

**ALTOONA REDEVELOPMENT AUTHORITY AND ALTOONA LAND BANK  
Minutes of Friday May 17, 2019**

The Redevelopment Authority of the City of Altoona and the Altoona Land Bank Board held their regular monthly meeting on Friday May 17, 2019 in the Fourth Floor Conference Room in City Hall.

**Board Members Present:**, Richard Fiore, Jr., Ron Beatty, Mayor Matt Pacifico, Louisa Lobre-Riley, Attorney Elizabeth Benjamin.

**Staff Present:** Lee Slusser, Nick Ardizzone, Jean Cupp,

**Guests Present:** Winnie Branton – Branton Strategies, LLC, Marlon Gray – Diligence Enterprise, LLC, Bill Kibler – Altoona Mirror

**1. Call To Order**

The meeting was called to order by Chairman, Richard Fiore, Jr. at 8:35 a.m.

**2. Approval of the Minutes**

The Minutes of the Friday, February 15, and March 15, 2019 meetings were reviewed. A motion was made to approve the minutes as read by Ron Beatty and seconded by Louisa Lobre-Riley, which passed unanimously.

**3. Approval of Financial Reports**

Jean Cupp presented the March and April 2019 Financial Reports. Motion to approve the financial statements was made by Matt Pacifico and seconded by Ron Beatty which passed unanimously.

**4. Public Comment**

None at this time.

**5. Solicitor's Report**

Elizabeth Benjamin reported that Marlon Gray has sent in a proposal asking to take over Zoe's Cafe' at the Transportation Center. Mr. Gray is the owner of Diligence Enterprise LLC, of East Orange, NJ. The name would be changed to "Cozy Caribb Cafe". He has essentially been operating for the past year and has started to build a close relationship with the local customers. Attorney Benjamin will contact Christie Jordon to sign off on the lease. She will then draw up a new lease for Mr. Gray. She will report at the next meeting.

**6. Other Business**

a. PA Department of Transportation – Notice to Enter. Mr. Ardizzone stated that the Department of Transportation is proposing to do highway improvements in our area and may need to enter our land under the Pennsylvania Eminent Domain Code.

b. Construction at the Altoona Transportation Center – Mr. Slusser reported that the parking garage will be installing a new elevator and ADA spaces with the use of CDBG monies this summer.

c. MARC-Service, Inc. – Preventative Maintenance Contract. Mr. Slusser presented the annual contract. Matt Pacifico made a motion that we accept the Preventative Maintenance Contract. Louisa Lobre-Riley seconded the motion. Motion passed unanimously.

d. The Vineyard Church – Mr. Slusser presented a letter from Vineyard Altoona terminating our lease agreement effective June 17, 2019. All keys will be turned in by that date.

e. Land Bank acquisition and disposition process. Ms. Branton said that we have actually made some progress with the Intergovernmental Association with the County, City and School District. With that moving along the next step would be to acquire and dispose of property. There is a set of rules and regulations that were adopted and must be followed. Ms. Branton mentioned that her technical assistance grant expires on June 30, 2019. Mayor Pacifico said that we were able to get an extension on the grant. Ms. Branton explained the Policies and Procedures that will be handled by the Land Bank Staff.

**7. Adjournment**

There being no other business, a motion was made to adjourn by Ron Beatty. Motion seconded by Louisa Lobre-Riley. Motion passed at 10:25 a.m.

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Approved by Louisa Lobre- Riley, Secretary