

City of Altoona Fire Department

Certification Guidelines for Service Personnel of Automatic Fire-Extinguishing Equipment within the

City of Altoona Limits

Per the International Fire Code, 2012 Section 904.1.1, which states, "Service personnel providing or conducting maintenance on automatic fire-extinguishing systems, other than automatic sprinkler systems, shall possess a valid certificate issued by an approved governmental agency, or other approved organization for the type of system and work performed.

- _____ 1. Automatic fire-extinguishing equipment servicing companies must have a Current City of Altoona Business License.
- _____ 2. Each employee servicing automatic fire-extinguishing equipment must acquire and maintain ***ICC Certified Pre-Engineered Kitchen Fire Extinguishing Systems Technician Certification***. Proof of certification shall be provided for each Technician working within City limits prior to certification by the City of Altoona.
- _____ 3. Automatic fire-extinguishing equipment servicing companies must provide the Altoona Fire Department with current points of contact as well as business information including currently certified personnel at the time of certification or re-certification. This information must be updated when changes occur.
- _____ 4. Automatic fire-extinguishing equipment servicing companies must provide signed documentation that their business has the facilities and capabilities to provide all levels of automatic fire-extinguishing equipment servicing.

Or

- _____ 4b. Provide a signed contract with a 3rd party company that will complete all levels of automatic fire-extinguishing equipment servicing, if the business does not have the facilities or equipment to accomplish manufacturer recommended servicing.
- _____ 5. All employees must be clearly credentialed when entering a business property. Once all prerequisites are met, the automatic fire-extinguishing equipment servicing company will be given a certificate by the City of Altoona Fire Department. This certificate must be produced to customers upon their request. A fully qualified list of such companies and their certified employees will be maintained by the Altoona Fire Department and will be displayed on the City of Altoona website for citizens to view.