

ALTOONA REDEVELOPMENT AUTHORITY
Minutes of Friday December 16, 2016

The Redevelopment Authority of the City of Altoona held their regular monthly meeting on Friday December 16, 2016 in the Fourth Floor Conference Room in City Hall.

Board Members Present: Don Devorris, Richard Fiore, Louisa Lobre-Riley, Mayor Matt Pacifico and Attorney Elizabeth Benjamin

Staff Present: Lee Slusser, Nick Ardizzone, Jean Cupp and Bette Fischer

1. Call To Order

The meeting was called to order by Don Devorris at 8:30 a.m.

2. Approval of the Minutes

The Minutes of the Friday, September 16, 2016 meeting were reviewed. A motion was made to approve the minutes as read by Mayor Pacifico and seconded by Richard Fiore, which passed unanimously.

3. Finance

The financial report for the months of September, October and November 2016 for the Altoona Redevelopment Authority and the Altoona Transportation Center were presented by Jean Cupp. A motion was made by Louisa Lobre-Riley, to accept the financial reports as presented. Richard Fiore seconded the motion, which passed unanimously.

4. Public Comment

None at this time.

5. Solicitor's Report

Attorney Elizabeth Benjamin presented a Certificate of Completion – Redevelopment Authority of Altoona for 801-915 N 3rd Avenue, Altoona, for approval. A motion was made by Richard Fiore to approve the Certificate. Motion was seconded by Louisa Lobre-Riley. Motion passed unanimously.

A request for an Authority Certificate and a Certificate of Completion has been received from 401 E. Cherry Avenue for Cherry Grove Housing Association which was completed in 1981. They need proof of this certificate in order to proceed with a financing transaction in which Cherry Grove Housing Association has agreed to sell the Cherry Grove Apartments to Walnut Preservation, LLC an entity that is seeking to

rehabilitate the property. The financing transaction for the rehabilitation is getting ready to close, but the title company has requested these two documents from the Altoona Redevelopment in order to satisfy HUD's requirements. Attorney Benjamin has agreed to draw up these two documents along with a letter and forward them to Cherry Grove Apartments. A motion for Attorney Benjamin to execute these documents was made by Richard Fiore and seconded by Louisa Lobre-Riley. Motion passed unanimously.

6. Other Business

Sign Discussion – The Sign at the Transportation Center is need of repairs and name updates. Three quotes have been secured. A motion was made to approve and expedite Jack White Studios by Louisa Lobre-Riley. Motion was seconded by Richard Fiore. Motion passed unanimously.

Fence Discussion – The fencing around the dumpster enclosure needs to be repaired or replaced due to damage from a tree that has grown inside the enclosure. The tree has been removed. Two quotes have been received. A motion was made to approve and expedite Craig Fencing, Inc. to replace and repair fence as quoted by Mayor Pacifico. Louisa Lobre-Riley seconded the motion. Motion passed unanimously.

Proposal for Independent Auditing Service – A proposal from Young, Oaks, Brown and Co., P.C., for Auditing Services and Financial Advisory Services has been received for the City of Altoona and the Redevelopment Authority of Altoona for the years ending December 31, 2016, 2017 and 2018, of which the City of Altoona does the procurement. A motion was made by Louisa Lobre-Riley to approve the proposal. Mayor Pacifico seconded the motion. Motion passed unanimously.

7. Adjournment

There being no other business, a motion was made to adjourn at 9:43 a.m. by Richard Fiore and seconded by Louisa Lobre-Riley. Motion passed unanimously.

Approved by Louisa Lobre-Riley, Secretary