

MINUTES  
ALTOONA CITY PLANNING COMMISSION  
Tuesday, December 3, 2019

**MEMBERS PRESENT**

Randy Isenberg, Chair  
Dave Albright, Vice Chair  
James Dixon  
Michael Haire, Vice Secretary  
Jennifer Mikolajczk, Secretary  
Richard Haines

**MEMBERS ABSENT**

Chuck Myers

**COMMUNITY DEVELOPMENT STAFF PRESENT**

Lee Slusser, Director Community Development

**GUESTS PRESENT**

David McFarland, Director Blair County Planning Commission  
William Kibler, Altoona Mirror

The Altoona City Planning Commission held its monthly meeting on December 3, 2019 in the Public Meeting Room, City Hall 1301 12th Street, Altoona. Randy Isenberg, Chairperson, called the meeting to order at 3:00 p.m.

**ADMINISTRATIVE ITEMS**

1. **Approval of meeting minutes of November 5, 2019.**  
The minutes of the November 5, 2019 were read. A motion was made by Jennifer Mikolajczk for approval. Motion was seconded by Michael Haire. Motion carried unanimously.
2. **Public Comment Period**  
No Public Comment at this time.

**SUBDIVISION AND LAND DEVELOPMENT ITEMS**

3. **Altoona Lung Specialists** – Altoona Lung Specialists at 800 Chestnut Avenue in Downtown has submitted a subdivision and land development application to restripe their existing parking lot to 9' wide spaces and expand their parking across Federal Alley to the North of their existing facility. There are currently 41 8' wide parking spaces on their side of Federal Alley. This is proposed to be

converted to 35 9' wide parking spaces. Seventeen spaces will then be added to a new paved lot north of Federal Alley plus landscaping. The agenda packet includes the last iteration of the plans, staff's review letters, and the review letter from the Blair County Planning Commission. A recommended resolution for approval is also included, with the recommended waivers.

There was a long discussion on several of the waivers, some suggestions and recommendations from the planning commission members as to what they would like to see added to the plan. It was decided that they would like to see a fence, a bike rack, signage, and striping across the alley. The commission wants to see a revised plan and resolution submitted for the January 7, 2020 meeting.

4. **Staff Level Reviews** – Staff has approved the following staff level subdivision/land development applications since the November 5, 2019, regular meeting.
  1. 300 – 302 21<sup>st</sup> Avenue – Subdivision – Terry L. & Holly A. Garman – Final Approval.
  2. 314 Beale Avenue – Subdivision – Edward Nyiri – Under Review

#### **URBAN REDEVELOPMENT**

5. **Spot Blight Declaration** – Nothing to declare.

#### **COMPREHENSIVE PLANNING**

6. Mr. Slusser introduced Mr. David McFarland, Director of the Blair County Planning Commission who was here to present the Blair County Planning Commissions Comprehensive Plan.

#### **INFORMATIONAL ITEMS**

7. **Planning Reports**
  - a. Grantsmanship activities (Consolidated Plan, Parking Garage)
  - b. Zoning Hearing Board
  - c. Shade Tree Commission – (no meeting)
  - d. GAEDC – (No Report)
  - e. Blair County Planning Commission –(No report)
8. **Commissioners Forum** – No report
9. **Questions from the Media and Public**

**10. Adjournment**

A motion was made by Dave Albright to adjourn the meeting at 5:10 P.M. Jennifer Mikolajczk seconded the motion. Motion passed unanimously.

---

Jennifer Mikolajczk, Secretary