone to the hearing. Mrs. Johnson began by stating the purpose of the hearing is for the preparation of the 2009 Annual Plan. This allows the citizens of the City of Altoona the opportunity to express their concerns and/or needs. It also gives them an opportunity to inquire about the funding opportunity for various programs. She explained that CDBG funds for this program year which begins July 1, 2009 and runs through June 30, 2010. Using last year's figures, she estimates receiving \$1,973,845. Mrs. Johnson also estimating receiving \$292,000 from program income from the EDLF Program which are loans to businesses residing in the City of Altoona and the Housing Rehab Program. Proposed activity must meet one of the three National Objectives; 1) must benefit low and moderate income persons; 2) must prevent or eliminate blight; or 3) must meet community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community, and no other resources are available to meet such needs. Mrs. Johnson reviewed the eligible and ineligible activities for the CDBG Program.

The 2009 Annual Plan allocations are as follows:

Community Development Block Grant (CDBG)	\$1,973,724
HOME Investment Partnership Program (HOME)	\$ 406,984
Emergency Shelter Grant Program (ESG)	\$ 88,419

Total	\$2,469,127
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The estimated program income for 2009 is \$292,000.00. This figure is \$153,000 less than last year's estimate. Mary Johnson then reviewed the time schedule for preparation of the 2009 Annual Plan.

Carl Fischer, Housing Program Manager gave a brief explanation of the HOME Investment Partnership Program. He stated that all activities involved in this Program must benefit low-income families at or below 80% of median income, and 15% of the total HOME allocation must be given to Community Housing Development Organizations (CHDO). Altoona's CHDO is Improved Dwellings for Altoona (IDA). The goal of the HOME program is to strengthen public-private partnership.

Maryann Pellegrine, CD Program Operations Coordinator gave a brief explanation of the Emergency Shelter Grant Program. As a result of the Stewart B. McKinney Assistance Act, the

Table 3B

ANNUAL HOUSING COMPLETION GOALS

City has been receiving ESG funding since 1987. This Program helps to improve the quality of the existing homeless shelters, as well as prevent homelessness in the City.

At this time, the meeting was opened for public testimony.

Tom Stout
2322 15th Avenue

Tom Stout stated that Vets Field was located in a low/moderate area. Mrs. Johnson asked if the field was open to the general public. She went on to explain how the field could be an eligible project.

Mrs. Johnson thanked all in attendance and adjourned the meeting.

Table 3B

ANNUAL HOUSING COMPLETION GOALS

Meeting Minutes of
City of Altoona
2nd Community Public Hearing
2009 Annual Plan and
Review of Five-Year Consolidated Plan
Community Development Block Grant
HOME and Emergency Shelter Grant Programs

City Hall Conference Room
1301 12th Street, 4th Floor
Monday, April 13, 2009
5:00 P.M.

Guests Present: Bill Kibler, Altoona Mirror

Other than staff, the local news media was the only one in attendance, therefore, Mr. Carter, Director of the Planning and Community Development Department, opened the hearing to accept questions from the news media.

Bill Kibler
Altoona Mirror

Mr. Kibler is familiar with the CDBG Programs. He asked what programs were different and what has changed. Mary Johnson addressed the question by stating that the Blair Senior Services Personnel Care Program is a new program, which will provide in home support for chronically disabled older individuals who need daily hands-on care. The other programs were either funded before at some point or are on going projects. Mrs. Johnson also stated that Seventh Street Bridge Passive Park Project is not new but this years funding will complete the project.

Mr. Kibler asked when the Plan had to be submitted. Mrs. Johnson responded that the Plan will be presented for adoption at the City Council meeting on April 22, 2009 and that the Plan must be at HUD by May 15, 2009.

As there were no further questions, the meeting was adjourned.

**APPLICATION FOR
FEDERAL ASSISTANCE**

Version 7/03

1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	Pre-application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction	2. DATE SUBMITTED June 5, 2009	Applicant Identifier 23-6001899
		3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier B-09-MC-42-0100

5. APPLICANT INFORMATION

Legal Name: City of Altoona, Pennsylvania	Organizational Unit: Department: Altoona Planning & Community Development
Organizational DUNS: 96-9035203	Division:
Address: Street: 1301 12th Street, Suite 400	Name and telephone number of person to be contacted on matters involving this application (give area code) Prefix: Mrs. First Name: Mary
City: Altoona	Middle Name Ellen
County: Blair	Last Name Johnson
State: Pennsylvania Zip Code 16601	Suffix:
Country: USA	Email: mjohnson@altoonapa.gov

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

23-6001899

7. TYPE OF APPLICANT: (See back of form for Application Types)

Municipal
Other (specify)

8. TYPE OF APPLICATION:

New Continuation Revision

If Revision, enter appropriate letter(s) in box(es)
(See back of form for description of letters.)

Other (specify) A

9. NAME OF FEDERAL AGENCY:
U.S. Dept. of Housing & Urban Development

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:
14-218

TITLE (Name of Program):
Community Development Block Grant Program

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
Community Development Block Grant Program for Altoona, Pennsylvania Program Year 2009

12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):
City of Altoona, Pennsylvania

13. PROPOSED PROJECT

Start Date: July 1, 2009 Ending Date: June 30, 2010

14. CONGRESSIONAL DISTRICTS OF:
a. Applicant 9th PA b. Project 9th PA

15. ESTIMATED FUNDING:

a. Federal	\$	2,004,418 ⁰⁰
b. Applicant	\$	⁰⁰
c. State	\$	⁰⁰
d. Local	\$	⁰⁰
e. Other	\$	⁰⁰
f. Program Income	\$	292,000 ⁰⁰
g. TOTAL	\$	2,296,418 ⁰⁰

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. Yes. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON
DATE: 4/22/09
b. No. PROGRAM IS NOT COVERED BY E. O. 12372
 OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
 Yes If "Yes" attach an explanation. No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Authorized Representative

Prefix Mr.	First Name Joseph	Middle Name Frederick
Last Name Weakland	Suffix	
b. Title City Manager	c. Telephone Number (give area code) 814-949-2408	
d. Signature of Authorized Representative 	e. Date Signed June 5, 2009	